



MONROE THIS WEEK

November 17, 2023



City administrative offices will be closed next Thursday, Nov. 23 and Friday, Nov. 24 in observance of Thanksgiving. Originating as a festival to celebrate the main harvest of the season, the first formal recognition of a national day of thanksgiving came in the form of a National Proclamation issued by the First Continental Congress in 1777. In 1942, the two houses of the federal Congress passed a joint resolution fixing the now-traditional date as the fourth Thursday of November. Over time, Thanksgiving has evolved into a day to pause and to reflect.



I remain thankful for our awesome community. Monroe has grown stronger together, and as we work through the challenges at hand, we look forward to the future. I extend my warmest wishes for a Happy Thanksgiving to all Monroe residents.

I hope you all enjoy this week's edition of Monroe This Week which features details on:

- *The Monroe Business Survey for 2023*
- *The City's recruitment efforts for job openings*
- *Applications for City board, commissions, and committees*

- *The Light Up Monroe Car Cruise*
- *The Senior Center's Drive-Thru Thanksgiving Dinner*
- *A new program coming to the Monroe School District*
- *A summary of the November 14 City Council Meeting*

Please reach out to me with what may be on your mind about and for Monroe. I can be contacted at GThomas@MonroeWA.gov.

Yours in Service,



Mayor Geoffrey Thomas

MONROE BUSINESS SURVEY FOR 2023

Calling on all Monroe business owners! Please take 5 minutes to complete the Monroe Business Survey for 2023. The purpose of this survey is to learn more about businesses in Monroe and ways the City can best support existing businesses. In addition to learning information that will help in planning programs and services for the community at large, your responses will potentially enable us to identify ways in which we can support your specific business. This survey is being conducted as part of the City's business expansion and retention program. The deadline for responses is November 30, 2023. The results of the survey will be published on the City of Monroe website upon completion. Take the survey [here](#) today!



CITY ACTIVELY RECRUITING FOR MULTIPLE POSITIONS

Looking to serve the community you live in? The City of Monroe has a few positions open including Environmental Services Program Manager and Lateral

Police Officer. Please visit our [employment opportunities page](#) for more information, to review the required job qualifications of each position, and to apply.



CITY STILL ACCEPTING APPLICATIONS FOR BOARDS, COMMISSIONS, & COMMITTEES

The City is continuing to seek applications for City boards, commissions, and committees. For a full list of vacancies and to apply, please visit the City's Boards, Commissions, and Committees [vacancies](#) page.

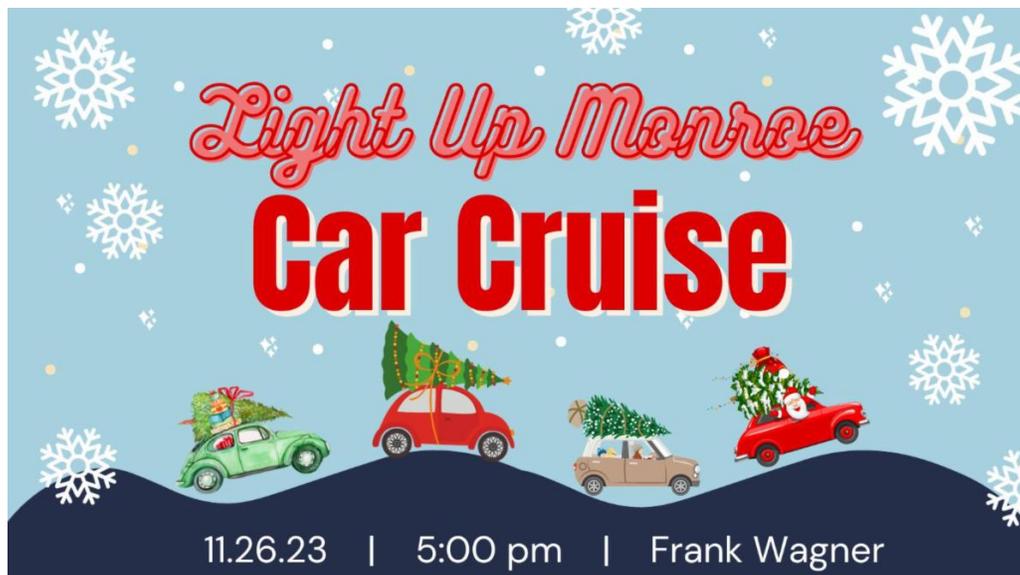


La Ciudad de Monroe continúa buscando solicitudes para las juntas, comisiones y comités de la Ciudad. Para obtener una lista completa de vacantes y postularse, visite la [página web](#) de vacantes de las Juntas, Comisiones y Comités de la Ciudad.

LIGHT UP MONROE CAR CRUISE IS BACK

Do you want to be a part of the the Light Up Monroe Car Cruise this year? Start your engines, decorate your vehicle, and register [here](#) today!

[The Monroe Chamber of Commerce](#) will have a \$100 gift card for the winner with the most lit-up, jolly, merriest of all car, truck or ATV. All businesses, community members and non-profits are encouraged to decorate and join in the fun. The Car Cruise begins at 5:00 p.m. sharp on Nov. 26, with the staging area at Frank Wagner opening at 4:30 p.m. Many Monroe residents will line up on the sidewalks to watch Santa & our cruise come through Downtown Monroe this holiday season so, let's come together and bring some amazing cheer and jolly to our town!



MCSC DRIVE-THRU THANKSGIVING TODAY

Join the [Monroe Community Senior Center](#) today from 5:00 - 6:00 p.m. for their Drive-Thru Thanksgiving Dinner. They'll be serving turkey and all the fixings. Call 360-794-6359 to reserve your dinner, then pay at pickup. All are welcome! This event is sponsored by Living Faith and benefits the programs of the Senior Center.



NEW EARLY CHILDHOOD EDUCATION PROGRAM

Exciting news for Monroe School District juniors and seniors! Sno-Isle TECH is launching an Early Childhood Education satellite program here in Monroe. Applications for the 2024 - 2025 school year are now open. No prerequisites are required. Graduates will have the opportunity to earn STARS, paraeducator certifications, and up to 12 college credits. This is an amazing opportunity for those passionate about a career in early childhood education! Learn more and apply [here](#) today.



NOVEMBER 14 CITY COUNCIL MEETING SUMMARY

The City Council met in a Regular Business Meeting on Tuesday, Nov. 14. The following items were discussed and acted upon during the meeting:

Announcements/Presentations:

- Mayor read a proclamation proclaiming November 12 - 18, 2023 as Police and Fire Appreciation Week in Monroe



Consent Agenda – Items considered routine and approved by one vote:

- October 2023 Payroll
- Accounts Payable claims through 11/03/2023
- Council meeting minutes for 10/24/2023 and 10/30/2023
- Accept as final reading Ordinance No. 017/2023, An ordinance of the City of Monroe, Washington, fixing the amount of real and personal property taxes to be levied by the City for calendar year 2024
- Accept as final reading Ordinance No. 018/2023, an ordinance of the City of Monroe, Washington, adjusting the biennial budget for the fiscal period beginning January 1, 2023 and ending December 31, 2024
- Accept final reading of Ordinance No. 020/2023, amending the Capital Facilities Element of the Monroe Comprehensive Plan; adopting a revised and updated Six-Year Capital Facilities Plan for the years 2024 through 2029 in a manner that is consistent with the City's 2023-2024 Budget

- Award Police Station HVAC Replacement Project with an amount not to exceed \$99,321.55 to Pacific Air Control LLC, per Chapters 5 & 9 of the Procurement Policies & Procedures. In addition to, expressly authorize a contingency amount of twenty percent per Section 5 of the Procurement Policies and Procedures
- Authorize the Mayor to sign the Amendment to the Interlocal Agreement (ILA) with the Alliance for Housing Affordability (AHA)
- Award Civic Campus Renovation Project, M2022-010; in an amount not to exceed \$15,163,387 to Bayley Construction; authorize the Mayor to sign the construction contract thereto; and expressly authorize a contingency amount of twenty percent per section 5 of the Procurement Policies and Procedures
- Authorize the Mayor or designee to enter into a professional services agreement (Contract # 2023-098) with Community Attributes Inc., to update the park impact fee calculations to comply with the updated requirements of Washington State Law
- Authorize the Mayor to sign proposed agreement between the City of Everett and the City of Monroe for Animal Control Services
- Ordinance No. 019/2023, amending Chapter 3.52 MMC, Park Impact Fees; updating the City's codified transportation impact fee schedule pursuant to MMC 3.52.070
- Amendment No. 1 to the Consultant Agreement with "Strategies 360" extending the fee schedule to June 30, 2023, and increasing the maximum amount payable to \$66,000
- Acquisition of real property interests in support of the 147th Signal Project; confirming the Mayor's signing of the right-of-way deed, easements, and associated documentation for the 147th Signal Project
- Authorize the Mayor to sign Contract No. 2023-100 the legal services agreement with Ogden Murphy Wallace, PLLC
- Third Amendment to Contract BH-23-AR-05-235. Snohomish County Human Services Funding for Monroe Human Services Projects
- Authorize the Mayor to sign the First Amendment to the Option Agreement between U.S. BANK NATIONAL ASSOCIATION, and CITY OF MONROE, WASHINGTON to purchase Parcel No. 00517401900600
- Accept the 182nd Ave SE Water Main - SR 522 Crossing (Strawberry Lane Phase I), M2021-0008, and begin the 45-Day Lien Period; and authorize release of retainage bond upon filing of Notice of Completion and receipt of State of Washington releases

New Business – reviewed, discussed and approved the following new items:

- Waive Council Rules of Procedure requirement for two readings of an ordinance before adoption
- Accept as first reading and adopt interim Ordinance 021/2023 amending Chapter 4.10 MMC General Provisions, as previously amended by Ordinance No. 010/2023; designating temporary regular meeting locations for the planning commission and economic development advisory board during the pendency of the city's municipal campus improvement project
- Accept as first reading Ordinance No. 022/2023, amending Chapter 8.04, Animal Control; eliminating the requirement of annual licenses for dogs and cats

Mayor/Administrative Reports:

- City Administrator Deborah Knight reminded Council of upcoming meetings and events, and commended Vicki Thayer, Utility Billing Assistant, for receiving recognition on Facebook from a resident for her outstanding customer service.
- I congratulated newly elected officials and thanked veterans for their service and their families for their support. I also reminded everyone that Light Up Monroe is on November 26 and wished everyone a Happy Thanksgiving.

Staff Reports:

- Human Services
- Parks

UPCOMING CITY COUNCIL MEETING SCHEDULE

The Nov. 21 City Council Study Session Meeting has been CANCELLED. The City Council will next meet in a Regular Business Meeting on Tuesday, Nov. 28. The meeting will be held in a hybrid format; members of the public may participate in Monroe City Council meetings either in-person at our [temporary location](#) (Monroe School District Administration Building, 14692 179th Ave SE) or remotely via the Zoom remote meeting platform. Participation information will be posted with the Nov. 28 agenda, which can be accessed by clicking the button below.

[Council Agendas/Minutes](#)

CITY COUNCIL MEMBERS



Councilmember
Kevin Hanford



Councilmember
Ed Davis



Councilmember
Jason Gamble



Councilmember
Kirk Scarboro



Councilmember
Heather Fulcher



Councilmember
Tami Kinney



Councilmember
Kyle Fisher

Have a question for your Councilmembers?
Contact them at Councilmembers@MonroeWA.gov



City of Monroe | (360) 794-7400 | 806 West Main Street, Monroe, WA 98272

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