



**ADULT FAMILY HOME
COMMUNITY DEVELOPMENT
BUILDING DIVISION**

806 WEST MAIN STREET • MONROE, WA 98272
City Hall 360.794.7400 • Fax 360.794.4007

INSTRUCTIONS:

Below is a checklist of items that must be submitted as part of your application for an adult family home.

If you have any questions about what is required, please call the Permit Center 360.863.4501.

APPLICATION SUBMITTAL: <https://monroe.onlama.com/>

SUBMITTAL CHECKLIST:

- ◇ Complete AFH (Adult Family Home) local checklist – Sections 1,2,3,4
- ◇ Floor plan (sleeping rooms and exiting labeled)
- ◇ Site plan (including property lines, existing structures, and ramp locations)
- ◇ Construction drawings (maximum slope, maximum rise, handrail/guardrail details, landings at top and bottom of ramp, length, and width of ramp)

Adopted State Codes – Effective March 15th, 2024

The City of Monroe enforces the following Washington State Building Codes and amendments; the Washington Administrative Code (WAC) title 51 and as amended by the Monroe Municipal Code Title 15:

- 2021 ICC Energy Conservation Code with State amendments
- 2021 International Building Code
- 2021 International Existing Building Code
- 2021 International Fire Code
- 2021 International Fuel Gas Code
- 2021 International Mechanical Code
- 2021 International Property Maintenance Code
- 2021 International Residential Code
- 2021 International Swimming Pool and Spa Code
- 2021 Uniform Plumbing Code

STRUCTURAL DESIGN CRITERIA:

Seismic Design Category: **IRC D1/D2 / IBC - D**

Basic Wind Speed: 110 mph

Exposure Category: B

Frost Depth: 18"

Snow load: 25 lbs. /sq. ft.

*A soils investigation is required for commercial projects, residential short plats and subdivisions and some instances residential lots.

Updated: March 4, 2026