

**CITY OF MONROE  
RESOLUTION NO. 2022-013**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
MONROE, WASHINGTON, REPEALING RESOLUTION NO.  
019/2018 AND ESTABLISHING UPDATED STANDARDS  
AND PROCEDURES FOR THE CITY OF MONROE  
ECONOMIC DEVELOPMENT ADVISORY BOARD.

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WHEREAS, the City Council recognizes and supports economic growth in the City of Monroe, Washington; and

WHEREAS, the City Council adopted the City of Monroe Comprehensive Plan in December 2015 which included the Economic Development Strategy; and

WHEREAS, the Economic Development Strategy identified six themes as economic development strategic priorities: to develop a thriving Downtown with vibrant “Main Street character;” provide a great place to start and grow a business; become an outdoor and adventure destination; continue growth and development; maintain Monroe’s US-2 regional retail center; and be walkable, accessible, and interconnected; and

WHEREAS, the City Council approved the formation of the short-term Economic Development Advisory Board in 2018, which met throughout 2018, provided input, prioritized the City’s economic development plans, and presented a recommendation to the City Council; and

WHEREAS, the City Council desired to establish an Economic Development Advisory Board on a more permanent basis to provide a forum for the coordination of information among entities identified as having economic development roles, recommending priorities and establishing a means to monitor progress on goals, and providing such other advice and guidance with furthering Monroe’s economic development strategy; and

WHEREAS, on September 25, 2018, the City Council passed Resolution No. 019/2018, which established the Economic Development Advisory Board as desired, with a term ending December 31, 2022; and

WHEREAS, on July 19, 2022, the City Council met in a joint meeting with the Economic Development Advisory Board and evaluated the effectiveness of the board since its inception; and

WHEREAS, the City Council desires to extend the term of the Economic Development Advisory Board as provided herein.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MONROE, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Repealer.

Resolution No. 019/2018 is hereby repealed in its entirety.

Section 2. Reestablishment and Structure of City of Monroe Economic Development Advisory Board.

1. Term.

- a. The establishment and continued authority of the Economic Development Advisory Board originally established pursuant to Resolution No. 019/2018 is hereby reaffirmed as provided herein. The Economic Development Advisory Board shall remain established for a period of time ending December 31, 2026.
- b. Evaluation. Prior to the end of this period of time, the organization and effectiveness of the Board shall be evaluated and the Economic Development Advisory Board may be reconvened for a longer term as determined by City Council action.

2. Membership:

- a. The board shall consist of seven voting members, representing a cross section of the business community, appointed by the Mayor and confirmed by the City Council.
- b. Terms of appointment shall be for four years.
- c. In the event of a vacancy created by the resignation of or other inability of a board member to perform the functions of the role, a new member shall be appointed to complete the remainder of the unexpired term.
- d. Members may be removed by the Mayor, with the approval of the City Council.
- e. Members who were appointed and confirmed pursuant to Resolution 019/2018 prior to the effective date of this Resolution shall retain and continue in their positions through the original duration of their respective terms unless the member resigns or is removed pursuant to subsection (d) of this section.

3. Composition of the Board

- a. Seven at-large members who are either City residents, owners or managers of businesses located within the City of Monroe.
- b. The Mayor and City Administrator as non-voting members.

4. Staffing

a. As determined by the Mayor.

5. Regular Meetings:

- a. The Board will meet on a monthly basis, at a reoccurring day and time, as established by Board action.
- b. The Board's proceedings will comply with RCW 42.30, the Open Public Meetings Act, as appropriate according to law.

6. Responsibilities

- a. Provide a communication link between the City and the business community.
- b. Advise the City on the development and implementation of the Economic Development Work Program.
- c. Advise the City on the business perspective on a range of policy issues such as capital planning, zoning amendments, and land use policy plans.

7. Authority

- a. The Board shall be an advisory body to the Mayor and City Council.
- b. All recommendations addressing work program, policy issues, and economic development related budget issues shall be made to the Monroe City Council.

Section 3. Effective Date. This resolution shall take effect immediately upon passage.

ADOPTED by the City Council of the City of Monroe, at its regular meeting thereof, and APPROVED by the Mayor this 26<sup>th</sup> day of July, 2022.

Approved: July 26, 2022  
Effective: July 26, 2022

CITY OF MONROE, WASHINGTON

(SEAL)

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Geoffrey Thomas, Mayor

ATTEST:

APPROVED AS TO FORM:

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Jodi Wycoff, City Clerk

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J. Zachary Lell, City Attorney