

ORDINANCE NO. 012/2013

AN ORDINANCE OF THE CITY OF MONROE, WASHINGTON, AMENDING THE BUDGET FOR FISCAL YEAR 2013 TO ACCOUNT FOR IMPLEMENTATION OF THE INTERIM POLICY #2013-001 PAY STRUCTURE FOR NON-REPRESENTED EMPLOYEES; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City Council adopted the budget for fiscal year 2013 through Ordinance No. 025/2012 on December 11, 2012, and amended the budget through Ordinance No. 011/2013 on July 16, 2013; and

WHEREAS, the City Council desired to move Non-Represented staff from a traditional performance review and pay structure with automatic step increases to a performance-based pay structure; and

WHEREAS, on July 16, 2013, the City Council approved Interim Policy #2013-001 and designated \$50,000 to be transferred from the Contingency Fund to cover the implementation of the approved policy; and

WHEREAS, the transfer from the Contingency Fund needs to be formally adopted into the budget for fiscal year 2013, and the City Council desires to adopt the above-referenced Interim Policy by ordinance; and

WHEREAS, per RCW 35A.33.120, the City Council finds that it is in the best interest of the City to decrease, revoke, or recall all or portions of the total appropriations provided for certain funds as set forth in the previously adopted budget, and to re-appropriate the same for another purpose or purposes, as provided herein; NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF MONROE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Findings. The above recitals and the content of Exhibit A, attached hereto and incorporated herein by the reference as if set forth in full, are hereby adopted as finding in support of this ordinance. The City Council further adopts by reference the Agenda Item cover memorandum as findings.

Section 2. Budget Amendment. The budget for the fiscal year 2013, as adopted by Ordinance No. 025/2012 and subsequently amended by Ordinance No. 011/2013, is hereby further amended as follows:

Fund	Name	Beginning Balance	Budgeted Revenues	Amended Revenues	Budgeted Expenditures	Amended Expenditures	Budgeted Restricted Fund Balance	Budgeted Undesignated Fund Balance	Amended Restricted Fund Balance	Amended Undesignated Fund Balance
001	General Fund	\$ 2,766,560	\$ 10,368,033	\$ 10,399,897	\$ 10,614,718	\$10,646,582	\$ 1,927,764	\$ 592,111	\$1,933,181	\$ 586,694
002	Contingency Fund	1,737,334	-	-	765,000	815,000	849,177	123,157	851,727	70,607
008	Donation Fund	10,678	4,650	4,650	5,550	5,550		9,778		9,778
102	Public Safety 800 MHz Fund	5,858	20	20	5,000	5,000		878		878
105	Street Fund	321,641	684,400	685,496	740,364	741,460		265,677		265,677
106	Transportation Concurrency	438,204	250	250	82,638	82,638		355,816		355,816
109	Tourism Fund	65,303	40,175	40,175	80,613	80,613		24,865		24,865
114	Narcotics Fund	55,457	5,552	5,552	40,500	40,500		20,509		20,509
117	Real Estate Excise Tax Fund	428,538	531,560	531,560	803,788	803,788		156,310		156,310
203	North Kelsey Debt Service	83,492	7,451,370	7,451,370	7,523,027	7,523,027		11,835		11,835
307	General Capital Projects	434,536	1,200	1,200				435,736		435,736
317	Parks CIP Fund	715,450	174,850	175,875	301,929	302,954	25,407	562,964	25,407	562,964
318	Street CIP Fund	417,378	1,818,144	1,821,628	2,106,196	2,109,680		129,326		129,326
319	North Kelsey Development	590,023	7,525,150	7,525,150	8,108,541	8,108,541		6,632		6,632
411	Water Fund	1,077,332	3,625,099	3,626,930	4,224,134	4,225,965	410,896	67,401	411,116	67,181
412	Water CIP Fund	4,368,414	1,461,765	1,463,795	851,166	853,196	36,533	4,942,480	36,533	4,942,480
421	Sewer Fund	1,080,363	5,344,782	5,349,000	5,607,492	5,611,710	576,899	240,754	577,405	240,248
422	Sewer CIP Fund	4,712,235	1,836,173	1,836,690	1,759,317	1,759,834	149,478	4,639,613	149,478	4,639,613
431	Stormwater Fund	330,171	1,542,350	1,544,356	1,623,824	1,625,830	194,859	53,838	195,100	53,597
432	Stormwater CIP Fund	1,576,097	204,500	204,842	1,190,549	1,190,891		590,048		590,048
441	Solid Waste Fund	397,987	3,245,600	3,245,600	3,085,027	3,085,027		558,560		558,560
450	Revenue Bond Reserve	2,112,071	5,900	5,900	100,000	100,000	2,006,035	11,936	2,006,035	11,936
510	Info Tech Services Fund	143,355	413,696	414,296	505,144	505,744	46,800	5,107	46,800	5,107
520	Equipment & Fleet Fund	1,969,534	1,053,123	1,053,558	1,197,958	1,198,393	1,796,667	28,032	1,796,667	28,032
530	Facilities Management Fund	199,945	1,213,410	1,213,962	1,258,417	1,258,969	56,667	98,271	56,667	98,271
	Totals	\$ 26,037,956	\$ 48,551,752	\$ 48,601,752	\$ 52,580,892	\$52,680,892	\$ 8,077,183	\$13,931,633	\$8,086,115	\$ 13,872,701

Section 3. Amendment of Salary Schedule; Sunset. The 2013 salary schedule adopted pursuant to Section 3 of Ordinance No. 025/2012 and set forth at page 32 of the budget document attached to said ordinance is hereby amended by the incorporation of the performance-based salary increment for non-represented City employees set forth in Interim Policy #2013-001, as previously adopted by the City Council on July 16, 2013, and incorporated by this reference as fully as if herein set forth. The provisions of this section shall sunset automatically on January 7, 2014, if not repealed earlier or extended by appropriate City Council action. Any prior City action taken in furtherance of Interim Policy #2013-001 is hereby ratified and confirmed.

Section 4. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 5. Effective Date. This ordinance shall take effect five (5) days after publication.

PASSED by the City Council and APPROVED by the Mayor of the City of Monroe, at a regular meeting held this 20th day of August 2013.

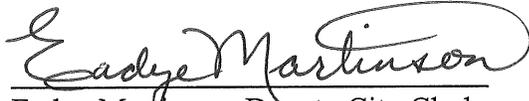
1st Reading: 8/13/13
2nd Reading: 8/20/13
Published: 8/27/13
Effective: 9/1/13

CITY OF MONROE, WASHINGTON:



Robert Zimmerman, Mayor

ATTEST/AUTHENTICATED:



Eadye Martinson, Deputy City Clerk

APPROVED AS TO FORM:



J. Zachary Lell, City Attorney

Exhibit A		
Transfer from Contingency Fund		
Fund	Name	
001	General Fund	\$ 31,864
105	Street Fund	1,096
317	Parks CIP Fund	1,025
318	Street CIP Fund	3,484
411	Water Fund	1,831
412	Water CIP Fund	2,030
421	Sewer Fund	4,218
422	Sewer CIP Fund	517
431	Stormwater Fund	2,006
432	Stormwater CIP Fund	342
510	Info Tech Services Fund	600
520	Equipment & Fleet Fund	435
530	Facilities Management Fund	552
002	Contingency Fund	\$ 50,000

FINDINGS ADOPTED BY REFERENCE

MONROE CITY COUNCIL

Agenda Item Cover Sheet

TITLE:	<i>Ordinance Amending 2013 Budget/Employee Pay Structure/1st Reading</i>
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DATE:	DEPT:	CONTACT:	PRESENTER:	ITEM:
8/13/13	Finance		Dianne Nelson	New Business #2

COUNCIL GOAL:	<i>(if applicable)</i>
OBJECTIVE:	

Discussion:

Public Hearing – Plan. Com.:

Public Hearing – Council:

First Reading:

Attachments: 1. Proposed Ordinance

DESCRIPTION/BACKGROUND

On July 16, 2013 council adopted Interim Policy #2013-001 regarding the pay structure for non-represented employees. The purpose of the new structure is to award pay increases based on merit, and not on how long the employee has been in the position. There are currently 22 non-represented employees. To implement the policy council authorized \$50,000 to be taken from the Contingency Fund and used in the Bridge Policy as discussed on 7/16/13. This ordinance formally adopts this authorization into the city’s annual budget. Attached to the Proposed Ordinance is Exhibit A, which breaks out how much of the \$50,000 will be appropriated to each fund to cover the Bridge Policy.

IMPACT – BUDGET

\$50,000.

IMPACT – SERVICE DELIVERY

TIME CONSTRAINTS

RECOMMENDED ACTION

Approve the first reading of the Ordinance Amending the 2013 Budget

ALTERNATIVES TO STAFF RECOMMENDATION