



**COMMERCIAL BUILDING
COMMUNITY DEVELOPMENT
BUILDING DIVISION**

806 WEST MAIN STREET • MONROE, WA 98272
City Hall 360.794.7400 • Fax 360.794.4007

INSTRUCTIONS:

Below is a checklist of items that must be submitted as part of your application for a New Commercial Building. Please verify submittal requirements for associated Land Use Applications with the Planning Department at 360.863.4532. Please verify submittal requirements for associated Fire and Engineering Department permits at 360.863.4527. Numbers in parenthesis equal the number of copies required.

If you have any questions about what is required, or if you would like to schedule an intake appointment, please call the 360.863.4527.

SUBMITTAL CHECKLIST

- ◇ (1) Original of the Combined Permit Application form
- ◇ (2) structural calculations
- ◇ (2) Architectural drawings
- ◇ (1) Signed Registered Design Professional in Responsible Charge form
- ◇ Plumbing/Mechanical fixture count sheet (if not listed as deferred submittal)
- ◇ Washington State Energy Code checklist
- ◇ Current copy of Labor & Industries contractor's license
- ◇ Lighting Summary Forms
- ◇ Envelope Summary Forms
- ◇ (2) Civil plans
- ◇ (2) Landscape / Irrigation plans
- ◇ (2) Soils report
- ◇ (2) Storm water drainage reports
- ◇ (2) Traffic report
- ◇ Utility Service Agreement
- ◇ (2) copies of site plan to scale



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Adopted State Codes – Effective July 1st, 2016

The City of Monroe enforces the following Washington State Building Codes and amendments; the Washington Administrative Code (WAC) Title 51 and as amended by the Monroe Municipal Code Title 15:

2015 International Building Code (IBC)
2015 International Existing Building Code (IEBC)
2015 International Residential Code (IRC)
2015 International Fire Code (IFC)
2015 International Mechanical Code (IMC)
2015 International Fuel Gas Code (IFGC)
2015 Uniform Plumbing Code (UPC)
2015 ICC Energy Conservation Code with State amendments

Structural Design Criteria

Seismic Design Category: **IRC D1/D2 / IBC - D**

Basic Wind Speed: 85 mph

Exposure Category: B

Frost Depth: 18"

Snow load: 25 lbs/sq ft

*A soils investigation is required for commercial projects, residential short plats and subdivisions and some instances residential lots.



COMMUNITY DEVELOPMENT PERMIT DIVISION

806 West Main Street, Monroe, WA 98272
Phone (360) 863-4501 building@monroewa.gov
www.monroewa.gov

FOR OFFICE USE ONLY
APPLICATION #(s)
SITE2022-01
#8571

COMBINED PERMIT APPLICATION

RECEIVED
05/03/2022
CITY OF MONROE

Permit Submittal Hours:
Monday-Friday 8:00-12:00 / 1:00-4:00

Building Operations Fire Land Use
Basic SFR Engineering Review Fire Alarm Type I Permit
Commercial T/I Fencing Fire Sprinkler Type II Permit
Demolition Grading High Piled Storage Type III Permit
Garage/Carport Retaining wall Hood Suppression Type IV Permit
Mechanical Rockery Spray Booth See permit types listed in
New Construction Right-of-Way Disturbance Tents & Canopies Monroe MMC
(Commercial/Residential) Utility Service Other
Plumbing Other
Racking
Residential Remodel
Other

NOTE: All required Electrical Permits will be issued by the Dept. of Labor & Industries.

THIS APPLICATION WILL NOT BE ACCEPTED WITHOUT COMPLETED SUBMITTAL REQUIREMENTS

Site Address or Property Location: 135 AND 143 S ANN ST MONROE WA 98272

Size of site (acre/square feet): .79 OF AN ACRE

Assessor's Tax Parcel Number (14 digits): 27070600300900, 27070600301000

Applicant: 143 S ANN LLC Phone # (425) 327 5928

*Signature: [Signature] Printed Name: EMANUEL POPA

Mailing Address: 307 N MADISON ST

City MONROE State WA Zip 98272 E-mail SUPPORT@EMANDATARECOV

Property Owner: EMANUEL POPA Phone # (425) 3275928

**Signature: Printed Name:

Mailing Address: 307 N MADSISON ST

City MONROE State WA Zip 98272 E-mail SUPPORT@EMANDATARECOV

Attach a separate sheet for additional property owners/additional addresses

*Applicant: By your signature above, you hereby certify that the information submitted is true and correct and that you are authorized by the property owner(s) to act on their behalf.

**Property Owners: by your signature above, you hereby certify that you have authorized the above applicant to make application on your behalf for this application.

Combined Permit Application - Page 2

Contractor: OWNER (EMANUEL POPA) Phone # 4253275928

Contractor's License # _____ Exp Date _____

Email SUPPORT@EMANDATARECOVERY.COM

Mailing Address 307 N MADISON ST MONROE WA 98272

Contractor's Bond Company: STATE FARM

Contractor's Bid Amount or Project Cost (labor and materials): \$2000000

Detailed description of proposal/work:

Proposal is for demolition of two existing single family homes to construct a three level, mixed use building accommodating 8,000 sq. ft. One – four tenants of office/retail on the main floor and 16,000 sq. ft. on the 2nd and 3rd floors to accommodate 16 residential units.

Lending Institution for project (if applicable): _____

FOR OFFICE USE ONLY

Residential:

Living area: _____ sf x \$ _____ = \$ _____

Garage / Carport: _____ sf x \$ _____ = \$ _____

Deck / Porch: _____ sf x \$ _____ = \$ _____

Total valuation: \$ _____

Commercial:

(fill in type) _____ sf x \$ _____ = \$ _____

(fill in type) _____ sf x \$ _____ = \$ _____

Total valuation: \$ _____

Plan Check Fee: _____

Permit Fee: _____

State Fee: _____

Fire Plan Check Fee: _____

Technology Fee: _____

SEPA Fee: _____



**REGISTERED DESIGN PROFESSIONAL
IN RESPONSIBLE CHARGE
COMMUNITY DEVELOPMENT
BUILDING DIVISION**

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At time of permit application the *owner* of record shall designate a *registered design professional* who shall act as the *Registered Design Professional in Responsible Charge* in accordance with Section 107.3.4 of the 2015 International Building Code. The *Registered Design Professional in Responsible Charge* shall be an Architect or Engineer licensed in the State of Washington.

As the OWNER OF RECORD, I designate the following Architect/Engineer as the *Registered Design Professional in Responsible Charge* for the project indicated below. I understand that the Architect/Engineer will review and coordinate certain aspects of the project for compatibility with the design of the building or structure, including submittal documents prepared by others, deferred submittal documents and phased submittal documents. I also understand that I will notify the *Building Official* in writing if the *Registered Design Professional in Responsible Charge* is changed.

Project address: 135 AND 143 S ANN ST MONROE WA 98272

Project/Tenant name: 143 ST ANN

Architect/Engineer John Deloma , Nick Taylor

Owner of Record (print): ~~Emanuel Popa~~ JOHN DELOMA .

Owner of Record signature: 