



## Application to Waive Fees

**\*All 4 Requirements Must Be Met to Qualify for Fee Waiver\***

1. The activities are conducted by a non-profit organization.
2. The activities are open to the public without discrimination.
3. The activities will benefit the public health, safety, or welfare.
4. There is no charge for admission, participation, or a vendor fee

*\*Except for pledges for events such as a walkathon*

Name of Event: \_\_\_\_\_

Date(s) of Event: \_\_\_\_\_

Location of Event: \_\_\_\_\_

Applicant/Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Explain how your event meets all 4 requirements listed above:

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_
4. \_\_\_\_\_  
\_\_\_\_\_

### CITY USE ONLY

Yes, Fees Waived

No, Fees NOT Waived

Comments:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Parks & Recreation Representative

\_\_\_\_\_  
Date