



February 6, 2020

Harmsen LLC  
Justin Pederson  
125 E Main Street  
Monroe, WA 98272

**RE:** Notice of Complete Application for Safe Harbor Trust 9-Lot Short Plat

**File No.** SP2020-02

Dear Mr. Pederson,

Your land use permit application which was submitted to the City of Monroe on January 21, 2020 for preliminary short plat approval has been determined **COMPLETE** as of **February 6, 2020**. A complete application is not an approved application. A permit application is complete when it meets the submission requirements outlined in the Monroe Municipal Code. The City's determination of completeness does not preclude the City from requesting revisions, additional information or studies if new information is required, corrections are needed, or where there are substantial changes in the proposed action.

A decision will be made within 90 days of the date of the letter of completeness excluding time periods as described in MMC 22.84.040.G. If you have any questions and/or wish to discuss any portion of the enclosure of your application, please feel free to contact me at (360) 863-4533 or [abright@monroewa.gov](mailto:abright@monroewa.gov).

Sincerely,

A handwritten signature in blue ink that reads "Amy Bright".

Amy Bright  
Associate Planner

Cc: File

**THE ADVENTURE  
STARTS HERE!**

City of Monroe  
806 West Main Street, Monroe, WA 98272  
Phone (360) 794-7400 Fax (360) 794-4007  
[www.monroewa.gov](http://www.monroewa.gov)