



Mission

Protecting and enhancing the natural beauty of Monroe through the development of a vibrant system of parks, open space, and trails. Providing residents of all ages positive opportunities for recreation and social gathering in clean, safe, accessible, and inclusive facilities and green spaces. Enhancing health, quality of living, and the natural environment for present and future generations.

Department Update

Operations

The Parks Maintenance & Operation staff have been preparing the irrigation systems for the coming summer weather. The crew also is in the process of re-seeding grass at Wiggly Field. They will be closing off portions of the field for 6-8 week periods to let the grass grow, undisturbed. In the month of April, 3 of 6 seasonal members have joined the team. We welcome back Tyson Annen and Kyle Tandecki, and a new seasonal, Francisco Ayala. Mow crews are in full swing, keeping up with the spurts of dry, warmer weather.



Re-seeding at Wiggly Field has begun



Mowed grass at Lake Tye

Volunteer Opportunities

If you are interested in volunteering for the City of Monroe, please contact Makenna Ohlsen at (360) 863-4559. Visit the City website www.monroewa.gov for information on upcoming programs and events.

April Events

The **Monroe Community Easter Egg Hunt** on Saturday, April 8th was a hit! The event is an all-hands-on-deck effort from our Parks Department staff. Setup by our maintenance and operations staff began at 5:30am that morning. We were happy to host 27 community businesses/organizations with booths for the event.

We would like to thank our sponsors and donors who help fund the prizes and eggs, including: Fred Meyer, Walmart, Republic Services, Rotary Club of Monroe, Park Place Community Church, Monroe Police Officer's Association, Natural Factors, and Evergreen State Fair Park. Thank you to the following groups for volunteering their time to prepare the eggs for the hunt: Rotary Club of Monroe, Brookdale Monroe, The Monroe Family YMCA, Sky Valley Food Bank, Monroe Community Senior Center, and Monroe Boys & Girls Club. These groups helped stuff and sort roughly 12,000.



Community gathering at Lake Tye Park for the annual Easter Egg Hunt

It could not have been a more beautiful day for **Monroe's Arbor Day & Earth Day Celebration** on the west bank of Lake Tye on Friday, April 28th. Mayor Pro Tem, Ed Davis, led the ceremony in which a willow tree donated by the Monroe Garden Club was planted. Mrs. Sager and Mrs. Slater's fifth grade classes from Frylands Elementary participated in the planting and learned the benefits from planting the tree, including helping with bank erosion, providing shade for fish, helping to increase pollination and more. In addition to a speech from Mayor Pro Tem, Ed Davis, other honorable speakers included the following: Park Board Chair, Jessie Robinson, who spoke about the City's Heritage Tree Program; Monroe Garden Club Member, Diane Carlson;



Councilmembers assisting with the tree planting

and Fryelands Elementary School Principal, Jeff Presley. Other noteworthy attendees included Snohomish County Councilmember, Sam Low; City of Monroe Councilmember, Tami Kinney; City of Monroe Councilmember, Kirk Scarboro; Park Board Member & Garden Club Member, Amy Martin; Monroe School District Interim Superintendent, Dr. Marci Larsen; and Monroe School Board President, Jennifer Bumpus.

We'd like to thank the Parks Department Maintenance & Operations staff Matt Donovan and Chase Payseno for setting up the event, taking down the event, and helping assist the students with the planting. Also, we thank our staff for planting a second willow tree, just north of the donated willow. These two trees will greatly help the lake's habitat.



Mrs. Sager's & Mrs. Slater's 5th grade classes from Fryelands Elementary

An annual favorite, **Kid's Fishing Day** returned to Lake Tye on Sunday, April 30th. The event saw a few logistical changes this year. The Monroe Rod & Gun club stepped in to help support Snohomish County Sportsmen's Association in running the event. Additionally, the organizers eliminated the fishing net to increase the amount of space allowed for fishing. This event has continued to grow each year and the line of attendees waiting for their turn has steadily been increasing. This year, kids could fish anywhere on the lake, anytime, without having to wait.



Kid's Fishing Day 2023

City Parks Unmarked Trails Inspections

In 2017, a weekly maintenance monitoring emphasis by park staff was initiated on unmarked trails at Al Borlin and Sky River Parks to identify and resolve, in cooperation with our Police Department, any unlawful encampments that may occur in City parks. Attached is the comprehensive data from 2019 to the present. The following is a summary of data for the past month:

Locations: Al Borlin & Sky River

DATE	TOTAL LABOR HOURS	# BAGS OF LITTER COLLECTED	NOTES
4/11	18	10	Al Borlin – 1 camp found, Sky River – garbage cleanup
4/25	10.5	5	Al Borlin & Sky River – garbage cleanup
Avg.	14.25	7.5	
			See attached Parks Homeless Response Data 2019- 2023

Monroe Park Board

The Monroe Park Board met on Thursday, April 20, 2023.

The Board and Parks Department hosted an Open House for the Blueberry Park playground renovation. A playground representative from Great Western Recreation was present to explain the amenities of the playground designs and to take input. Residents including several children attended to give opinions and make suggestions for changes to the design which will be incorporated in the final product. Thank you to all who attended!



Option 1



Option 2

Attached to this report are the approved March 16, 2023 Meeting Minutes.

Fryelands Elementary/Lake Tye School: Park Joint Use Story

The following is a brief background and key points of the 2003 Interagency Agreement between the Monroe School District and the City of Monroe regarding the use of the two southerly athletic fields at Lake Tye Park during school hours by Fryelands Elementary School students for physical education and recess periods. Also attached to the monthly report is a copy of the executed agreement. As an aside, staff have the synthetic athletic fields scheduled to be lighted daily until 10:00pm.



Fryelands Elementary/Lake Tye School: Park Joint Use Agreement Story



Fryelands Elementary School children engaged in physical education – April 2023

Background

- June 1994 - City of Monroe and Monroe School District entered into an Interagency Agreement recognizing public interest in a joint “school-park” concept that can provide for better utilization of buildings, athletic facilities and parks, avoiding duplication thereof and saving tax dollars.
- August 2003 – City and District entered into an Interagency Agreement for joint use of facilities for the Fryelands Elementary School site and Lake Tye Park.
- Agreement provides for a better utilization of land and facilities for the educational and recreational growth of the area’s youth.

Fryelands Elementary/Lake Tye School: Park Joint Use Agreement

The development of the Fryelands Elementary School and Lake Tye Park is an example of the school-park concept provided in the 1994 Interagency Agreement.

- The functionality of the school property for use as an elementary school site depends on the availability of the adjacent property owned by the City (Lake Tye Park).
- Original modifications made to necessitate the school were paid by the District including fencing, additional parking facilities, landscaping and widening of the south park entrance.
- The school has access to the two southerly fields for its use during school hours: M-TH 8:55am-3:25pm, F 8am-2:25pm. Typical field use periods during a school day: 10am-11am, 11:30-1:15pm, 1:45-2:30pm.
- District staff are responsible for providing supervision of school children and for locking and unlocking all gates for the safety and security of school children.
- Coordination of city maintenance work periods, costs, and scheduling matters is conducted periodically by a subcommittee of management and operations level staff from each organization.
- The District pays annually for its proportionate share of maintenance costs for the closed areas not to exceed 20% of the total cost of maintenance, which for 2022 was \$6,113.20.
- The City and public have access to the fields and school property parking areas during non-school hours.

INTERLOCAL AGREEMENT
FOR JOINT USE OF FACILITIES
FRYELANDS ELEMENTARY SCHOOL SITE AND LAKE TYE PARK

THIS INTERLOCAL AGREEMENT (this "Agreement"), made and entered into this 12th day of August, 2003, by and between DISTRICT NO. 103, a school district organized under the laws of the State of MONROE SCHOOL the laws of the State of Washington, hereinafter called the "District" or "MSD", and the CITY OF MONROE, a municipal corporation organized under the laws of the State of Washington, hereinafter called the "City",

WHEREAS, the City and the District entered into an interagency agreement on June 22, 1994 in recognition of the public interest in maximizing the use of City owned and District owned facilities. The agreement further recognized that a joint "school-park" concept can provide for better utilization of buildings, athletic facilities, parks and open spaces, and avoids the need for duplication thereof, saving tax dollars. The agreement further stated that the City and the District would cooperate in the acquisition, development, and operation of these integrated school-park sites. The development of the Fryelands Elementary School and Lake Tye Park is an example of the school-park concept provided in the 1994 interagency agreement.

WHEREAS, it is in the public interest to efficiently utilize City-owned and District-owned facilities; and

WHEREAS, there is considerable mutual interest in the joint use and operation of these facilities by each the City and the District; and

WHEREAS, joint use of facilities provides for utilization of buildings, athletic facilities, parks and open spaces, and avoids the need for duplication thereof, saving tax dollars; and

WHEREAS, a joint "School-Park" concept can provide for better utilization of land and buildings for the educational and recreational growth of the area's youth; and

WHEREAS, with the progression of time, both agencies have become more aware of the social, psychological, cultural and physical values derived when its youth have the time and opportunity to develop and grow through meaningful recreation; and

WHEREAS, the parties are authorized by law including without limitation, Revised Code of Washington Chapters 35.59, 39.34 and 39.33, which authorize local governments, including school districts and cities, to make agreements for joint ownership and performance of functions.

NOW, THEREFORE BE IT RESOLVED that, for and in consideration of the covenants herein contained, the parties hereby do agree as follows:

The District and the City will cooperate in the operation of the Fryelands Elementary School Site and Lake Tye Park, subject to the budgetary restrictions of each, as set forth in this Agreement.

I. DEVELOPMENT

1. After conveyance of the land held by the City for the District which is located to the south of Lake Tye Park and is legally described in Attachment A attached hereto and incorporated herein by this reference (the "School Property"), the District plans to construct an elementary school on the School Property. The functionality of the School Property for use as a school facilities site depends on the availability of the adjacent property owned by the City and currently used for Lake Tye Park (the "Park Property").
2. Independent of the City the District will fund construction of the school facility on the School Property.
3. To accommodate the school facility modifications to existing Park Property will be required by the District. To the extent these modifications are necessitated by the District's school facility, they will be funded by the District independently of the City. Construction of these modifications will be managed by the District and will meet reasonable City standards of construction. Future modifications of the Park Property will meet City standards for construction and approval, and will be funded by the City, except to the extent that the modifications are at the request of the District.
4. The District will make improvements at District expense to the southeast corner of the Park Property including, but not limited to, installation of additional parking facilities, landscaping, widening of the south park entrance and installation of a driveway that connects the Park Property with the School Property. All school bus drive routes shall meet a twenty year design life for roadway surfaces. Notwithstanding Paragraph 3, the District shall be responsible for any future repairs or reconstruction of the improvements identified in this paragraph for school bus drive routes. Refer to Attachment B, attached hereto and incorporated herein by this reference, for site map and improvement dimensions.
5. The District will fence, according to City specifications, the two large grass fields (approximately 550' north/south by 425' east/west) closest to the school as depicted on Attachment C attached hereto and incorporated herein by this reference. The fences will have lockable gates on the south and east sides. The District will provide and install "Park Closed – (Hours)" signs on the east and north gates.

II. OPERATIONS

1. The District shall have access to the two southerly fields and parking areas of the Park Property, as identified on Attachment C, for its use during school hours and for school events outside of regular school hours. The District's access to the two southerly fields shall be exclusive during school hours. School hours are defined as one hour prior to the start of the student day and one half hour after the end of the student day. Use of the southerly fields and parking areas of the Park Property outside of regular school hours will be scheduled in advance through periodic site scheduling meetings between the District and the City through the City/School Grounds Subcommittee. The City agrees to reasonably accommodate such requested use outside of regular school hours. The District shall provide adequate supervision and protection of Park Property areas at such times as it is being used for school purposes.
2. It is understood the District will lock the gates and close the fields to the public only during times of school usage. It is further understood the District will unlock these gates when the fields are not needed for school activities.
3. The City and the public shall have access to School Property automobile parking areas during non-school hours.
4. The City and the District will strive to notify each other in advance of large events scheduled for the Park Property and the School Property respectively.
5. The District may use the south entrance to the Park Property for ingress of its school buses to the School Property, provided the improvements to accommodate bus traffic as referenced in this Agreement are made to the Park Property.

III. LIABILITY

1. Each of the parties shall indemnify, hold and save the other party harmless from all loss, damage, liability, or expense, (including expense of litigation), arising from any act or omission of that respective party which results in a claim for actual or alleged injury or death of any person, or for any actual or alleged loss of or damage to any property. To the extent that the parties have comparative fault, responsibility for damages therefor shall be allocated based upon the respective degrees of comparative fault. The owner of the applicable property shall be responsible for the condition of the premises and the user of the premises shall be responsible for the conduct during use of the facility.

IV. MISCELLANEOUS

1. In utilization of the fields on Park Property in conjunction with school activities, the District will create several 1-hour minimum blocks of time

during the school day without students present on the field, given appropriate notice by the City, to allow for mowing, irrigation repair or other fieldwork by City crews.

2. The District shall assist in supporting the fields on the Park Property in proportion to their use of the Park Property fields to the City's cost of maintaining the identified two southerly fields. The City will determine the level of service upon which the maintenance costs will be based. The District's proportionate share of these costs, not to exceed 20% of the total cost, will be calculated annually and provided to the District with supporting documentation. This "not to exceed" figure shall be reviewed and modified as needed by the City/School Grounds Subcommittee in August 2006 (one year after occupancy of the school) and every two years thereafter to ensure that each party hereto is only required to pay for maintenance costs that are commensurate with the maintenance costs attributable to the party. If the City/School Grounds Subcommittee cannot reach consensus on a "not to exceed" figure, the Subcommittee shall refer the issue to mediation as specified in Paragraph V herein prior to any litigation.

The District's proportionate share may be satisfied by monetary payment, manpower, equipment or supplies, or any combination thereof that is agreed to by the City/School Grounds Subcommittee. If the City/School Grounds Subcommittee is unable to reach such an agreement, the District Superintendent, or his/her designee, and the Public Works Director will review the matter. If agreement still cannot be reached, the District will pay their proportionate share by monetary payment only.

3. The City shall require its employees working on the joint use area of the Park Property as shown on Attachment C site to wear city identification badges.
4. The City shall reasonably manage the joint use field area of the Park Property as shown on Attachment C such that not more than ½ of the field will be closed to District use during the hours specified above in II. 1., provided that any or all areas of the Park Property may be closed for major emergencies, disasters, or other matters where public safety is jeopardized.
5. Pesticide and fertilizer usage on the fields and along fencing separating the School and Park Property sites shall comply with the requirements of Chapter 17.21 RCW and shall be considered a "School Facility" as defined in RCW 17.21.020. Pesticide and fertilization application shall be scheduled for non-school usage periods.
6. Major field maintenance by the City (core aeration, top dressing, and other similar activities that restrict the use of the fields by the District) is to be scheduled for non-regular school hours of operation, and coordinated by the City with the Facilities Director for MSD and the Principal of the school.

7. The District shall provide reasonable supervision of its students during regular school hours to prevent any type of damage or destruction of the fields or facilities beyond normal wear and tear. Damage will either be repaired or paid for by the District.
8. Soccer goals used on Park Property fields shall be non-tipable at all times. The MSD shall exercise reasonable supervision during the time the District uses Park Property to restrict students from climbing on goals or nets.
9. The District shall inspect fields before each use and shall contact the City Parks Manager to report any unsafe conditions.
10. The City/School Grounds Subcommittee is hereby formed and shall review, on a quarterly basis future, construction plans, the City's annual operation and maintenance costs, resources available from the District, fertilization/irrigation/field repair plans, and scheduling matters as they may periodically arise. The Subcommittee shall be constituted with two (2) representatives each appointed by the City Administrator and the District Superintendent, respectively. Each agency shall appoint one management and one operations level representative.

V. TERMINATION OF AGREEMENT

This Agreement shall remain in force and effect as long as the District has a reasonable need to utilize the Park Property in conjunction with the School Property to conduct the operations of the elementary school. Either party may initiate negotiations to revise the terms and conditions of this Agreement or resolve a dispute by providing the other party with thirty (30) days written notice of the substance of the desired negotiations. In the event that a party initiates negotiations but the parties are unsuccessful in reaching an agreement, both parties shall participate in a mediation process with the assistance of a mutually acceptable mediator.

APPROVED by the City Council, City of Monroe 8/06/, 2003

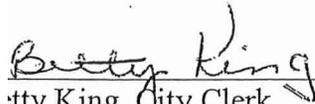
APPROVED by the Board of Directors of Monroe School District
#103 8/12/, 2003

For: CITY OF MONROE



Donnetta Walser, Mayor

ATTEST:



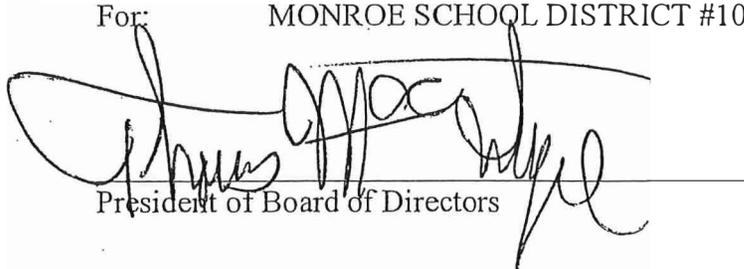
Betty King, City Clerk

Approved As To Form:



Phil Olbrechts, City Attorney

For: MONROE SCHOOL DISTRICT #103

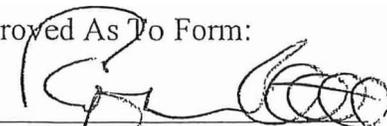


President of Board of Directors



Superintendent

Approved As To Form:



School District Attorney

AFTER RECORDING RETURN TO:

ATTACHMENT A

City of Monroe
806 West Main Street
Monroe WA 98272
Attn: Betty King

QUIT CLAIM DEED

Grantor(s):

City of Monroe, Washington

Grantee(s):

Monroe School District No. 103

Legal Description:

A quit claim of the real property described in the attached Exhibit 'A', attached hereto and incorporated by this reference as if set forth in full.

Assessor's Property Tax Parcel/Account Number(s): Tract A-00-8319-000-998-00

Reference Number(s) of Documents Assigned or Released: None.

EXHIBIT A

That portion of the Northwest Quarter of Section 2, Township 27 North, Range 6 East, Willamette Meridian, in Snohomish County, Washington described as:

Tract "A" of the Fryelands Division No. 3, according to the plat thereof and as recorded under Snohomish County Auditor's File No. 9408045002.

Situated in the County of Snohomish, State of Washington.

Tax Account Number: Tract A-00-8319-000-998-00 .

AFTER RECORDING RETURN TO:

ATTACHMENT A

City of Monroe
806 West Main Street
Monroe WA 98272
Attn: Betty King

QUIT CLAIM DEED

Grantor(s):

City of Monroe, Washington

Grantee(s):

Monroe School District No. 103

Legal Description:

A quit claim of the real property described in the attached Exhibit 'A', attached hereto and incorporated by this reference as if set forth in full.

Assessor's Property Tax Parcel/Account Number(s): Tract A-00-8319-000-998-00

Reference Number(s) of Documents Assigned or Released: None.

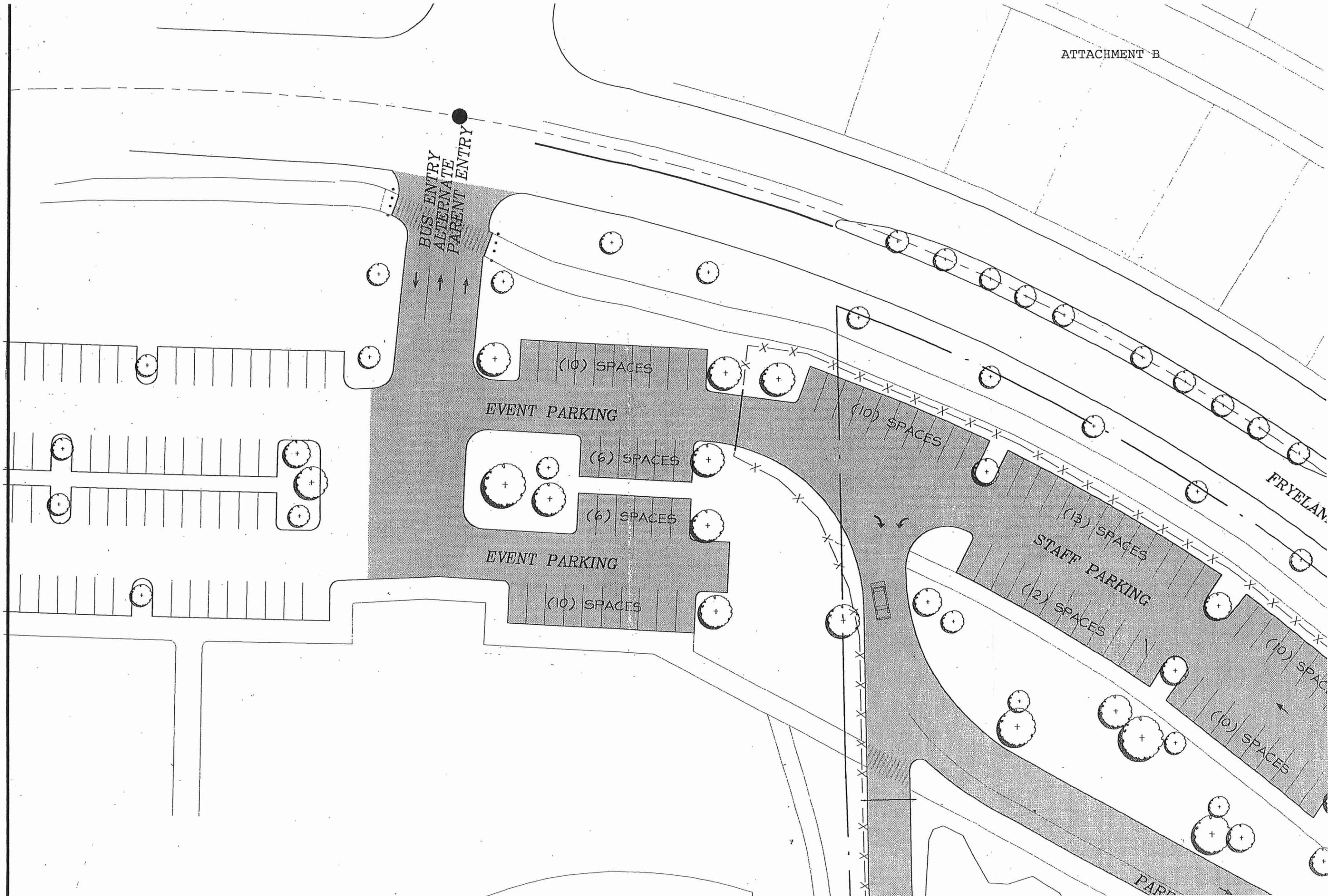
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Situated in the County of Snohomish, State of Washington.

Tax Account Number: Tract A-00-8319-000-998-00



BUS ENTRY
ALTERNATE
PARENT ENTRY

(10) SPACES

EVENT PARKING

(6) SPACES

(6) SPACES

EVENT PARKING

(10) SPACES

(10) SPACES

(13) SPACES

STAFF PARKING

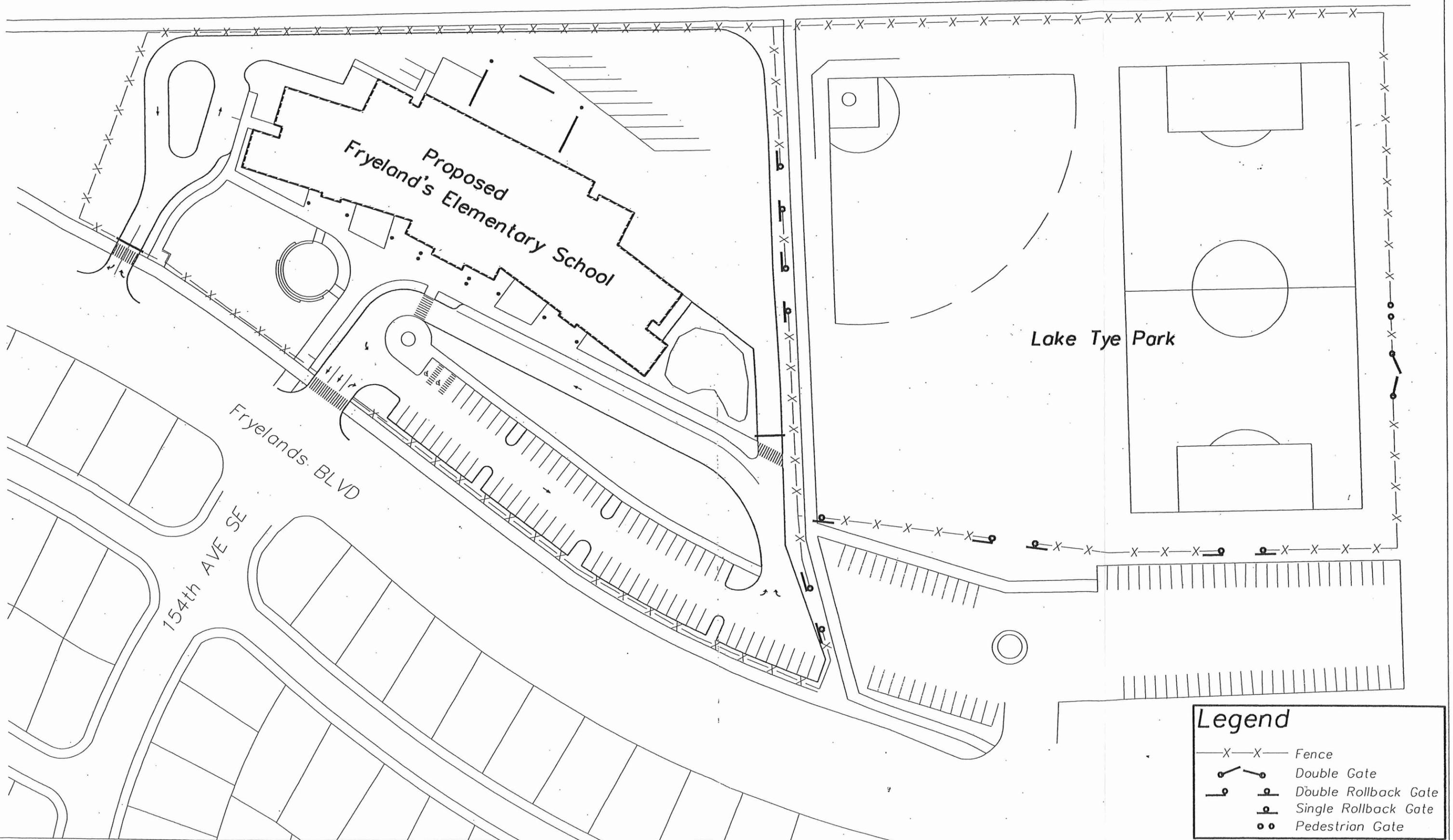
(12) SPACES

(10) SPACES

(10) SPACES

FRYELAN

PARE



Legend

- x-x- Fence
- o-o Double Gate
- o-o Double Rollback Gate
- o Single Rollback Gate
- o-o Pedestrian Gate



MONROE PARK BOARD

Park Board Meeting
Thursday, March 16, 2023, 7:00 PM
Hybrid: Zoom Online Meeting Platform & In-Person at City Hall

Park Board Members:
Jessie Robinson, Chair
Amy Martin, Vice Chair
Keith Dahlenburg, Member
Brady Welever, Member
Ron Petrick, Member
Mariana Medina, Member
Scot Noel, Member

MINUTES

1. CALL TO ORDER

Chair Robinson called the Park Board meeting to order at 7:01pm, hybrid via Zoom and in-person at Monroe Council Chambers.

2. ROLL CALL

[X]	Jessie Robinson	Chairperson
[X]	Amy Martin	Board Member
[]	Keith Dahlenburg	Board Member
[]	Brady Welever	Board Member
[X]	Ron Petrick	Board Member
[X]	Mariana Medina	Board Member
[X]	Scot Noel	Board Member

Board Members Dahlenburg and Welever were absent.

3. ANNOUNCEMENTS/PRESENTATIONS

3.1. **Save the Date:** Arbor Day Event (Friday, April 21 at Lake Tye Park)

3.2. Easter Egg Hunt Event (Saturday, April 8 at Lake Tye Park) - *Ben Swanson*

Ben highlighted the new addition to the Egg Hunt Event: a 5th field for children with cognitive and/or physical disabilities that may need adult help. Ben mentioned the need for Park Board members to volunteer at the event (Prize Table, Parks Booth, Field Monitoring, etc.).

3.3. Blueberry Playground - Outreach and Update - *Ben Swanson*

Ben explained the Public Works Project timeline that determines if the Blueberry Park Playground will be installed this year. Tentatively, an Open House for the playground options is scheduled for the April Parks Board Meeting. More updates to come.

4. APPROVAL OF MINUTES

- 4.1. Motion was made by Board Member Noel, seconded by Chair Robinson, to approve the February 16, 2023 Meeting Minutes. Motion carried 5-0.

5. PUBLIC COMMENTS

1. Board Member Petrick posed a question regarding the speed limit in front of Lake Tye Park along Fryeland's Blvd. He suggests that the speed limit be reduced to 25mph at all times due to the increased activity at the park. Ben Swanson will follow up.
2. Board Member Petrick suggested a redesign of the parking lot for easier ingress/egress between the park and the school lot.
3. Board Member Noel thanked the Parks Department for installing a gate and trash cans at Trombley Park for use by the public.
4. Board Member Martin thanked the Parks Department for the quick cleanup of the old greenhouse at the JVM Garden in preparation for the installation of their new garden shed.

6. NEW BUSINESS

- 6.1. Comprehensive Recreational Trails Plan - *Ben Swanson*

Ben explained the RFP that was sent out this week regarding the Trails Plan that will determine ownership of the trails, maintenance priorities, and regional connection opportunities. This project will be completed over the next two years and be adopted into the Comprehensive Plan, using the foundations from the already adopted PROS plan.

7. STAFF/BOARD DISCUSSION

- 7.1. Parks Department Report - *Ben Swanson*

Ben highlighted the clean up that the maintenance crew has done in the roundabouts and downtown landscape and noted that over 2,000 field reservations were scheduled for the Spring and Summer sports season (March - August).

7.2. Community Development Department Report - *Ben Swanson*

Ben reviewed the annexations process and explained how pre-application meetings work.

8. ADJOURNMENT

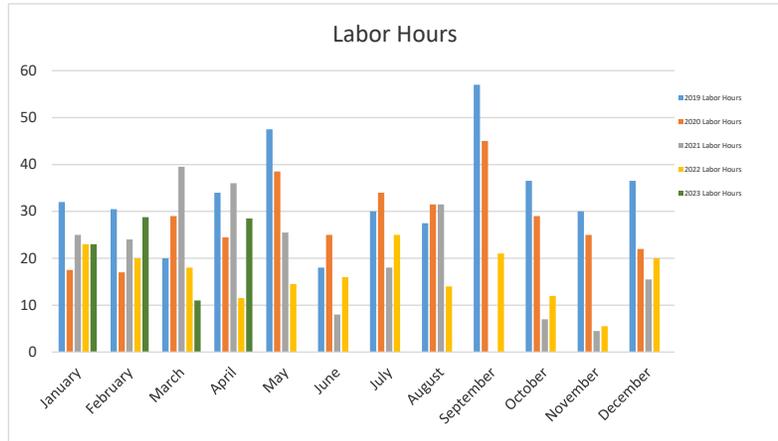
- 8.1. Chair Robinson motioned to adjourn and Board Member Martin seconded. Motion passed 5-0 and the meeting was adjourned at 8:27pm.

Jessie R. Robinson

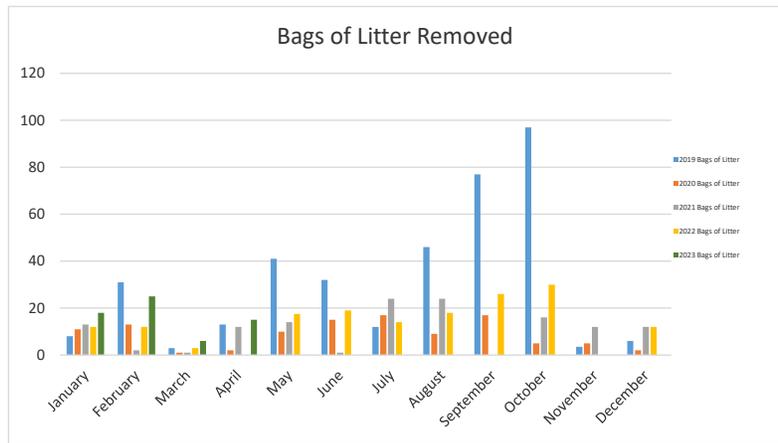
Chairperson

Parks Homeless Response Data 2023

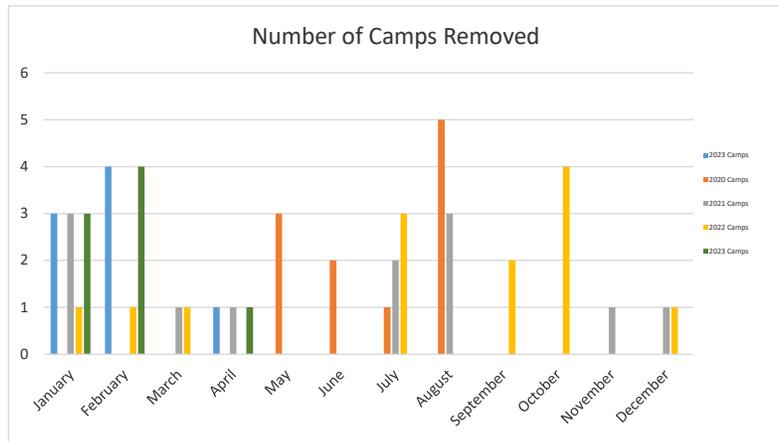
	Labor Hours YTD	Bags of Litter Removed YTD	Camps Removed YTD
Jan-23	23	18	3
Feb-23	28.75	25	4
Mar-23	11	6	0
Apr-23	28.5	15	1
May-23			
Jun-23			
Jul-23			
Aug-23			
Sep-23			
Oct-23			
Nov-23			
Dec-23			
Total 2023	91.25	64	8



	Labor Hours YTD	Bags of Litter Removed YTD	Camps Removed YTD
Jan-22	23	12	1
Feb-22	20	12	1
Mar-22	18	3	1
Apr-22	11.5	0	0
May-22	14.5	17.5	0
Jun-22	16	19	0
Jul-22	25	14	3
Aug-22	14	18	0
Sep-22	21	26	2
Oct-22	12	30	4
Nov-22	5.5	0	0
Dec-22	20	12	1
Total 2022	200.5	163.5	13



	Labor Hours YTD	Bags of Litter Removed YTD	Camps Removed YTD
Jan-21	25	13	3
Feb-21	24	2	0
Mar-21	39.5	1	1
Apr-21	36	12	1
May-21	25.5	14	0
Jun-21	8	1	0
Jul-21	18	24	2
Aug-21	31.5	24	3
Sep-21	0	0	0
Oct-21	7	16	0
Nov-21	4.5	12	1
Dec-21	15.5	12	1
Total 2021	234.5	131	12



2019 & 2020 data is shown only on the graphs. If you would like the full data breakdown, please reach out to Makenna Ohlsen, mohlsen@monroewa.gov