

TITLE VI ACCOMPLISHMENTS & GOALS REPORT

This outline is for LPA and other governmental entities to report Title VI activities that occurred over the past year and report Title VI goals for the upcoming year. Reports must be returned on or before due date to meet eligibility requirements for federal funding. Send to TitleVI@WSDOT.wa.gov

DUE DATES: Refer to Section 28.3 for scheduled reporting period and due date.

Contact Information

Name and Title of Administrator (signature on Standard Assurances): Mayor Geoffrey Thomas

Mailing Address: 806 W Main Street, Monroe, WA 98272 County: Snohomish
Phone #: 360-722-1684 Email Address: rhuebner@monroewa.gov - Rich Huebner

Name and Title of Head of Transportation-related Services: Brad Feilberg, P.E. Public Works Director

Mailing Address: 806 W Main Street, Monroe, WA 98272 County: Snohomish
Phone #: 360-863-4540 Email Address: bfeilberg@monroewa.gov

Name and Title of Designated Title VI Coordinator*: Brad Feilberg, P.E.

Mailing Address: 806 W Main Street, Monroe, WA 98272 County: Snohomish
Phone #: 360-863-4540 Email Address: bfeilberg@monroewa.gov

*When the Title VI coordinator changes, notify TitleVI@WSDOT.wa.gov within 30 days.

To comply with Title VI requirements, each annual report submission must include signed Standard Assurances (USDOT1050.2A).

Accomplishments

- 1. Have there been any changes to the approved Title VI Plan that have not been reported to OEO? If Yes, please submit an update to the Title VI Plan with a new signature.**

There have not been any changes to the approved Title VI Plan.

- 2. Organization, Staffing, Structure – Describe the Title VI Program reporting structure including the Title VI Coordinator, Administrative Head, and transportation-related staff. The list should include name, race, color, and national origin of each individual. Include the same details if your LPA has a volunteer or appointed board related to transportation decision making.**

Title VI Coordinator- Public Works Director - Brad Feilberg, P.E. Caucasian

Title VI Coordinator (In-training) - Deputy Public Works Director - Jakeh Roberts, Caucasian
No changes were made to the 2020 Organizational Chart, see Attachment A.

3. Community Demographics – Using a map of the LPA’s boundaries, describe the demographics of the LPA’s service area (e.g., race, color, national origin, low-income). List, by individual languages, the percent of the population(s) that is limited English proficient.

Race

<https://statisticalatlas.com/place/Washington/Monroe/Race-and-Ethnicity>

- White-68.6% or 12.3k
- Hispanic- 18.5% 3,321
- Black-3.5% 628
- Asian-3.3% 597
- Mixed-4.7% 844
- Other- 1.3% 229

Language

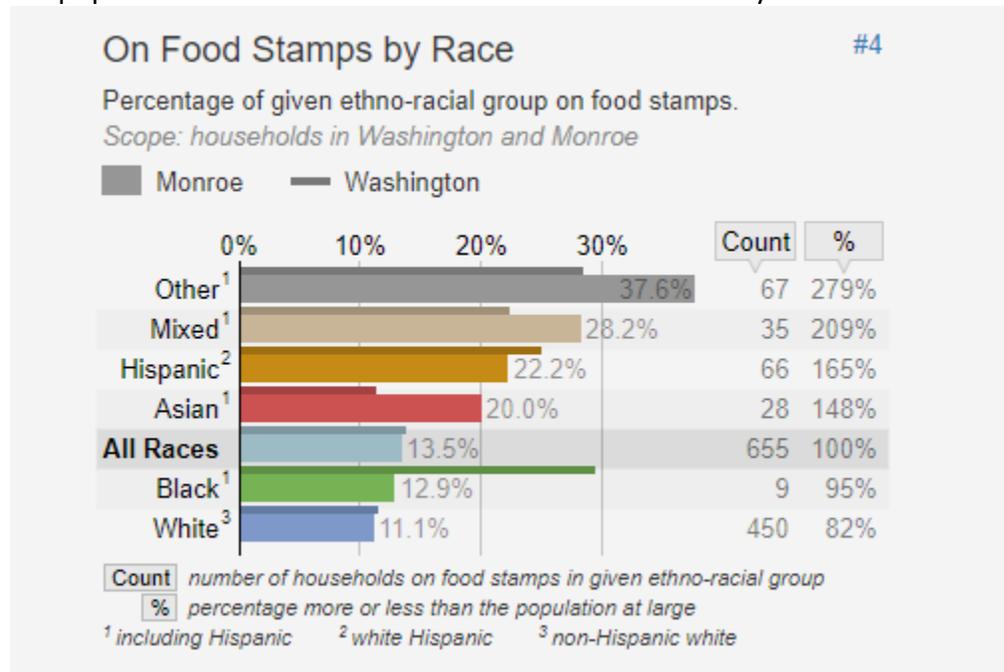
<https://data.census.gov/cedsci/profile?g=1600000US5346685>

- English only -80.5%
- Spanish- 14.7%
- Other Indo-European languages- 2.4%
- Asian and Pacific Islander Languages-1.7%
- Other Languages-.08%
- 19.5% speak another language other than English at home

Income

<https://data.census.gov/cedsci/profile?g=1600000US5346685>

The population of Monroe is 18,865, up from 17,304 in 2010. The median household income is \$85,896, with a poverty rate of 7.3%. 8.3% of Monroe’s population are veterans. 9.7% of the population in Monroe is considered to have a disability.



4. Complaints – Provide a copy of the LPA’s Title VI complaint log, including new Title VI complaints received during this reporting period and any still pending. Include the basis of the complaint (race, color, national origin) and describe the disposition (status/outcome).

No complaints were received. Please see Attachment B for City of Monroe’s TITLE VI Complaint Log, Attachment C for City of Monroe’s Complaint Form in English and Spanish. The complaint forms are posted to our website for ease of access, <http://monroewa.gov/929/Title-VI-Reporting>.

5. Planning – Describe the transportation planning activities performed this reporting period. Describe the actions taken to promote Title VI compliance regarding transportation planning, including monitoring and review processes, community involvement, their outcome or status. Include examples of community outreach.

2020 Annual Road Maintenance - City of Monroe’s yearly overlay project to include pavement repair, planning, construction of ADA Ramps, pavement markings, utility adjustments as needed. Attachment D is page 33 of the contract, TITLE VI compliance. Community involvement and outreach included postcards being mailed to the affected homes, with the timeline, location, website link, and a direct contact for more information. The post card was created in English and Spanish, see Attachment E.

154th Street Overlay - Project consisted of placement of asphalt, planning, construction of ADA ramps, pavement markings, and utility adjustments. This project was needed after the Graden Water Main Replacement was completed in 2018. Page 29 of the specifications has the Title VI compliance (the same as Attachment D above). Community involvement and outreach includes postcards mailed to the affected homes. Postcard were sent with English and Spanish language, see Attachment F.

Chain Lake Rd Phase 2a - Project will extend the sidewalk along Chain Lake Road, beginning at the current end of path, across from Country Crescent Boulevard and extending northerly to the City Limits (Brown Road). This project is reaching the end of the right-of-way negotiations. Community outreach has not been implemented due to the nature of the project.

ADA Transition Plan - Plan will evaluate accessibility of sidewalks and need to remove barriers for residents of Monroe. This includes public comment, and participation in the Online Open House survey. This survey was available in Spanish and English, see Attachment G, and the web address is: www.monroeada.com. This is a temporary site, so it may not be active for reviewing at time of report being submitted. It was promoted between June 13, 2020 and August 21, 2020 to request responses on the website and social media channels. An online survey was made available to the public. The online reporting tool included Title VI verbiage.

Oak St ROW Tjerne Phase III - Project involved acquiring right-of-way, construction agreements and rights of entry from property owners. A signalized intersection would be proposed where Tjerne Place SE connects to Old Owen. Community outreach has not been implemented due to the nature of the project.

Quiet Zone Feasibility - Project establishes/outlines the creation of a City of Monroe and BNSF Railroad Quiet Zone for five established railroad crossings. If established each quiet zone would provide an exemption to the requirement for trains to blow horns at each of the five crossings within City Limits. Community outreach is not applicable.

City of Monroe website has a new option available to residents for viewing/reading/navigating the website in almost 100 different languages. The City will strive to include directive(s) to this drop-down menu website feature on all future capital improvement transportation outreach documents. Attachment H shows the language options on the City's website.

6. Right-of-way actions – Describe activities during this reporting period associated with the purchase, sale, lease/use, or transfer of real property (related to highway transportation/public right-of-way use). Include demographic information of affected populations. For example, the race, color, national origin of affected property/business owners(s)/tenant(s).

Chain Lake Road Phase 2a, this project is to extend an existing sidewalk/path along Chain Lake Road, the City of Monroe needed to purchase additional right-of-way from the following property or business owners:

- Mainvue Wa, LLC, Caucasian
- Jessica and Eric Gillon, Caucasian
- Unknown (parcel has no owner affiliation)
- Anita and Alexander Romanyak, Caucasian
- Michael and Tamara Suschik, Caucasian
- Brian and Linda Grant, Caucasian
- Tim and Cheryl Maddex, Caucasian
- Larry and Verna Korslund, Caucasian
- Joseph Korslund, Caucasian
- Garibaldi Lake, LLC, Caucasian
- Ballinger Commercial Properties, LLC
- Becker and Bunge Trustees, Caucasian
- Robert and Denise Harp, Caucasian
- Seattle Asbestos- John and Shelley Burch, Caucasian
- Robert and Janet Bacon Trust, Caucasian

Tjerne Place Oaks St Phase III, this is an existing private road that the City is acquiring to convert the road to public right-of-way along with long term improvements the affected property or business owners are:

- Beta Monroe Plaza, Caucasian
- Oak Street Development, Caucasian

7. Identify right-of-way appraisers and acquisition staff (used during this reporting period) by race, color, national origin.

Right-of-way acquisition staff, Contract Land Staff:

- Jesse Ray, Caucasian
- Jennifer Olsen, Caucasian
- Theodore Parry, Caucasian
- Karen Wright, Caucasian
- Faith Roland, Caucasian

Right-of-way acquisition staff, Universal Field Services:

- Steve Reinhart, Caucasian
- Stacey Meldrum Caucasian
- Cynthia Whelpley, Pacific Islander
- Mitch Legel, Caucasian
- Ron Sharp, Caucasian
- Heidi Newitt, Caucasian
- Brenda Tegman Caucasian

Appraisal Staff, Valbridge Property Advisors

- Jim E Dodge, Caucasian

8. Studies and Plans – Were any transportation studies (including environmental reviews) conducted or transportation plans completed during this reporting period? Identify the data source(s) and provide data summary (Title VI/Environmental Justice Analysis) relative to ethnicity, race, languages spoken, neighborhoods, income levels, physical environments, and/or travel habits. Explain how data was used in these studies/reviews/plans.

The City of Monroe conducted two transportation “studies” during this period. One was the feasibility of establishing a train horn “Quiet Zone” through Monroe. The railroad tracks exist. The study was noise related. Environmental justice was equal for all (i.e., all citizens would benefit from reduction of noise pollution).

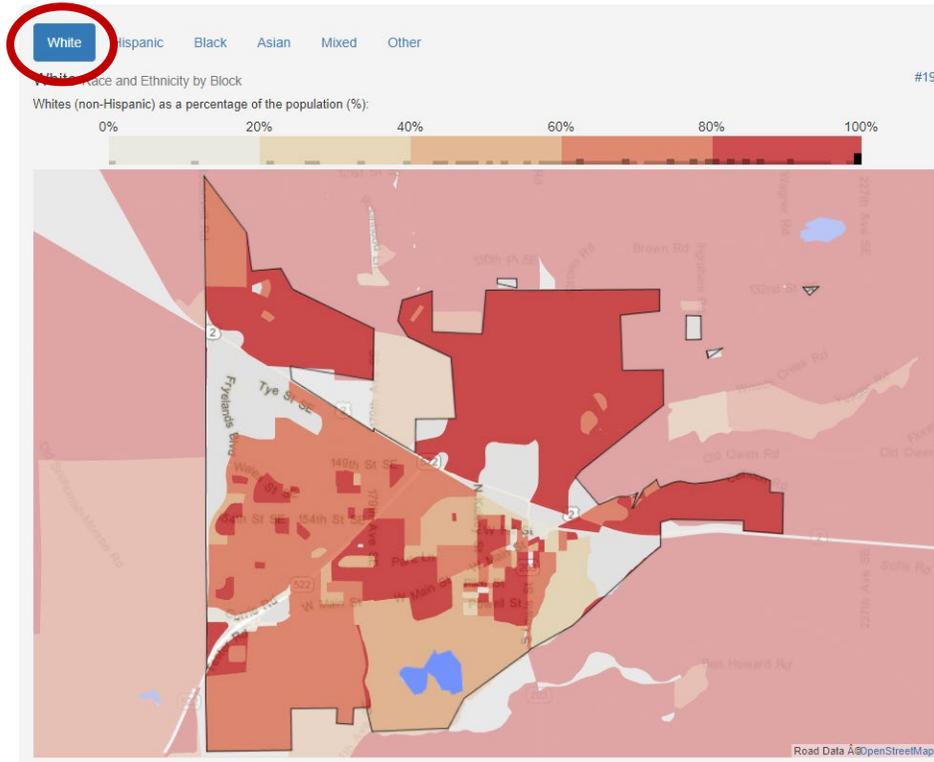
The other was the ADA Transition Plan, which analyzed accessibility throughout all of Monroe’s public roads. The plan is still in progress, but environmental justice results in benefits for all by identifying pedestrian barriers and coming up with a plan to remove them.

9. Project Location and Design – Provide a list of construction projects that began during this reporting period. Using a map of the LPAs service area, identify project locations, and a brief description of the projects’ benefits/burdens to affected populations. If possible, provide a map that overlays projects with the racial composition of affected neighborhoods.

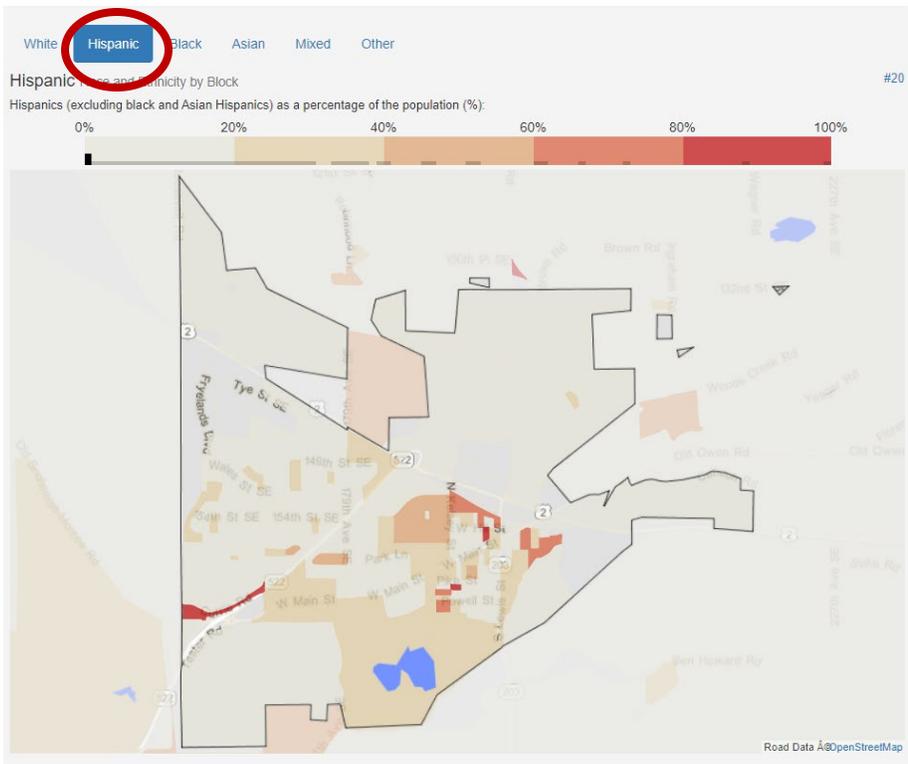
Race and ethnicity maps for the City of Monroe are below, followed by locations where street construction projects occurred in 2020.

<https://statisticalatlas.com/place/Washington/Monroe/Race-and-Ethnicity>

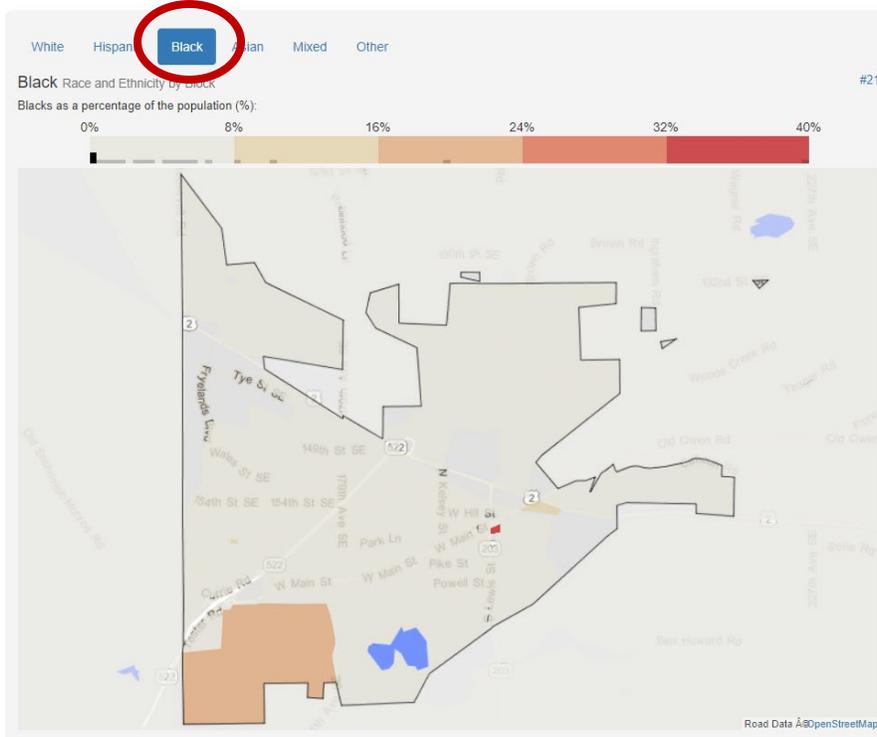
Map of Race and Ethnicity by Block in Monroe



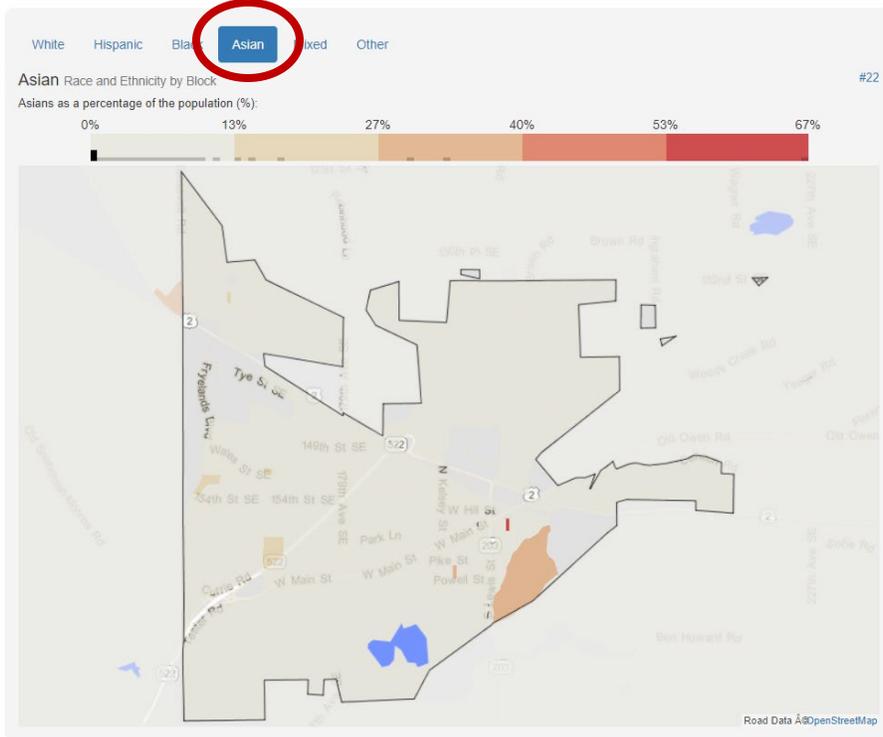
Map of Race and Ethnicity by Block in Monroe



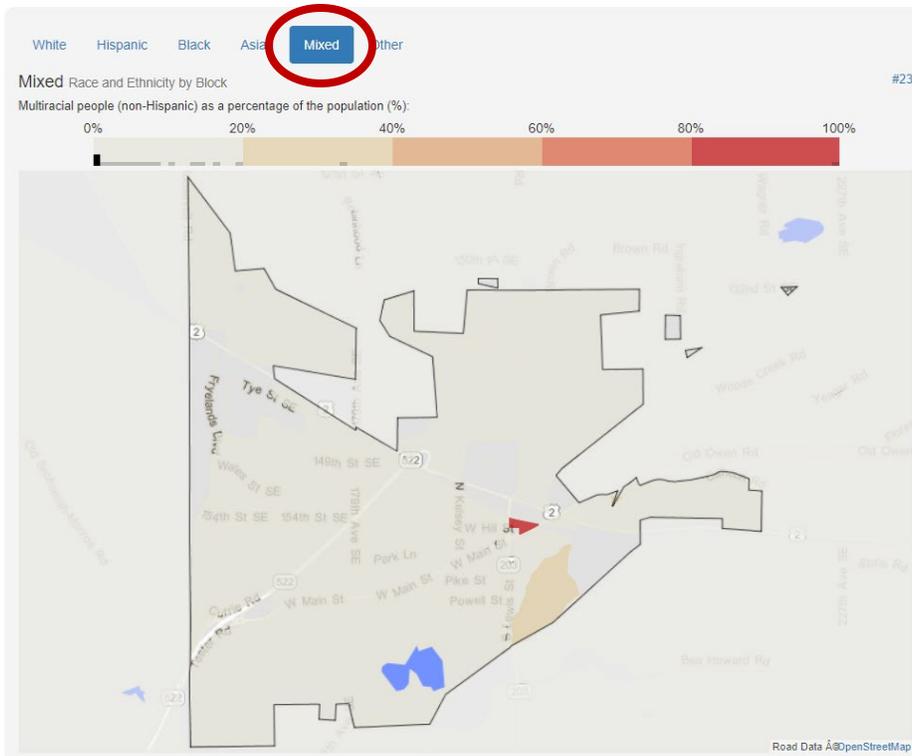
Map of Race and Ethnicity by Block in Monroe



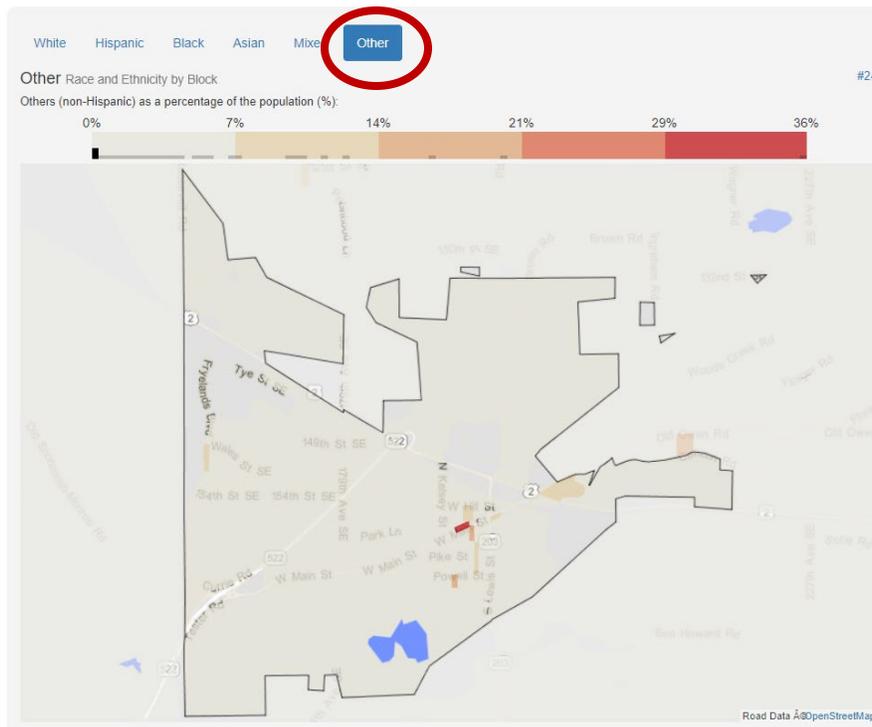
Map of Race and Ethnicity by Block in Monroe



Map of Race and Ethnicity by Block in Monroe



Map of Race and Ethnicity by Block in Monroe

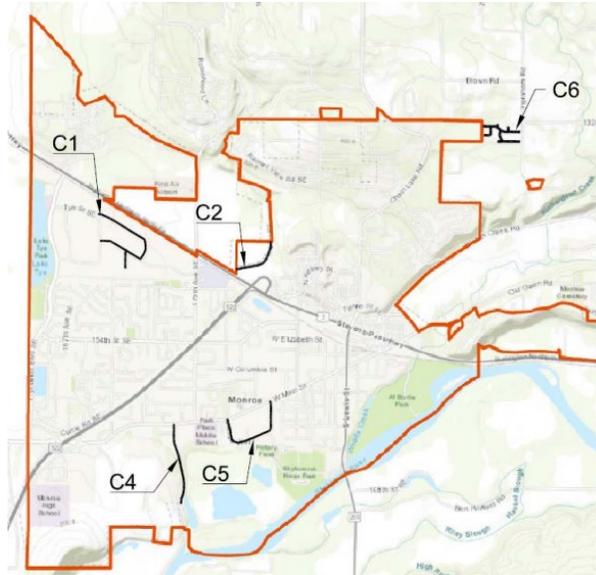


2020 Annual Road Maintenance, overall impact to Monroe residents is minimal. This is an overlay program that makes repairs to existing road surfaces. Benefits include improved roads and curb ramps.

- Tye Street SE
- Beaton Rd SE
- 172nd Dr SE
- Cascade View Dr
- 177th Ave Se
- Village Way
- 133rd Street SE
- 134th Street SE
- 208th Avenue SE
- 209th Avenue SE

See map on next page, C1, C2, C4, C5, C6 (C3 not used)

154th Street Overlay, overall impact to anyone is minimal. This is an overlay program that makes repairs and replaces aging roads. Benefits include improved roads.



10. Other Public Meetings – List other public meetings held during this reporting period. Identify efforts used to encourage citizen participation at those meetings. Detail dates, times, locations, attendance, and provide examples of outreach materials.

- City Council meetings
 - Regular council meetings are the second and fourth Tuesday of every month, unless otherwise cancelled due to holidays. In 2020 council meetings moved to a virtual setting due to the Covid-19 Pandemic. Meetings are announced in the mayor’s weekly newsletter, Monroe This Week, and on our City of Monroe Facebook.
- Transportation/Planning, Parks & Rec, Public Works Committee
 - Regular meetings are the fourth Tuesday of each month at City Hall. This information is posted on our website.
- Transportation Benefit District
 - Regular meetings are held twice a year (typically April and September)
- Mayor’s Monroe This Week Newsletter, See Attachment I.

Identify members of the LPA’s transportation planning and/or advisory groups by race, color, and national origin

Transportation Benefit District-TBD:

- Kevin Hanford, Caucasian
- Patty Cudaback, Caucasian
- Ed Davis, Caucasian
- Jason Gamble, Caucasian
- Heather Rousey, Caucasian
- Jeff Rasmussen, Caucasian

- Kirk Scarboro, Caucasian
- Rabbecca Hasart, Caucasian

Transportation/Planning, Parks & Rec, Public Works Committee:

- Ed Davis, Caucasian
- Jeff Rasmussen, Caucasian
- Heather Rousey, Caucasian

Specify methods used to collect demographic information from the transportation-related public meetings. (Self-identification surveys, notes by staff, etc.) Include summaries of Public Involvement Forms collected at each meeting, listing the demographics of those who attended by meeting.

Due to the ongoing COVID-19 pandemic and Governor Inslee's Stay home Stay Healthy Order no in-person public meetings were scheduled. City staff worked remotely throughout 2020 and did not have the capability due to the locations of some staff to participate in virtual meetings. Through the Cares Act the City has improved equipment and technology allowing for remote virtual public meetings for 2021 with great access.

List any language assistance services requested. For which languages? Who provided the service? In addition, list vital documents translated during the reporting period and identify the languages.

No requests for assistance were received by the City. Due COVID-19 no public meetings were held as City Hall was closed to all visitors. Public interaction was limited to phone and email. No vital documents were required to be translated. For postcards, or other material the City translated text via Google then requested Spanish speaking staff review the translation to confirm that it is clear and concise.

11. Transportation-related Construction and Consultant Contracts (if applicable) – Briefly describe the process used to advertise and award construction contracts during this reporting period. Include the process for negotiated contracts (e.g., consultants).

2020 Annual Road Maintenance, Blueline. City conducted a full RFP solicitation. Proposals were evaluated according to criteria listed in the RFP. With the most qualified being selected for contract negotiations. Title VI language is included in the advertisement of all City of Monroe Projects, or 2020 Road Maintenance Advertisement, see Attachment J.

12. Describe the actions taken to promote construction contractor/consultant compliance with Title VI by construction contractors/consultants, including monitoring and review processes, and their outcomes/status (e.g. what Title VI language was included in contracts and agreements; were contractors and consultants reviewed to ensure compliance; what Title VI responsibilities are explained to contractors and consultants?)

Title VI language is included in all contractor/consultant contracts. See attached 2020 Annual Road Maintenance Project Contract Attachment C, and Consultant-Title VI Declaration form, Attachment K. We include Title VI language in all advertisement, request for proposals, etc. Attachment L is an example of an RFQ for the ADA Transition design.

13. List construction, right-of-way, and consultant contracts with your LPA/MPO/entity for this report period with dollar value of each. Identify funding sources (federal, state, local, other), and how many were awarded to certified disadvantaged contractors (as a prime contractor/consultant).

- ADA Transition Plan- \$85,000.00, City funding, no UDBE award
- Quiet Zone Feasibility Study- \$87,135.25, City funding, no UDBE award
- 2020 Annual Road Maintenance- \$958,734.50, City Funding, no UDBE award
- 2020 Annual Road Maintenance, Construction Services- \$93,400.00, City funding, No UDBE award
- 154th Street Overlay- \$288,709.35, City Funding, no UDBE award
- Chain Lake Road, Universal Field Services-\$222,267.00 funding source, Federal, 0% UDBE
- Oak Street-Tjerne Place Phase 3- \$90,450.00, City funds, no UDBE award

No projects were awarded to certified disadvantage contractors, no projects had a designated UDBE.

14. Education & Training – Describe actions taken to promote Title VI compliance through education and trainings, including monitoring and review processes, and their outcomes/status.

No training provided by WSDOT for in person or on-line. Due to Covid-19 and remote working City staff did not perform any training for Title VI.

List Title VI training/webinars your Title VI Coordinator attended this reporting period. Include dates and entity that conducted the training.

No training was available due to Covid-19 Pandemic.

When was Title VI internal training provided to staff? Who conducted the training? What was the subject of the training? Provide the job titles and race/color/national origin of attendees.

Training did not occur due to Covid-19 Pandemic.

List other civil rights training conducted locally. Provide dates and a list of participants by job title and Title VI role, if applicable.

Training did not occur due to Covid-19 Pandemic.

Title VI Goals for Upcoming Year

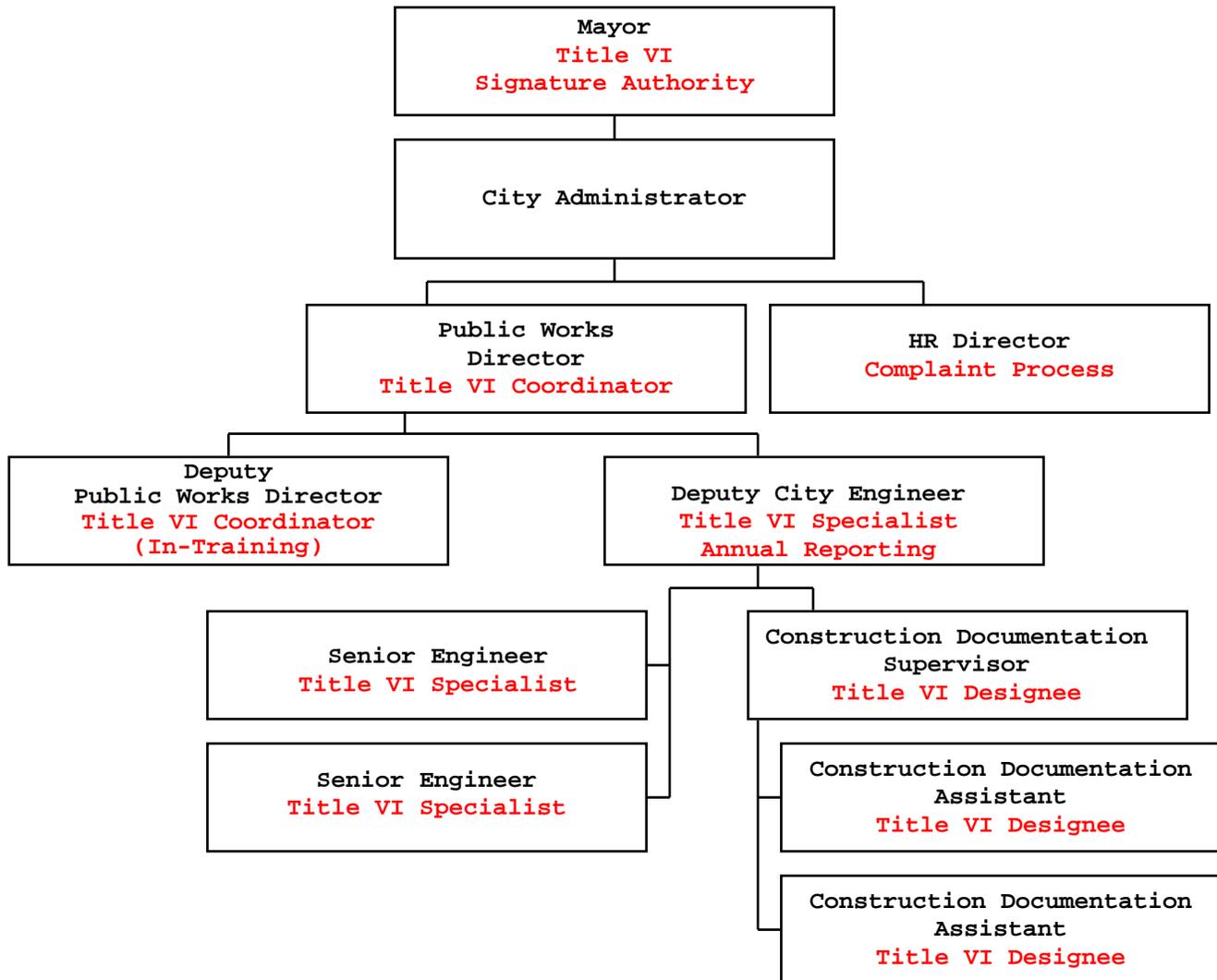
What area(s) of Title VI does your agency plan to focus on in the upcoming year? Describe by particular program area what your agency hopes to accomplish. Include any significant problem areas to focus on and plans to address those.

- The City of Monroe has staff available to assist in translation and interpretation as well as a list of on-call translators for public meetings when Covid-19 regulations allow. Both have been used over the past years for capital improvement project open house

meetings. However, this year the City has committed to creating a scope of work for solicitation to those firms specializing in translation and interpretation service which are available 24/7 for at least 200 languages. The Title VI Coordinator has reached out to various departments within the City requesting a list of needs. The goal is to have a contract in place mid-year in assisting with public outreach with construction activities underway.

- In the Title VI Report and Plan Approval Letter, dated June 22, 2020, had a comment for City of Monroe to add title VI phrase offering language services on all public documents. Title VI phrases have varied throughout the first half of the year (2020) but have since been amended on all public documents including, but not limited to: request for proposals, consultant contracts, capital improvement projects, call for bids, etc. The following phrase, in full on all future public documents has been used, “The City of Monroe, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation, issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 45 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.”
- The City is hopeful for more opportunities to have Open Houses or in person events in 2021 with the use of a new contract for public outreach assistance. If the contract is not available the City will have a Spanish translator in attendance, and this will be advertised in any invitations published by the City. The City has a current list of 5 Spanish translators that are available to attend in person that will be utilized for any in person events.
- The City of Monroe Title VI team will be attending any Title VI Training.

City of Monroe Title VI Organizational Chart



Title VI Specialist: Responsible for community outreach.

Complaint Process: Intake and investigation of Title VI complaints.

Annual Reporting: Identifies transportation projects and programs and reports annually to WSDOT as required for Title VI compliance.

Designee: Assist with documentation and compilation of reports.



If you believe that you have been discriminated against because of your race, color, or national origin (including limited English proficiency), by agency programs or activities, you may file a formal written complaint. Complainants may be submitted by mail or e-mail.

Instructions: Please fill out the form below and send it to:

City of Monroe
Attn: Ben Warthan
806 West Main Street
Monroe, WA 98272 or email to:
bwarthan@monroewa.gov

Agency Use Only
Received:
Response:
Report:
Briefing:

Form with fields: Your Name, Your Phone, Your Email Address, Your Mailing Address, Name, address, and telephone number of person(s) who is alleged to have discriminated against you, Date of alleged incident, Discrimination because of: (Race, Color, National Origin), and a large text area for explanation.

ADDITIONAL INFORMATION

What remedy are you seeking for the alleged discrimination? Please note that this process will not result in the payment of punitive damages or financial compensation.

List any other persons that we should contact for additional information in support of your complaint. Please include their phone numbers, addresses, email addresses, etc.

List any other agencies with whom you have filed this same complaint:

Signature (REQUIRED)

Date

Title VI Complaint Procedures

If you believe that you have been discriminated against because of your race, color, or national origin, then you have the right to file a formal complaint with City of Monroe within 180 days of the alleged incident.

HOW TO FILE A COMPLAINT

1. Complete the Title VI Complaint Form, answering every question.
2. Submit the **signed** complaint as directed on the form. We cannot accept unless it has been signed.
3. Upon receipt the complaint form, it will be reviewed to ensure that it is complete. A notice acknowledging receipt will be provided within 10 working days. The complaint will then be forwarded to WSDOT, the federal funding agency through Washington State Department of Transportation-Office of Equal Opportunity. The federal funding agency is responsible for all decisions regarding whether a complaint should be accepted (and investigated), dismissed, or referred to another agency.
4. When the federal funding agency decides whether to accept, dismiss, or transfer the complaint, it will notify the complainant and the other agencies (as appropriate) as to the status of the complaint.

These procedures do not deny you the right to file a formal complaint directly with the federal funding agencies or seek private counsel for complaints alleging discrimination. Federal law prohibits intimidation or retaliation against you of any kind.

These procedures cover all complaints filed under Title VI of the Civil Rights Act of 1964 as amended and the Civil Rights Restoration Act of 1987, relating to any program, service, or activity administered by WSDOT as well as its sub-recipients, consultants, and contractors.



City of Monroe
Ciudad de Monroe

Uso exclusivo de la agencia	
Received	____/____/____
Response	____/____/____
Report	____/____/____
Briefing	____/____/____

Formulario de queja del Título VI

Si cree que ha sido discriminado debido a su raza, color o nacionalidad (incluido el dominio limitado del inglés) en programas o actividades de la agencia, puede presentar una queja formal.

Instrucciones: Complete el siguiente formulario y envíelo a: City of Monore Attn: Ben Warthan 806 West Main Street, Monroe, WA 98272 o por correo electrónico a: bwarthan@monroewa.gov

Su nombre:	Su teléfono:
	Mejor momento del día para contactarlo sobre esta queja: 7am a 10am 10am a 1pm 1pm a 4pm 4pm a 7pm
Su dirección de correo electrónico:	
Su dirección de correo postal: (Calle/PO Box, ciudad, estado, código postal)	
Nombre, dirección y número de teléfono de las personas que supuestamente lo discriminaron.	
Fecha del supuesto incidente:	Discriminación por: <input type="checkbox"/> Raza <input type="checkbox"/> Color <input type="checkbox"/> Nacionalidad (incluye dominio limitado del inglés)
Explique lo que sucedió, por qué cree que sucedió y cómo fue discriminado. Indique quién estuvo involucrado. Asegúrese de indicar de qué manera siente que otras personas son tratadas de forma diferente a usted. Si tiene alguna otra información sobre lo que sucedió, adjunte los documentos probatorios a este formulario.	

COMPLETE LA PÁGINA 2 DE ESTE FORMULARIO

INFORMACIÓN ADICIONAL

¿Qué solución está buscando por la supuesta discriminación? Tenga en cuenta que este proceso no resultará en el pago de daños punitivos ni compensación económica.

Enumere a otras personas con las que deberíamos comunicarnos para obtener información adicional en apoyo de su queja. Incluya sus números de teléfono, domicilios, direcciones de correo electrónico, etc.

Enumere cualquier otra agencia con la que haya presentado esta misma queja:

Firma: (OBLIGATORIA)

Fecha:

Procedimientos de queja del Título VI

Si cree que ha sido discriminado por su raza, color u origen nacional, tiene derecho a presentar una queja formal ante la ciudad de Monroe dentro de los 180 días posteriores al presunto incidente.

CÓMO PRESENTAR UNA QUEJA

1. Complete el Formulario de Queja del Título VI, respondiendo cada una de las preguntas.
2. Envíe la queja firmada como se indica en el formulario. No podemos aceptarla a menos que la haya firmado.
3. Una vez recibido el formulario de queja, será controlado para verificar que está completo. Se enviará un aviso de acuse de recibo dentro de los 10 días hábiles. La queja será enviada a la agencia federal de financiamiento a través de la Oficina de Igualdad de Oportunidades del Departamento de Transporte del Estado de Washington. La agencia federal de financiamiento es responsable de todas las decisiones con respecto a si una queja debe ser aceptada (e investigada), desestimada o remitida a otra agencia.
4. Cuando la agencia federal de financiamiento decida si acepta, rechaza o transfiere la queja, notificará al demandante y a las demás agencias (según corresponda) sobre el estado de la queja.

Estos procedimientos no le niegan el derecho de presentar una queja formal directamente ante las agencias federales de financiamiento o buscar un abogado particular para las quejas que alegan discriminación. La ley federal prohíbe cualquier tipo de intimidación o represalia contra usted.

Estos procedimientos contemplan todas las quejas presentadas bajo el Título VI de la Ley de Derechos Civiles de 1964 y sus modificaciones y la Ley de Restauración de Derechos Civiles de 1987, relacionadas con cualquier programa, servicio o actividad administrados por el WSDOT o Washington State Department of Transportation así como sus subreceptores, consultores y contratistas.

Title VI

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the “contractor”) agrees as follows:

1. Compliance With Regulations – The contractor shall comply with the Regulations relative to nondiscrimination in federally-assisted programs of United States Department of Transportation (USDOT), Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

2. Nondiscrimination – The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection and retention of sub-contractors, including procurement of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

3. Solicitations for Subcontracts, Including Procurement of Materials and Equipment – In all solicitations either by competitive bidding or negotiations made by the contractor for work to be performed under a sub-contract, including procurement of materials or leases of equipment, each potential sub-contractor or supplier shall be notified by the contractor of the contractor’s obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, sex, or national origin.

4. Information and Reports – The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the contracting agency or the appropriate federal agency to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to WSDOT or the USDOT as appropriate, and shall set forth what efforts it has made to obtain the information.

5. Sanctions for Noncompliance – In the event of the contractor’s noncompliance with the nondiscrimination provisions of this contract, the contracting agency shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to:

- Withholding of payments to the contractor under the contract until the contractor complies, and/or;
- Cancellation, termination, or suspension of the contract, in whole or in part

6. Incorporation of Provisions – The contractor shall include the provisions of paragraphs (1) through (5) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any sub-contractor or procurement as the contracting agency or USDOT may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a sub-contractor or supplier as a result of such direction, the contractor may request WSDOT enter into such litigation to protect the interests of the state and, in addition, the contractor may request the USDOT enter into such litigation to protect the interests of the United States.

City of Monroe - 2020 Annual Paving Project

Ciudad de Monroe - Proyecto de pavimentación anual 2020

Approximate Construction Timeline: July — September

Locations: See map on reverse side.

Street Name	From	To
Tye St SE	169th Dr SE	Beaton Rd SE
Beaton Rd SE	169th Dr SE	Tye St SE
172nd Dr SE	Beaton Rd SE	South End
Cascade View Dr	Monroe Co-op	City Limits
177th Ave SE	W Main St	City Limits
Village Way	W Main St loop	W Main St loop

Description: This project preserves roads within the City. Work includes sidewalk improvements to meet ADA requirements and replacing aging asphalt pavement.

Project Website: <http://monroewa.gov/942/>

Refer to the website for project updates.

Staff Contact: Contracts Supervisor — Jammi Guion
jguion@monroewa.gov or 360-863-4514

EN ESPAÑOL

Cronograma aproximado de construcción: Julio - Septiembre

Ubicaciones: Vea el mapa en el reverso.

Descripción: Este proyecto preserva los caminos dentro de la ciudad. El trabajo incluye mejoras en la acera para cumplir con los requisitos de ADA y reemplazar el pavimento de asfalto viejo.

Sitio web del proyecto: <http://monroewa.gov/942/>

Consulte el sitio web para obtener actualizaciones del proyecto.

Contacto del personal: Supervisor de contratos—
Jammi Guion jguion@monroewa.gov o 360-863-4514





Upcoming Project Notice

2020 Annual Paving Project

Project Website: <http://monroewa.gov/942/>



Tye Street SE
Beaton Road SE
172nd Drive SE
Cascade View Drive
177th Avenue SE
Village Way

City of Monroe - 154th Street Overlay Project

Ciudad de Monroe - Proyecto de superposición de la calle 154

Approximate Construction Timeline:

August through September

Locations: 154th Street SE, between 167th Avenue SE and 171st Avenue SE. See map on reverse side.

Description: This project includes sidewalk improvements to meet ADA requirements and replacing aging asphalt pavement.

Project Website: <http://monroewa.gov/942/>

Refer to the website for project updates.

Staff Contact: Contracts Supervisor — Jammi Guion
jguion@monroewa.gov or 360-863-4514

EN ESPAÑOL

Cronograma aproximado de construcción:

Agosto a Septiembre

Ubicaciones: 154th Street SE, entre 167th Avenue SE y 171st Avenue SE. Ver mapa en el reverso.

Descripción: este proyecto incluye mejoras en la banqueta para cumplir con los requisitos de ADA y reemplazar el asfalto viejo.

Sitio web del proyecto: <http://monroewa.gov/942/>

Contacto del personal: Supervisor de contratos —
Jammi Guion jguion@monroewa.gov o 360-863-4514



Upcoming Project Notice

154th Street Overlay Project

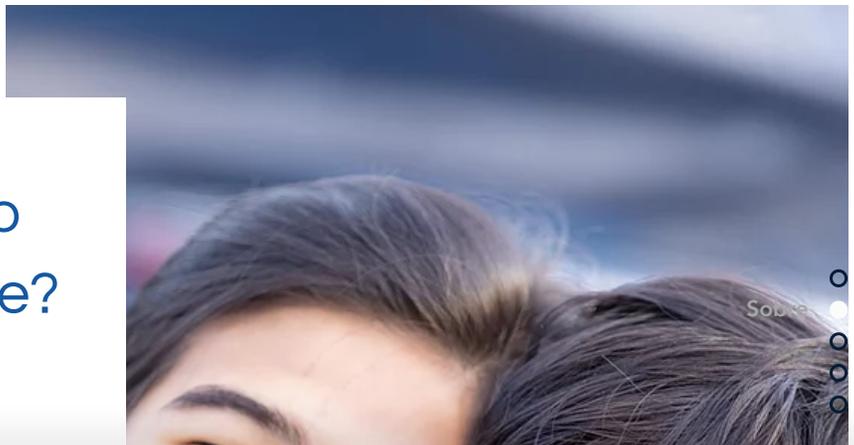
Project Website: <http://monroewa.gov/942/>





¿Qué está haciendo la ciudad de Monroe?

ES
Apertura sobre el proceso



con Discapacidades). Esto significa que nuestro personal realizará un inventario de las instalaciones peatonales en toda la ciudad para encontrar caminos y barreras de accesibilidad.

Pero eso no es todo. ¡El desarrollo de un plan de transición ADA sólido se basa en los comentarios de miembros de la comunidad como usted! Para recopilar estos comentarios de manera efectiva, la ciudad está realizando una [encuesta en línea](#) para garantizar que se escuche la voz de todos.



La Ley de Estadounidenses con Discapacidades

La Ley de Estadounidenses con Discapacidades (ADA) requiere que las entidades públicas que tengan la responsabilidad o autoridad sobre: instalaciones, calles, carreteras, banquetas u otras áreas destinadas al uso público desarrollen un Plan de transición para que sus instalaciones cumplan con los estándares de accesibilidad. La ciudad de Monroe está en el proceso de desarrollar un plan de transición para fines de 2020. Además de realizar un inventario de las instalaciones de la ciudad, el desarrollo de un plan depende de los comentarios de los miembros de la comunidad.

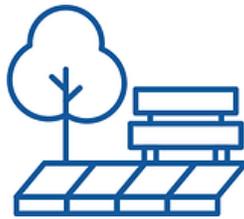
- Home
- Sobre
- Encuesta
- Reportes en línea
- Contacto

Prioridad de mejoras

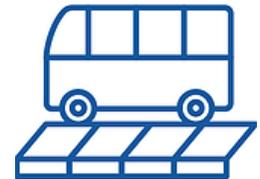
Guías de opinión pública donde invertimos en accesibilidad



Banquetas y pasillos cerca de edificios públicos



Banquetas y pasillos cerca de parques



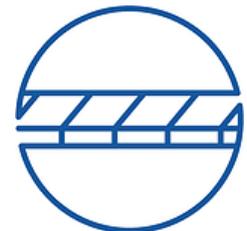
Banquetas y pasillos cerca de paradas de tránsito



Banquetas y pasillos cerca de las escuelas



Banquetas y pasillos cerca de centros comerciales



Banquetas y pasillos cerca de todas las áreas por igual



¡Haz la encuesta!

¡Haz escuchar tu voz!

Tomar esta breve encuesta proporciona comentarios críticos al personal de la ciudad a medida que toman decisiones y recomendaciones sobre lo que necesita arreglarse y la mejor forma de priorizar.

Encuesta

Brechas y Barreras

Todo tipo de obstáculos, grandes y pequeños, pueden dificultar o imposibilitar la movilidad y el acceso de los miembros de nuestra comunidad. Algunos ejemplos comunes están a continuación:

Sidewalks that have fallen into disrepair present a challenge for many, especially those using walkers, wheelchairs, canes,

-
- Sobre
-
-
-

Las aceras sin reparar son un desafío para la mayoría de las personas, especialmente para aquellos que usan andadores y sillas de ruedas o personas que son ciegas o tienen baja visión.

Los bordillos sin rampas son inaccesibles para quienes usan sillas de ruedas y desafiantes para quienes tienen andadores y carriolas.

Las obstrucciones, como los postes y la vegetación cubierta de vegetación, son un desafío para todos y específicamente para aquellos que son ciegos o tienen baja visión, o aquellos con sillas de ruedas si el ancho es inadecuado.



¿Dónde encuentras caminos y barreras?

¡Use nuestra herramienta en línea para decirle al personal de la ciudad dónde en Monroe encuentras algunas y barreras!

[Reportes en línea](#)

¿Preguntas, comentarios o solicitudes especiales? ¡Nos encantaría saber de usted!

Name/Nombre

Address/ Dirección

Email/Correo Electrónico

Phone teléfono

Type your message here/ Escribe tu mensaje aquí

No soy un robot reCAPTCHA
Privacidad - Términos

Submit/Enviar



©2020 by Mobility for All Monroe

ES

- [Sobre](#)
- [Encuesta](#)
- [Reportes en línea](#)
- [Contacto](#)

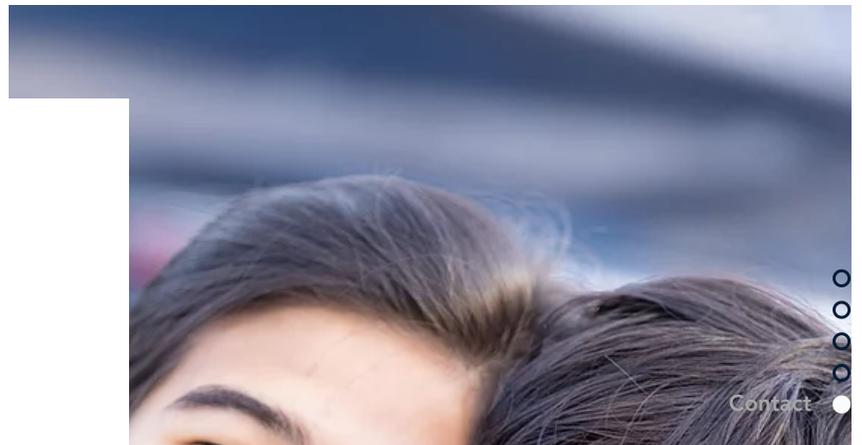


Mobility for All Monroe

Online Open House

What is the City of Monroe Doing?

EN
Learn About the Process



The City of Monroe is in the process of developing an ADA (Americans with Disabilities Act) Transition Plan. This means our staff will be conducting an inventory of pedestrian facilities throughout the entire city to find gaps and barriers to accessibility.

But that's not all. The development of a solid ADA Transition Plan relies on feedback from members of the community just like you! To gather this feedback effectively, the city has is conducting an [online survey](#) to ensure everybody's voice gets heard.



The Americans with Disabilities Act

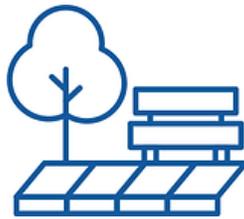
The Americans with Disabilities Act (ADA) requires that public entities having responsibility for, or authority over: facilities, streets, roads, sidewalks and/or other areas meant for public use develop a Transition Plan to make their facilities meet accessibility standards. The City of Monroe is in the process of developing a transition plan by the end of 2020. In addition to conducting an inventory of city facilities, the development of a plan relies on feedback from members of the community.

Prioritizing Improvements

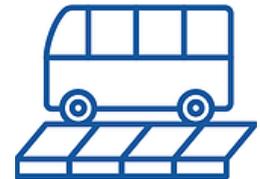
Public Feedback Guides Where We Invest in Accessibility



Sidewalks & Walkways Near Public Buildings



Sidewalks & Walkways Near Parks



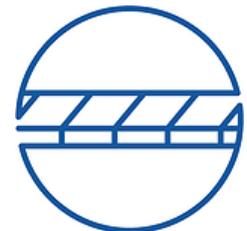
Sidewalks & Walkways Near Transit Stops



Sidewalks & Walkways Near Schools



Sidewalks & Walkways Near Commercial Centers



Sidewalks & Walkways Near All Areas Equally





Take the Survey!

Have Your Voice Heard!

Taking this brief survey provides critical feedback to city staff as they make decisions and recommendations about what needs fixing and how best to prioritize.

Survey

Gaps and Barriers

All sorts of obstacles, big and small, can make mobility and access difficult or impossible for members of our community. Some common examples are below:

Sidewalks that have fallen into disrepair present a challenge for many, especially those using walkers, wheelchairs, canes,

Cracked and Uneven Sidewalks

Unrepaired sidewalks are challenging for most people especially for those using walkers, and wheelchairs or people who are blind or have low vision.

No Ramps at Curbs or Intersections

Curbs without ramps are inaccessible for those using wheelchairs and challenging for those with walkers and pushing strollers.

Obstructions in Sidewalks

Obstructions such as poles and overgrown vegetation are challenging for all and specifically for those who are blind or have low vision, or those with wheelchairs if the width is inadequate.



Where Do You Encounter Gaps and Barriers?

Use our online tool to tell city staff where in Monroe you encounter gaps and barriers!

[Online Reporting Tool](#)

Get in Touch

Questions, comments or special requests? We'd love to hear from you!

Name/Nombre

Address/ Dirección

Email/Correo Electrónico

Phone teléfono

Type your message here/ Escribe tu mensaje aquí

I'm not a robot reCAPTCHA
Privacy - Terms

Submit/Enviar



©2020 by Mobility for All Monroe

EN





Survey

Your Voice Guides Your
Community Investment

Thanks for taking the survey! Just complete the
short questionnaire below to have your voice
heard!

Language: English ▼

Mobility for All Monroe Survey

1. Why do you travel in Monroe?

- I live in Monroe
- I work in Monroe
- Attend school/college
- Recreation/recreational activities
- Medical appointments
- Shopping
- Other community or social services
- other:

2. Please tell us about yourself (select all that apply)

- I have disabilities that impact how I travel (please describe in Question #3)
- I have no disability
- I support a person with disabilities (please describe in Question #3)
- I prefer not to say

3. Please describe your disability/disabilities or those of the person you support (select all that apply)

- Physical, mental, or emotional condition that limits learning, memory, or concentration
- Use a wheelchair
- Blindness or serious difficulty seeing when wearing glasses
- Use assistive software technology such as a screen-reader
- Condition that substantially limits one or more physical activities such as walking, climbing stairs, reaching, lifting, or carrying
- Use hearing aids or hearing assistive devices
- Deafness or hearing difficulty
- Use a service animal
- Use mobility device/s
- other:

4. What resources do you use to find information on ADA issues? (select all that apply)

- Washington State Department of Social and Health Services (DSHS)
- Washington State Department of Services for the Blind (DSB)
- City of Monroe
- Transit Service
- Department of Veterans Affairs
- other:

5. Please provide your five-digit zip code

6. How often do you travel in the City of Monroe?

- 5-7 days per week
- 3-4 days per week
- 1-2 days per week
- Less than weekly

7. How do you travel within the City of Monroe?

- Drive and Park
- Walk with a service animal
- Take transit or paratransit shuttles
- Walk
- Wheelchair
- Bike
- Walk with assistance
- other:

8. If you use transit, how often do you use it in a typical week?

- 5 or more days per week
- 2-4 days per week
- 1 day per week
- Less than weekly

9. Are you now or were you ever unable to participate or obtain services in the City of Monroe?

- Yes
- No

10. Which of the following barriers in the public right-of-way are reasons you could not participate? (choose all that apply)

- Sidewalk barriers
- Pedestrian signal issues including access to push buttons
- Curb ramp barriers
- ADA parking not available
- Pedestrian crosswalk issues
- other:

11. Please select your first priority for improving pedestrian facilities

- Government buildings that provide human services (Eg: City Hall, libraries, etc.)
- Community services (Eg: food banks)
- Hospitals and other medical facilities
- Schools and institutions
- City parks
- Transit facilities (Eg: bus stops)

12. Please select your second priority for improving pedestrian facilities

- Government buildings that provide human services (Eg: City Hall, libraries, etc.)
- Community services (Eg: food banks)
- Hospitals and other medical facilities
- Schools and institutions
- City parks
- Transit facilities (Eg: bus stops)

13. Please list up to three locations where you have experienced mobility/accessibility challenges in the City of Monroe. For these open-ended questions, please provide the location/s where you have experienced challenges with pedestrian facilities as well as a description of the problem/s you encountered. (Examples of areas include: sidewalks, curb ramps, crosswalks, buttons for activating walk signals, etc.)

Location 1

Description 1

Location 2

Description 2

Location 3

Description 3

14. What is your age? (optional)

- Under 18
- 18 to 24
- 25 to 34
- 35 to 44
- 45 to 54
- 55 to 64
- over 65

15. How do you identify yourself? (optional)

- African American/Black
- Asian
- Native Hawaiian/Pacific Islander
- Caucasian/White
- Some other race or combination of race

16. Are you of Spanish, Hispanic, or Latino origin or descent? (optional)

- Yes
- No

Please provide your contact information to receive updates on the plan (optional)

First

Last

Email

Phone

####

Verification*

I'm not a robot reCAPTCHA
Privacy - Terms



©2020 by Mobility for All Monroe



Survey

Your Voice Guides Your
Community Investment

Thanks for taking the survey! Just complete the
short questionnaire below to have your voice
heard!

Idioma: Español ▼

Encuesta de movilidad para todos Monroe

1. ¿Por qué transitas en Monroe?

- Yo vivo en monroe
- Yo trabajo en monroe
- Asisto a la escuela / universidad
- eación / actividades recreativas
- Citas médicas
- Compras
- Otros servicios comunitarios o sociales.
- otro:

2. Cuéntanos sobre ti (selecciona todas las opciones que correspondan)

- Tengo discapacidades que afectan la forma en que viajo (por favor describa
- No tengo discapacidad

en la Pregunta # 3)

- Tengo a mi cargo a una persona con discapacidad (por favor describa en la Pregunta # 3) Prefiero no decir

3. Describa su discapacidad / discapacidades o de la persona que está a tu cargo (seleccione todas las que correspondan)

- Condición física, mental o emocional que limita el aprendizaje, la memoria o la concentración. Usa una silla de ruedas
- Ceguera o dificultad seria para ver cuando usa anteojos Utilice tecnología de software de asistencia, como un lector de pantalla
- Condición que limita sustancialmente una o más actividades físicas como caminar, subir escaleras, alcanzar, levantar o cargar Usa audífonos o dispositivos de ayuda auditiva
- Sordera o dificultad auditiva Usa un animal de servicio
- Usar dispositivos de movilidad otro:

4. ¿Qué recursos utiliza para encontrar información sobre problemas de ADA? (seleccione todas las que correspondan)

- Departamento de Servicios Sociales y de Salud del Estado de Washington (DSHS)
- Departamento de Servicios para Ciegos del Estado de Washington (DSB)
- Ciudad de Monroe
- Servicio de tránsito
- Departamento de Asuntos de Veteranos
- otro:

5. Proporcione su código postal de 5 dígitos

6. ¿Con qué frecuencia viaja en la ciudad de Monroe?

- 5-7 días por semana
- 3-4 días por semana
- 1-2 días por semana
- Menos de una vez a la semana

7. ¿Cómo viajas dentro de la ciudad de Monroe?

- Conducir y estacionar Camina con un animal de servicio
- Tomar el autobús Caminar
- Silla de ruedas Bicicleta
- Caminar con ayuda otro:

8. Si usa autobús, ¿con qué frecuencia lo usa en una semana típica?

- 5 o más días por semana
- 2-4 días por semana

- 1 día por semana
- Menos de una vez a la semana

9. ¿Ahorita o en algún momento no pudiste participar u obtener servicios en la ciudad de Monroe por causa de una barrera?

- Si
- No

10. ¿Cuáles de las siguientes barreras en el derecho de paso público son razones por las que no pudo participar? (elija todas las opciones que correspondan)

- Barreras de banqueta Problemas con la señal de peatones, incluyendo el acceso a los botones
- Barreras de rampa Estacionamiento ADA no disponible
- Problemas de cruce peatonal otro:

11. Seleccione su primera prioridad para mejorar las instalaciones peatonales

- Edificios gubernamentales que brindan servicios humanos (Ej. : Ayuntamiento, bibliotecas, etc.) Servicios comunitarios (por ejemplo, bancos de comida)
- Hospitales y otras instalaciones médicas Escuelas e instituciones.
- Parques de la ciudad Instalaciones de tránsito (por ejemplo, paradas de autobús)

12. Seleccione su segunda prioridad para mejorar las instalaciones peatonales

- Edificios gubernamentales que brindan servicios humanos (Ej. : Ayuntamiento, bibliotecas, etc.) Servicios comunitarios (por ejemplo, bancos de comida)
- Hospitales y otras instalaciones médicas Escuelas e instituciones.
- Parques de la ciudad Instalaciones de tránsito (por ejemplo, paradas de autobús)

13. Enumera hasta tres ubicaciones donde haya experimentado problemas de movilidad / accesibilidad en la ciudad de Monroe. Para estas preguntas abiertas, proporcione las ubicaciones donde ha experimentado desafíos con las instalaciones peatonales, así como una descripción de los problemas que encontró. (Ejemplos de áreas incluyen: banquetas, rampas de banqueta, cruces peatonales, botones para activar las señales de caminar, etc.)

Ubicación 1

Descripción 1

Ubicación 2

Descripción 2

Ubicación 3

Descripción 3

14. ¿Cuál es tu edad? (Opcional)

- Menores de 18 años 45 a 54
- 18 a 24 55 a 64
- 25 a 34 Mayores de 65
- 35 a 44

15. ¿Cómo te identificas? (Opcional)

- Afroamericano / moreno Caucásico / Blanco
- Asiático Alguna otra raza o combinación de raza
- Nativo hawaiano / isleño del Pacífico

16. ¿Eres de origen o ascendencia española, hispana o latina? (Opcional)

- Si
- No

Proporciona tu información de contacto para recibir actualizaciones sobre el plan (opcional)

Nombre

Apellido

Correo electrónico

Teléfono

####

Verificación*



I'm not a robot

reCAPTCHA
Privacy - Terms



©2020 by Mobility for All Monroe



City of Monroe COVID-19 response information

Create an Account - Increase your productivity, customize your experience, and engage in information you care about.

Sign In

Monroe, WA

How Do I...

City Services

Business

Our Community

Government

Search



Tue, Mar 23

City Council Regular Business Meeting

Zoom Link

Call in: 253-215-8782

Meeting ID: 895 3685 5135

Passcode: 669463

VIEW ALL

Select Language

Bulgarian	Esperanto	Haitian Creole	Italian	Latin	Mongolian	Russian	Spanish	Ukrainian	
Afrikaans	Catalan	Estonian	Hausa	Japanese	Latvian	Myanmar (Burmese)	Samoan	Sundanese	Urdu
Albanian	Cebuano	Filipino	Hawaiian	Javanese	Lithuanian	Nepali	Scots Gaelic	Swahili	Uyghur
Amharic	Chichewa	Finnish	Hebrew	Kannada	Luxembourgish	Norwegian	Serbian	Swedish	Uzbek
Arabic	Chinese (Simplified)	French	Hindi	Kazakh	Macedonian	Odia (Oriya)	Sesotho	Tajik	Vietnamese
Armenian	Chinese (Traditional)	Frisian	Hmong	Khmer	Malagasy	Pashto	Shona	Tamil	Welsh
Azerbaijani	Corsican	Galician	Hungarian	Kinyarwanda	Malay	Persian	Sindhi	Tatar	Xhosa
Basque	Croatian	Georgian	Icelandic	Korean	Malayalam	Polish	Sinhala	Telugu	Yiddish
Belarusian	Czech	German	Igbo	Kurdish (Kurmanji)	Maltese	Portuguese	Slovak	Thai	Yoruba
Bengali	Danish	Greek	Indonesian	Kyrgyz	Maori	Punjabi	Slovenian	Turkish	Zulu
Bosnian	Dutch	Gujarati	Irish	Lao	Marathi	Romanian	Somali	Turkmen	

Select Language

Wheeled All Terrain Vehicles

Legal Disclaimer

ul Links

Us

bility

ht Notices



MONROE THIS WEEK

February 19, 2021 • Volume 7/Edition 7



Thank you for reading Monroe This Week.

This week's edition includes details on a Senior Center COVID-19 vaccination assistance program, tips to spot vaccination scams, the latest vaccination distribution statistics, Benson Boone on his way to Hollywood, a Monroe DECA fundraiser benefitting the Sky Valley Food Bank, the election of Chairpersons for the four City Council legislative committees, and a reminder of next week's Public Hearing.



Please contact me with any and all feedback regarding the articles below. I can be reached at GThomas@MonroeWA.gov.

Yours in Service,

Mayor Geoffrey Thomas

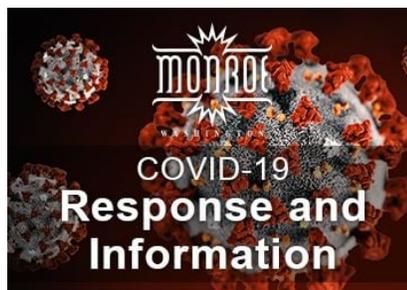
SENIOR CENTER OFFERING ASSISTANCE TO SENIORS IN NEED OF VACCINE

The [Monroe Community Senior Center](#) is partnering with [Pharm-A-Save Monroe](#) to compile a list of seniors in our community, age 65+, who are in need of their **first** COVID-19 vaccine shot. Efforts are underway to establish a vaccination clinic at the Senior Center, and those on the list will be contacted when that clinic becomes available. To get on the list, please contact the Senior Center either by phone at (360) 794-6359, or by email at programs@mcsc.org.



BEWARE OF COVID-19 VACCINATION SCAMS

As area residents are eager to be vaccinated against COVID-19, [Snohomish County](#) and the [Snohomish Health District](#) have issued a warning to beware of potential vaccination scams. Importantly, please remember that you should not be asked to pay out of pocket to reserve a COVID-19 vaccine or make an appointment. Below is a graphic from the County and Health District with other important factors to help spot a vaccine scam.





WARNING:

LEARN TO SPOT VACCINATION SCAMS

- COVID-19 vaccines are available at healthcare providers, pharmacies and mass vaccination sites in Snohomish County.
- There are no pre-payments required to "get in line" for vaccinations.
- Vaccines are NOT available for purchase online.
- You cannot pay for early access.
- Vaccines must be administered by licensed medical professionals.
- You should not be charged for your vaccine.
- If you have questions, please contact the COVID call center at 425-339-5278.

Turn to your doctor, clinic, or other reliable sources if you are uncertain whether a message or email about COVID vaccine is legitimate.



02/2021

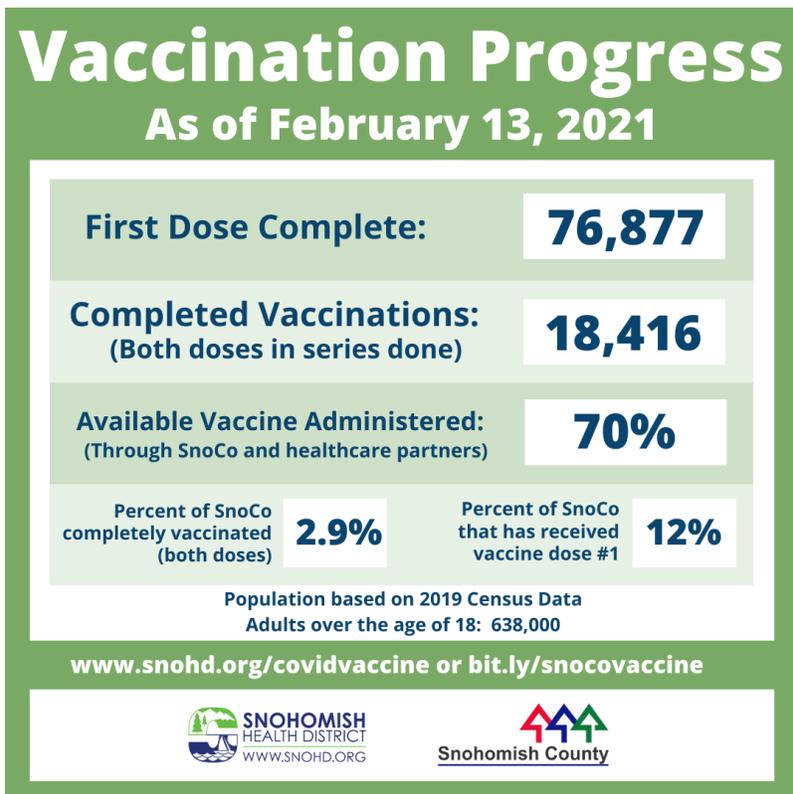
COVID-19 VACCINE DISTRIBUTION UPDATE

As of February 13, 2021, more than 76,000 Snohomish County residents have received at least the first dose of the COVID-19 vaccination, and over 18,000 have received the second dose.



SNOHOMISH
HEALTH DISTRICT

As reported by the Snohomish Health District, 70% of available doses have been administered. Visit the Health District's [COVID Vaccine Info webpage](#) for more data and to determine your eligibility phase for the vaccine.



MONROE HIGH SCHOOL ALUM BENSON BOONE ON HIS WAY TO HOLLYWOOD

As I shared in [recent editions](#) of [Monroe This Week](#), on Sunday, February 14, Monroe High School alum Benson Boone debuted on the musical competition series [American Idol](#). Performing "Punchline" by Aidan Martin, Benson earned a standing ovation and unanimous "Yes" from judges Lionel Ritchie, Katy Perry, and Luke Bryan, and the nickname "Benson Ka-boom" from Ritchie. The golden ticket awarded to Benson advanced him to the next round of the competition in Hollywood, which will begin airing in mid-March. Tune in then to follow his journey, support him, and vote for him along the way!



MONROE DECA RAISING FUNDS TO SUPPORT SKY VALLEY FOOD BANK

Next Thursday, February 25, Monroe High School DECA will be hosting a fundraiser benefitting the [Sky Valley Food Bank](#). Hosted at and in conjunction with [Monroe Pizza and Pints](#), proceeds from sales will directly benefit the Food Bank. In addition to pizza, salads and baked pastas will also be available for purchase.

DECA is a nationwide career and technical student organization that prepares emerging leaders and entrepreneurs in marketing, finance, hospitality, and management.



CHAIRPERSONS ELECTED FOR ALL FOUR CITY COUNCIL COMMITTEES

On February 9, 2021, the City Council's Legislative Affairs Committee elected Councilmember Kevin Hanford as Chairperson for 2021. Councilmember Hanford joins the previously elected chairs of the Finance/HR Committee (Councilmember Jason Gamble), the Transportation/Planning, Parks & Recreation, and Public Works (P3) Committee (Councilmember Heather Rousey), and the Public Safety Committee (Councilmember Ed Davis).



As I shared in a recent edition of [Monroe This Week](#), these four [Council Committees](#) formulate policy recommendations and gather policy information for the City Council in order to provide for more efficient and effective use of City Council meeting time. The memberships of the four committees are:

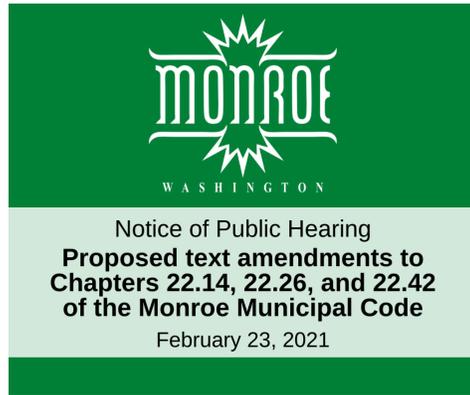
- Finance and Human Resources Committee
 - Councilmembers Cudaback, Gamble (Chair), and Scarboro
- Legislative Affairs Committee
 - Councilmembers Davis, Hanford (Chair), and Scarboro
- Public Safety Committee
 - Councilmembers Cudaback, Davis (Chair), and Rousey
- Transportation/Planning, Parks & Recreation, and Public Works (P3) Committee
 - Councilmembers Davis, Rasmussen, and Rousey (Chair)

I thank all seven Councilmembers for their continued service to the Monroe community, and their willingness to serve on these committees.

PUBLIC HEARING TAKING PLACE TUESDAY NIGHT

As I shared in last week's edition of [Monroe This Week](#), the City will be holding a public hearing this Tuesday, February 23, 2021, at approximately 7:00 p.m., during the City Council Meeting. The purpose of

this public hearing is to consider proposed text amendments to Chapters 22.14, 22.26, and 22.42 of the Monroe Municipal Code. The proposed amendments, if enacted, would revise the Monroe Zoning Map and the North Kelsey Development Plan Design Guidelines to allow stand-alone multi-family residential development.



A public comment period will be available during the public hearing, and anyone may provide public testimony during that period. Written comments can also be submitted by emailing Becky Hasart, Finance Director/Interim City Clerk, at BHasart@MonroeWA.gov, and must be received prior to the public hearing. For additional information, please contact the Community Development Department at (360) 863-4501.

UPCOMING CITY COUNCIL MEETING SCHEDULE

The City Council will meet in a Regular Business Meeting on Tuesday, February 23, 2021. The meeting will be held via the Zoom remote meeting platform and participation information will be posted with the February 23 agenda, which can be accessed by clicking the button below.

Council Agendas/Minutes

CITY COUNCIL MEMBERS



Councilmember
Patsy Cudaback



Councilmember
Kevin Hanford



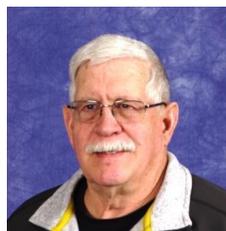
Councilmember
Ed Davis



Councilmember
Jason Gamble



Councilmember
Jeff Rasmussen



Councilmember
Kirk Scarboro



Councilmember
Heather Rousey

Have a question for your Councilmembers?
Contact them at councilmembers@monroewa.gov



City of Monroe | (360) 794-7400 | 806 West Main Street, Monroe, WA 98272

[Unsubscribe {recipient's email}](#).

[Update Profile](#) | [Customer Contact Data Notice](#)

Sent by rhuebner@monroewa.gov powered by



Try email marketing for free today!

ADVERTISEMENT FOR BIDS

City of Monroe

2020 ANNUAL ROAD MAINTENANCE PROJECT

Notice is hereby given that sealed bids will be received by the City of Monroe for the 2020 ANNUAL ROAD MAINTENANCE PROJECT until April 30, 2020 at 11:00am according to the official clock at the front counter of City Hall, 806 West Main Street, Monroe, WA, 98272. The Subcontractor List must be submitted with the Bid Proposal package within the deadline listed above in addition to all other requirements as specified by the Bidder's Checklist and the Information to Bidders. The timeliness of the Bid Proposal will be determined by the actual receipt date and time. The bids will immediately thereafter be opened and publicly read aloud at City Hall Council Chambers, 806 West Main Street, Monroe, WA 98272. Bid Proposals received after the deadline stated above will not be opened or considered.

This Contract provides for the placement of Hot Mix Asphalt products at various locations throughout the City of Monroe in support of the 2020 Annual Road Maintenance Program. The anticipated work includes placement of Hot Mix Asphalt (HMA Cl. ½ in. PG 58H-22), pavement repair, planing, construction of ADA ramps, pavement markings, utility adjustments, traffic control and other work, all in accordance with the attached Contract Plans, these Contract Provisions, and the Standard Specifications.

The Engineer's opinion of probable construction cost is approximately \$1,600,000.

Questions regarding this Project may be directed only to Jammi Guion, Supervisor Construction Documents Coordinator, City of Monroe, Phone (360) 863-4514, Email: jguion@monroewa.gov. Questions received after April 27, 2020 at 5:00 p.m. (2 full business days) may not be considered.

Complete digital Project bidding documents are available at www.questcdn.com. You may download the digital plan documents for \$15 by inputting Quest project number 6972910 on the website's Project Search page. You can join for free; however, QuestCDN will request a credit card that will be used for any information should you decide to download. There is no charge if you do not download any data. Please contact QuestCDN.com at 952-233-1632 or info@questcdn.com for assistance in free membership registration, downloading, and working with this digital Project information.

All Bid Proposals must be submitted on the forms furnished in the Contract Provisions, and each must be accompanied by a certified check, cashier's check, or bid bond (with authorized surety company as surety) made payable to the City of Monroe in an amount not less than five percent (5%) of the total bid including sales tax, and all listed additives and alternates, if any. Cash will not be accepted.

Washington State Prevailing Wage Rates for Snohomish County apply to this Project.

The City of Monroe reserves the right to reject any or all bids and to waive any irregularities in the bid or in the bidding process, and make the award as deemed to be in the best interest of the City.

The City does not discriminate in any terms or conditions of employment, on the basis of race, creed, color, religion, sex, age, national origin, marital status, sexual orientation, citizenship status, disability or veteran status. The City will reasonably accommodate disabled employees and applicants as required by law.

Published: Daily Journal of Commerce

Publish Dates: April 7, 2020 and April 21, 2020

END ADVERTISEMENT FOR BIDS

TITLE VI

During the performance of this contract, the consultant, for itself, its assignees and successors in interest (hereinafter referred to as the “consultant”) agrees as follows:

1. **Compliance With Regulations** – The consultant shall comply with the Regulations relative to nondiscrimination in federally-assisted programs of United States Department of Transportation (USDOT), Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

2. **Nondiscrimination** – The consultant, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection and retention of sub-consultants, including procurement of materials and leases of equipment. The consultant shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

3. **Solicitations for Subcontracts, Including Procurement of Materials and Equipment** – In all solicitations either by competitive bidding or negotiations made by the consultant for work to be performed under a sub-contract, including procurement of materials or leases of equipment, each potential sub-consultant or supplier shall be notified by the consultant of the consultant’s obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, sex, or national origin.

4. **Information and Reports** – The consultant shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the contracting agency or the appropriate federal agency to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a consultant is in the exclusive possession of another who fails or refuses to furnish this information, the consultant shall so certify to WSDOT or the USDOT as appropriate, and shall set forth what efforts it has made to obtain the information.

5. **Sanctions for Noncompliance** – In the event of the consultant’s noncompliance with the nondiscrimination provisions of this contract, the contracting agency shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to:
 - Withholding of payments to the consultant under the contract until the consultant complies, and/or;
 - Cancellation, termination, or suspension of the contract, in whole or in part

6. **Incorporation of Provisions** – The consultant shall include the provisions of paragraphs (1) through (5) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The consultant shall take such action with respect to any sub-consultant or procurement as the contracting agency or USDOT may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event a consultant becomes involved in, or is threatened with, litigation with a sub-consultant or supplier as a result of such direction, the consultant may request WSDOT enter into such litigation to protect the interests of the state and, in addition, the consultant may request the USDOT enter into such litigation to protect the interests of the United States.



**CITY OF MONROE NOTICE TO CONSULTANTS FOR
CIVIL AND TRAFFIC SIGNAL DESIGN SERVICES
147TH STREET SIGNAL**

The City of Monroe is soliciting interest from consulting firms with expertise in Civil and Traffic Signal Design for the 147th Street Signal project. This agreement is expected to be awarded in November and will be for approximately 6 months in duration with the option for the City of Monroe to extend it for additional time and money if necessary and/or construction review assistance. A Federal Grant has been obtained to help pay for this project. Compliance with Federal requirements must be observed.

The City of Monroe reserves the right to amend terms of this “Request for Qualifications” (RFQ), to circulate various addenda, or to withdraw the RFQ at any time, regardless of how much time and effort consultants have spent on their responses.

Consultants will be considered for the following project:

Project Description

The work to be performed by the CONSULTANT consists of preparing complete engineering Plans, Specification and Estimate (PSE) for the design of a 4-way traffic signal at the intersection of 147th Street S.E. and 179th Avenue. S.E. to include minor roadway changes as necessary. The proposed improvements include: necessary surveying, widening of the northwest corner of the intersection to allow adequate turning radius for the large truck design vehicle, and design of ADA ramps. Comply with all applicable FHWA design forms to include those necessary for a successful Project Management Review (PMR) and all other work necessitated for FHWA compliance. This project has a 0% UDBE goal. The major features of the project are as follows:

- Conduct topographic survey of the site as necessary for a complete design.
- Design 4-way signal (three road segments and one driveway entrance).
- Stormwater design and mitigation in accordance with Ecology’s 2012 SWMMWW updated in 2014.
- Design of a dedicated left turn lane from 147th to 179th northbound.
- Determination of R/W - TCE needs and R/W acquisition areas.
- Coordination with City’s ROW agent to prepare exhibits and legal descriptions.
- Coordination with utilities and property owners.
- Prepare for and attend one public outreach event.
- Meeting requirements for the use of federal funds including cost tracking, reviews and project audits.



City of Monroe reserves the right to retain the services of the successful firm(s) for Construction Management and PMR assistance associated with this project.

ANTICIPATED SELECTION TIME LINE:

Award	Day Zero
30% design to City	8 weeks After Award (AA)
60% design to City	14 weeks AA
100% design to City	20 weeks AA
Final PS&E	26 weeks

Timeline assumes City will provide comments to Consultant 2 weeks after receipt of review drawings.

Evaluation Criteria

Submittals will be evaluated and ranked based on the following criteria:

- 1) Qualifications/Expertise of Proposed Project Manager and Key Personnel.
- 2) Ability to meet design schedule and timeline.
- 3) Firms approach to project design.
- 4) Familiarity and Past Performance with WSDOT/LAG/FHWA standards.
- 5) Past Performance/References of projects with a similar scope to this project.
- 6) List of proposed sub-consultants and their expertise.

Submittal

At a minimum your response to this request for proposal must include the following:

1. Firm name, contact information
2. Name of Principal-in-Charge and Project Manager
3. Number and Qualification's/Expertise experience of employees proposed to the project
4. Firms expertise in civil design
5. Knowledge/experience with WSDOT/FHWA Standards/LAG Manual/PMR
6. References with description of projects similar to this one
7. List of proposed sub-consultants and their expertise, if required?
8. Firms approach to project to maintain timeline/schedule?
9. Be limited to 10 single sided (8 ½ x 11) sheets of paper, not including the cover letter or resumes.



Submittals are due no later than 2:00pm on September 18, 2020 with interviews scheduled for the week of September 22, 2020. Submittals will not be accepted after that time and date. Submittals may be e-mailed to Jammi Guion at jguion@monroewa.gov, or by calling (360) 863-4542 for appointment to deliver to the front door. Any questions regarding this project should be directed to: Jammi Guion, jguion@monroewa.gov.

For hand delivery, submit FOUR (4) copies of your Statement of Qualifications to:

City of Monroe
Attn: Jammi Guion
806 West Main Street
Monroe, WA 98272

Americans with Disabilities Act (ADA) Information

The City of Monroe in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Jammi Guion, jguion@monroewa.gov or by calling collect (360) 863-4514.

Title VI Statement

The City of Monroe in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such ACT, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

Publication

Published: Daily Journal of Commerce: August 28, 2020 and September 4, 2020

The Everett Herald: August 28, 2020 and September 4, 2020

City of Monroe Website: <https://monroewa.gov/969/147th-Street-Signal>