

ORDINANCE NO. 011/2013

AN ORDINANCE OF THE CITY OF MONROE,
WASHINGTON, AMENDING THE BUDGET FOR FISCAL
YEAR 2013 TO ACCOUNT FOR ACTUAL BEGINNING FUND
BALANCES AND NEW REVENUES AND EXPENDITURES.

WHEREAS, the City Council adopted the budget for fiscal year 2013 with Ordinance No. 025/2012 on December 11, 2012; and

WHEREAS, the beginning fund balances were estimated in 2012 and are now known amounts; and

WHEREAS, certain expenditures have come to light and other revenues and expenditures can be decreased; and

WHEREAS, new revenues and corresponding expenditures need to be realized in the adopted budget; and

WHEREAS, per RCW 35A.33.120, the City Council finds that it is in the best interest of the City to decrease, revoke, or recall all or portions of the total appropriations provided for certain funds as set forth in the previously adopted budget, and to re-appropriate the same for another purpose or purposes, as provided herein; NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF MONROE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Findings. The above recitals and the content of Exhibit A and B, attached hereto and incorporated herein by the reference as if set forth in full, are hereby adopted as finding in support of this ordinance. The City Council further adopts by reference the Agenda Item cover memorandum as findings.

Section 2. Budget Amendment. The budget for the fiscal year 2013 is hereby amended as follows:

Fund	Name	Beginning Fund Balance	Original Budgeted Revenues	Amended Revenues	Original Budgeted Expenditures	Amended Expenditures	Amended Restricted Fund Balance	Amended Undesignated Fund Balance
001	General Fund	2,766,560	10,323,033	10,368,033	10,563,825	10,614,718	1,927,764	592,111
002	Contingency Fund	1,737,334	1,000,000	-	725,000	765,000	849,177	123,157
008	Donation Fund	10,678	4,650	4,650	5,550	5,550		9,778
102	Public Safety 800 MHz Fund	5,858	20	20	5,000	5,000		878

105	Street Fund	321,641	684,400	684,400	740,364	740,364		265,677
106	Transportation Concurrency	438,204	250	250		82,638		355,816
109	Tourism Fund	65,303	40,175	40,175	80,613	80,613		24,865
114	Narcotics Fund	55,457	5,552	5,552	40,500	40,500		20,509
117	Real Estate Excise Tax Fund	428,538	401,560	531,560	728,788	803,788		156,310
203	North Kelsey Debt Service	83,492	7,971,370	7,451,370	8,023,027	7,523,027		11,835
307	General Capital Projects	434,536	1,200	1,200				435,736
317	Parks CIP Fund	715,450	42,801	174,850	169,880	301,929	25,407	562,964
318	Street CIP Fund	417,378	1,252,021	1,818,144	1,540,073	2,106,196		129,326
319	North Kelsey Development	590,023	8,950,150	7,525,150	9,553,541	8,108,541		6,632
411	Water Fund	1,077,332	3,625,099	3,625,099	4,224,134	4,224,134	410,896	67,401
412	Water CIP Fund	4,368,414	1,461,765	1,461,765	606,566	851,166	36,533	4,942,480
421	Sewer Fund	1,080,363	5,344,782	5,344,782	5,607,492	5,607,492	576,899	240,754
422	Sewer CIP Fund	4,712,235	1,836,173	1,836,173	1,682,317	1,759,317	149,478	4,639,613
431	Stormwater Fund	330,171	1,542,350	1,542,350	1,623,824	1,623,824	194,859	53,838
432	Stormwater CIP Fund	1,576,097	204,500	204,500	1,059,276	1,190,549		590,048
441	Solid Waste Fund	397,987	3,245,600	3,245,600	3,055,027	3,085,027		558,560
450	Revenue Bond Reserve	2,112,071	5,900	5,900	100,000	100,000	2,006,035	11,936
510	Info Tech Services Fund	143,355	413,696	413,696	501,044	505,144	46,800	5,107
520	Equipment & Fleet Fund	1,969,534	1,018,123	1,053,123	1,162,958	1,197,958	1,796,667	28,032
530	Facilities Management Fund	199,945	1,213,410	1,213,410	1,258,417	1,258,417	56,667	98,271
636	School Mitigation Fees Fund	-	100,000	-	100,000	-		-
	Totals	26,037,956	50,688,580	48,551,752	53,157,216	52,580,892	8,077,183	13,931,633

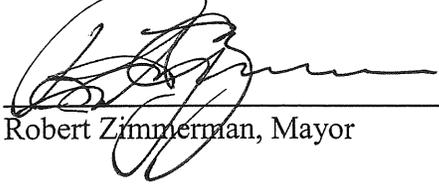
Section 3. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 4. Effective Date. This ordinance shall take effect five (5) days after publication.

PASSED by the City Council and APPROVED by the Mayor of the City of Monroe, at a regular meeting held this 16th day of July 2013.

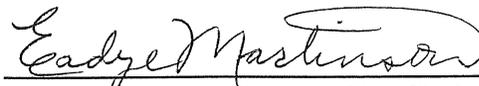
1st Reading: 07/02/13
2nd Reading: 07/16/13
Published: 07/23/13
Effective: 07/28/13

CITY OF MONROE, WASHINGTON:



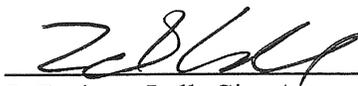
Robert Zimmerman, Mayor

ATTEST/AUTHENTICATED:



Eadye Martinson, Deputy City Clerk

APPROVED AS TO FORM:



J. Zachary Lell, City Attorney

**EXHIBIT A - Ordinance #011-2013
2013 First Budget Amendment - Detail**

<u>Item #</u>	<u>Amount</u>	<u>Funds</u>	<u>Description</u>	<u>Account Numbers</u>
		GENERAL FUND		
		Human Resources		
1	\$ 5,000	Revenue	Wellness Program revenues from health plan	001.000.003.369.90.01.00
2	\$ 9,393	Expenditure	Wellness Program expenditures, using funds rec'd in 2012 & 2013	001.000.003.518.10.41.19
		Finance		
3	\$ 1,500	Expenditure	Replace passport camera & printer that broke	001.000.002.514.23.31.02
		Parks		
4	\$ 40,000	Revenue & Expenditure	Transfer In from Contingency Fund to cover costs for Music Festival	001.000.000.397.00.10.00 001.000.010.573.20.49.00
		Police		
5	\$ 19,067	Restricted Ending Fund Balance	Adjust restricted balance of photo enforcement funds held for police expenditures (from estimated to actual)	001.000.000.508.11.00.00
		CONTINGENCY FUND		
6	\$ 40,000	Expenditure	Transfer out to General Fund for Music Festival costs	002.000.000.597.00.10.00
7	\$ (1,000,000)	Revenue	Remove interfund transfer from North Kelsey Development Fund. Projected land sales not taking place this year	002.000.000.397.31.90.00
		TRANSPORTATION CONCURRENCY FEES FUND		
8	\$ 82,638	Expenditure	Transfer to Streets CIP Fund for grant matching for Chain Lake Road Pedestrian/Bicycle Trail	106.000.000.597.00.00.00
		REAL ESTATE EXCISE TAX FUND		
9	\$ 130,000	Revenue	Excise tax revenue from sale of Morning Run Apartment Complex	117.000.000.318.34.00.00 117.000.000.318.35.00.00
10	\$ 75,000	Expenditure	Transfer out to North Kelsey Development Fund for additional soil analysis on old landfill site.	117.000.000.597.31.900.00

**EXHIBIT A - Ordinance #011-2013
2013 First Budget Amendment - Detail**

<u>Item #</u>	<u>Amount</u>	<u>Funds</u>	<u>Description</u>	<u>Account Numbers</u>
		NORTH KELSEY DEBT FUND		
11	\$ (520,000)	Revenue	Reduce amount of interfund transfer from North Kelsey Development Fund. Projected land sales not taking place this year	203.000.000.397.00.01.00
12	\$ (500,000)	Expenditure	Reduce amount of principal paid on bonds. Projected land sales not taking place this year	203.000.000.591.19.71.00
		PARKS CIP FUND		
13	\$ 55,049	Revenue	Contribution from Rotary Club for restrooms at Miracle Field	317.000.000.367.00.00.00
14	\$ 55,049	Expenditure	Rotary Miracle Field Restrooms (adding to \$50,000 already budgeted)	317.000.010.594.76.63.04
15	\$ 77,000	Revenue	Transfer in from Sewer CIP Fund for Rotary Miracle Field Restrooms	317.000.010.397.76.00.00
16	\$ 77,000	Expenditure	Rotary Miracle Field Restrooms (adding to \$50,000 already budgeted)	317.000.010.594.76.63.04
		STREET CIP FUND		
17	\$ 82,638	Revenue	Transfer In from Transportation Concurrency Fees Fund for grant match	318.000.120.397.00.00.00
18	\$ 483,485	Revenue	Grant Revenue - Congestion Mitigation & Air Quality Grant	318.000.120.333.00.02.00
19	\$ 566,123	Expenditure	Purchase Right-of-Way for Shared Pedestrian/Bicycle Trail along Chain Lake Road	318.000.120.595.10.65.00
		NORTH KELSEY DEVELOPMENT FUND		
20	\$ 75,000	Revenue & Expenditure	Transfer In from Real Estate Excise Tax Fund for additional soil analysis work on old landfill site.	319.000.000.397.11.70.00 319.000.120.594.39.41.00

**EXHIBIT A - Ordinance #011-2013
2013 First Budget Amendment - Detail**

<u>Item #</u>	<u>Amount</u>	<u>Funds</u>	<u>Description</u>	<u>Account Numbers</u>
21	\$ (1,500,000)	Revenue	Remove budgeted amounts for land sale to Discount Tire & Wendy's. Projected land sales not taking place this year.	319.000.000.395.10.08.00 - \$750,000 319.000.000.395.10.09.00 - \$750,000
22	\$ (1,000,000)	Expenditure	Remove interfund transfer to Contingency Fund. Projected land sales not taking place this year.	319.000.120.597.00.20.00
23	\$ (520,000)	Expenditure	Reduce interfund transfer to North Kelsey Debt Fund. Projected land sales not taking place this year	319.000.120.597.00.01.00
		UTILITIES		
		Sewer - Capital		
24	\$ 77,000	Expense	Transfer out to Parks CIP Fund for Rotary Miracle Field Restrooms	422.000.120.597.00.00.00
		Solid Waste Fund		
25	\$ 30,000	Expense	Increase in rates charged by Allied to the city; taken from ending fund balance	441.000.000.537.60.41.02
		Water - Capital		
26	\$ 244,600	Expense	Increase 2013 appropriation for Ingraham water main project and East Fremont project. This is still within the total budget of the projects, just the timing of spend-down is changed	412.000.120.594.34.65.00
		Stormwater - Capital		
27	\$ 131,273	Expense	Increase in 2013 appropriation for East Fremont project. This is still within the total budget of the projects, just the timing of spend-down is changed	432.000.120.595.38.65.00
		INTERNAL SERVICE FUNDS		
		Info Tech Services Fund		
28	\$ 4,100	Expense	programming costs for converting state sales tax revenue data to Access	510.000.000.518.88.41.09

EIBIT A - rdinance 011-2013
 2013 First Budget Amendment - Detail

<u>Item</u>	<u>Amount</u>	<u>Funds</u>	<u>Description</u>	<u>Account Numbers</u>
		Fleet & EuiPMENT Mgmt.		
29	\$ 35,000	Revenue & Expense	Police car purchased and paid with insurance proceeds	520.000.130.395.20.00.00 520.000.130.594.19.64.00

EIBIT A - rdinance 011-2013
2013 First Budget Amendment - Detail

<u>Item</u>	<u>Amount</u>	<u>Funds</u>	<u>Description</u>	<u>Account Numbers</u>
		AGENC FNDS		
		School Mitigation Fee Fund		
30	\$ 100,000	Revenues & Expenditures	Removed from budget. Typically do not budget for Agency type funds.	636.000.000.389.00.01.00 636.000.000.589.00.01.00

**EXHIBIT B - Ordinance #011-2013
2013 Budget Amendment #1**

Fund	Fund Name	Actual		Budgeted Revenues		Amended Revenues		Budgeted Expenditures		Amended Expenditures		Budgeted Restricted Fund Balance		Budgeted Undesignated Fund Balance		Amended Restricted Fund Balance		Amended Undesignated Fund Balance						
		Beginning Balance	Beginning Balance	Revenues	Revenues	Revenues	Expenditures	Expenditures	Expenditures	Expenditures	Balance	Balance	Balance	Balance	Balance	Balance	Balance	Balance	Balance	Balance				
001	General Fund	2,149,281	2,766,560	10,323,033	10,368,033	10,563,825	10,614,718	1,891,861	16,628	1,927,764	1,891,861	16,628	592,111	837,334	1,737,334	1,000,000	-	500,000	612,334	849,177	123,157			
002	Contingency Fund	5,009	10,678	4,650	4,650	5,550	5,550	-	4,109	-	-	4,109	9,778	5,009	5,763	20	20	5,000	783	878	5,000	5,000		
102	Public Safety 800 MHz Fund	283,620	321,641	684,400	684,400	740,364	740,364	684,400	740,364	684,400	740,364	227,656	265,677	478,789	428,538	401,560	531,560	728,788	803,788	151,561	156,310	803,788	803,788	
105	Street Fund	100,259	438,204	250	250	250	250	250	250	250	250	100,509	355,816	44,753	65,303	40,175	40,175	80,613	80,613	4,315	24,865	80,613	80,613	
106	Transportation Concurrency	35,333	55,457	5,552	5,552	40,500	40,500	5,552	40,500	5,552	40,500	385	20,509	478,789	428,538	401,560	531,560	728,788	803,788	151,561	156,310	803,788	803,788	
109	Tourism Fund	83,706	83,492	7,971,370	7,451,370	8,023,027	7,523,027	7,451,370	7,523,027	7,451,370	7,523,027	32,049	11,835	433,895	434,536	1,200	1,200	169,880	301,929	435,095	435,736	169,880	301,929	
114	Narcotics Fund	705,959	715,450	42,801	174,850	1,540,073	2,106,196	174,850	2,106,196	174,850	2,106,196	84,960	129,326	705,959	715,450	42,801	174,850	1,540,073	2,106,196	84,960	129,326	1,540,073	2,106,196	
117	Real Estate Excise Tax Fund	373,012	417,378	1,252,021	1,818,144	9,553,541	8,108,541	1,818,144	8,108,541	1,818,144	8,108,541	544,887	6,632	433,895	434,536	1,200	1,200	9,553,541	8,108,541	544,887	6,632	9,553,541	8,108,541	
203	North Kelsey Debt Service	1,148,278	590,023	8,950,150	7,525,150	4,224,134	4,224,134	7,525,150	4,224,134	7,525,150	4,224,134	377,780	67,401	1,382,948	1,077,332	3,625,099	3,625,099	4,224,134	4,224,134	377,780	67,401	4,224,134	4,224,134	
307	General Capital Projects	4,299,206	4,368,414	1,461,765	1,461,765	606,566	851,166	1,461,765	851,166	1,461,765	851,166	5,117,872	4,942,480	4,299,206	4,368,414	1,461,765	1,461,765	606,566	851,166	5,117,872	4,942,480	606,566	851,166	
317	Parks CIP Fund	888,532	1,080,363	5,344,782	5,344,782	5,607,492	5,607,492	5,344,782	5,607,492	5,344,782	5,607,492	204,229	240,754	888,532	1,080,363	5,344,782	5,344,782	5,607,492	5,607,492	204,229	240,754	5,607,492	5,607,492	
318	Street CIP Fund	3,005,087	4,712,235	1,836,173	1,836,173	1,682,317	1,759,317	1,836,173	1,759,317	1,836,173	1,759,317	3,009,465	4,639,613	3,005,087	4,712,235	1,836,173	1,836,173	1,682,317	1,759,317	3,009,465	4,639,613	1,682,317	1,759,317	
319	North Kelsey Development	373,166	330,171	1,542,350	1,542,350	1,623,824	1,623,824	1,542,350	1,623,824	1,542,350	1,623,824	109,431	53,838	1,382,948	1,077,332	3,625,099	3,625,099	4,224,134	4,224,134	109,431	53,838	4,224,134	4,224,134	
411	Water Fund	1,514,765	1,576,097	204,500	204,500	1,059,276	1,190,549	204,500	1,190,549	204,500	1,190,549	659,989	590,048	1,514,765	1,576,097	204,500	204,500	1,059,276	1,190,549	659,989	590,048	1,059,276	1,190,549	
412	Water CIP Fund	567,532	397,987	3,245,600	3,245,600	3,055,027	3,085,027	3,245,600	3,085,027	3,245,600	3,085,027	391,395	558,560	567,532	397,987	3,245,600	3,245,600	3,055,027	3,085,027	391,395	558,560	3,055,027	3,085,027	
421	Sewer Fund	2,109,058	2,112,071	5,900	5,900	100,000	100,000	5,900	100,000	5,900	100,000	8,923	11,936	2,109,058	2,112,071	5,900	5,900	100,000	100,000	8,923	11,936	100,000	100,000	
422	Sewer CIP Fund	134,278	143,355	413,696	413,696	501,044	505,144	413,696	505,144	413,696	505,144	130	5,107	134,278	143,355	413,696	413,696	501,044	505,144	130	5,107	501,044	505,144	
431	Stormwater Fund	2,009,884	1,969,534	1,018,123	1,053,123	1,162,958	1,197,958	1,018,123	1,197,958	1,053,123	1,197,958	68,382	28,032	2,009,884	1,969,534	1,018,123	1,053,123	1,162,958	1,197,958	68,382	28,032	1,162,958	1,197,958	
432	Stormwater CIP Fund	223,757	199,945	1,213,410	1,213,410	1,258,417	1,258,417	1,213,410	1,258,417	1,213,410	1,258,417	122,083	98,271	223,757	199,945	1,213,410	1,213,410	1,258,417	1,258,417	122,083	98,271	1,258,417	1,258,417	
441	Solid Waste Fund	4,708	-	100,000	-	100,000	-	100,000	-	-	-	4,708	-	4,708	-	100,000	-	100,000	-	4,708	-	-	-	-
450	Revenue Bond Reserve	2,109,058	2,112,071	5,900	5,900	100,000	100,000	5,900	100,000	5,900	100,000	8,923	11,936	2,109,058	2,112,071	5,900	5,900	100,000	100,000	8,923	11,936	100,000	100,000	
510	Info Tech Services Fund	134,278	143,355	413,696	413,696	501,044	505,144	413,696	505,144	413,696	505,144	130	5,107	134,278	143,355	413,696	413,696	501,044	505,144	130	5,107	501,044	505,144	
520	Equipment & Fleet Fund	2,009,884	1,969,534	1,018,123	1,053,123	1,162,958	1,197,958	1,018,123	1,197,958	1,053,123	1,197,958	68,382	28,032	2,009,884	1,969,534	1,018,123	1,053,123	1,162,958	1,197,958	68,382	28,032	1,162,958	1,197,958	
530	Facilities Management Fund	223,757	199,945	1,213,410	1,213,410	1,258,417	1,258,417	1,213,410	1,258,417	1,213,410	1,258,417	122,083	98,271	223,757	199,945	1,213,410	1,213,410	1,258,417	1,258,417	122,083	98,271	1,258,417	1,258,417	
636	School Mitigation Fees Fund	4,708	-	100,000	-	100,000	-	100,000	-	-	-	4,708	-	4,708	-	100,000	-	100,000	-	4,708	-	-	-	-
	Totals	23,197,912	26,037,956	50,688,580	48,551,752	53,157,216	52,580,892	7,886,145	12,843,131	8,077,183	7,886,145	12,843,131	13,931,633	23,197,912	26,037,956	50,688,580	48,551,752	53,157,216	52,580,892	8,077,183	12,843,131	8,077,183	13,931,633	