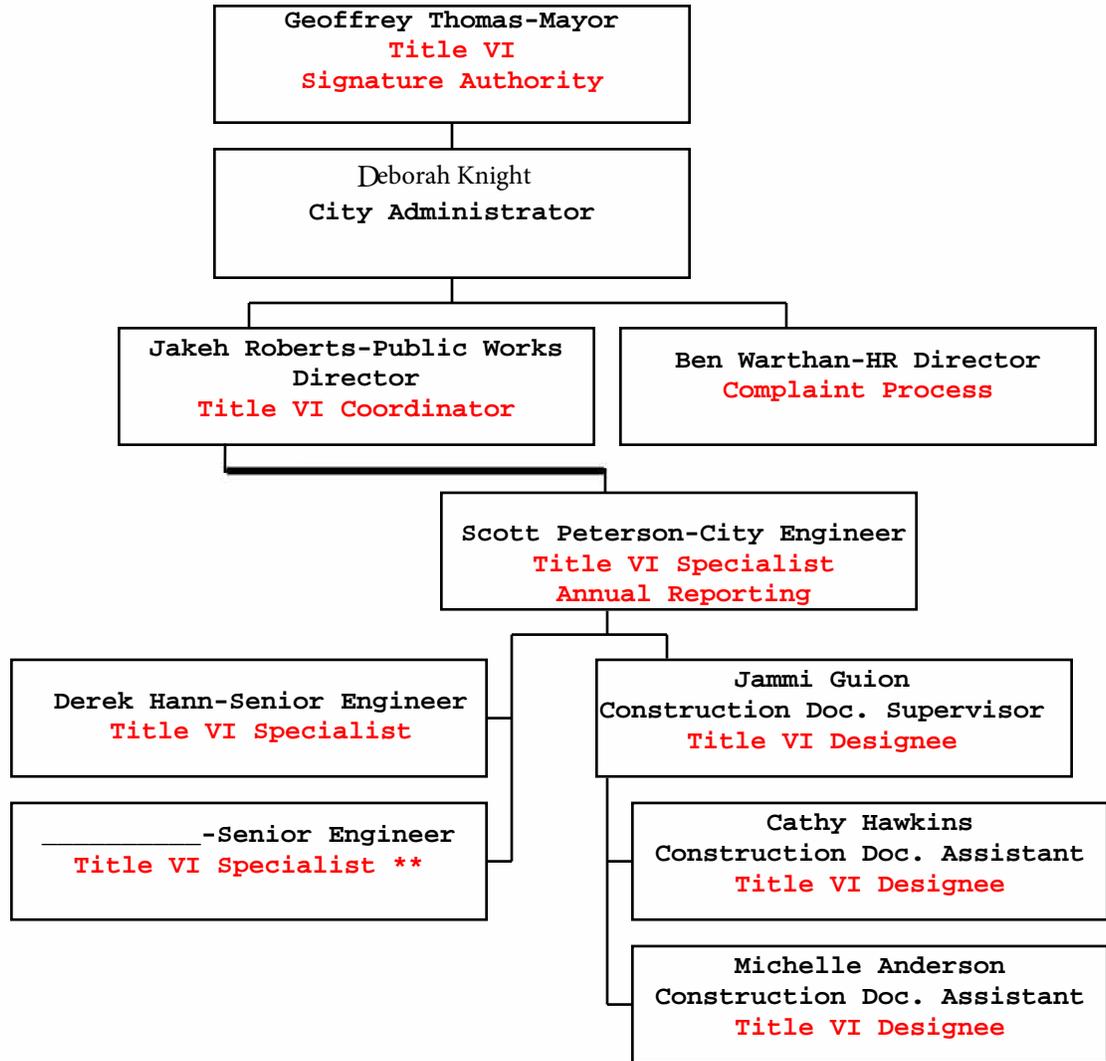


# City of Monroe Title VI Organizational Chart



**Title VI Specialist:** Responsible for community outreach.

**Complaint Process:** Intake and investigation of Title VI complaints.

**Annual Reporting:** Identifies transportation projects and programs and reports annually to WSDOT as required for Title VI compliance.

**Designee:** Assist with documentation and compilation of reports.

\*\* At the time of this reporting the City is finalizing the negotiations for an Engineer III





ADDITIONAL INFORMATION

**What remedy are you seeking for the alleged discrimination? Please note that this process will not result in the payment of punitive damages or financial compensation.**

**List any other persons that we should contact for additional information in support of your complaint. Please include their phone numbers, addresses, email addresses, etc.**

**List any other agencies with whom you have filed this same complaint:**

Signature (REQUIRED)

Date

## Title VI Complaint Procedures

If you believe that you have been discriminated against because of your race, color, or national origin, then you have the right to file a formal complaint with City of Monroe within 180 days of the alleged incident.

### HOW TO FILE A COMPLAINT

1. Complete the Title VI Complaint Form, answering every question.
2. Submit the **signed** complaint as directed on the form. We cannot accept unless it has been signed.
3. Upon receipt the complaint form, it will be reviewed to ensure that it is complete. A notice acknowledging receipt will be provided within 10 working days. The complaint will then be forwarded to WSDOT, the federal funding agency through Washington State Department of Transportation-Office of Equal Opportunity. The federal funding agency is responsible for all decisions regarding whether a complaint should be accepted (and investigated), dismissed, or referred to another agency.
4. When the federal funding agency decides whether to accept, dismiss, or transfer the complaint, it will notify the complainant and the other agencies (as appropriate) as to the status of the complaint.

These procedures do not deny you the right to file a formal complaint directly with the federal funding agencies or seek private counsel for complaints alleging discrimination. Federal law prohibits intimidation or retaliation against you of any kind.

These procedures cover all complaints filed under Title VI of the Civil Rights Act of 1964 as amended and the Civil Rights Restoration Act of 1987, relating to any program, service, or activity administered by WSDOT as well as its sub-recipients, consultants, and contractors.



City of Monroe  
Ciudad de Monroe

Uso exclusivo de la agencia	
Received	____/____/____
Response	____/____/____
Report	____/____/____
Briefing	____/____/____

## Formulario de queja del Título VI

Si cree que ha sido discriminado debido a su raza, color o nacionalidad (incluido el dominio limitado del inglés) en programas o actividades de la agencia, puede presentar una queja formal.

Instrucciones: Complete el siguiente formulario y envíelo a: City of Monore Attn: Ben Warthan 806 West Main Street, Monroe, WA 98272 o por correo electrónico a: bwarthan@monroewa.gov

<b>Su nombre:</b>	<b>Su teléfono:</b>
	<b>Mejor momento del día para contactarlo sobre esta queja:</b> 7am a 10am    10am a 1pm    1pm a 4pm    4pm a 7pm
<b>Su dirección de correo electrónico:</b>	
<b>Su dirección de correo postal:</b> (Calle/PO Box, ciudad, estado, código postal)	
<b>Nombre, dirección y número de teléfono de las personas que supuestamente lo discriminaron.</b>	
<b>Fecha del supuesto incidente:</b>	<b>Discriminación por:</b> <input type="checkbox"/> Raza <input type="checkbox"/> Color <input type="checkbox"/> Nacionalidad (incluye dominio limitado del inglés)
<b>Explique lo que sucedió, por qué cree que sucedió y cómo fue discriminado. Indique quién estuvo involucrado. Asegúrese de indicar de qué manera siente que otras personas son tratadas de forma diferente a usted. Si tiene alguna otra información sobre lo que sucedió, adjunte los documentos probatorios a este formulario.</b>	

COMPLETE LA PÁGINA 2 DE ESTE FORMULARIO

INFORMACIÓN ADICIONAL

**¿Qué solución está buscando por la supuesta discriminación? Tenga en cuenta que este proceso no resultará en el pago de daños punitivos ni compensación económica.**

**Enumere a otras personas con las que deberíamos comunicarnos para obtener información adicional en apoyo de su queja. Incluya sus números de teléfono, domicilios, direcciones de correo electrónico, etc.**

**Enumere cualquier otra agencia con la que haya presentado esta misma queja:**

**Firma: (OBLIGATORIA)**

**Fecha:**

## Procedimientos de queja del Título VI

Si cree que ha sido discriminado por su raza, color u origen nacional, tiene derecho a presentar una queja formal ante la ciudad de Monroe dentro de los 180 días posteriores al presunto incidente.

### CÓMO PRESENTAR UNA QUEJA

1. Complete el Formulario de Queja del Título VI, respondiendo cada una de las preguntas.
2. Envíe la queja firmada como se indica en el formulario. No podemos aceptarla a menos que la haya firmado.
3. Una vez recibido el formulario de queja, será controlado para verificar que está completo. Se enviará un aviso de acuse de recibo dentro de los 10 días hábiles. La queja será enviada a la agencia federal de financiamiento a través de la Oficina de Igualdad de Oportunidades del Departamento de Transporte del Estado de Washington. La agencia federal de financiamiento es responsable de todas las decisiones con respecto a si una queja debe ser aceptada (e investigada), desestimada o remitida a otra agencia.
4. Cuando la agencia federal de financiamiento decida si acepta, rechaza o transfiere la queja, notificará al demandante y a las demás agencias (según corresponda) sobre el estado de la queja.

Estos procedimientos no le niegan el derecho de presentar una queja formal directamente ante las agencias federales de financiamiento o buscar un abogado particular para las quejas que alegan discriminación. La ley federal prohíbe cualquier tipo de intimidación o represalia contra usted.

Estos procedimientos contemplan todas las quejas presentadas bajo el Título VI de la Ley de Derechos Civiles de 1964 y sus modificaciones y la Ley de Restauración de Derechos Civiles de 1987, relacionadas con cualquier programa, servicio o actividad administrados por el WSDOT o Washington State Department of Transportation así como sus subreceptores, consultores y contratistas.



City of Monroe COVID-19 response information

Create an Account - Increase your productivity, customize your experience, and engage in information you care about.

Sign In

# Monroe, WA

How Do I...

City Services

Business

Our Community

## March 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
27	28	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

### Tue, Mar 15

**City Council Finance & Human Resources Committee meeting**

[Zoom Link](#)

Dial in: (253) 215-8782

Meeting ID: 876 8840 9561

Passcode: 111101

### Tue, Mar 15

**City Council Study Session - Cancelled**

[Zoom Link](#)

Dial in: (253) 215-8782

Webinar ID: 814 9433 1511

### Thu, Mar 17

**Community Human Services Advisory Board**

[Zoom Link](#)

Dial in: (253) 215-8782

Meeting ID: 871 1579 6996

Passcode: 399406

### Tue, Mar 22

**City Council P3 Committee meeting**

**(Transportation/Planning, Parks & Rec. and PW)**

[Zoom Link](#)

Dial in: (253) 215-8782

Meeting ID: 894 8055 2264

Passcode: 137321

### Tue, Mar 22

**City Council Business Meeting**

[Zoom Link](#)

Dial in: (253) 215-8782

Webinar ID: 814 9433 1511

### Thu, Mar 24

**Economic Development Advisory Board**

[Zoom Link](#)

Dial in: (253) 215-8782

Meeting ID: 840 3683 0303

Passcode: 960195

### Mon, Mar 28 - Wed, Mar 30

**American Rescue Plan Act (ARP) Applicant Workshop**

[Zoom Link](#)

Dial in: (253) 215-8782

Passcode: 793303

### Mon, Mar 28

**Planning Commission Regular Meeting**

Members of the public may participate in Monroe Planning Commission Meetings both in person and remo...

VIEW ALL

Select Language	Bulgarian	Esperanto	Haitian Creole	Italian	Latin	Mongolian	Russian	Spanish	Ukrainian
Afrikaans	Catalan	Estonian	Hausa	Japanese	Latvian	Myanmar (Burmese)	Samoan	Sundanese	Urdu
Albanian	Cebuano	Filipino	Hawaiian	Javanese	Lithuanian	Nepali	Scots Gaelic	Swahili	Uyghur
Amharic	Chichewa	Finnish	Hebrew	Kannada	Luxembourgish	Norwegian	Serbian	Swedish	Uzbek
Arabic	Chinese (Simplified)	French	Hindi	Kazakh	Macedonian	Odia (Oriya)	Sesotho	Tajik	Vietnamese
Armenian	Chinese (Traditional)	Frisian	Hmong	Khmer	Malagasy	Pashto	Shona	Tamil	Welsh
Azerbaijani	Corsican	Galician	Hungarian	Kinyarwanda	Malay	Persian	Sindhi	Tatar	Xhosa
Basque	Croatian	Georgian	Icelandic	Korean	Malayalam	Polish	Sinhala	Telugu	Yiddish
Belarusian	Czech	German	Igbo	Kurdish (Kurmanji)	Maltese	Portuguese	Slovak	Thai	Yoruba
Bengali	Danish	Greek	Indonesian	Kyrgyz	Maori	Punjabi	Slovenian	Turkish	Zulu
Bosnian	Dutch	Gujarati	Irish	Lao	Marathi	Romanian	Somali	Turkmen	

Select Language

Wheeled All Terrain Vehicles

Legal Disclaimer



# MONROE THIS WEEK

April 21, 2023

## UPCOMING CITY COUNCIL MEETING SCHEDULE

The City Council will next meet in a Regular Business Meeting on Tuesday, April 25. The meeting will be held in a hybrid format; members of the public may participate in Monroe City Council meetings either in-person at City Hall or remotely via the Zoom remote meeting platform. Participation information will be posted with the April 25 agenda, which can be accessed by clicking the button below.

[Council Agendas/Minutes](#)

## CITY COUNCIL MEMBERS



Councilmember  
Kevin Hanford



Councilmember  
Ed Davis



Councilmember  
Jason Gamble



# Proyecto de reconstrucción de Powell Street



ATTACHMENT 6



Cronograma de la construcción  
Apertura/adjudicación de la licitación: febrero de 2023  
Fecha de inicio de la construcción: abril de 2023  
Fecha estimada de finalización: junio de 2023  
Gerente del proyecto: Scott Peterson, ingeniero municipal



*Área del proyecto*

## Novedades sobre el proyecto:

Se completó la fase de diseño del proyecto de construcción de Powell Street. La ciudad optó por esperar hasta principios de la primavera de 2023 para comenzar la construcción para evitar costos adicionales y la necesidad de más días de trabajo, que es lo habitual cuando se trabaja durante los meses más húmedos del año.

Gracias por su paciencia. ¡Esperamos tener un 2023 increíble!

Sitio web del proyecto: [www.monroewa.gov/1010/Powell-Street-Reconstruction](http://www.monroewa.gov/1010/Powell-Street-Reconstruction)

CONSTRUCCIÓN: MAYO/JUNIO DE 2023

PARA OBTENER MÁS INFORMACIÓN: Jammi Guion 360-863-4514 [jguion@monroewa.gov](mailto:jguion@monroewa.gov)  
Síguenos en Facebook para conocer las novedades sobre el proyecto de la ciudad



<https://www.facebook.com/MonroeWaGov/>

# Powell Street Reconstruction Project



Attachment 6



Construction Timeline  
Bid Open/Bid Award: February 2023  
Construction Begins: April 2023  
Estimated Completion: June 2023  
Project Manager: Scott Peterson, City Engineer



*Project Area*

## Project Update:

The Powell Street Construction Project has completed the design phase. The City has opted to wait until early Spring 2023 to begin construction, in order to avoid additional costs and more working days, that is typical of work during the wetter months of the year.

Thank you for your patience as we look forward to an exciting 2023!

**CONSTRUCTION: MAY/JUNE 2023**

**Project Website: [www.monroewa.gov/1010/Powell-Street-Reconstruction](http://www.monroewa.gov/1010/Powell-Street-Reconstruction)**

**FOR MORE INFORMATION: Jammi Guion 360-863-4514 [jguion@monroewa.gov](mailto:jguion@monroewa.gov)**

**Follow us on Facebook for City Project Updates !**



<https://www.facebook.com/MonroeWaGov/>



The City of Monroe would like your opinion on a proposed change to parking spaces along N. Blakeley Street. The first few parking spaces on both sides of the street are being proposed to be time-limited during the weekdays. Please refer to the image for a visual representation of the location.

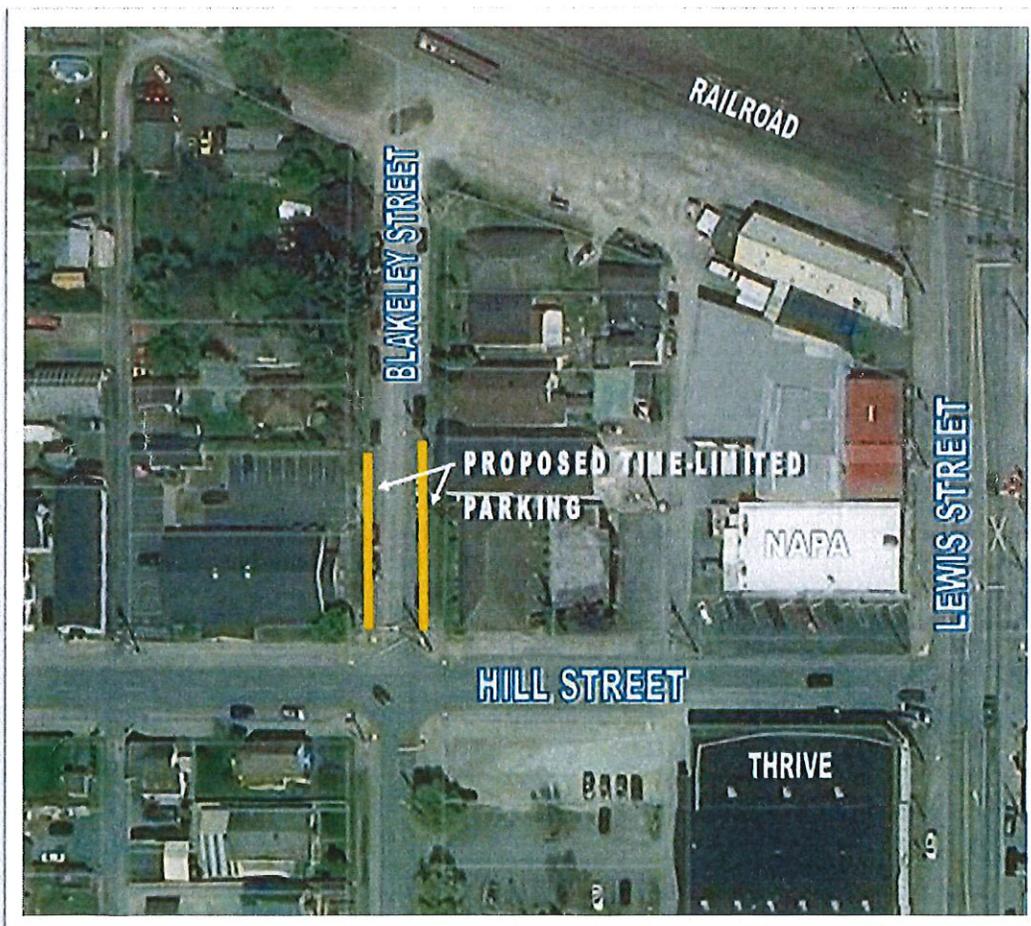
Your opinion matters! The City invites you to participate in a quick, online survey to provide input. You can take the survey by typing the following into your preferred web browser (e.g., Chrome):

<https://www.surveymonkey.com/r/K6JBRVZ>

Please participate in this survey by April 13<sup>th</sup>. Please contact Scott Peterson ([speterson@monroewa.gov](mailto:speterson@monroewa.gov)) with any questions.

Thank you!

City of Monroe





## En español

La ciudad de Monroe desea saber su opinión sobre un cambio propuesto para los lugares de estacionamiento por la N. Blakeley Street. Se propone que haya un tiempo limitado para estacionar en los primeros lugares de ambos lados de la calle durante los días laborables. Vea la imagen para tener una representación visual del lugar.

¡Su opinión importa! La ciudad lo invita a participar en una encuesta en línea rápida para dar su aporte. Puede hacer la encuesta escribiendo lo siguiente en el navegador web que prefiera (p. ej., Chrome):

<https://www.surveymonkey.com/r/K6JBRVZ>

Participe en esta encuesta hasta el 13 de abril. Ante cualquier consulta, comuníquese con Scott Peterson ([speterson@monroewa.gov](mailto:speterson@monroewa.gov)).

¡Gracias!

Ciudad de Monroe

**City of Monroe - Madison Combined Sewer Separation Project**

Ciudad de Monroe - Proyecto de separación de alcantarillado combinado de Madison

**ENGLISH**

**Project Description:** This contract will replace approximately 1200 lineal feet of aging 6-Inch asbestos cement water main with 8" ductile iron water main, install 3infiltration bed under the roadway in Madison Street and disconnect the storm drains from the sanitary sewer system. For this work to occur the contractor will clear the entire 60- foot right-of-way from Main to Elizabeth except for the Hill Street intersection.

**Project Update May 5, 2022:** The anticipated work start date for this project is mid to late July. For more information please visit the City of Monroe's, projects website for monthly status updates at <http://www.monroewa.gov/966/Madison-Sewer-Separation>

This Project is partially funded by the Washington State Department of Ecology.

**EN ESPANOL**

**Descripción del Proyecto:** Este contrato reemplazará aproximadamente 1200 pies de lineales envejecidos de 6 pulgadas de tubería de agua de cemento de asbestos, contubería principal de hierro dúctil de 8", instalara 3 lechos de infiltración debajo de la carretera en Madison Street y desconectara los desagües pluviales del sistema de alcantarillado sanitario. Para que se lleve a cabo este trabajo el contratista despejara todo el derecho de paso de 60 pies desde Main hasta Elizabeth, excepto la intersección de Hill Street.

**Actualización del proyecto, 5 de mayo de 2022:** La fecha prevista de inicio de las obras para este proyecto es de mediados a finales de julio. Para obtener más información, visite el sitio web de proyectos de la ciudad de Monroe en <http://www.monroewa.gov/966/Madison-Sewer-Separation> y podrá ver las actualizaciones de estado mensuales.

Este proyecto está parcialmente financiado por el Departamento de Ecología del Estado de Washington.

**Upcoming Project Notice**

**Madison Combined Sewer Separation Project**

Proyecto de separación de alcantarillado combinado de Madison

Project Website/sitio web del proyecto: <http://monroewa.gov/966>



**CALL FOR BIDS****CITY OF MONROE****US 2 NON-MOTORIZED SHARED PATH  
ENGINEER'S ESTIMATE \$1.08M  
FEDERAL AID NO. CM-0002(864)**

Notice is hereby given that sealed bids will be received by the City of Monroe, City Hall at the main entrance (806 West Main Street, Monroe WA 98272) for the US 2 NON-MOTORIZED SHARED USE PATH PROJECT until Thursday July 14, 2022 until 10:00am, local time, according to the official clock at the front counter of City Hall. A City representative will be available outside the City Hall main entrance to accept bids. Bidders who arrive before this time shall call (360) 869-4514 and arrange to deliver their sealed bids to this location. The timeliness of the Bid Proposal will be determined by the actual receipt date and time. The bids will immediately thereafter be opened and publicly read aloud at City Hall Council Chambers, 806 West Main Street, Monroe, WA 98272 as well as a live internet stream, see Zoom Meeting instructions below. Bid Proposals received after the deadline stated above will not be opened or considered.

Join Zoom Meeting of the bid opening at the following website:

<https://us02web.zoom.us/j/89953095466>

Bidders using this method should visit the website ahead of time to ensure the necessary software is installed and functional.

Join Zoom Meeting: Meeting ID: 899 5309 5466

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

Meeting ID: 899 5309 5466

**No access code is required.**

This Contract provides for the improvement of a new 12-foot-wide asphalt path along the north side of US Highway 2, from the 179<sup>th</sup> Ave SE intersection to the Cascade View Drive intersection in the City of Monroe. The work to be performed includes but is not limited to: asphalt path, sidewalk, curb ramp, lighting, fence, bridge, stream crossing, roadway excavation, ditch, clearing and grubbing, signing, traffic control, landscaping and other work, all in accordance with the attached Contract Plans, these Contract Provisions, and the Standard Specifications.

The Engineer's opinion of probable construction cost is approximately \$ 1.08 million

The Work shall be physically complete within 50 working days after the commencement date stated in the Notice to Proceed. All bidding and construction is to be performed in compliance with the Contract Provisions and Contract Plans for this project and any addenda issued thereto that are on file at Monroe City Hall, Monroe, Washington.

The project has a DBE goal of 18%.

All Proposals must be accompanied by a certified check, cashiers check, money order, or bid bond payable to the “City of Monroe” and in an amount of not less than five percent (5%) of the total amount bid.

The following is applicable to federal aid projects:

**The City of Monroe Mayor, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.**

To arrange for a review of the City of Monroe’s informational set of Plans and Specifications, please contact [PWContracts@monroewa.gov](mailto:PWContracts@monroewa.gov) to set up a time.

Complete digital Project bidding documents are available at [www.questcdn.com](http://www.questcdn.com). You may download the digital plan documents for \$15 by inputting Quest project number 8189989 on the website’s Project Search page. You can join for free; however, QuestCDN will request a credit card that will be used for any information should you decide to download. There is no charge if you do not download any data. Please contact QuestCDN.com at 952-233-1632 or [info@questcdn.com](mailto:info@questcdn.com) for assistance in free membership registration, downloading, and working with this digital Project information.

Questions regarding this project shall be submitted in writing to Jammi Guion, Supervisor Construction Documents Coordinator, City of Monroe, Phone (360) 863-4514, Email: [PWContracts@monroewa.gov](mailto:PWContracts@monroewa.gov). Questions via phone will not be accepted. Questions received after July 11, 2022 at 5:00pm may not be considered.

Financing of the Project has been provided by City of Monroe, Washington and Federal Highway Administration (FHWA). The City of Monroe expressly reserves the right to reject any or all Proposals and to waive minor irregularities or informalities and to award the Project to the lowest responsive, responsible bidder, as it best serves the interests of the City.

Published: Daily Journal of Commerce

Published Dates: June 22, 2022, June 29, 2022, and July 6, 2022

Published: Everett Herald

Published Dates: June 22, 2022 and June 29, 2022

## **City of Monroe - Madison Combined Sewer Separation Project**

**Ciudad de Monroe - Proyecto de separación de alcantarillado combinado de Madison**

### **ENGLISH**

**Project Description:** This contract will replace approximately 1200 lineal feet of aging 6-Inch asbestos cement water main with 8" ductile iron water main, install 3infiltration bed under the roadway in Madison Street and disconnect the storm drains from the sanitary sewer system. For this work to occur the contractor will clear the entire 60- foot right-of-way from Main to Elizabeth except for the Hill Street intersection.

**Project Update May 5, 2022:** The anticipated work start date for this project is mid to late July. For more information please visit the City of Monroe's, projects website for monthly status updates at <http://www.monroewa.gov/966/Madison-Sewer-Separation>

This Project is partially funded by the Washington State Department of Ecology.

### **EN ESPANOL**

**Descripción del Proyecto:** Este contrato reemplazará aproximadamente 1200 pies de lineales envejecidos de 6 pulgadas de tubería de agua de cemento de asbestos, contubería principal de hierro dúctil de 8", instalara 3 lechos de infiltración debajo de la carretera en Madison Street y desconectara los desagües pluviales del sistema de alcantarillado sanitario. Para que se lleve a cabo este trabajo el contratista despejara todo el derecho de paso de 60 pies desde Main hasta Elizabeth, excepto la intersección de Hill Street.

**Actualización del proyecto, 5 de mayo de 2022:** La fecha prevista de inicio de las obras para este proyecto es de mediados a finales de julio. Para obtener más información, visite el sitio web de proyectos de la ciudad de Monroe en <http://www.monroewa.gov/966/Madison-Sewer-Separation> y podrá ver las actualizaciones de estado mensuales.

Este proyecto está parcialmente financiado por el Departamento de Ecología del Estado de Washington.

### **Upcoming Project Notice**

**Madison Combined Sewer Separation Project**  
Proyecto de separación de alcantarillado combinado de Madison

Project Website/sitio web del proyecto: <http://monroewa.gov/966>





**CALL FOR BIDS****CITY OF MONROE****US 2 NON-MOTORIZED SHARED PATH  
ENGINEER'S ESTIMATE \$1.08M  
FEDERAL AID NO. CM-0002(864)**

Notice is hereby given that sealed bids will be received by the City of Monroe, City Hall at the main entrance (806 West Main Street, Monroe WA 98272) for the US 2 NON-MOTORIZED SHARED USE PATH PROJECT until Thursday July 14, 2022 until 10:00am, local time, according to the official clock at the front counter of City Hall. A City representative will be available outside the City Hall main entrance to accept bids. Bidders who arrive before this time shall call (360) 869-4514 and arrange to deliver their sealed bids to this location. The timeliness of the Bid Proposal will be determined by the actual receipt date and time. The bids will immediately thereafter be opened and publicly read aloud at City Hall Council Chambers, 806 West Main Street, Monroe, WA 98272 as well as a live internet stream, see Zoom Meeting instructions below. Bid Proposals received after the deadline stated above will not be opened or considered.

Join Zoom Meeting of the bid opening at the following website:

<https://us02web.zoom.us/j/89953095466>

Bidders using this method should visit the website ahead of time to ensure the necessary software is installed and functional.

Join Zoom Meeting: Meeting ID: 899 5309 5466

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

Meeting ID: 899 5309 5466

**No access code is required.**

This Contract provides for the improvement of a new 12-foot-wide asphalt path along the north side of US Highway 2, from the 179<sup>th</sup> Ave SE intersection to the Cascade View Drive intersection in the City of Monroe. The work to be performed includes but is not limited to: asphalt path, sidewalk, curb ramp, lighting, fence, bridge, stream crossing, roadway excavation, ditch, clearing and grubbing, signing, traffic control, landscaping and other work, all in accordance with the attached Contract Plans, these Contract Provisions, and the Standard Specifications.

The Engineer's opinion of probable construction cost is approximately \$ 1.08 million

The Work shall be physically complete within 50 working days after the commencement date stated in the Notice to Proceed. All bidding and construction is to be performed in compliance with the Contract Provisions and Contract Plans for this project and any addenda issued thereto that are on file at Monroe City Hall, Monroe, Washington.

The project has a DBE goal of 18%.

All Proposals must be accompanied by a certified check, cashiers check, money order, or bid bond payable to the "City of Monroe" and in an amount of not less than five percent (5%) of the total amount bid.

The following is applicable to federal aid projects:

**The City of Monroe Mayor, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.**

To arrange for a review of the City of Monroe's informational set of Plans and Specifications, please contact [PWContracts@monroewa.gov](mailto:PWContracts@monroewa.gov) to set up a time.

Complete digital Project bidding documents are available at [www.questcdn.com](http://www.questcdn.com). You may download the digital plan documents for \$15 by inputting Quest project number 8189989 on the website's Project Search page. You can join for free; however, QuestCDN will request a credit card that will be used for any information should you decide to download. There is no charge if you do not download any data. Please contact QuestCDN.com at 952-233-1632 or [info@questcdn.com](mailto:info@questcdn.com) for assistance in free membership registration, downloading, and working with this digital Project information.

Questions regarding this project shall be submitted in writing to Jammi Guion, Supervisor Construction Documents Coordinator, City of Monroe, Phone (360) 863-4514, Email: [PWContracts@monroewa.gov](mailto:PWContracts@monroewa.gov). Questions via phone will not be accepted. Questions received after July 11, 2022 at 5:00pm may not be considered.

Financing of the Project has been provided by City of Monroe, Washington and Federal Highway Administration (FHWA). The City of Monroe expressly reserves the right to reject any or all Proposals and to waive minor irregularities or informalities and to award the Project to the lowest responsive, responsible bidder, as it best serves the interests of the City.

Published: Daily Journal of Commerce

Published Dates: June 22, 2022, June 29, 2022, and July 6, 2022

Published: Everett Herald

Published Dates: June 22, 2022 and June 29, 2022

## TITLE VI

During the performance of this contract, the consultant, for itself, its assignees and successors in interest (hereinafter referred to as the “consultant”) agrees as follows:

- 1. Compliance With Regulations** – The consultant shall comply with the Regulations relative to nondiscrimination in federally-assisted programs of United States Department of Transportation (USDOT), Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
- 2. Nondiscrimination** – The consultant, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection and retention of sub-consultants, including procurement of materials and leases of equipment. The consultant shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- 3. Solicitations for Subcontracts, Including Procurement of Materials and Equipment** – In all solicitations either by competitive bidding or negotiations made by the consultant for work to be performed under a sub-contract, including procurement of materials or leases of equipment, each potential sub-consultant or supplier shall be notified by the consultant of the consultant’s obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, sex, or national origin.
- 4. Information and Reports** – The consultant shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the contracting agency or the appropriate federal agency to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a consultant is in the exclusive possession of another who fails or refuses to furnish this information, the consultant shall so certify to WSDOT or the USDOT as appropriate, and shall set forth what efforts it has made to obtain the information.
- 5. Sanctions for Noncompliance** – In the event of the consultant’s noncompliance with the nondiscrimination provisions of this contract, the contracting agency shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to:
  - Withholding of payments to the consultant under the contract until the consultant complies, and/or;
  - Cancellation, termination, or suspension of the contract, in whole or in part
- 6. Incorporation of Provisions** – The consultant shall include the provisions of paragraphs (1) through (5) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The consultant shall take such action with respect to any sub-consultant or procurement as the contracting agency or USDOT may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event a consultant becomes involved in, or is threatened with, litigation with a sub-consultant or supplier as a result of such direction, the consultant may request WSDOT enter into such litigation to protect the interests of the state and, in addition, the consultant may request the USDOT enter into such litigation to protect the interests of the United States.

**Public Involvement Form**

Insert Agency Logo

(Note: This sample form is intended for use in developing public involvement efforts and can be modified as necessary.)

Title VI of the Civil Rights Act of 1964 requires recipients of Federal financial assistance to guarantee that their programs and activities provide for effective participation by persons who may be impacted by our community's transportation decisions.

We need your help, as a participant in the public involvement process, to provide that information. Please volunteer to complete and return this form. Doing so will enable us to document whether our public involvement process includes the affected populations.

WSDOT's Hearing Coordinator and the Office of Equal Opportunity will handle the information gathered as confidentially as possible. For further information regarding this process, please contact the Title VI Coordinator by phone at 360-705-7090.

Project Name	Date
Location of Public Meeting	

Name (Optional) <i>Please Print</i>	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female
Ethnicity <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino	Race ( <i>Check one or more</i> ): <input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Black or African-American <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> White <input type="checkbox"/> Multiracial

After you have completed this form, please place it inside the designated box on the registration table.

***Thank you for your cooperation!***