



**Community Development
Permit Division**

806 West Main Street, Monroe, WA 98272
Phone (360) 794-7400 Fax (360) 794-4007
www.monroewa.gov

FOR OFFICE USE ONLY
PERMIT FILE # SP2022-02
APPLICATION # 8531
SEPA # SEPA2022-06

COMBINED PERMIT APPLICATION

RECEIVED
04/27/2022
CITY OF MONROE

PERMIT SUBMITTAL HOURS
MONDAY – FRIDAY 8:00 – 12:00 / 1:00 – 5:00

Building	Operations	Fire	Land Use
<input type="checkbox"/> Basic SFR	<input type="checkbox"/> Engineering Review	<input type="checkbox"/> Fire Alarm	<input type="checkbox"/> Type I Permit
<input type="checkbox"/> Commercial T/I	<input type="checkbox"/> Fencing	<input type="checkbox"/> Fire Sprinkler	<input checked="" type="checkbox"/> Type II Permit
<input type="checkbox"/> Demolition	<input type="checkbox"/> Grading	<input type="checkbox"/> High Piled Storage	<input type="checkbox"/> Type III Permit
<input type="checkbox"/> Garage/Carport	<input type="checkbox"/> Retaining wall	<input type="checkbox"/> Hood Suppression	<input type="checkbox"/> Type IV Permit
<input type="checkbox"/> Mechanical	<input type="checkbox"/> Rockery	<input type="checkbox"/> Operational	<input type="checkbox"/> See permit types listed on attached form
<input type="checkbox"/> New Construction (Commercial/Residential)	<input type="checkbox"/> Right-of-Way Disturbance	<input type="checkbox"/> Spray Booth	<input type="checkbox"/> Other _____
<input type="checkbox"/> Plumbing	<input type="checkbox"/> Utility Service	<input type="checkbox"/> Tents & Canopies	
<input type="checkbox"/> Racking	<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____	
<input type="checkbox"/> Residential Remodel			
<input type="checkbox"/> Other _____			

NOTE: All required Electrical Permits will be issued by the Dept. of Labor & Industries.

THIS APPLICATION WILL NOT BE ACCEPTED WITHOUT COMPLETED SUBMITTAL REQUIREMENTS

Site Address or Property Location: 13325 191st Ave. SE, Monroe, WA 98272

Size of site (acre/square feet): 1.75 acres (76,404 SF)

Assessor's Tax Parcel Number (14 digits): 28063600100100, 28063600100300 & 28063600100600

Applicant: Vanessa Normandin, President MainVue Homes LLC Phone # (425) 646-4022

*Signature: *Vanessa Normandin* Printed Name: Vanessa Normandin

Mailing Address: 121 3rd Avenue, Kirkland, WA 98033 Fax # (_____) _____

City Kirkland State WA Zip 98033 E-mail Vanessa.Normandin@mainvuehomes.com

Property Owner: Clayton & Gina Mattern Phone # (360) 805-8219

**Signature: *Gina Mattern Clayton Mattern* 03/16/22 Printed Name: Clayton & Gina Mattern

Mailing Address: 13325 191st Ave. SE Fax # (_____) _____

City Monroe State WA Zip 98272 E-mail _____

Attach a separate sheet for additional property owners/additional addresses

***Applicant: By your signature above, you hereby certify that the information submitted is true and correct and that you are authorized by the property owner(s) to act on their behalf.**

****Property Owners: by your signature above, you hereby certify that you have authorized the above applicant to make application on your behalf for this application.**

City of Monroe Land Use Permit Application- Page 2



Forest Tax Reporting Account Number (if harvesting timber call the Department of Revenue at (800) 548-8829 for tax reporting information or to receive a tax number):

Give a detailed description below of the proposal / work. Provide details specific to your application e.g., current and proposed lot sizes, number of lots, description of driveway, description of proposed business including hours of operation, number of employees, existing and proposed parking spaces.

The subject property is a 1.75 acre assemblage of 3 tax parcels. There is currently a house and shed on the property. The soils are Tokul Gravelly Loam, 0-8% slopes and there are no known critical areas on-site.

The proposal is to subdivide the property by a 7-lot short plat with an average lot size of 6,815 SF and smallest lot size of 5,711 SF based on the current R-4 zoning. Lots would take place from a dedicated public street which would extend 133rd St. SE to the east, in the recorded plat of Eaglemont Div. Div. 6, to 191st Avenue SE to the west. Sewer and water are available from the City of Monroe.

A Pre-Application Meeting was held on November 23, 2021, and the Pre-Application Review report is included with this submittal.

FOR OFFICE USE ONLY	
Planning Application Fee: _____	Publication Fee: _____
Fire Plan Check Fee: _____	Mailing Fee: _____
SEPA Fee: _____	Technology Fee: _____
Hearing Examiner Deposit required (\$2,500.00): <input type="checkbox"/>	
Consultant review fee (if applicable) – Deposit for estimated cost + 10% Admin fee: _____ <input type="checkbox"/>	
TOTAL FEES: _____	