



Human Services Work Report July 2022



Policy, Budget & Public Safety:

Community Human Services Advisory Board (CHSAB)

July 7, 2022

At the July 7, 2022 CHSAB meeting Ms. Dotzauer, of Strategies 360, joined the board to share a recap of the 2022 Legislative Bills that passed concerning homelessness, police reform, and the Blake decision.

Mr. Tyler Christian also facilitated a discussion on the City's Diversity Equity and Inclusion efforts and recent progress.

Ms. Adams shared a recap of the review committee's recommendation to fund the YMCA Human Services Award and reopen the application period along with the new proposed timeline. This recommendation was approved and passed along to the City Council for consideration and was approved. The Human Services Awards will reopen August 1, 2022 for competitive proposals that will fulfil the City's priorities of providing housing support, increasing mental health services and increasing disability services for Monroe residents.

At this meeting the minutes from May 5, 2022, were approved. They are also included in this report.

July 21, 2022

The board was joined by Ms. Nancy LaJambe of Cocoon House. Ms. LaJambe shared that there are more than 3,000 youth that experience homelessness in Snohomish County. The average age a teen becomes homeless is 14.5 years old. On average within 48 hours of being on the streets a teen is approached by predators, gangs, traffickers, or drug trade players. Cocoon House focuses on prevention, outreach and housing.

Ms. LaJambe oversees the Connections Host Home Program. This services model has been effective for over 20 years. It involves pairing youth with a host home family for a 21 day stay. Both the host home volunteers, and the youth are screened and matched. So far, the program has had no violence and no disrespect in the homes and has served 17 youth. There are currently five active host homes in Sky Valley with possibly three more coming on by the end of August or Early September. There is no waiting list and by utilizing this service model there is no cap. The program is able to be run at a very low overhead.

In 2020, the Monroe Cocoon House was closed due to lack of staffing but they hope to reopen this location in August of this year.

At this meeting the board also prioritized budget items and reviewed the Human Services Coordinator job description.

Recovery Roadshow Follow Up with Local Service Providers

The Office of Recovery and Resiliency joined the monthly Service Provider Check In and facilitated a robust discussion with the providers present. The discussion focused on what services were currently working that just needed more funding.



Anyone with additional questions or ideas can reach out to ORR directly at SnohomishCounty.Recovers@snoco.org.

Prevention, Housing, Partners & Support Services:

Community Cooling Centers

The final week of July, the City of Monroe Emergency Management team coordinated with community partners to open and advertise Community Cooling Centers. The Monroe Library, The Monroe Senior Center, The Monroe YMCA and The Monroe SVDP Community Resource Center were all actively involved in making sure people knew where to go to get cooled off from the extreme heat and high heat index which ranged from 100-105F.

Monroe This Week Stories

ARP Funds Support Family Services To Those With July 15, 2022 • Volume 8/Edition 28

Miracles and Memories Academy is a family service center that provides respite care to individuals with disabilities. They also offer support groups for moms with special needs children, and Individualized Educational Planning (IEP) support for families that need help navigating the school district process.

The City of Monroe was recently able to fulfill a portion of Miracles and Memories' request for funds in round one of ARP applications. They had applied for funds to expand services and add before and after school childcare. Executive Director Tinna Pamanian shared that the funds they were awarded have made all the difference in being able to continue to serve their clients over the past six months. Clients and family members have shared with us at the City how much they value the services and programs provided by Miracles and Memories Academy.



The City of Monroe is grateful of the work of Miracles and Memories Academy to include individuals with disabilities and their families in our community in a meaningful way. I will share further stories of how ARP funds are impacting our community in future editions of Monroe This Week.

Human Services Work Report July 2022

ARP Funds Support Uninsured & Underinsured Residents July 29, 2022 • Volume 8/Edition 30

In recent editions of Monroe This Week, I've shared information about the application process for and allowed uses of American Rescue Plan Act (ARP) funds made available by the City. I'd like to share this story, from the staff of the Recovery Center at EvergreenHealth Monroe, of how an ARP award is supporting the mental and physical health of uninsured and underinsured patients recovering from drug and alcohol addiction.

The EvergreenHealth Recovery Center was awarded \$66,000 to implement a scholarship bed program for Monroe residents experiencing insurance problems. In addition to providing structure,



education support, and aftercare planning, the program is also providing critical needs such as housing, nutritious meals, clothes and hygiene, safety, and access to healthcare coverage, medications, and follow-up appointments scheduled for ongoing physical and mental health needs.

The program is producing successful graduates who might not have had the opportunity to seek treatment otherwise. One such graduate is a 28-year-old male with Opioid (Fentanyl and Heroin) and Methamphetamine Use Disorders. This patient was referred to the program by the Monroe Police Department Community Outreach Team. He was homeless and unemployed, and reported that his last physical was in high school, approximately 10 years ago. His primary motivation for recovery was to be sober and stable for his daughter, sharing that he didn't care enough about himself to get sober and lacked connection to any other sober support. While engaged in the program he was stabilized, obtained housing, connected with a 12-step community, and obtained a sponsor. His treatment recommendations are for ongoing addiction, physical and mental health treatment. He was discharged to Catholic Community Services for intensive outpatient treatment, Compass Health for mental health services, and Ideal Options for ongoing medical management.

Thank you to the Recovery Center for applying for, and administering these important programs. I will continue to share stories of how ARP funds are impacting our community in future editions of Monroe This Week.



Human Services Work Report July 2022



Local Human Service Events Calendar

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
	211 East County Navigator at TTNS					
	Sky Valley Foodbank 3pm-5pm		Sky Valley Foodbank 9am-11am			
TTNS Outreach Team		TTNS Outreach Team	MPD Outreach Team	TTNS Outreach Team		
		Hot Food Event 12pm-1pm at the Library	Hot Food Event 12pm-1pm at the Library		Hot Food at New Hope Fellowship Church 9am-10am	
	Food Share 9:30am at The Library	Food Gleanings 2pm-4pm at The Rock Church	Grocery Distribution at French Creek Manor 2pm-4pm	Food Gleanings 4pm-6pm at The Rock Church	Food Gleaning 9:30am-11am at Foothills Foursquare Church	
VOA Showers 2pm-6pm		VOA Showers 2pm-6pm				



COMMUNITY HUMAN SERVICES ADVISORY BOARD

Regular Business Meeting
Thursday, May 5, 2022, 6:00 PM
Zoom Online Meeting Platform

CHAIR
James Harrigan
VOTING MEMBER
Junelle Lewis
Megan Wirsching
Patsy Cudaback
Sarah Lunstrum
Lynsey Gagnon
Tony Balk
Aisha Sial
Marci Scott-Weis
Paul Stayback
MEMBER

MINUTES

1 CALL TO ORDER

Virtual Participation Information:

The City Council meeting will be held virtually via Zoom Meeting. Due to the COVID-19 pandemic, and [Proclamation 20-28.14](#) issued by Governor Jay Inslee, in-person meetings are not being held at this time.

Join Zoom Meeting:

- [Click Here](#)
- Dial in: (253) 215-8782
- Passcode: 988902
- Meeting ID: 899 0859 8585

Meeting was called to order by Chair Harrigan @ 6pm

2 ROLL CALL

PRESENT: Harrigan/Sial/Balk/Scott-Weis/Gagnon/Lunstrum/Wirsching

EXCUSED: Lewis/Cudaback/Stayback

**STAFF
PRESENT:** Knight/Christian

3 PUBLIC COMMENTS

(This time is set aside for members of the public to speak to the Community Human Services Advisory Board on any issue related to Human Services. Three minutes will be allowed per speaker.)

4 CONSENT AGENDA

- a) Minutes from April 21, 2022

Balk - 1st / Lunstrum - 2nd

Approval of minutes pass 7-0

5 ANNOUNCEMENTS/PRESENTATIONS

- a) Snoco Legal Services - Tyler Christian

Snohomish County Legal Services (SCLS)

Jane Pak and Adam Wicks-Arshack gave a presentation on the services provided by their team. SCLS is a non-profit legal aid organization

- Services are available to low-income residents regardless of legal status
 - Legal Consultations/Negotiation/Direct Representation
- Outreach and Education
 - Referral Networks/Presentations/Informational Materials

SCLS works with with several community partners and can help navigate to resources for those in need.

SCLS also provides housing services through the Housing Justice Project

- Triage/Pre-Litigation/Re-Payment Plans/Education

General discussion was had. Boardmembers asked follow up questions on how the services were accessed and contact information.

- Discussion was had on tenant law and legislative priorities

Information and presentation are included in agenda materials.

6 UNFINISHED BUSINESS

- a) 2023 Strategic Priorities and 2023-2027 Strategic Plan - Deborah Knight

Deborah Knight gave an over and refresher of the Strategic Priorities of the City.

Boardmember discussion was had on key points:

- Public Restrooms
- Portion of new construction (20%) being set as affordable
- Staff Training

- One-Stop Shop
- Regular support to community partners
- Human Services Coordinator

Draft strategic priorities and timeline can be found in the agenda materials

7 BOARDMEMBER REPORTS

Boardmember gave status reports of their various agencies and projects

8 STAFF/DEPARTMENT REPORTS

Deborah Knight gave an update on the Monroe Multi Agency Resource Center.

- Meeting scheduled for May 11th
- Rachel Adams will provide updates as they become available

ARP Round 2 Application are working through the review process

9 ADJOURNMENT

Majority vote to extend past 8:00 p.m.
Next Meeting **May 19,2022** at 6:00 p.m.

Balk 1st / Lunstrum 2nd
Motion to adjourn approved 6-0 at 8pm



COMMUNITY HUMAN SERVICES ADVISORY BOARD

Regular Business Meeting
Thursday, July 7, 2022, 6:00 PM
MCC Hybrid Zoom Online Meeting Platform

CHAIR
James Harrigan
VOTING MEMBER
Junelle Lewis
Megan Wirsching
Patsy Cudaback
Sarah Lunstrum
Lynsey Gagnon
Tony Balk
Aisha Sial
Marci Scott-Weis
Paul Stayback
MEMBER

MINUTES

1 CALL TO ORDER

Virtual Participation Information:

The City Council meeting will be held virtually via Zoom Meeting. Due to the COVID-19 pandemic, and [Proclamation 20-28.14](#) issued by Governor Jay Inslee, in-person meetings are not being held at this time.

Join Zoom Meeting:

[Click here](#)

- Dial in: (253) 215-8782
- Passcode: 770932
- Meeting ID: 834 2734 0452

The June 7, 2022, Community Human Services Advisory Board (CHSAB) meeting was called to order at 6:03PM by Chair Harrigan. Mr. Tyler Christian facilitated roll call.

2 ROLL CALL

Attendees:

Board Members

Tony Balk

Lynsey Gagnon

James Harrigan

Junelle Lewis

Sarah Lunstrum

6:04pm

Aisha Sial

Megan Wirsching

City of Monroe:

Rachel Adams

Tyler Christian

Deborah Knight

Members:

Presenters:

AJ Dotzauer

Absent:

Patsy Cudaback

Marci Scott-Weis

Paul Stayback

Community Members:

Melanie Ryan

Tinna Pamanian

3 PUBLIC COMMENTS

(This time is set aside for members of the public to speak to the Community Human Services Advisory Board on any issue related to Human Services. Three minutes will be allowed per speaker.)

Melanie Ryan shared public comment on behalf of Beck's Place, their services, and anonymous client stories.

Tinna Pamanian shared public comment on behalf of Miracles and Memories Academy and their services.

4 CONSENT AGENDA

- a) Minutes from 5/5/22

Board Member Balk made the motion to approve the date CHSAB Meeting Minutes. Board Member Lunstrum seconded. Motion carried: 6/0

5 ANNOUNCEMENTS/PRESENTATIONS

- a) Diversity, Equity, and Inclusion - Tyler Christian

Mr. Christian gave an overview of the journey the City has been going on. The starting point is the Imagine Monroe Vision Statement.

The City signed a contract with MFR Consulting to look at internal practices with the Senior Leadership Team. A survey was sent out including ten categories to develop a data driven framework of where the City is at and where the City is going.

Some of the recommendations and response that came out of that effort were to create a DEI leadership team, in 2022 work plans include funding for DEI, the Mayor has made a commitment to appoint individuals with different lived experience for boards and committees.

Board Member Sial asked if there would be any compensation being allocated to board and commission members in light of these different lived experiences and the history of wealth accumulation. Ms. Knight shared that currently only City Council and Planning Commission are compensated for their time. Ms. Lunstrum responded that it was a good point and shared a way that they are incorporating at TTNS. Chair Harrigan shared that perhaps the City could assist with making computers and connections from the IT department.

Board Member Wirsching asked about the results of the survey and if there was a full written report available. Mr. Christian shared that those things were available, and that the City can get them to interested board members.

Board Member Lewis asked to know who the City DEI team was comprised of and asked what kind of DEI training has been given or what was going to be given. Mr. Christian shared that it was a City Staff volunteer group. In terms of training there is a spectrum of training that members have and are sharing on this journey.

Board Member Balk shared how the school district changed their approach of interviewing and asked what Monroe was doing in the interview process to identify people who passionate about diversity and hold these values. Mr. Christian shared that the interview questions now included basic questions about DEI and soft skills.

Mr. Christian continued some of the goals of the DEI leaders' team. Purpose: Everyone feels at home, and everyone feels they belong. Creating a common understanding. Some of the early actions that the group would like to share about diversity in the City Hall lobby entry way.

Board Member Wirsching asked about if there was any consideration of doing community surveys. Mr. Christian shared that that was something that had been brought up while also working on the groups capacity to do that.

Chair Harrigan observed that the just thing leads to the right thing. Mr. Christian shared that at their next meeting they will be talking about the difference between vision and values statements.

Board Member Lewis offered her support and asked to be included in anything that she could be regarding DEI.

Board Member Sial commented that she appreciated the work that staff is doing on this and the journey that they are on.

Board Member Balk suggested that a year from now Mr. Christian come back and share a report on progress.

Board Member Wirsching responded that she would like to see more frequent updates about where the journey is and what the process is. Ms. Wirsching also asked if there was any wage analysis involved. Mr. Christian shared that wage analysis were consistently something the City did in several areas. Mr. Balk asked about internal equity in regards to the salary survey. Ms. Knight shared that City Staff was looking at knowledge skills and abilities.

Mr. Christian shared that there was also some research in the municipal code to ensure there were no racist policies or procedures there.

6 UNFINISHED BUSINESS

a) Legislative Update 2022 - Deborah Knight/AJ Dotzauer

Ms. Dotzauer of Strategies 360 joined the board to share a recap of the 2022 Legislative Bills that passed concerning homelessness, police reform, and the Blake decision.

Looking ahead to the possible 2023 Legislative Session for funding for Community Behavioral Health Providers (CBHC). A work group is being put together to look at this potential model further.

Board Member Sial requested the name of the representative again. Ms. Dotzauer responded that Representative Tom Dent out of Eastern Washington.

Board Member Lunstrum asked if there was a definition of physical force. Ms. Dotzauer read the definition. Ms. Sial asked if there was anything regarding waiting for the Attorney General's Office. Ms. Dotzauer shared that the Attorney General had said last interim that there should be no confusion, that we interpret the law this way, but we have to respond to the concern of our stakeholders.

b) Human Services Award Review Committee Recommendations - Rachel Adams

Ms. Adams shared a recap of the review committee's recommendation and the new proposed timeline.

Board Member Sial moved to approve the requested action. Board Member Balk seconded. The motion passed: 7/0

7 BOARDMEMBER REPORTS

Board Member Balk shared that he will be turning 70 tomorrow.

Board Member shared that this was the high Holy time for Muslims. The Mosque will be having a feast day on Saturday at the Mosque around noon.

Board Member Wirsching thanked everyone for the presentations. Today is global forgiveness day and international peace and love day.

Board Member Gagnon shared that the Sultan Shindig was happening this weekend. Ms. Gagnon asked what the next steps are on the second round of ARP funds. Ms. Knight shared that they were fully approved and there would be an opportunity to gather feedback. Ms. Knight also shared that there would be a conversation on execution of funding. Ms. Gagnon shared disappointment in an application that was approved. Ms. Knight asked if Ms. Gagnon would like to serve on the review committee that would review the criteria. Ms. Gagnon agreed to do so if it would not create a conflict of interest.

Chair Harrigan asked for a report of the applications that were already approved or not and a criteria review of the whole process to be brought back to this board. Ms. Knight shared that she would need to think through that and balance not extending the timeline to distribute the funds.

Board Member Lunstrum shared an echo of Ms. Gagnon's sentiment's and asked if there was going to be a requirement for letters of the support in the next round. Ms. Lunstrum also shared that Beck's Place and TTNS had several overlapping clients and shared the importance of what they and Miracles and Memories are doing in the community.

8 STAFF/DEPARTMENT REPORTS

Ms. Knight shared that there have been two meetings recently where the board has not been able to establish a quorum. The resolution only calls for one meeting a month on the third Thursday. Ms. Knight asked if dropping back to one meeting would help to establish quorum.

Board Member Balk shared that we could try that especially during the summertime.

Chair Harrigan shared that it was tempting to reduce the number of meetings but that perhaps preplanning cancelations of specific meetings due to people's availability was another way to go about it.

Board Member Lunstrum shared that maybe looking at one meeting August and regrouping with two in September.

Board Member Balk suggested letting the agenda dictate.

Board Member Sial found value in having two meetings a month.

Board Member Gagnon suggested taking August off to regroup and coming back in September.

Ms. Knight shared that we could move the Budget discussion up to the July 21st meeting and then take August off. The board agreed to this suggestion. Ms. Knight also suggested that in September we could bring back the work plan to reevaluate.

9 ADJOURNMENT

Majority vote to extend past 8:00 p.m.

Next Meeting **July 21, 2022**, at 6:00 p.m.

At 8:00PM Board Member Lunstrum made the motion to adjourn. Board Member Balk seconded. Motion carried: 7/0.



COMMUNITY HUMAN SERVICES ADVISORY BOARD

Regular Business Meeting
Thursday, July 21, 2022, 6:00 PM
MCC Hybrid Zoom Online Meeting Platform

CHAIR
James Harrigan
VOTING MEMBER
Junelle Lewis
Megan Wirsching
Patsy Cudaback
Sarah Lunstrum
Lynsey Gagnon
Tony Balk
Aisha Sial
Marci Scott-Weis
Paul Stayback
MEMBER

MINUTES

1 CALL TO ORDER

Virtual Participation Information:

The City Council meeting will be held virtually via Zoom Meeting. Due to the COVID-19 pandemic, and [Proclamation 20-28.14](#) issued by Governor Jay Inslee, in-person meetings are not being held at this time.

Join Zoom Meeting:

- [Click here](#)
- Dial in: (253) 215-8782
- Passcode: 770932
- Meeting ID: 834 2734 0452

The July 7, 2022, Community Human Services Advisory Board (CHSAB) meeting was called to order at 6:03PM by Chair Harrigan. Mr. Tyler Christian facilitated roll call.

2 ROLL CALL

Attendees:

Board Members

Sarah Lunstrum
Aisha Sial
Lynsey Gagnon
James Harrigan
Marci Scott-Weis
Paul Stayback

City of Monroe:

Rachel Adams
Tyler Christian
Deborah Knight

Members:

Presenters:

Nancy LaJambe

Absent:

Tony Balk
Patsy Cudaback
Junelle Lewis

Megan Wirsching

Community Members:

3 PUBLIC COMMENTS

(This time is set aside for members of the public to speak to the Community Human Services Advisory Board on any issue related to Human Services. Three minutes will be allowed per speaker.)

4 CONSENT AGENDA

- a) Minutes from 7/7/2022

Board member Stayback made the motion to approve the date CHSAB Meeting Minutes. Chair Pro-tem seconded. Motion carried: 6/0

5 ANNOUNCEMENTS/PRESENTATIONS

- a) Cocoon House - Nancy LaJambe

Ms. LaJambe shared a presentation covering the Cocoon House presence in Sky Valley. Cocoon House serves youth and young adults. There are more than 3,000 youth that experience homelessness in Snohomish County. The average age a teen becomes homeless is 14.5 years old. On average within 48 hours of being on the streets a teen is approached by predators, gangs, traffickers, or drug trade players.

There are many reasons and usually a combination of reasons why youth do not have housing. Cocoon House focuses on prevention outreach and housing.

Prevention is done by:

- Parent Coaching
- Support Groups
- Parenting Classes
- WayOut Seminars

Outreach is done by:

- Drop-In Center
- Advocates & Navigators (East County Advocate)
- Safe Place 24/7 crisis number for youth under 18

Housing is done by:

- Emergency Shelter (Monroe reopening in August)
- Transitional Living Program
- Young Adult Housing

The Connections Host Home Program as a service model has been around for almost 20 years. In Snohomish County it is a program made up of community members who volunteer to let a youth stay in their home for a 21 day stay.

Board member Stayback asked followed up on understanding that the host homes are vetted but is there a vetting process also for the youth. Ms. LaJambe answered that first there is a screening process and then another level of questions that are asked to determine what types of needs of the youth being placed are. So far the program has had no violence and no disrespect in the homes and has served 17 youth.

Once the youth comes into the program, they are assigned a case manager who is very involved. The goal is to reunify the youth with their families but that is not always possible.

Board member Scott-Weis asked if there is anything that can be done for prevention around gender identity. Ms. LaJambe shared that the key is to get to the families before all of this blows up and acceptance of ones identity is something that doesn't change overnight. The program works to surround them with adults that normalize their identity.

Board member Stayback asked how many homes they have and if there were any studies on outcomes or impact. Ms. LaJambe shared that there is an organization called Point Source Youth that is a hub and may have a study. Ms. LaJambe also shared that there are 5 active host homes with possibly 3 more coming on by the end of August or Early September. There is no waiting list due to how the funding works they are not allowed to have a wait list. Board member Stayback asked what the cap would be due to funding. Ms. LaJambe responded that with host homes there is no cap, and the program runs at a very low overhead. This is a chance to get the community involved and instead of building another shelter having the community get involved. One of the primary funders is the office of runaway and youth, verdant, white horse foundation are the primary.

Chair Harrigan asked if by being in the program do the youth have access to services that they wouldn't have otherwise. Ms. LaJambe responded that they help the youth with whatever issues they present may be. Constantly trying to create a program that is built on trauma informed care.

a) Human Services Budget Review and Recommendation - Deborah Knight

Ms. Knight shared that this is the next step in the progression that the board has been on for the last several meetings around the strategic plan. Now we are taking your recommendations for the strategic plan and translating them into the recommendations for the budget.

Ms. Knight shared that the human services budget comes from the "general fund" which are revenues from taxes. The general fund is about 16 million dollars. The city anticipates a slowing economy and that general fund revenues will remain relatively flat.

Board member Stayback asked about the line item of the embedded social worker program and if Monroe is continuing that program. Ms. Knight shared that the city is including it in the Mayor's recommended budget and that there hasn't been any word from Snohomish County on discontinuing that program.

Board member Lunstrum asked where support family resource centers showed up. Ms. Knight shared that that fell into the general fund RFP to implement the Needs Assessment priorities.

Ms. Knight shared that the board should prioritize this list.

Board member Scott-Weis asked what are the programs or material budget items that have been added.

Embedded Social Workers with police and public defender's office
Human Service Coordinator (salary + benefits)
DEI consultant

Board member Lunstrum asked to see the job description of the Human Service Coordinator.

Board member Lunstrum shared that the number one thing that Spanish speaking families that request from them is Legal Assistance. Ms. Knight shared that the board could determine their strategic priorities and request specific RFPs for those things.

Board member Gagnon shared that she would like to see more money in the General Fund RFP category. Ms. Gagnon suggested wrapping the TIC item into the duties of the Human Services Coordinator or added into the General

Fund RPF. The suggestion was made to increase the General Fund to \$120,000 and change TIC to \$5,000.

Prioritized Items:

1. Embedded Social Worker - \$95,000
2. Human Services Coordinator - \$110,000
3. DEI Consultant - \$75,000
4. General Fund RFPs - \$120,000
5. Communications/Outreach (Spanish Translation) - \$7,500
6. Trauma Informed Care Training - \$5,000
7. Public Restrooms put off till 2024 or contingent if extra funding is available - \$30,750 (Trailer to be used for Emergency Management also).

Board member Lunstrum made the motion to extend the meeting for 7 minutes. Board member Stayback seconded the motion. Motion carried: 6/0

Board member Stayback made the motion to extend the meeting another 5 minutes. Board member Sial seconded that motion. Motion carried: 6/0

Board member Stayback questioned the \$75,000 for a DEI consultant to scrub code if there is an impending recession. Board member Sial countered that being able to reach marginalized communities has value.

Chair Pro-tem made the motion to extend the meeting another 5 minutes. Board member Stayback seconded that motion. Motion carried: 6/0

Chair Pro-tem Gagnon commented that DEI is important and an investment in our communities future.

Board member Scott-Weis echoed what had been said and apologized for needing to leave early (At 8:16PM this meeting no longer has a quorum to continue any business).

Board member Lunstrum also shared the concern Board member Stayback raised about creating concrete services versus hiring a consultant for DEI.

7 BOARDMEMBER REPORTS

8 STAFF/DEPARTMENT REPORTS

- a) Human Services Job Description Update - Deborah Knight

Board member Stayback asked if there was any overlap of the Human Services Coordinator with the DEI consultant.

Board member Lunstrum shared that there are things she appreciates about this position but that it's not always necessary to her role as a service provider.

Chair Harrigan asked if the coordinator would continue with assisting the CHSAB. Ms. Knight responded that the answer is yes.

Board member Gagnon asked if there was anything way to include aiming to reduce duplication, ensuring efficient and effective use of city funds.

Board member Sial asked about bilingual abilities. Ms. Knight shared that it is not a requirement of any other position but there is a specialty pay increase.

- b) Staff Report: DEI Presentation Follow Up - Tyler Christian

9 ADJOURNMENT

Majority vote to extend past 8:00 p.m.

Next Meeting **September 1, 2022** at 6:00 p.m.

At 8:23PM the meeting adjourned.

2022 HPAC Recommendations Action Plan – Gantt Map Chart

	January 2022	February 2022	March 2022	April 2022	May 2022	June 2022	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022
--	--------------	---------------	------------	------------	----------	-----------	-----------	-------------	----------------	--------------	---------------	---------------

(X = Started O = Not Started)

A. Housing												
Emergency Shelter and Transitional Housing (Crisis Housing, Rapid Rehousing and Permanent Supportive Housing) – <i>City Strategic Plan</i>	X	X	X	X	X	X	X					
Support SVDP Safe Parking Project	X	X	X	X	O	X	X					
Support HHC Pallet Shelter Project	X	X	X	X	X	X	X					
Explore Emergency Shelter Options	X	X	X			X	X					
Explore Home Share/Group Home Model	X	X	X	X	X	X	X					
Explore Hoteling Model	X	X	X	X	X	X	X					
Create More Transitional Housing in Monroe – <i>City Housing Action Plan</i>						X	O					
Encourage Planning for More Affordable Housing in Monroe – <i>City Comprehensive Plan</i>	X	X	X	X	X	X	X					
Provide Rental Assistance Program through RFP – <i>HB1406</i>					O	O	O					
Work with TAC & CHSAB to identify partners and available funding	X	X	X	X	X	X	X					
B. Partners												
Diplomacy & Relationship Building (TAC & CHSAB)	X	X	X	X	X	X	X					
Capacity Building (Partnerships)	X	X	X	X	X	X	X					
Build Sky Valley Consortium (Housing & Services)	X	X	X	X	X	X	X					
Establish Transportation services between Sky Valley and Everett				X	X	O	O					
Evaluate transportation needs with partners	O	X		X	X							
Evaluate existing transportation contracts with non-profits	O	X										
Coordinate partners applying for Transit Go (grant) program		X	O	O	O							

