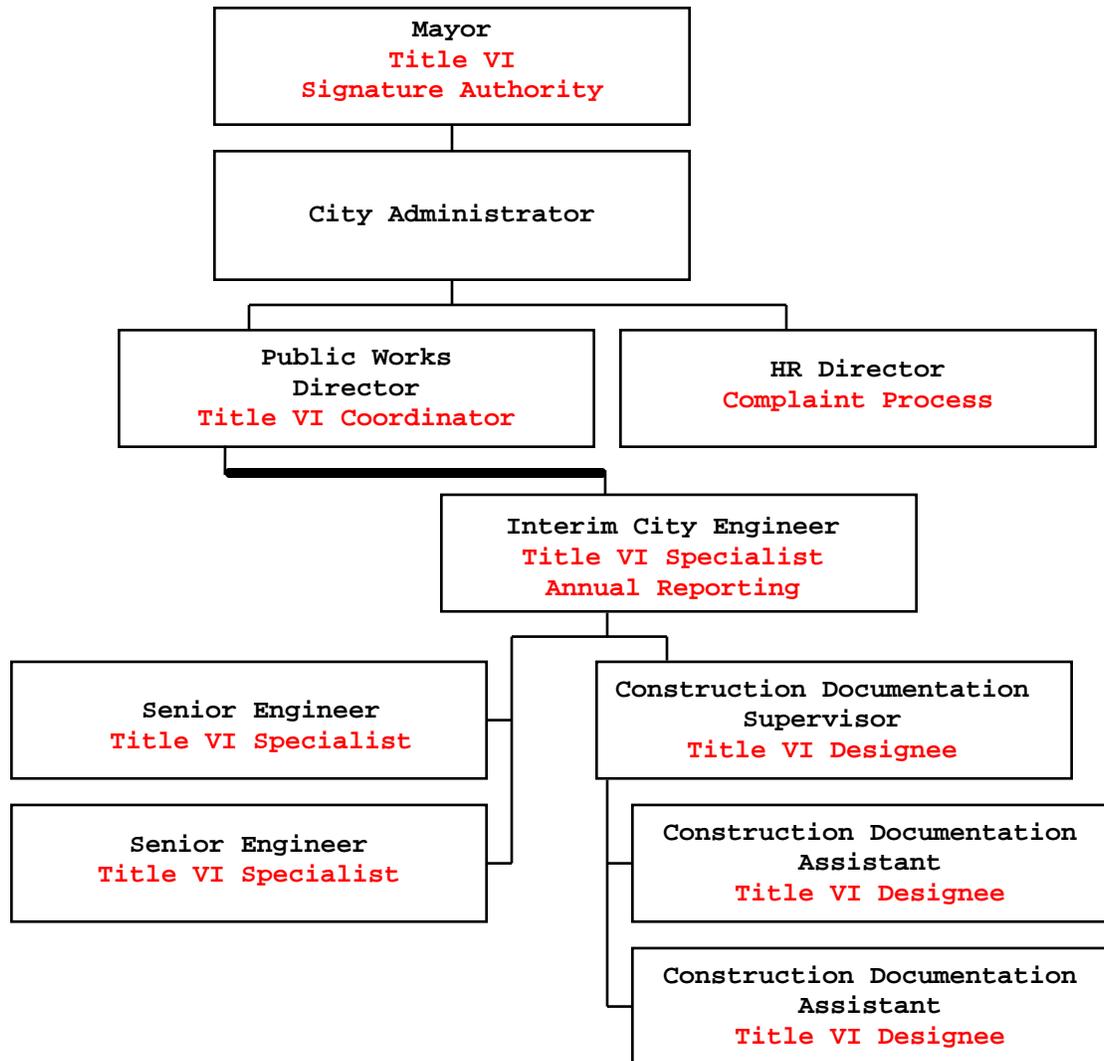


City of Monroe Title VI Organizational Chart



Title VI Specialist: Responsible for community outreach.

Complaint Process: Intake and investigation of Title VI complaints.

Annual Reporting: Identifies transportation projects and programs and reports annually to WSDOT as required for Title VI compliance.

Designee: Assist with documentation and compilation of reports.



If you believe that you have been discriminated against because of your race, color, or national origin (including limited English proficiency), by agency programs or activities, you may file a formal written complaint. Complainants may be submitted by mail or e-mail.

Instructions: Please fill out the form below and send it to:

City of Monroe
Attn: Ben Warthan
806 West Main Street
Monroe, WA 98272 or email to:
bwarthan@monroewa.gov

Agency Use Only

Received:
Response:
Report:
Briefing:

Form with fields: Your Name, Your Phone, Your Email Address, Your Mailing Address, Name, address, and telephone number of person(s) who is alleged to have discriminated against you, Date of alleged incident, Discrimination because of: (Race, Color, National Origin), and a large text area for explanation.

ADDITIONAL INFORMATION

What remedy are you seeking for the alleged discrimination? Please note that this process will not result in the payment of punitive damages or financial compensation.

List any other persons that we should contact for additional information in support of your complaint. Please include their phone numbers, addresses, email addresses, etc.

List any other agencies with whom you have filed this same complaint:

Signature (REQUIRED)

Date

Title VI Complaint Procedures

If you believe that you have been discriminated against because of your race, color, or national origin, then you have the right to file a formal complaint with City of Monroe within 180 days of the alleged incident.

HOW TO FILE A COMPLAINT

1. Complete the Title VI Complaint Form, answering every question.
2. Submit the **signed** complaint as directed on the form. We cannot accept unless it has been signed.
3. Upon receipt the complaint form, it will be reviewed to ensure that it is complete. A notice acknowledging receipt will be provided within 10 working days. The complaint will then be forwarded to WSDOT, the federal funding agency through Washington State Department of Transportation-Office of Equal Opportunity. The federal funding agency is responsible for all decisions regarding whether a complaint should be accepted (and investigated), dismissed, or referred to another agency.
4. When the federal funding agency decides whether to accept, dismiss, or transfer the complaint, it will notify the complainant and the other agencies (as appropriate) as to the status of the complaint.

These procedures do not deny you the right to file a formal complaint directly with the federal funding agencies or seek private counsel for complaints alleging discrimination. Federal law prohibits intimidation or retaliation against you of any kind.

These procedures cover all complaints filed under Title VI of the Civil Rights Act of 1964 as amended and the Civil Rights Restoration Act of 1987, relating to any program, service, or activity administered by WSDOT as well as its sub-recipients, consultants, and contractors.



City of Monroe
Ciudad de Monroe

Uso exclusivo de la agencia	
Received	____/____/____
Response	____/____/____
Report	____/____/____
Briefing	____/____/____

Formulario de queja del Título VI

Si cree que ha sido discriminado debido a su raza, color o nacionalidad (incluido el dominio limitado del inglés) en programas o actividades de la agencia, puede presentar una queja formal.

Instrucciones: Complete el siguiente formulario y envíelo a: City of Monore Attn: Ben Warthan 806 West Main Street, Monroe, WA 98272 o por correo electrónico a: bwarthan@monroewa.gov

Su nombre:	Su teléfono:
	Mejor momento del día para contactarlo sobre esta queja: 7am a 10am 10am a 1pm 1pm a 4pm 4pm a 7pm
Su dirección de correo electrónico:	
Su dirección de correo postal: (Calle/PO Box, ciudad, estado, código postal)	
Nombre, dirección y número de teléfono de las personas que supuestamente lo discriminaron.	
Fecha del supuesto incidente:	Discriminación por: <input type="checkbox"/> Raza <input type="checkbox"/> Color <input type="checkbox"/> Nacionalidad (incluye dominio limitado del inglés)
Explique lo que sucedió, por qué cree que sucedió y cómo fue discriminado. Indique quién estuvo involucrado. Asegúrese de indicar de qué manera siente que otras personas son tratadas de forma diferente a usted. Si tiene alguna otra información sobre lo que sucedió, adjunte los documentos probatorios a este formulario.	

COMPLETE LA PÁGINA 2 DE ESTE FORMULARIO

INFORMACIÓN ADICIONAL

¿Qué solución está buscando por la supuesta discriminación? Tenga en cuenta que este proceso no resultará en el pago de daños punitivos ni compensación económica.

Enumere a otras personas con las que deberíamos comunicarnos para obtener información adicional en apoyo de su queja. Incluya sus números de teléfono, domicilios, direcciones de correo electrónico, etc.

Enumere cualquier otra agencia con la que haya presentado esta misma queja:

Firma: (OBLIGATORIA)

Fecha:

Procedimientos de queja del Título VI

Si cree que ha sido discriminado por su raza, color u origen nacional, tiene derecho a presentar una queja formal ante la ciudad de Monroe dentro de los 180 días posteriores al presunto incidente.

CÓMO PRESENTAR UNA QUEJA

1. Complete el Formulario de Queja del Título VI, respondiendo cada una de las preguntas.
2. Envíe la queja firmada como se indica en el formulario. No podemos aceptarla a menos que la haya firmado.
3. Una vez recibido el formulario de queja, será controlado para verificar que está completo. Se enviará un aviso de acuse de recibo dentro de los 10 días hábiles. La queja será enviada a la agencia federal de financiamiento a través de la Oficina de Igualdad de Oportunidades del Departamento de Transporte del Estado de Washington. La agencia federal de financiamiento es responsable de todas las decisiones con respecto a si una queja debe ser aceptada (e investigada), desestimada o remitida a otra agencia.
4. Cuando la agencia federal de financiamiento decida si acepta, rechaza o transfiere la queja, notificará al demandante y a las demás agencias (según corresponda) sobre el estado de la queja.

Estos procedimientos no le niegan el derecho de presentar una queja formal directamente ante las agencias federales de financiamiento o buscar un abogado particular para las quejas que alegan discriminación. La ley federal prohíbe cualquier tipo de intimidación o represalia contra usted.

Estos procedimientos contemplan todas las quejas presentadas bajo el Título VI de la Ley de Derechos Civiles de 1964 y sus modificaciones y la Ley de Restauración de Derechos Civiles de 1987, relacionadas con cualquier programa, servicio o actividad administrados por el WSDOT o Washington State Department of Transportation así como sus subreceptores, consultores y contratistas.

Ciudad de Monroe - Proyecto de pavimentación anual 2021

Approximate Construction Timeline:

June 2021 — September 2021

Locations: See map on reverse side.

Description: This project preserves roads within the City. Work includes sidewalk improvements to meet ADA requirements and replacing aging asphalt pavement.

Website for Project Updates:

<http://Monroewa.gov/1024/>

Staff Contact: Contracts Supervisor — Jammi Guion
jguion@monroewa.gov or 360-863-4514

En Español

Cronograma aproximado de construcción:

Junio 2021— Septiembre 2021

Ubicaciones: Vea el mapa en el reverso.

Descripción: Este proyecto preserva caminos dentro de la ciudad. El trabajo incluye mejoras en la acera para cumplir con los requisitos de ADA y reemplazar el pavimento de asfalto viejo.

Sitio web para actualizaciones del proyecto:

<http://monroewa.gov/1024/>

Contacto del personal: Supervisor de contratos —
Jammi Guion jguion@monroewa.gov o 360-863-4514

Road	From	To
152nd St SE	173rd Ave SE	174th Ave SE
173rd Ave SE	149th St SE	152nd St SE
174th Ave SE	152nd St SE	154th St SE
161st St SE	East of Tatty Ave SE	East end
176th Ave SE	161st St SE	W Main St
Academy Way	W Main St	South end
157th Pl SE	179th Ave SE	East end
Park Ln	159th St SE	West of Dickinson St
182nd Ave SE	North end	154th St SE
W Maple St	West end	Kelsey St
Orr St	North end	W Hill St
Ann St	US 2	E Main St
Foye Ln	North end	W McDougall St
W McDougall St	Sams St	S Blakeley St
Pike St	Kelsey St	S Madison St
Morris St	W Main St	Pike St
Roberts St	Park St	S Sams St
Monroe St	Park St	Kelsey St





Upcoming Project Notice 2021 Annual Paving Project



Map #	Road	Map #	Road
1	152nd St SE	7	W Maple St
1	173rd Ave SE	8	Orr St
1	174th Ave SE	9	Ann St
2	161st St SE	10	Foye Ln
2	176th Ave SE	10	W McDougall St
3	Academy Way	11	Pike St
4	157th Pl SE	12	Morris St
5	Park Ln	13	Roberts St
6	182nd Ave SE	14	Monroe St



CITY OF MONROE NOTICE TO CONSULTANTS

FOR THE

179TH AVENUE SIDEWALK PROJECT

RFQ M2021-06

The City of Monroe (City) is requesting that interested and qualified firms submit a Statement of Qualifications (SOQ) to provide professional engineering and Right-of-Way (ROW) services for sidewalk improvements along 179th Avenue. Property acquisition will need to be negotiated with two residential ownership interests, in addition to securing Temporary Construction Easements (TCE) for up to six residential parcels.

The WSDOT Local Agency Guidelines (LAG) Consultant Agreement is expected to be awarded in January 2022 and will be for approximately 12 months in duration. The City reserves the right to supplement the contract to include construction management, inspection, material testing, or Project Management Review (PMR) assistance. If desired, the scope, fee, and contract time extension for these services will be negotiated at a later date.

The project has received federal grant assistance for the design and construction phases. Local funds will be used for ROW services. Compliance with Federal requirements **and adherence to the WSDOT LAG Manual** must be observed **for all phases of this project**.

The City reserves the right to amend terms of this Request for Qualifications (RFQ), to circulate various addenda, or to withdraw the RFQ at any time, regardless of how much time and effort consultants have spent on their responses.

Consultants will be considered for the following project:

Project Description

The work to be performed by the Consultant consists of preparing complete engineering Plans, Specifications, and Estimate (PS&E) for three sidewalk segments along the west side of 179th Avenue, between 154th Street and 157th Place. Proposed project elements may include curb and gutter, planter strip, sidewalk, curb ramps, bike lane, signing, channelization, landscaping, illumination, and drainage improvements. Refer to the attached conceptual plans and cross section. The Consultant will also assist the City with ROW acquisition and TCEs in accordance with the WSDOT LAG Manual.



The Consultant must comply with all applicable Federal Highway Administration (FHWA) design procedures and forms to include those necessary for a successful PMR and all other work necessitated for FHWA compliance. This project has a 0% Disadvantaged Business Enterprise (DBE) goal. The major features of the project are as follows:

- Conduct topographic survey of the site as necessary for a complete design.
- Conduct geotechnical investigations as necessary for drainage design.
- ROW plan preparation for acquisition of two (2) parcels and TCEs for six (6) parcels.
- ROW acquisition services, including certification through WSDOT.
- Coordinate with City, WSDOT, Community Transit, Puget Sound Energy, Snohomish County PUD, other stakeholders, and property owners.
- Prepare for and lead up to two public outreach events.
- Preparation of 60%, 90% and Final PS&E.
- Satisfy all environmental requirements and secure permits necessary for construction.
- Stormwater design and mitigation in accordance with governing regulations, such as the 2012 Stormwater Management Manual for Western Washington, as amended in 2014.
- Meet requirements for the use of federal funds including cost tracking, reviews, and project audits.
- Construction bid phase support, as needed.

Contract Duration

The duration of the contract shall be until December 31, 2022, or when the project is complete, whichever is longer.

Anticipated Schedule / Deliverables

- | | |
|-------------------------|--|
| • SOQ due | December 21, 2021 |
| • SOQ review | December 21 st – 31 st |
| • Notice of shortlist | January 3, 2022 |
| • Consultant interviews | January 5 th – 7 th |
| • Award | January 25 th |
| • 60% design to City | March / April 2022 |
| • 90% design to City | May 2022 |
| • Final PS&E | June 2022 |
| • Construction | Summer 2022 |

Timeline assumes City will provide comments to Consultant two (2) weeks after receipt of deliverables.



SOQ Submittal

Your response to this RFQ shall be submitted as a PDF document and must be limited to 7 single sided pages (8 ½ x 11). The page limit does not include a cover, additional cover letter, or any resumes. The City reserves the right to require additional information or materials after the SOQs are submitted. Your response should include and be formatted as follows:

- Page 1 – Firm name, contact information, general overview of services provided, why you are interested in this project?
- Page 2 and 3 – Proposed project manager: name, title, years of experience with firm, years of experience in the industry. Highlight professional background and overview of skills and expertise. What does he/she bring to this project?
 - Identify three (3) federally funded completed design projects where he/she was the project manager. Briefly overview the scope of each project, include a reference name and phone number to contact each project owner.
- Page 4 – Proposed project team members: highlight the team members from your firm and identify why they are proposed for this project. What skills, expertise, experience, etc. do they bring to this project?
- Page 5 – Proposed subconsultants: identify the subconsultants proposed for this project and their anticipated scope of work. Why were they selected? Has your firm worked with them previously on similar projects?
- Page 6 – Provide three (3) project examples of ROW acquisitions completed for municipalities requiring LAG compliance.
 - Note the number of parcels involved with each example and the amount of time it took from the start of the contract until the ROW was certified.
 - List the project manager and team members involved and provide a reference name and phone number for each project example.
- Page 7 – Experience and closing: Why is your team the most qualified to deliver this federally funded project? Overview your team’s knowledge, experience, and/or success with any of the following:
 - FHWA requirements
 - WSDOT requirements
 - LAG Manual
 - Project Management Review (PMR)
 - Ability to meet budget / schedule
 - Past projects / references
 - Lessons learned

The SOQs will be evaluated and ranked based on the content and references requested above.



Submission of SOQ

Email SOQ to City of Monroe, Jammi Guion, Supervisor Contract Documents at PWContracts@monroewa.gov. In the "Subject" line of the email place the following: "**SOQ – CONSULTANT SERVICES FOR THE 179TH AVENUE SIDEWALK PROJECT**". SOQ shall be received **no later than 1:00 pm on December 21, 2021.**

The City is not responsible for the time in which the SOQ arrives in the inbox of Jammi Guion, therefore, the City recommends that you verify receipt of your SOQ by phoning 360-863-4514. SOQs received after the time specified above will not be considered.

Any questions regarding this project or RFQ should be directed to: Jammi Guion, PWContracts@monroewa.gov.

Rejection of Proposals

The City of Monroe reserves the right to reject any and all proposals and to waive irregularities and informalities in the submittal and evaluation process. This Request for Qualifications does not obligate the City to pay any costs incurred by respondents in the preparation and submission of a SOQ. Furthermore, the RFQ does not obligate the City to accept or contract for any expressed or implied services.

Americans with Disabilities Act (ADA) Information

The City of Monroe in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Jammi Guion at PWContracts@monroewa.gov or by calling 360-863-4514.

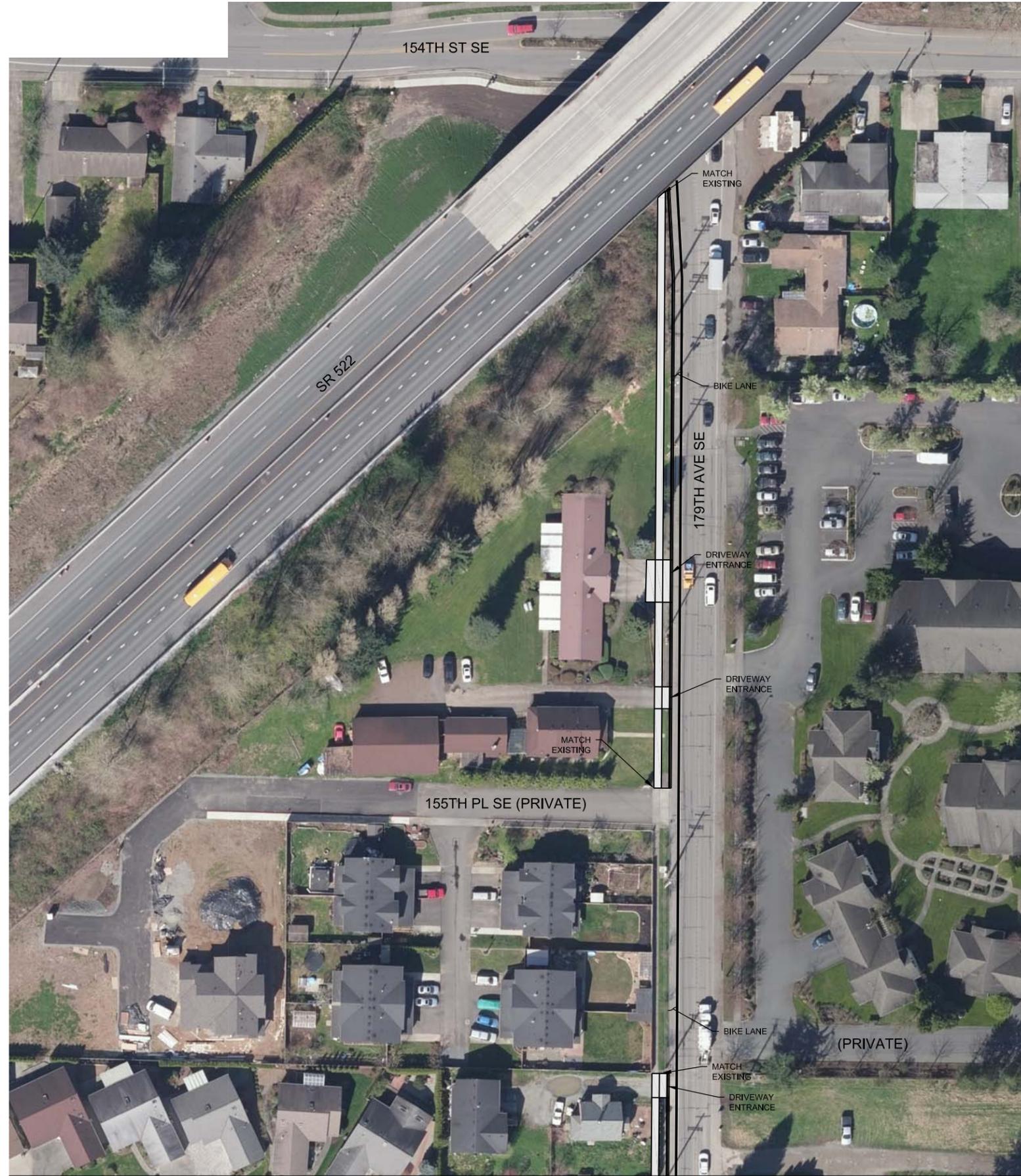
Title VI Statement

The City of Monroe, in accordance with Title VI of the Civil Rights Act of 1964, (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

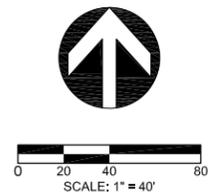
Publication

Daily Journal of Commerce: November 29, 2021 and December 6, 2021

The Everett Herald: November 29, 2021 and December 6, 2021



MATCH LINE - SEE DWG. C2



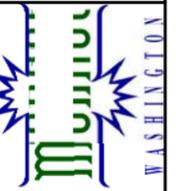
REVISIONS:

DRAWN BY: KLK

DESIGN BY: KLK

CHECK BY:

DATE:



CITY OF MONROE
PUBLIC WORKS
DESIGN & CONSTRUCTION DIVISION

800 W. MAIN
MONROE, WA 98272
PHONE: (509) 794-7400
FAX: (509) 794-1007

179TH AVE SIDEWALK
154TH ST TO 157TH PL

CONCEPTUAL LAYOUT

DWG NUMBER

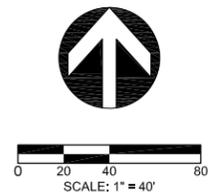
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SHEET

1

OF

3



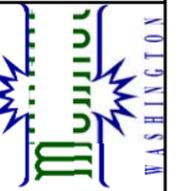
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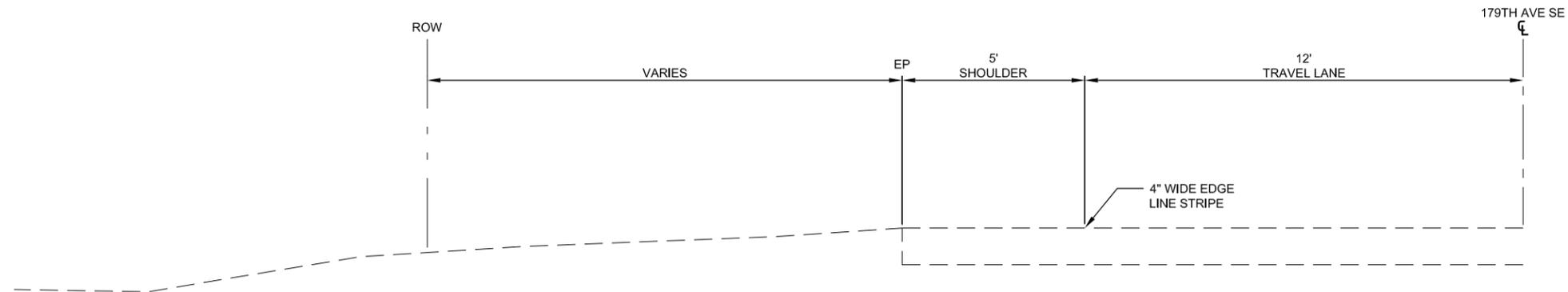
179TH AVE SIDEWALK
154TH ST TO 157TH PL

CONCEPTUAL LAYOUT

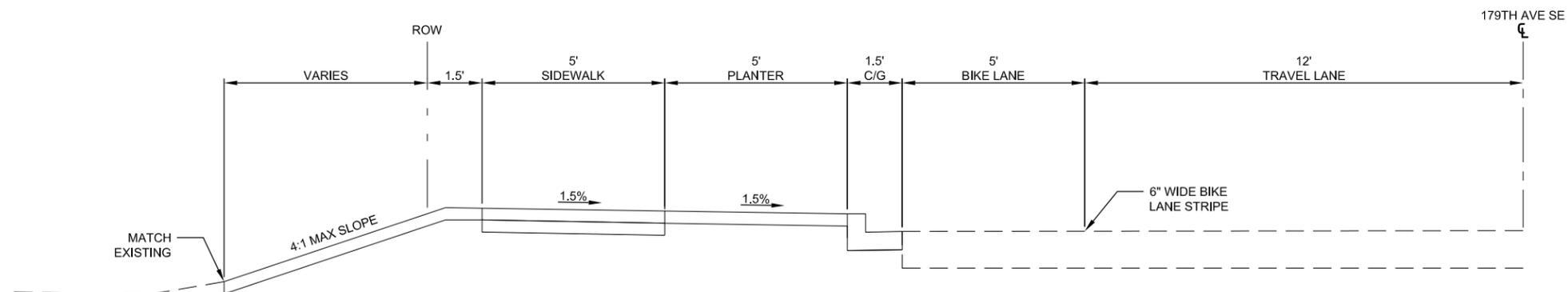
DWG NUMBER

C2

SHEET 2 OF 3



179TH AVE - EXISTING SECTION
FACING NORTH
N.T.S.



179TH AVE - PROPOSED SECTION
FACING NORTH
N.T.S.

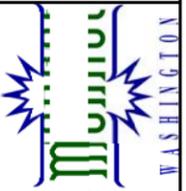
REVISIONS:

DRAWN BY: KLK

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DESIGN & CONSTRUCTION DIVISION
800 W. MAIN
MONROE, LA 70002
PHONE: (504) 794-7400
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**179TH AVE SIDEWALK
154TH ST TO 157TH PL**

CONCEPTUAL CROSS SECTION

DWG NUMBER

C3

SHEET **3** OF **3**



CITY OF MONROE NOTICE TO CONSULTANTS

FOR THE

179TH AVENUE SIDEWALK PROJECT

RFQ M2021-06

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The project has received federal grant assistance for the design and construction phases. Local funds will be used for ROW services. Compliance with Federal requirements **and adherence to the WSDOT LAG Manual** must be observed **for all phases of this project**.

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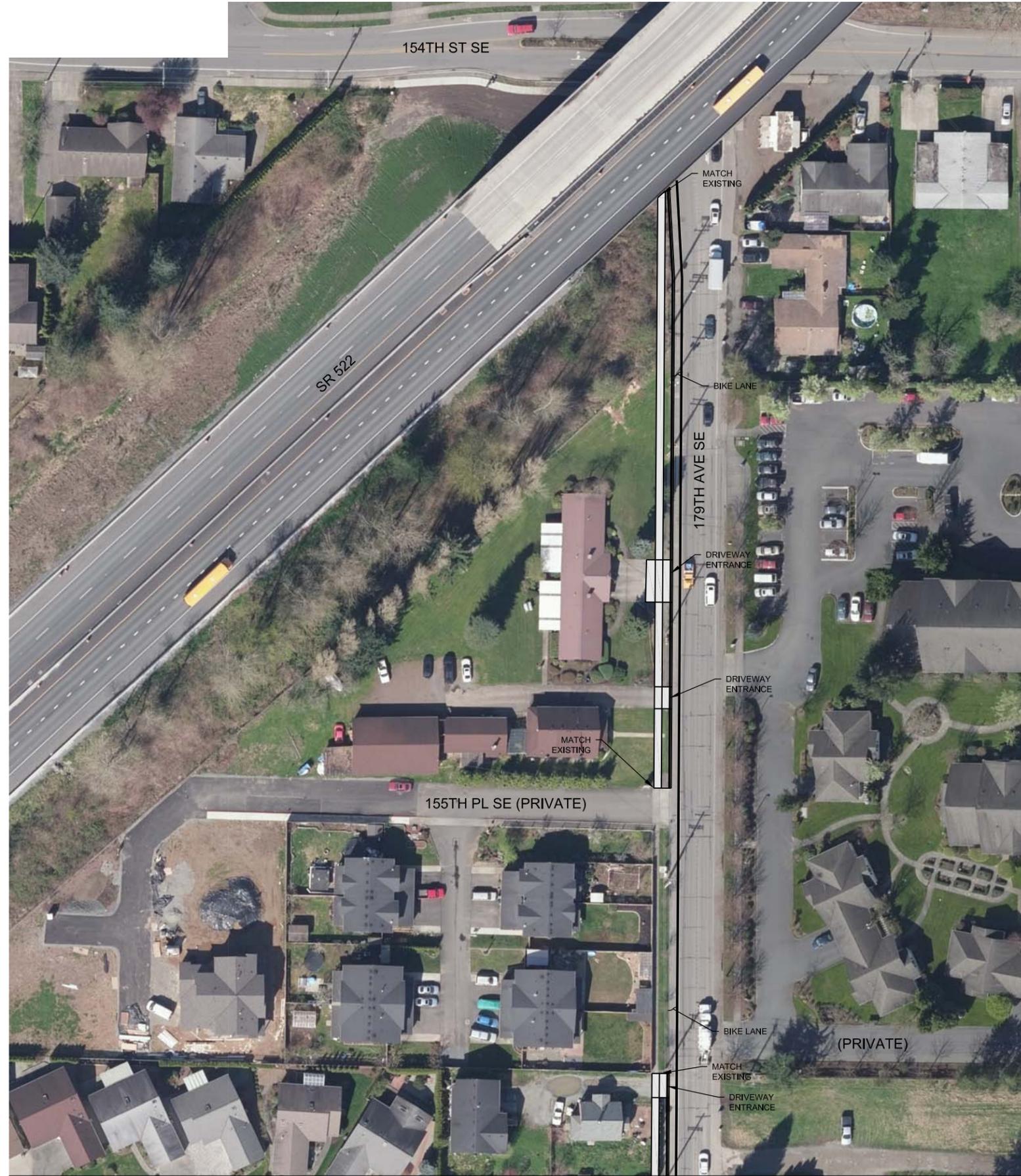
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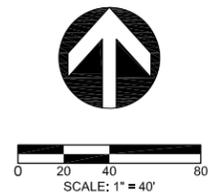
Publication

Daily Journal of Commerce: November 29, 2021 and December 6, 2021

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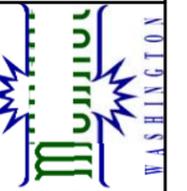
REVISIONS:

DRAWN BY: KLK

DESIGN BY: KLK

CHECK BY:

DATE:



CITY OF MONROE
PUBLIC WORKS
DESIGN & CONSTRUCTION DIVISION

800 W. MAIN
MONROE, WA 98272
PHONE: (509) 794-7400
FAX: (509) 794-1007

179TH AVE SIDEWALK
154TH ST TO 157TH PL

CONCEPTUAL LAYOUT

DWG NUMBER

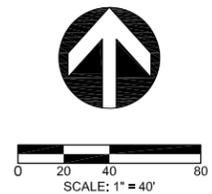
C1

SHEET

1

OF

3



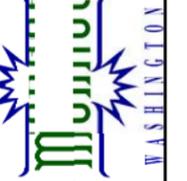
REVISIONS:

DRAWN BY: KLK

DESIGN BY: KLK

CHECK BY:

DATE:



CITY OF MONROE
PUBLIC WORKS
DESIGN & CONSTRUCTION DIVISION
800 W. MAIN, MONROE, WA 98272
PHONE: (509) 794-7400
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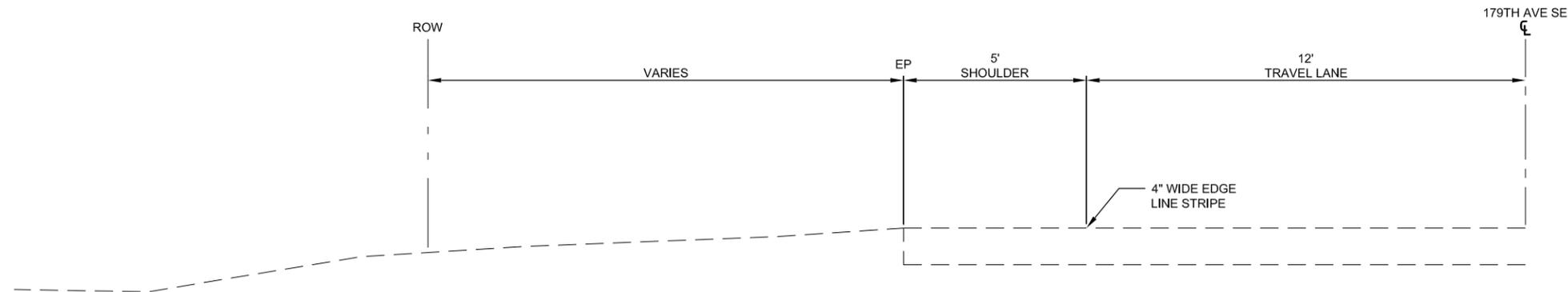
179TH AVE SIDEWALK
154TH ST TO 157TH PL

CONCEPTUAL LAYOUT

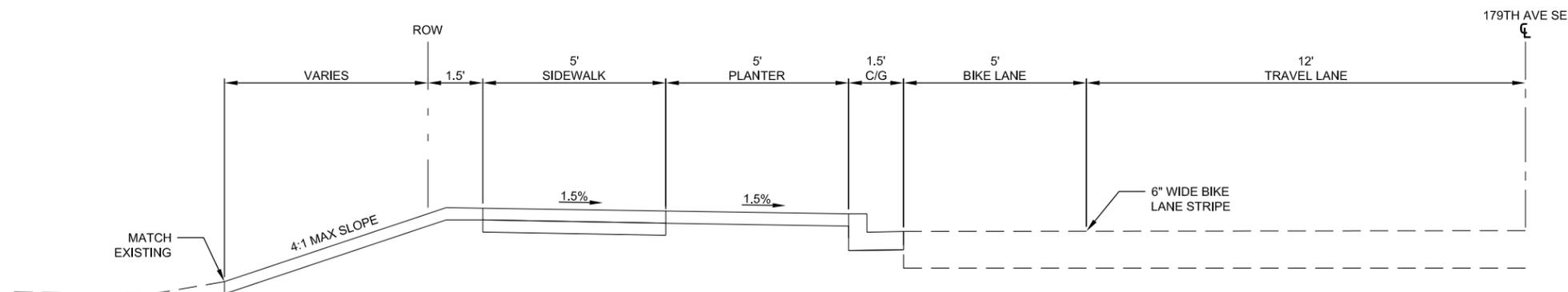
DWG NUMBER

C2

SHEET **2** OF **3**



179TH AVE - EXISTING SECTION
FACING NORTH
N.T.S.



179TH AVE - PROPOSED SECTION
FACING NORTH
N.T.S.

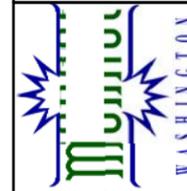
REVISIONS:

DRAWN BY: KLK

DESIGN BY: KLK

CHECK BY:

DATE:



CITY OF MONROE
PUBLIC WORKS
DESIGN & CONSTRUCTION DIVISION
800 W. MAIN, MONROE, WA 98272
PHONE: (509) 794-7400
FAX: (509) 794-1007

**179TH AVE SIDEWALK
154TH ST TO 157TH PL**

CONCEPTUAL CROSS SECTION

DWG NUMBER

C3

SHEET **3** OF **3**

City of Monroe - Powell Street Reconstruction Project

ATTACHMENT F

Ciudad de Monroe - Proyecto de reconstrucción de la calle Powell

ENGLISH

Project Description: This project's objective is to reconstruct a portion of Powell Street, specifically the block between S. Kelsey Street and S. Sams Street. This segment has a poor pavement condition and localized stormwater ponding issues. The City is also looking into options to improve the intersection of Sams and Powell.

Residents are asked to partake in a survey concerning this project. It is located on the City website and can be accessed at the following link: <http://Monroewa.gov/1010>.

The survey will be closed on May 13, 2021.



Scan QR
Code to go
to Survey

EN ESPAÑOL

Descripción del Proyecto: El objetivo de este proyecto es reconstruir una parte de la calle Powell, específicamente la cuadra entre las calles Kelsey sur y Sams sur. Este segmento tiene un pavimento deficiente y problemas localizados de encharcamiento de aguas pluviales. La ciudad también está buscando opciones para mejorar la intersección de Sams y Powell.

Se pide a los residentes que participen en una encuesta sobre este proyecto. Se encuentra en el sitio web de la ciudad y también puede acceder a él en el siguiente enlace: <http://monroewa.gov/1010>.

La encuesta se cerrará el 13 de Mayo del 2021.



Escanee el
código QR para
ir a la encuesta



Upcoming Project Notice/Aviso de próximo Proyecto

Powell Street Reconstruction Project /Proyecto de reconstrucción de la calle Powell

Project Website/sitio web del proyecto:<http://monroewa.gov/1010>



North Madison Project

1. The proposed design calls for the roadway to provide a 10' travel lane; 8' parking lane, 6" curb, 5' planter and 5' sidewalk on each side of the street. This will widen the parking lane by 1' and the sidewalk by 1' in most locations. Do you feel this extra width is desirable?

1. El diseño propuesto exige que la calzada proporcione un carril de circulación de 10 pies; carril de estacionamiento de 8', bordillo de 6", jardinera de 5' y acera de 5' a cada lado de la calle. Esto ampliará el carril de estacionamiento por 1' y la acera por 1' en la mayoría de los lugares. ¿Crees que este ancho adicional es deseable?

Yes/si

No/no

Other (please specify)

2. The design proposes bulb-outs at intersections where it is practical. This will result in the loss of 3 stall on the east side and no decrease along the west side of North Madison. Will this loss of 3 parking stalls along the west side of North Madison create a problem in this area?

2. El diseño propone ampliaciones en las

intersecciones donde sea práctico. Esto resultará en la pérdida de 3 puestos de estacionamiento en el lado este y no disminuirá a lo largo del lado oeste de North Madison. ¿Qué problemas prevé con este diseño?

- Likely/probable
- Unlikely/improbable
- I don't know

3. The entire 60' right-of-way width is proposed to be cleared to provide room for the contractor to work. Encroachments within the right-of-way such as vegetation, fences and walls will have to be removed. Would you want to remove any encroachments along your frontage or do you want the contractor to remove them?

3. Se propone despejar todo el ancho del derecho de paso de 60 pies para proporcionar espacio para que el contratista pueda trabajar. Las invasiones dentro del derecho de paso, como la vegetación, las cercas y los muros, deberán eliminarse. ¿Desea eliminar cualquier invasión a lo largo de su fachada o desea que el contratista las elimine?

- I wish to remove encroachments from right-of-way/Deseo eliminar las invasiones del derecho de paso
- I wish the contractor to remove any encroachments from the right-of-way/Deseo que el contratista elimine cualquier invasión del derecho de paso.

4. It would be possible to maintain the existing back of sidewalk and avoid removal of existing vegetation, fencing and walls within the right-of-way. Shrubs would have to be trimmed past the back of sidewalk.. The sidewalk would be 5' wide, however the planter strip would be narrowed to 3.5'. Is this an acceptable alternative to clearing to the edge of Right-of-Way?

4. Sería posible mantener la parte trasera de la acera existente y evitar la remoción de vegetación, cercas y muros existentes dentro del derecho de paso. Los arbustos tendrían que podarse más allá de la parte trasera de la acera. La acera tendría 5 pies de ancho, sin embargo, la franja de jardinería se reduciría a 3.5 pies. ¿Es esta una alternativa aceptable para despejar el borde del derecho de paso?

- I would support a 3.5' wide planter./Apoyaría una maceta de 3,5 'de ancho.
- I would not support a 3.5' wide planter/No apoyaría una maceta de 3,5 'de ancho.
- Does not matter to me./No me importa

5. The design proposes to install 6" curbing along North Madison and a section of Main Street in front of Candido's. This will discourage cars from parking on the sidewalk and in front of the Candido's entrance. Do you support this revision?

5. El diseño propone instalar bordillos de 6" a lo largo de North Madison y una sección de la calle Main frente a Candido's. Esto disuadirá a los

automóviles de estacionarse en la acera y frente a la entrada de Candido's. ¿Apoya esta modificación?

- Yes/si
- No/no
- No Opinion

6. Any comments or issues that you would like to bring to the City's attention should be entered below.

6. Cualquier comentario o problema que le gustaría traer a la atención de la Ciudad debería ingresarse a continuación.

Done

Powered by



See how easy it is to [create a survey](#).

[Privacy & Cookie Policy](#)

City of Monroe - Madison Combined Sewer Separation Project

ATTACHMENT G(1)

Ciudad de Monroe - Proyecto de separación de alcantarillado combinado de Madison

ENGLISH

Project Description: This contract will replace approximately 1200 lineal feet of aging 6-Inch asbestos cement water main with 8" ductile iron water main, install 3 infiltration bed under the roadway in Madison Street and disconnect the storm drains from the sanitary sewer system. For this work to occur the contractor will clear the entire 60-foot right-of-way from Main to Elizabeth except for the Hill Street intersection.

Residents are asked to partake in a survey concerning this project. It is located on the City website and can be accessed at the following link: <http://monroewa.gov/966> .The survey will be closed on March 28, 2021.



Scan QR Code for Survey

EN ESPAÑOL

Descripción del Proyecto: Este contrato reemplazará aproximadamente 1200 pies de lineales envejecidos de 6 pulgadas de tubería de agua de cemento de asbestos, con tubería principal de hierro dúctil de 8", instalara 3 lechos de infiltración debajo de la carretera en Madison Street y desconectara los desagües pluviales del sistema de alcantarillado sanitario. Para que se lleve a cabo este trabajo el contratista despejara todo el derecho de paso de 60 pies desde Main hasta Elizabeth, excepto la intersección de Hill Street.

Se pide a los residentes que participen en una encuesta sobre este proyecto. Se encuentra en el sitio web de la ciudad y se puede acceder a el en el siguiente enlace: <http://monroewa.gov/966> . La encuesta se cerrara el 28 de marzo de 2021 .



Upcoming Project Notice

Madison Combined Sewer Separation Project

Proyecto de araración de alcantarillado combinado de Madison

Project Website/sitio web del
proyecto:<http://monroewa.gov/966>





City of Monroe COVID-19 response information

Create an Account - Increase your productivity, customize your experience, and engage in information you care about.

Sign In

Monroe, WA

How Do I...

City Services

Business

Our Community

March 2022						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
27	28	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

Tue, Mar 15

City Council Finance & Human Resources Committee meeting

[Zoom Link](#)
Dial in: (253) 215-8782
Meeting ID: 876 8840 9561
Passcode: 111101

Tue, Mar 15

City Council Study Session - Cancelled

[Zoom Link](#)
Dial in: (253) 215-8782
Webinar ID: 814 9433 1511

Thu, Mar 17

Community Human Services Advisory Board

[Zoom Link](#)
Dial in: (253) 215-8782
Meeting ID: 871 1579 6996
Passcode: 399406

Tue, Mar 22

City Council P3 Committee meeting (Transportation/Planning, Parks & Rec. and PW)

[Zoom Link](#)
Dial in: (253) 215-8782
Meeting ID: 894 8055 2264
Passcode: 137321

Tue, Mar 22

City Council Business Meeting

[Zoom Link](#)
Dial in: (253) 215-8782
Webinar ID: 814 9433 1511

Thu, Mar 24

Economic Development Advisory Board

[Zoom Link](#)
Dial in: (253) 215-8782
Meeting ID: 840 3683 0303
Passcode: 960195

Mon, Mar 28 - Wed, Mar 30

American Rescue Plan Act (ARP) Applicant Workshop

[Zoom Link](#)
Dial in: (253) 215-8782
Passcode: 793303

Mon, Mar 28

Planning Commission Regular Meeting

Members of the public may participate in Monroe Planning Commission Meetings both in person and remo...

VIEW ALL

Select Language	Bulgarian	Esperanto	Haitian Creole	Italian	Latin	Mongolian	Russian	Spanish	Ukrainian
Afrikaans	Catalan	Estonian	Hausa	Japanese	Latvian	Myanmar (Burmese)	Samoan	Sundanese	Urdu
Albanian	Cebuano	Filipino	Hawaiian	Javanese	Lithuanian	Nepali	Scots Gaelic	Swahili	Uyghur
Amharic	Chichewa	Finnish	Hebrew	Kannada	Luxembourgish	Norwegian	Serbian	Swedish	Uzbek
Arabic	Chinese (Simplified)	French	Hindi	Kazakh	Macedonian	Odia (Oriya)	Sesotho	Tajik	Vietnamese
Armenian	Chinese (Traditional)	Frisian	Hmong	Khmer	Malagasy	Pashto	Shona	Tamil	Welsh
Azerbaijani	Corsican	Galician	Hungarian	Kinyarwanda	Malay	Persian	Sindhi	Tatar	Xhosa
Basque	Croatian	Georgian	Icelandic	Korean	Malayalam	Polish	Sinhala	Telugu	Yiddish
Belarusian	Czech	German	Igbo	Kurdish (Kurmanji)	Maltese	Portuguese	Slovak	Thai	Yoruba
Bengali	Danish	Greek	Indonesian	Kyrgyz	Maori	Punjabi	Slovenian	Turkish	Zulu
Bosnian	Dutch	Gujarati	Irish	Lao	Marathi	Romanian	Somali	Turkmen	

Select Language

Wheeled All Terrain Vehicles

Legal Disclaimer

javascriptvoid(0)

City of Monroe - Chain Lake Road Shared Path Extension Project

Ciudad de Monroe - Proyecto de extensión de camino de Chain Lake Road

ATTACHMENT I

Description: The City of Monroe received a federal grant through Puget Sound Regional Council for extending the shared sidewalk/path along Chain Lake Road. This project will improve and extend the existing sidewalk with a new 10-foot-wide cement concrete trail. SRV Construction is the contractor performing the work.

Project Limits: West side of Chain Lake Road, from the existing trail terminus north of Rainer View Rd SE to just south of Brown Road intersection.

Approximate Timeline: June 2021– October 2021

Possible Impacts: Traffic delays and one-lane road during construction. Please adhere to flaggers directions, or chose alternate routes.

Project Website: <http://monroewa.gov/617/>
Refer to the website for project updates.

Staff Contact: Contracts Supervisor — Jammi Guion
jguion@monroewa.gov or 360-863-4514



City of Monroe complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex.

EN ESPAÑOL

Descripción: La ciudad de Monroe recibió una subvención federal a través del Consejo Regional de Puget Sound para extender la acera/camino compartido a lo largo de Chain Lake Road. Este proyecto mejorará y ampliará la acera existente con un nuevo sendero de cemento de 10 pies de ancho. SRV Construction es el contratista que realizará el trabajo.

Límites del proyecto: Lado oeste de Chain Lake Road, desde el final del sendero existente al norte de Rainer View Rd SE, hasta justo al sur de la intersección de Brown Road.

Cronograma aproximado: Junio del 2021 a Octubre del 2021

Posibles impactos: Retrasos en el tráfico y carreteras de un solo carril durante la construcción. Siga las instrucciones de los banderilleros o elija rutas alternativas.

Sitio web del proyecto: <http://monroewa.gov/617/> Consulte el sitio web para obtener actualizaciones del proyecto.

Contacto del personal: Supervisor de contratos - Jammi Guion
jguion@monroewa.gov o 360-863-4514

Ciudad de Monroe cumple con las leyes federales de derechos civiles aplicables y no discrimina por motivos de raza, color, nacionalidad, edad, discapacidad o sexo.



Upcoming Project Notice

Chain Lake Road Shared Path Extension

Aviso del Proyecto

Extensión de camino de Chain Lake Road



**CITY OF MONROE
REQUEST FOR QUALIFICATIONS
CONSTRUCTION MANAGEMENT SERVICES FOR THE CHAIN LAKE
ROAD PHASE 2A PROEJCT**

Project Description

The City is soliciting proposals from qualified firms for construction inspection, documentation, and project management services for the Chain Lake Road Phase 2a Project. This project provides for the construction of approximately 3,200 linear feet of 10-foot-wide concrete trail extension along the west side of Chain Lake Road, from the existing trail terminus north of Rainier View Rd SE to Brown Road, construction of ADA-compliant curb ramps and installation of stormwater facilities.

This project is federally funded, and all consultants will be held to Federal EEO requirements. The Engineers Estimate for this project is \$1.9 million. The construction project has a total of 60 contract working days. Bid Opening is scheduled for April 22, 2021 and award is estimated to occur on May 25, 2021.

Scope of Services

The City requires Project Manager, Inspector and Documentation Specialist to be experienced in, including but not limited to, management of projects, inspection services pertinent to roadway and sidewalk construction; material approval, testing, and documentation; compaction tests; daily reports; payment quantities documentation; and preparation of forms and reports all meeting Federal standards and criteria. Personnel must be confident in making decisions in the field and in the performance of the required documentation and know when to consult the Engineer. The consultant will be expected to prepare all documentation that will be necessary for a WSDOT PMR, organize and file the documents in an organized system, and assist at the PMR.

Proposal Outline

PROPOSALS MUST FOLLOW THE FORMAT OUTLINED IN THIS SECTION FOR THE PROPOSAL TO BE CONSIDERED VALID. PROPOSALS WILL BE REJECTED IF NOT IN COMPLIANCE WITH THESE REQUIREMENTS. The City reserves the right to require additional information or materials after the proposals are submitted. The proposal shall be signed by one of the firm's legally authorized officers. Proposals will be evaluated and ranked based on the following criteria:

- A. Optional – cover letter
- B. Overview of services
 - Include firm name and contact information (address, phone and email)

- General overview of how the requested services will be provided to include any subconsultant work.
 - Commitment to proposed selection timeline.
- C. Experience with similar projects
- List 3 of the most relevant federally funded projects with similar scope and size, occurring within the last 5 years.
 - Describe projects in detail and specific services provided by your firm.
- D. Qualifications/expertise of proposed individual(s)
- Who will be working on this project and what do they offer? Availability, qualifications and resources.
 - How long have they been with the firm? In the industry?
 - Provide a resume of the individuals selected for this project. The following list is not all inclusive:
 - i. Inspector. Must list a minimum of three federally funded projects completed within the last five years or three plus years of federally funded project work within the last five years. Familiar with federal documentation and the requirement for materials delivered, inspection reports, wage rate interviews and other applicable requirements for federally funded projects. An inspector is required to be onsite when the contractor or subcontractors are working on site, be flexible should night work be necessary, or if there are periods of no work.
 - ii. Documentation Specialist. Must list a minimum of three federally funded projects completed within the last five years or three plus years of federally funded project work within the last five years. Proficient with all aspects of federally funded project documentation. Requirements include familiarization with RAMs, manufacturers certifications, submittals, tracking of all documents, IDRs, payment records and all other associated documentation required to complete the project conforming to federal requirements. This individual must have experience with PMRs.

***If short listed, these individuals will be required to attend interview. Unavailability of these individuals for this project may be grounds for termination of this contract.*
- E. Knowledge of WSDOT Standards
- Demonstrate knowledge of WSDOT’s construction documentation and specifications for federally funded projects for material approval, acceptance, evaluation, and testing, etc.
- F. Past performance/references
- List up to 5 public agencies for which your firm has provided similar services for federally funded projects.
 - Briefly describe services provided.
 - Include contact names and phone numbers for reference checks.
- G. Optional – Key staff resumes. Resumes do not count towards page limit.

Anticipated Selection Timeline

Deadline for Proposals – 1:00PM	April 30, 2021
Evaluations/Short List for Interviews	May 6, 2021
Interviews	May 10 and 11, 2021
Select Most Qualified	May 12, 2021
Final Scope and Contract Negotiations Complete	May 25, 2021
Authorize Consultant Agreement	June 8, 2021

Submission

Email proposal to City of Monroe Jammi Guion, Supervisor Contract Documents at PWContracts@monroewa.gov. In the "Subject" line place the following: **"PROPOSAL – CONSTRUCTION MANAGEMENT SERVICES FOR THE CHAIN LAKE ROAD PHASE 2A PROJECT"**. Proposals shall be received **no later than 1:00 p.m. on April 30, 2021**. The City is not responsible for the time in which the "Proposal" arrives in the inbox of Jammi Guion, therefore, the City recommends that you verify receipt of your "Proposal" by phoning 360-863-4514. Proposals received after this time will not be considered. **Proposal is limited to 10 single-sided pages, including the cover letter.**

Communication with the City of Monroe

All communications about this RFP may be directed to Jammi Guion, Supervisor Contract Documents, PWContracts@monroewa.gov.

Evaluation of Proposals

Proposals will be evaluated based primarily on how well the firm's services meet the City's objectives in the most cost-effective manner.. The City does not intend to enter into an agreement solely on the basis of a submitted proposal or otherwise pay for the information solicited or obtained. Subsequent procurement, if any, will be in accordance with appropriate City contractual action. Noncompliance with any condition of this proposal may result in a recommendation to the City Council that the firm be disqualified.

Title VI

The City of Monroe in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 USC 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR, Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

Americans with Disabilities Act (ADA) Information

The City of Monroe in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Jammi Guion at PWContract@monroewa.gov or by calling collect 360-863-4514.

Rejection of Proposals

The City of Monroe reserves the right to reject any and all proposals and to waive irregularities and informalities in the submittal and evaluation process. This Request for Proposals does not obligate the City to pay any costs incurred by respondents in the preparation and submission of a proposal. Furthermore, the Request for Proposals does not obligate the City to accept or contract for any expressed or implied services.

Publication

Published: Daily Journal of Commerce: April 8, 2021 and April 15, 2021

The Everett Herald: April 9, 2021 and April 16, 2021

Ciudad de Monroe - Proyecto de extensión de camino de Chain Lake Road

Aviso del Proyecto

Extensión de camino de Chain Lake Road

Descripción: La ciudad de Monroe recibió una subvención federal a través del Consejo Regional de Puget Sound para extender la acera/camino compartido a lo largo de Chain Lake Road. Este proyecto mejorará y ampliará la acera existente con un nuevo sendero de cemento de 10 pies de ancho. SRV Construction es el contratista que realizara el trabajo.

Límites del proyecto: Lado oeste de Chain Lake Road, desde el final del sendero existente al norte de Rainer View Rd SE, hasta justo al sur de la intersección de Brown Road.

Cronograma aproximado: junio del 2021 a octubre del 2021

Posibles impactos: Retrasos en el tráfico y carreteras de un solo carril durante la construcción. Siga las instrucciones de los banderilleros o elija rutas alternativas.

Sitio web del proyecto: <http://monroewa.gov/617/>

Consulte el sitio web para obtener actualizaciones del proyecto.

Contacto del personal: Supervisor de contratos - Jammi Guion
jguion@monroewa.gov o 360-863-4514

La ciudad de Monroe cumple con las leyes federales de derechos civiles aplicables y no discrimina por motivos de raza, color, nacionalidad, edad, discapacidad o sexo.

TITLE VI

During the performance of this contract, the consultant, for itself, its assignees and successors in interest (hereinafter referred to as the “consultant”) agrees as follows:

- 1. Compliance With Regulations** – The consultant shall comply with the Regulations relative to nondiscrimination in federally-assisted programs of United States Department of Transportation (USDOT), Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
- 2. Nondiscrimination** – The consultant, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection and retention of sub-consultants, including procurement of materials and leases of equipment. The consultant shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- 3. Solicitations for Subcontracts, Including Procurement of Materials and Equipment** – In all solicitations either by competitive bidding or negotiations made by the consultant for work to be performed under a sub-contract, including procurement of materials or leases of equipment, each potential sub-consultant or supplier shall be notified by the consultant of the consultant’s obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, sex, or national origin.
- 4. Information and Reports** – The consultant shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the contracting agency or the appropriate federal agency to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a consultant is in the exclusive possession of another who fails or refuses to furnish this information, the consultant shall so certify to WSDOT or the USDOT as appropriate, and shall set forth what efforts it has made to obtain the information.
- 5. Sanctions for Noncompliance** – In the event of the consultant’s noncompliance with the nondiscrimination provisions of this contract, the contracting agency shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to:
 - Withholding of payments to the consultant under the contract until the consultant complies, and/or;
 - Cancellation, termination, or suspension of the contract, in whole or in part
- 6. Incorporation of Provisions** – The consultant shall include the provisions of paragraphs (1) through (5) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The consultant shall take such action with respect to any sub-consultant or procurement as the contracting agency or USDOT may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event a consultant becomes involved in, or is threatened with, litigation with a sub-consultant or supplier as a result of such direction, the consultant may request WSDOT enter into such litigation to protect the interests of the state and, in addition, the consultant may request the USDOT enter into such litigation to protect the interests of the United States.



**CITY OF MONROE NOTICE TO CONSULTANTS
FOR THE
KELSEY STREET RAILROAD SAFETY CROSSING IMPROVEMENT
RFP/Q M2021-0004**

The City of Monroe (City) is requesting that interested and qualified firms submit proposals to provide professional services for engineering railroad crossing design and construction inspection services for the Kelsey Street Railroad Crossing Improvements Project. This agreement is expected to be awarded in November. The selected firm will negotiate scope & fee to include development of plans, specifications and cost estimation (PS&E); coordination efforts with the City, WSDOT and BNSF; assistance in exhibits and agreements in negotiating necessary easements with BNSF; and support during bid advertisement.

The City reserves the right to negotiate a contract supplement with the selected firm to provide construction administration, inspection and/or material testing. Said supplement, if desired, will be negotiated at time of contractor bid solicitation.

A Federal Grant has been awarded to this project, including funding for design, right-of-way and construction. Compliance with federal requirements must be observed. The CN phase is to be obligated by August 2022.

This project has a 0% DBE goal.

ANTICIPATED PROJECT TIMELINE:

Award	Day Zero
30% design to City	6 weeks After Award (AA)
60% design to City	14 weeks AA
100% design to City	22 weeks AA
Final PS&E	26 weeks

The Request For Qualifications document can be obtained by contacting Jammi Guion, Supervisor Contract Documents at PWContracts@monroewa.gov.



NOTICE

Americans with Disabilities Act (ADA) Information

The City of Monroe in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Jammi Guion, PWContracts@monroewa.gov.

Title VI Statement

The City of Monroe, in accordance with Title VI of the Civil Rights Act of 1964, (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

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