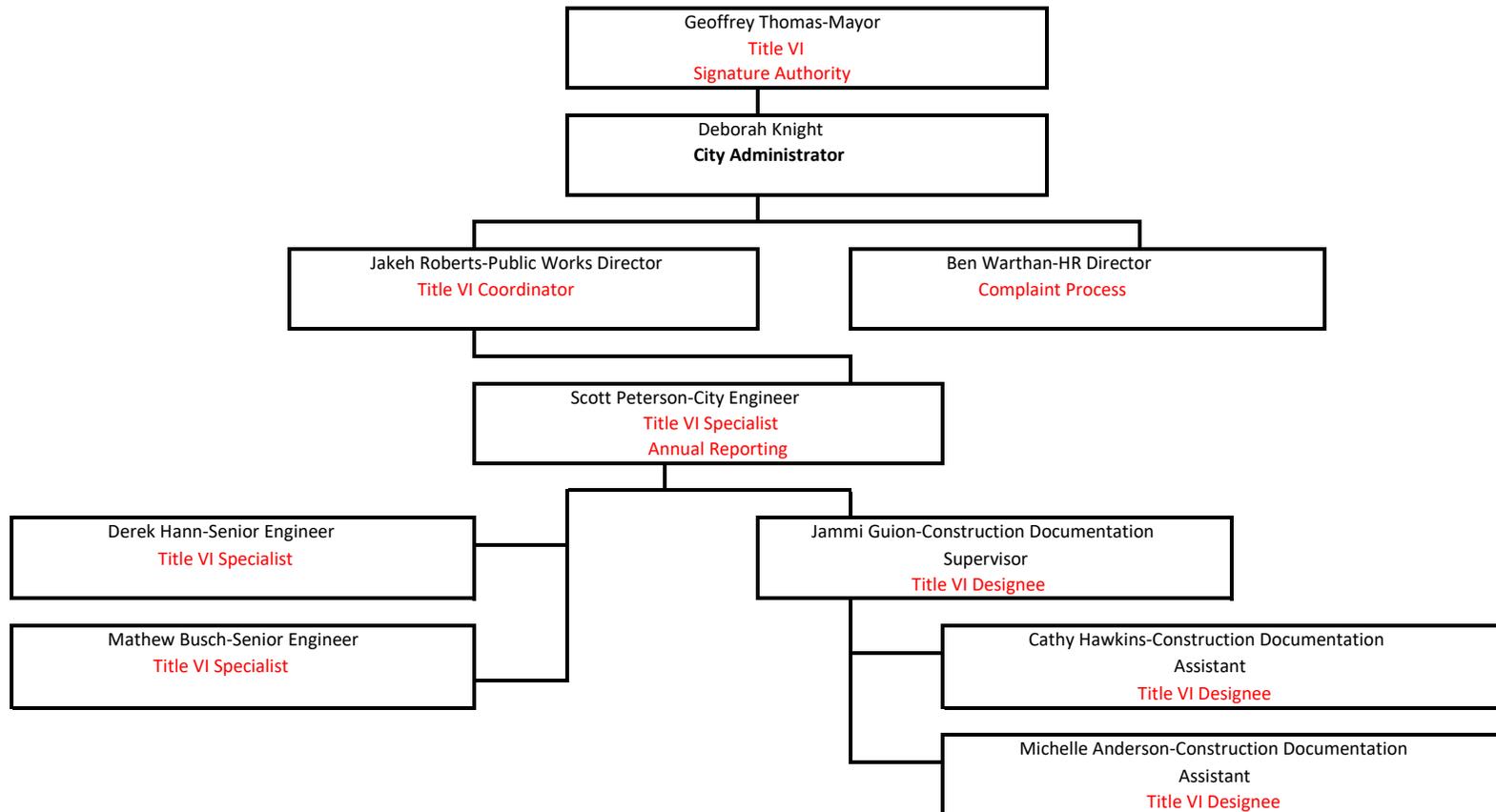


# City of Monroe

## Title VI Organizational chart



**Title VI Specialist:** Responsible for community outreach.

**Complaint Process:** Intake and investigation of Title VI complaints.

**Annual Reporting:** Identifies transportation projects and programs and reports annually to WSDOT as required for Title VI compliance

**Designee:** Assist with documentation and compilation of reports

# Certificate of Completion

Awarded to

***Derek Hann***

For successful completion of

## **Title VI Basics for LPAs**

**Washington State Department of Transportation  
Office of Equity and Civil Rights**

Completed **May 5, 2023**



Doris Karolczyk, Title VI Local Agency Compliance Lead  
WSDOT Office of Equity and Civil Rights

# Certificate of Completion

Awarded to

***Mathew Busch***

For successful completion of

## **Title VI Basics for LPAs**

**Washington State Department of Transportation  
Office of Equity and Civil Rights**

Completed **May 5, 2023**



Doris Karolczyk, Title VI Local Agency Compliance Lead  
WSDOT Office of Equity and Civil Rights





ADDITIONAL INFORMATION

**What remedy are you seeking for the alleged discrimination? Please note that this process will not result in the payment of punitive damages or financial compensation.**

**List any other persons that we should contact for additional information in support of your complaint. Please include their phone numbers, addresses, email addresses, etc.**

**List any other agencies with whom you have filed this same complaint:**

Signature (REQUIRED)

Date

## Title VI Complaint Procedures

If you believe that you have been discriminated against because of your race, color, or national origin, then you have the right to file a formal complaint with City of Monroe within 180 days of the alleged incident.

### HOW TO FILE A COMPLAINT

1. Complete the Title VI Complaint Form, answering every question.
2. Submit the **signed** complaint as directed on the form. We cannot accept unless it has been signed.
3. Upon receipt the complaint form, it will be reviewed to ensure that it is complete. A notice acknowledging receipt will be provided within 10 working days. The complaint will then be forwarded to WSDOT, the federal funding agency through Washington State Department of Transportation-Office of Equal Opportunity. The federal funding agency is responsible for all decisions regarding whether a complaint should be accepted (and investigated), dismissed, or referred to another agency.
4. When the federal funding agency decides whether to accept, dismiss, or transfer the complaint, it will notify the complainant and the other agencies (as appropriate) as to the status of the complaint.

These procedures do not deny you the right to file a formal complaint directly with the federal funding agencies or seek private counsel for complaints alleging discrimination. Federal law prohibits intimidation or retaliation against you of any kind.

These procedures cover all complaints filed under Title VI of the Civil Rights Act of 1964 as amended and the Civil Rights Restoration Act of 1987, relating to any program, service, or activity administered by WSDOT as well as its sub-recipients, consultants, and contractors.



City of Monroe  
Ciudad de Monroe

Uso exclusivo de la agencia	
Received	____/____/____
Response	____/____/____
Report	____/____/____
Briefing	____/____/____

# Formulario de queja del Título VI

Si cree que ha sido discriminado debido a su raza, color o nacionalidad (incluido el dominio limitado del inglés) en programas o actividades de la agencia, puede presentar una queja formal.

Instrucciones: Complete el siguiente formulario y envíelo a: City of Monore Attn: Ben Warthan 806 West Main Street, Monroe, WA 98272 o por correo electrónico a: bwarthan@monroewa.gov

<b>Su nombre:</b>	<b>Su teléfono:</b>
	<b>Mejor momento del día para contactarlo sobre esta queja:</b> 7am a 10am    10am a 1pm    1pm a 4pm    4pm a 7pm
<b>Su dirección de correo electrónico:</b>	
<b>Su dirección de correo postal:</b> (Calle/PO Box, ciudad, estado, código postal)	
<b>Nombre, dirección y número de teléfono de las personas que supuestamente lo discriminaron.</b>	
<b>Fecha del supuesto incidente:</b>	<b>Discriminación por:</b> <input type="checkbox"/> Raza <input type="checkbox"/> Color <input type="checkbox"/> Nacionalidad (incluye dominio limitado del inglés)
<b>Explique lo que sucedió, por qué cree que sucedió y cómo fue discriminado. Indique quién estuvo involucrado. Asegúrese de indicar de qué manera siente que otras personas son tratadas de forma diferente a usted. Si tiene alguna otra información sobre lo que sucedió, adjunte los documentos probatorios a este formulario.</b>	

COMPLETE LA PÁGINA 2 DE ESTE FORMULARIO

INFORMACIÓN ADICIONAL

¿Qué solución está buscando por la supuesta discriminación? Tenga en cuenta que este proceso no resultará en el pago de daños punitivos ni compensación económica.

Enumere a otras personas con las que deberíamos comunicarnos para obtener información adicional en apoyo de su queja. Incluya sus números de teléfono, domicilios, direcciones de correo electrónico, etc.

Enumere cualquier otra agencia con la que haya presentado esta misma queja:

**Firma:** (OBLIGATORIA)

**Fecha:**

## Procedimientos de queja del Título VI

Si cree que ha sido discriminado por su raza, color u origen nacional, tiene derecho a presentar una queja formal ante la ciudad de Monroe dentro de los 180 días posteriores al presunto incidente.

### CÓMO PRESENTAR UNA QUEJA

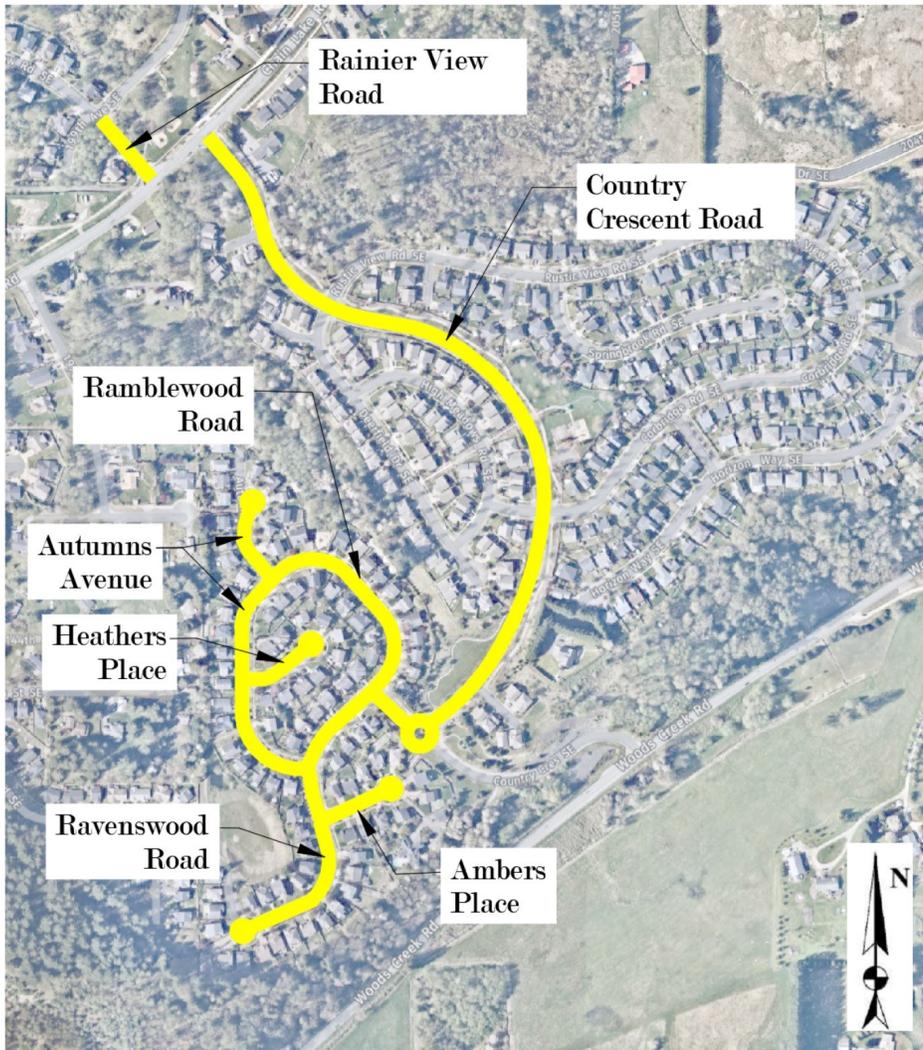
1. Complete el Formulario de Queja del Título VI, respondiendo cada una de las preguntas.
2. Envíe la queja firmada como se indica en el formulario. No podemos aceptarla a menos que la haya firmado.
3. Una vez recibido el formulario de queja, será controlado para verificar que está completo. Se enviará un aviso de acuse de recibo dentro de los 10 días hábiles. La queja será enviada a la agencia federal de financiamiento a través de la Oficina de Igualdad de Oportunidades del Departamento de Transporte del Estado de Washington. La agencia federal de financiamiento es responsable de todas las decisiones con respecto a si una queja debe ser aceptada (e investigada), desestimada o remitida a otra agencia.
4. Cuando la agencia federal de financiamiento decida si acepta, rechaza o transfiere la queja, notificará al demandante y a las demás agencias (según corresponda) sobre el estado de la queja.

Estos procedimientos no le niegan el derecho de presentar una queja formal directamente ante las agencias federales de financiamiento o buscar un abogado particular para las quejas que alegan discriminación. La ley federal prohíbe cualquier tipo de intimidación o represalia contra usted.

Estos procedimientos contemplan todas las quejas presentadas bajo el Título VI de la Ley de Derechos Civiles de 1964 y sus modificaciones y la Ley de Restauración de Derechos Civiles de 1987, relacionadas con cualquier programa, servicio o actividad administrados por el WSDOT o Washington State Department of Transportation así como sus subreceptores, consultores y contratistas.



# 2023 Annual Road Maintenance Project



Work Begins: July  
Work Ends: August



## Project Contacts:

**Jammi Guion**  
Contracts Supervisor  
360-863-4514  
pwcontracts@monroewa.gov

**Derek Hann, P.E.**  
Project Manager  
425-754-7895  
dhann@monroewa.gov

### Project Description:

This project will involve the removal and replacement of the top layer of asphalt on all highlighted roads on the above map. It will also involve occasional areas of sidewalk demolition and reconstruction.

### Project Update:

The project has finished the bidding process and a contractor has been selected. Construction is scheduled to begin in July.

### Project Website:

Please visit [monroewa.gov/1130/2023-Annual-Paving-Project](https://www.monroewa.gov/1130/2023-Annual-Paving-Project) for more information. This website is updated regularly so please check back often.

Title VI: It is the City of Monroe's policy to assure that no person shall on the grounds of race, color, or national origin as provided by the Title VI of the Civil Rights Act of 1964, be excluded from participating in, be denied the benefits of, or be otherwise discriminated against under any of its programs or activities. If you have questions about this program, please contact Title VI Designee Jammi Guion at pwcontracts@monroewa.gov.



# 179th Avenue Sidewalk Project



## Construction Timeline/Cronograma de construcción

**Bid Open: January 2024**

**Construction Begins: March 2024**

**Estimated Completion: June 2024**

**Project Manager: Mathew Busch, P.E.**

**Email: [mbusch@monroewa.gov](mailto:mbusch@monroewa.gov)**



## **Project Description:**

New sidewalk will be installed to fill gaps along the west side of 179th Ave SE from 154th St. to 157th PL. SE in the City of Monroe. The work includes completing sidewalk with ADA ramps where the street is missing connections, along with new Storm Drain infiltration trenches to capture roadway runoff.

## **Project Website:**

Please visit [www.monroewa.gov/11080/179th-Avenue-Sidewalk](http://www.monroewa.gov/11080/179th-Avenue-Sidewalk) for more information. This website is updated regularly so please check back often.

Title VI: It is the City of Monroe's policy to assure that no person shall on the grounds of race, color, or national origin as provided by the Title VI of the Civil Rights Act of 1964, be excluded from participating in, be denied the benefits of, or be otherwise discriminated against under any of its programs or activities. If you have questions about this program, please contact Title VI Designee Jammi Guion at [pwcontracts@monroewa.gov](mailto:pwcontracts@monroewa.gov).



<https://www.facebook.com/MonroeWaGov/>

**City of Monroe –Blueberry Lane Infiltration/Conveyance Project**

**Proyecto De Infiltracion/Canalizacion De Blueberry Lane**

**ENGLISH**

**Project Description:** This project improves the storm drainage system in the Blueberry neighborhood by installing new underground pipe and catch basins at several locations along Blueberry Lane and constructing a new stormwater infiltration gallery under Blueberry Children’s Park.

**Construction Schedule:** Construction is expected to begin late April and continue through fall 2023.

**Impacts:** Blueberry Childrens’ Park will be closed while under construction. Expect construction traffic control and delays during the weekdays.

**Contractor:** Marshbank Construction Inc.

**Funding:** Provided by the Department of Ecology Grant Program. Estimated cost of construction is \$3,511,000.00.

**Project Staff:**

Scott Peterson, P.E., Project Manager 425-754-1532

Cory Foss, Construction Inspector 425-760-7206

For more information please visit [MonroeWA.gov/806](http://MonroeWA.gov/806)

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**EN ESPAÑOL**

**Descripción del proyecto:** Este proyecto mejora el sistema de drenaje pluvial en el barrio de Blueberry instalando nuevas tuberías subterráneas y sumideros en varios lugares a lo largo de Blueberry Lane y la construcción de una nueva galería de infiltración de aguas pluviales debajo de Blueberry Children’s Park.

**Programación de la construcción:** Se espera que la construcción comience a finales de abril y continúe hasta el otoño de 2023.

**Impactos:** Blueberry Children’s Park estará cerrado mientras esté en construcción.

Espere control de tráfico de construcción y retrasos durante los días laborables.

**Contratista:** Marshbank Construction Inc.

**Financiamiento:** Dado por Department of Ecology Grant Program. El costo calculado de construcción es de \$3,511,000.00.

**Personal del proyecto**

Scott Peterson, P.E., director del proyecto 425-754-1532

Cory Foss, inspector de construcción 425-760-7206

**Para obtener más información visite [MonroeWA.gov/806](http://MonroeWA.gov/806)**

Título VI: En las políticas de la ciudad de Monroe, según el Título VI de la Ley de Derechos Civiles

de 1964, se establece que no se puede negar la participación en cualquiera de sus programas o actividades, beneficios ni discriminar a ninguna persona por motivos de raza, color o país de origen.

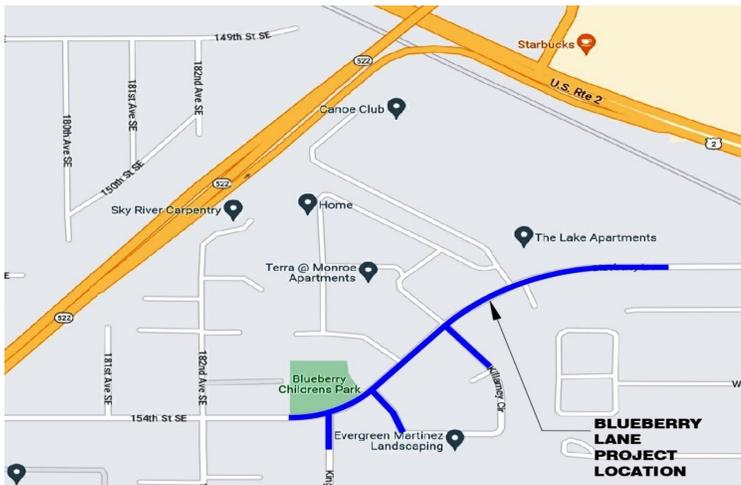
Si tiene preguntas sobre este programa, comuníquese con el Designado del Título VI Jammi Guion en [pwcontracts@monroewa.gov](mailto:pwcontracts@monroewa.gov).

Upcoming Project Notice

**Blueberry Lane Infiltration/Conveyance Project**

Proyecto De Infiltracion/Canalizacion De Blueberry Lane

Project Website/sitio web del proyecto:<http://monroewa.gov/806>



# Strawberry Water Main Replacement Phase II



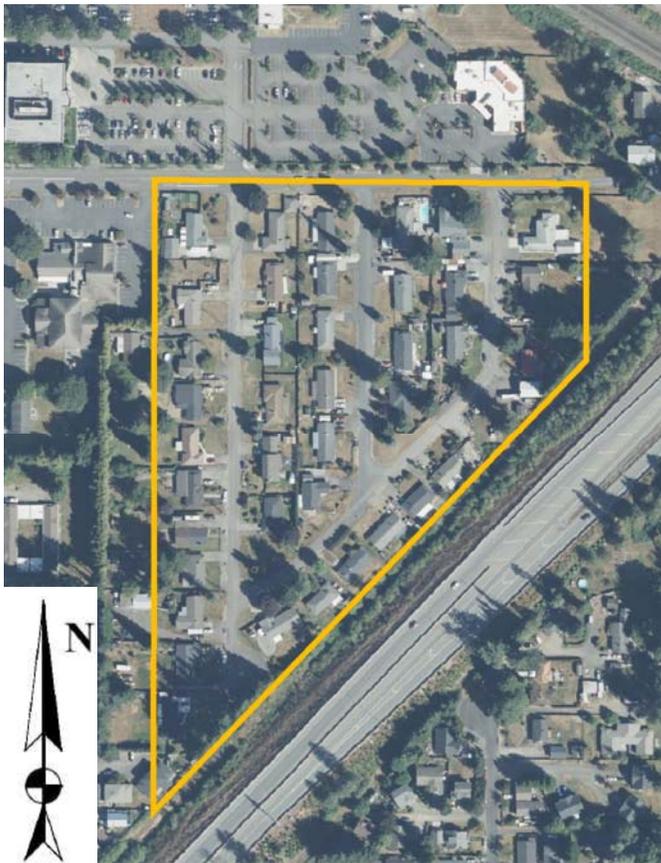
## Construction Timeline/Cronograma de construcción

**Bid Open: February 2024/Oferta abierta: Enero de 2024**

**Construction Begins: March 2024/Comienza la construcción: Marzo de 2024**

**Estimated Completion: June 2024/Finalización aproximada: Junio de 2024**

**Project Manager: Derek Hann, P.E./Gerente de proyecto: Derek Hann, P.E.**



## **Project Description:**

A new water main will be installed within the street. This will require the existing pavement to be cut and during construction portions of 180th, 181st, 182nd 149th and 150th will be reduced to a single lane. The existing water meters will also be replaced, and water service will be temporarily paused during construction.

## **Project Website:**

Please visit <https://monroewa.gov/1187/Strawberry-Lanes-Water-Line-Replacement> for more information. This website is updated regularly so please check back often.

## **Descripción del proyecto:**

Se instalará una nueva tubería principal de agua dentro de la calle. Para esto será necesario cortar el pavimento actual y, durante la construcción, partes de las calles 180th, 181st, 182nd, 149th y 150th quedarán reducidas a un solo carril. También se reemplazarán los medidores de agua actuales y el servicio de agua se suspenderá temporalmente durante la construcción.

## **Sitio web del proyecto:**

Visite <https://monroewa.gov/1187/Strawberry-Lanes-Water-Line-Replacement> para obtener más información. Este sitio web se actualiza periódicamente, así que visítelo con frecuencia.

## **CONTACTS:**

**Derek Hann, P.E.**

**425-760-7895, [dhann@monroewa.gov](mailto:dhann@monroewa.gov)**

**Jammi Guion**

**[PWContacts@monroewa.gov](mailto:PWContacts@monroewa.gov)**

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<https://www.facebook.com/MonroeWaGov/>

**MONROE**  
LOUISIANA

How Do I... City Services Business Our Community Government

Select Language

Select Language

Afrikaans  
Albanian  
Amharic  
Arabic  
Armenian  
Assamese  
Aymara  
Azerbaijani  
Bambara  
Basque  
Belarusian  
Bengali  
Bhojpuri  
Bosnian  
Bulgarian  
Catalan  
Cebuano  
Chichewa  
Chinese (Simplified)

Facebook  
YouTube  
Instagram  
Monroe Listens

**Imagine Monroe**

*Imagine Monroe: A lively city with a rich history and diverse culture. A place of beauty and opportunity.*

Our parks, waterways, and historic downtown are healthy and accessible for everyone to enjoy. Our historic downtown and business districts are thriving and full of locally owned businesses and locally sourced products. We can find everything we need with regional connections and with a variety of choices for work, housing, dining, shopping, arts, and activities.

Friendly and responsive, we strengthen connections through gathering spaces, events, services, and community-centered infrastructure - creating a safe place for all.

In Monroe, everyone feels at home and everyone feels they belong.

## UPCOMING CITY COUNCIL MEETING SCHEDULE

The City Council will next meet in a Regular Study Session Meeting on Tuesday, April 16. The meeting will be held in a hybrid format; members of the public may participate in Monroe City Council meetings either in-person at our **temporary location** (Monroe School District Administration Building, 14692 179th Ave SE) or remotely via the Zoom remote meeting platform. Participation information will be posted with the April 16 agenda, which can be accessed by clicking the button below.

Council Agendas/Minutes

## CITY COUNCIL MEMBERS



Councilmember  
Kevin Hanford



Councilmember  
Jacob Walker



Councilmember  
Jason Gamble



Councilmember  
Kirk Scarboro



Councilmember  
Heather Fulcher



Councilmember  
Tami Beaumont



Councilmember  
Kyle Fisher

Have a question for your Councilmembers?  
Contact them at [Councilmembers@MonroeWA.gov](mailto:Councilmembers@MonroeWA.gov)



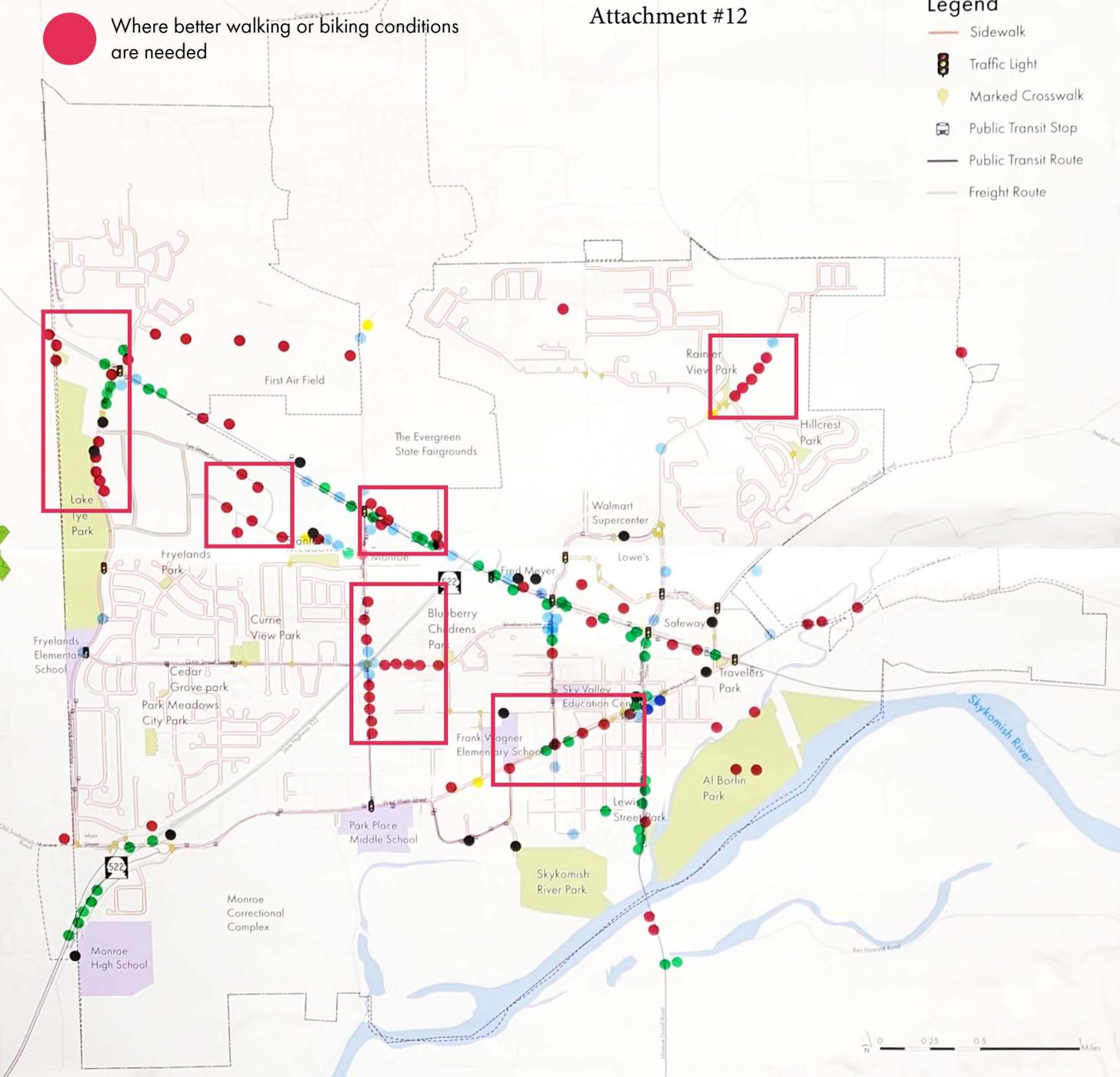
Attachment 11 - Example of Public Meeting outreach material as part of the weekly Monroe This Week newsletter.

# Attachment #12

 Where better walking or biking conditions are needed

## Legend

-  Sidewalk
-  Traffic Light
-  Marked Crosswalk
-  Public Transit Stop
-  Public Transit Route
-  Freight Route

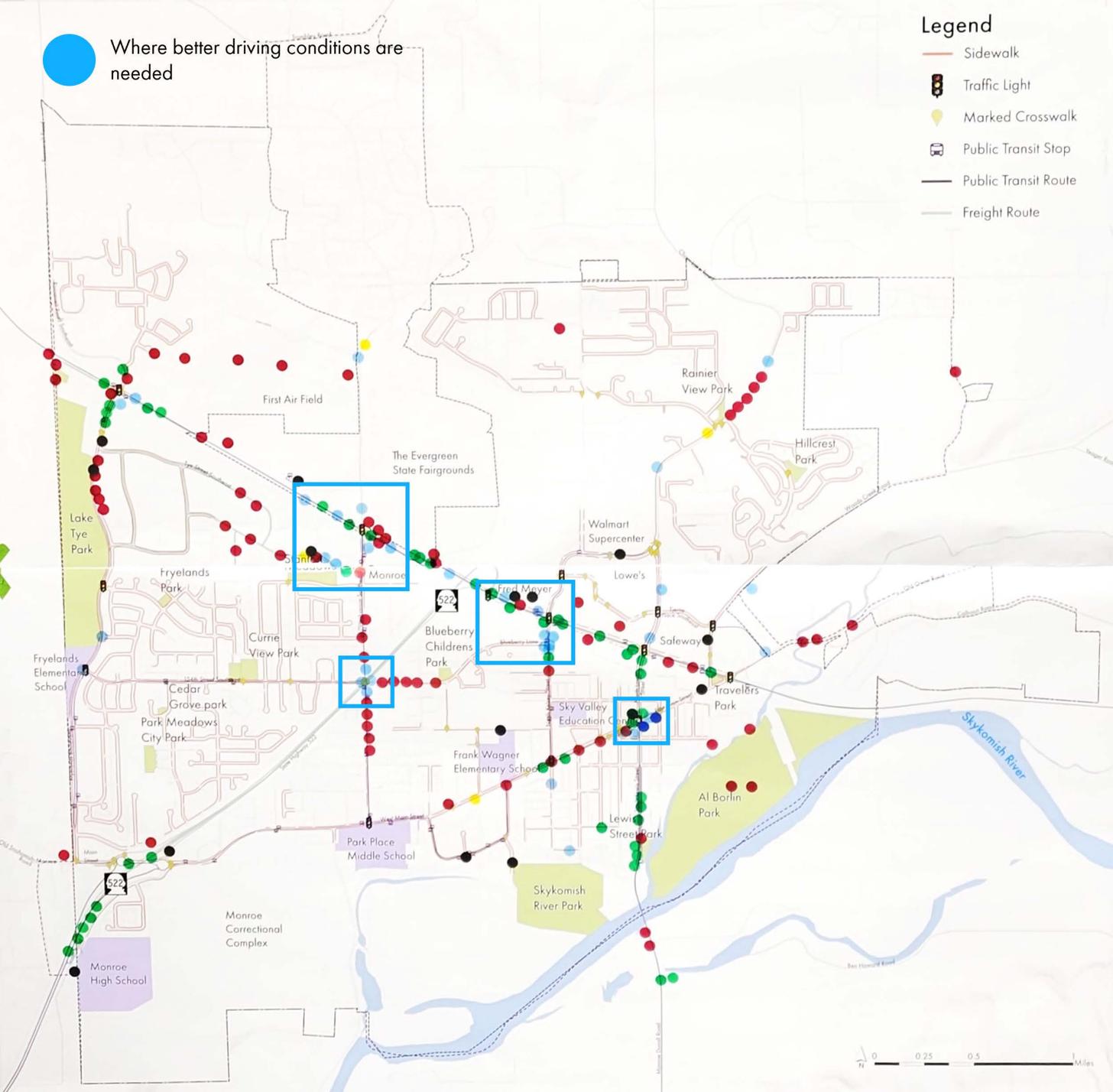




Where better driving conditions are needed

### Legend

-  Sidewalk
-  Traffic Light
-  Marked Crosswalk
-  Public Transit Stop
-  Public Transit Route
-  Freight Route

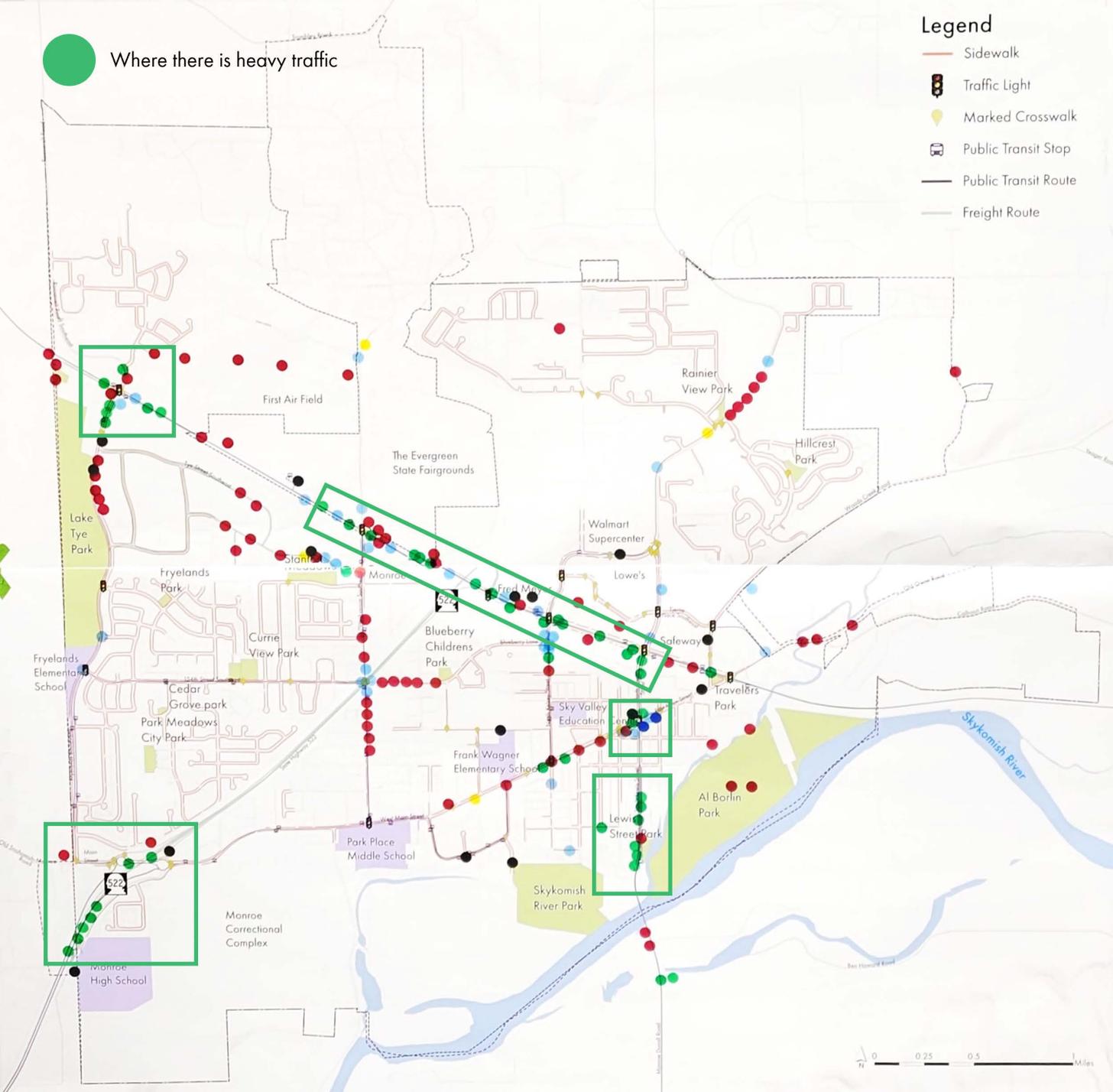




Where there is heavy traffic

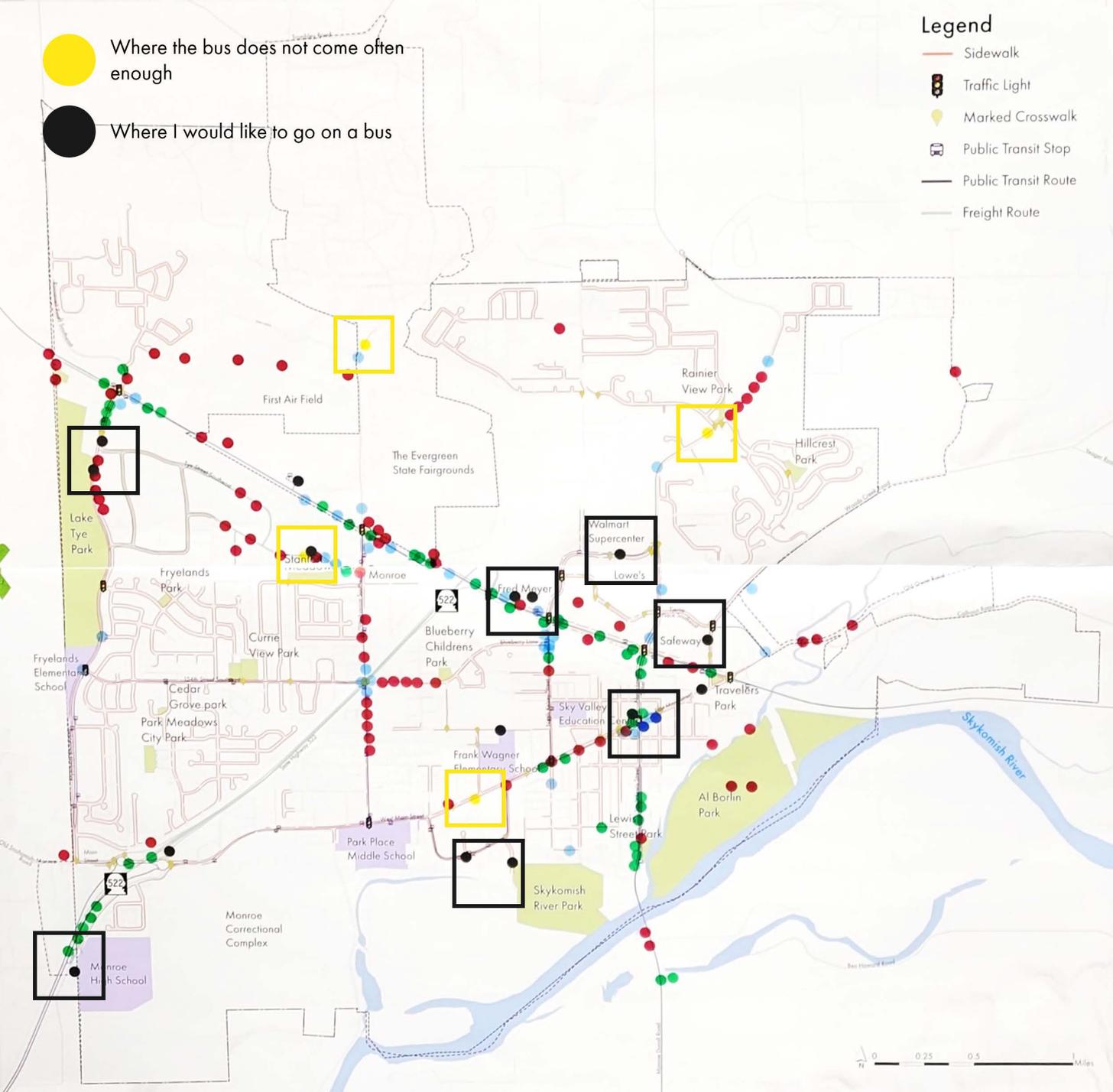
### Legend

-  Sidewalk
-  Traffic Light
-  Marked Crosswalk
-  Public Transit Stop
-  Public Transit Route
-  Freight Route



-  Where the bus does not come often enough
-  Where I would like to go on a bus

- ### Legend
-  Sidewalk
  -  Traffic Light
  -  Marked Crosswalk
  -  Public Transit Stop
  -  Public Transit Route
  -  Freight Route



## City of Monroe –Blueberry Lane Infiltration/Conveyance Project

### Proyecto De Infiltracion/Canalizacion De Blueberry Lane

#### ENGLISH

**Project Description:** This project improves the storm drainage system in the Blueberry neighborhood by installing new underground pipe and catch basins at several locations along Blueberry Lane and constructing a new stormwater infiltration gallery under Blueberry Children's Park.

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**Contractor:** Marshbank Construction Inc.

**Funding:** Provided by the Department of Ecology Grant Program. Estimated cost of construction is \$3,511,000.00.

#### **Project Staff:**

Scott Peterson, P.E., Project Manager 425-754-1532

Cory Foss, Construction Inspector 425-760-7206

For more information please visit [MonroeWA.gov/806](http://MonroeWA.gov/806)

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#### EN ESPAÑOL

**Descripción del proyecto:** Este proyecto mejora el sistema de drenaje pluvial en el barrio de Blueberry instalando nuevas tuberías subterráneas y sumideros en varios lugares a lo largo de Blueberry Lane y la construcción de una nueva galería de infiltración de aguas pluviales debajo de Blueberry Children's Park.

**Programación de la construcción:** Se espera que la construcción comience a finales de abril y continúe hasta el otoño de 2023.

**Impactos:** Blueberry Children's Park estará cerrado mientras esté en construcción.

Espere control de tráfico de construcción y retrasos durante los días laborables.

**Contratista:** Marshbank Construction Inc.

**Financiamiento:** Dado por Department of Ecology Grant Program. El costo calculado de construcción es de \$3,511,000.00.

#### **Personal del proyecto**

Scott Peterson, P.E., director del proyecto 425-754-1532

Cory Foss, inspector de construcción 425-760-7206

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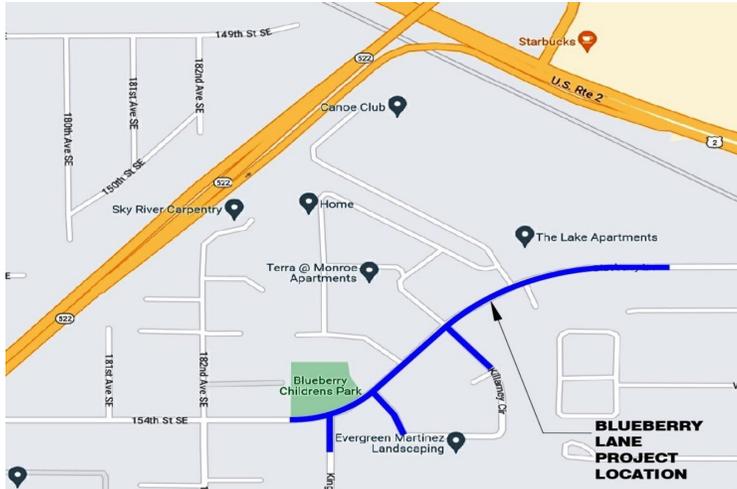
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## Upcoming Project Notice

### Blueberry Lane Infiltration/Conveyance Project

#### Proyecto De Infiltracion/Canalizacion De Blueberry Lane

Project Website/sitio web del proyecto:<http://monroewa.gov/806>



# Strawberry Water Main Replacement Phase II



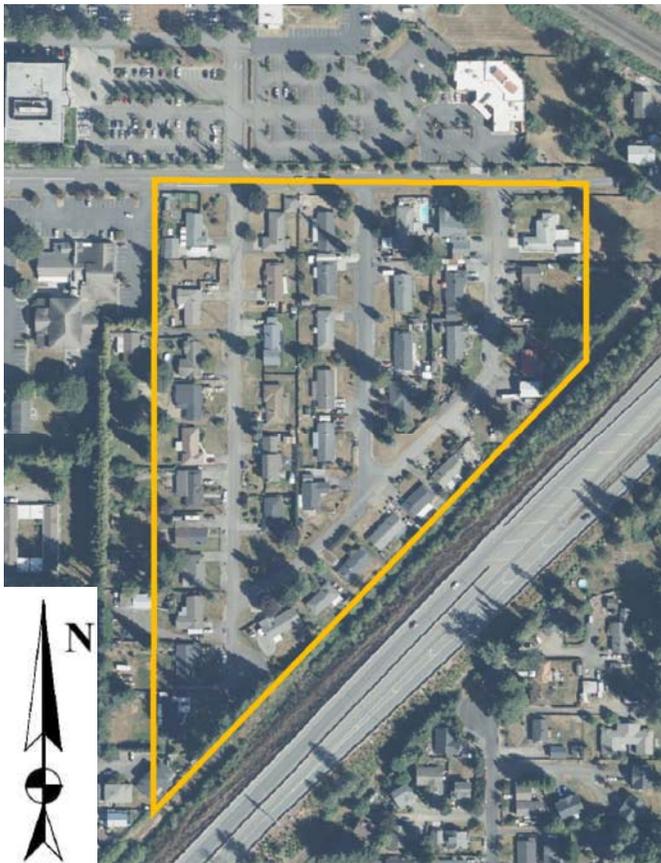
## Construction Timeline/Cronograma de construcción

**Bid Open: February 2024/Oferta abierta: Enero de 2024**

**Construction Begins: March 2024/Comienza la construcción: Marzo de 2024**

**Estimated Completion: June 2024/Finalización aproximada: Junio de 2024**

**Project Manager: Derek Hann, P.E./Gerente de proyecto: Derek Hann, P.E.**



## **Project Description:**

A new water main will be installed within the street. This will require the existing pavement to be cut and during construction portions of 180th, 181st, 182nd 149th and 150th will be reduced to a single lane. The existing water meters will also be replaced, and water service will be temporarily paused during construction.

## **Project Website:**

Please visit <https://monroewa.gov/1187/Strawberry-Lanes-Water-Line-Replacement> for more information. This website is updated regularly so please check back often.

## **Descripción del proyecto:**

Se instalará una nueva tubería principal de agua dentro de la calle. Para esto será necesario cortar el pavimento actual y, durante la construcción, partes de las calles 180th, 181st, 182nd, 149th y 150th quedarán reducidas a un solo carril. También se reemplazarán los medidores de agua actuales y el servicio de agua se suspenderá temporalmente durante la construcción.

## **Sitio web del proyecto:**

Visite <https://monroewa.gov/1187/Strawberry-Lanes-Water-Line-Replacement> para obtener más información. Este sitio web se actualiza periódicamente, así que visítelo con frecuencia.

## **CONTACTS:**

**Derek Hann, P.E.**

**425-760-7895, dhann@monroewa.gov**

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<https://www.facebook.com/MonroeWaGov/>

# 179th Avenue Sidewalk Project



## Construction Timeline/Cronograma de construcción

**Bid Open: January 2024/Oferta abierta: Enero de 2024**  
**Construction Begins: March 2024/Comienza la construcción: Marzo de 2024**  
**Estimated Completion: June 2024/Finalización aproximada: Junio de 2024**  
**Project Manager: Mathew Busch, P.E./Gerente de proyecto: Mathew Busch, P.E.**  
**Email: [mbusch@monroewa.gov](mailto:mbusch@monroewa.gov)/Correo electrónico: [mbusch@monroewa.gov](mailto:mbusch@monroewa.gov)**



## **Project Description:**

New sidewalk will be installed to fill gaps along the west side of 179th Ave SE from 154th St. to 157th PL. SE in the City of Monroe. The work includes completing sidewalk with ADA ramps where the street is missing connections, along with new Storm Drain infiltration trenches to capture roadway runoff.

## **Project Website:**

Please visit [www.monroewa.gov/11080/179th-Avenue-Sidewalk](http://www.monroewa.gov/11080/179th-Avenue-Sidewalk) for more information. This website is updated regularly so please check back often.

## **Descripción del proyecto:**

Se instalará una nueva acera para llenar los huecos a lo largo del lado oeste de 179th Ave SE desde 154th St. hasta 157th PL. SE en la ciudad de Monroe. El trabajo incluye completar la acera con rampas ADA donde a la calle le faltan conexiones, junto con nuevas zanjas de infiltración de drenaje pluvial para canalizar el escurrimiento de la carretera.

## **Sitio web del proyecto:**

Visite [www.monroewa.gov/11080/179th-Avenue-Sidewalk](http://www.monroewa.gov/11080/179th-Avenue-Sidewalk) para obtener más información. Este sitio web se actualiza periódicamente, así que visítelo con frecuencia.

Title VI: It is the City of Monroe's policy to assure that no person shall on the grounds of race, color, or national origin as provided by the Title VI of the Civil Rights Act of 1964, be excluded from participating in, be denied the benefits of, or be otherwise discriminated against under any of its programs or activities. If you have questions about this program, please contact Title VI Designee Jammi Guion at [pwcontracts@monroewa.gov](mailto:pwcontracts@monroewa.gov).

