



# MONROE CITY COUNCIL

Regular Business Meeting  
Tuesday, April. 23, 2024 7:00 P.M.  
Monroe School District Administration Building and  
Zoom Online Meeting Platform

**Mayor**  
Geoffrey Thomas

**Councilmembers**  
Kevin Hanford, Mayor Pro Tem;  
Jason Gamble; Kirk Scarboro;  
Heather Fulcher; Tami Beaumont,  
Kyle Fisher & Jacob Walker

<mailto:councilmembers@monroewa.gov>

## MINUTES

Pursuant to Council Rules of Procedure and the 2022 Open Public Meetings Act update, the Monroe City Council meeting was held in a hybrid format.

### 1. CALL TO ORDER

Mayor Thomas called the meeting to order at 7:00 p.m.

### 2. ROLL CALL

Councilmembers present: Gamble, Scarboro, Fulcher, Walker, Fisher, Beaumont, and Hanford.

Staff present:

Knight, Bailey, Farrell, Jolley, Hasart, Roberts, Tourtellot, Simonson, and City Attorney Lell.

### 3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Walker.

### 4. PUBLIC COMMENTS

Residents Susan Davis and Lonnie Davis requested the Council to endorse the Mon2 UGA Expansion off Chain Lake Road.

Snohomish County District 5 Councilmember Sam Low said that he came to listen to the Mon2 UGA Expansion proposal.

### 5. ANNOUNCEMENTS/PRESENTATIONS

#### 5.1 Snohomish County Comprehensive Plan Update.

Kate Tourtellot, Planning Manager, and Lance Bailey, Community Development Director, presented the Snohomish County Comprehensive Plan update as provided in the packet.

Mayor Thomas reviewed the various options and received agreement from councilmembers to continue to oppose the expansion of the Monroe UGA between Roosevelt Rd and US-2. Mayor Thomas noted support that the Mon2 UGA expansion annexation occur before further development and should include consideration for higher density housing.

**Motion:** *Councilmember Hanford moved to support the Mon2 UGA Expansion proposal. Councilmember Gamble seconded. The motion passed 6-1 (Ayes-Hanford, Beaumont Gamble, Scarboro, Fisher & Fulcher, Nay-Walker).*

Kate Tourtellot, Planning Manager, summarized the options presented in the packet. Ms. Tourtellot noted in summary, Council's support to:

- fix the error regarding Monroe's Sanitary sewer boundary;
- continue the opposition of Maltby expansion;
- continue the opposition for expansion between Roosevelt Road to US 2, (Snohomish County Council Motion 22-099);
- support the request for Mon2 UGA expansion and acknowledgment that redevelopment condition upon annexation for higher density housing.

Ms. Tourtellot said that staff will prepare a letter for signature by the Mayor on behalf of the Council to submit to the Snohomish County Planning and Development committee meeting on May 7, 2024.

## **6. CONSENT AGENDA**

- 6.1 Approve Accounts Payable claims through April 17, 2024.
- 6.2 Approve the City Council meeting minutes of April 9, 2024 and April 16, 2024.
- 6.3 Authorize Mayor to Sign a Change Order to the Purchase Order and Installation of Blueberry Children's Park Playground Equipment and Site Furnishings.
- 6.4 Authorize Mayor to Sign an Amended Purchase Order for Currie View Park Playground Equipment and Site Furnishings.
- 6.5 Authorize the Mayor to sign the Settlement Participation Form for Johnson & Johnson Opioid Settlement (Janssen Washington State-Wide Opioid Settlement Agreement) dated January 22, 2024.
- 6.6 Authorize the Mayor to sign contract number 2024-050 with the Washington State Criminal Justice Training Commission (WSCJTC), an Interlocal Agreement Facilitating Reimbursement for Police Academy Instructor Training Costs.
- 6.7 Award Bid/Authorize Mayor to sign Contract with D&G Backhoe, Inc. for the Wagner Waterline Replacement Project.
- 6.8 Authorize the Mayor to sign the Interlocal Agreement (ILA) #2024-052 with Snohomish County to create a funding recommendation process to distribute revenues from the taxes imposed by the one-tenth of one percent sales tax for Affordable Housing and Behavioral Health (AHBH).

**Motion:** *Councilmember Walker moved to approve the consent agenda as provided in the packet. Councilmember Beaumont seconded. The motion passed 7-0.*

## **7. COUNCILMEMBER REPORTS**

Councilmembers reported on recent meetings and community events they attended. Councilmember Walker invited councilmembers to join him in picking up trash downtown for Volunteer Week. Councilmembers are looking forward to the Arbor Day Tree Planting on April 26, 2024.

## **8. STAFF/DEPARTMENT REPORTS**

### **8.1 – Police Department**

Jeff Jolley, Police Chief, presented the March 2024 report included in the meeting packet.

### **8.2 – Finance Department**

Becky Hasart, Finance Director, presented the March 2024 report included in the meeting packet.

### **8.3 – Economic Development**

Deborah Knight, City Administrator, presented the March and April 2024 reports included in the meeting packet.

### **8.4 – Community Development**

Lance Bailey, Community Development Director, presented the March 2024 report included in the meeting packet.

## **9. ADMINISTRATIVE/MAYOR REPORTS**

### **9.1 – Extended Agenda**

Deborah Knight, City Administrator reviewed the extended agenda as presented in the meeting packet.

Several councilmembers noted that they will be unavailable for the May 7, 2024, Council Study Session. It was noted that, due to a lack of quorum, the meeting should be cancelled.

**Motion:** Councilmember Gamble moved to cancel the May 7, 2024, Council Study Session. Councilmember Fulcher seconded. Motion passed 7-0.

### 9.2 - City Administrator Report

Deborah Knight, City Administrator, reminded Council of upcoming meetings and commended staff for their hard work and attendance at the Miracle League Field 25<sup>th</sup> Anniversary Celebration.

### 9.3 – Mayor’s Report

Mayor Thomas read aloud a proclamation for Administrative Professionals Day and said he attended the recent Washington Criminal Justice Training Center graduation and the Washington Association of Building Officials conference at which the City of Monroe Building Department received an award.

Ms. Knight noted that there is not a quorum for the May 7, 2024, Public Safety Committee and that the meeting should be cancelled.

**Motion:** Councilmember Fulcher moved to cancel the May 7, 2024, Public Safety meeting. Councilmember Beaumont seconded. Motion passed 7-0.

## 10. EXECUTIVE SESSION

Mayor Thomas noted the need for an executive session and provided the following information:

The City Council will convene an **executive session for the purpose of discussing potential litigation pursuant to RCW 42.30.110(1)(i) and sale of property pursuant to RCW 42.30.110(1)(c) for 10 minutes.**

8:26 p.m. - City Council went into executive session for 10 minutes.

*In attendance at executive session: Mayor Thomas, Councilmembers Hanford, Fulcher, Scarboro, Fisher, Beaumont, Gamble, and Walker, City Administrator Deborah Knight, Public Works Director Jakeh Roberts, Finance Director Becky Hasart, and City Attorney Zach Lell.*

8:36 p.m. - the executive session was extended in increments for a total of 16 minutes.

8:52 p.m. - the Council meeting reconvened.

## 11. ADJOURNMENT

*There being no further business, and no objections, Mayor Thomas adjourned the meeting.*

**MEETING ADJOURNED:** 8:52 p.m.

  
Geoffrey Thomas (May 15, 2024 17:03 PDT)

Geoffrey Thomas, Mayor

  
Jodi Wycoff (May 16, 2024 07:54 PDT)

Jodi Wycoff, City Clerk

# 2024.04.23\_MCC Minutes

Final Audit Report

2024-05-16

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