

**CITY OF MONROE
PARKS & RECREATION BOARD REGULAR
MEETING MINUTES**

January 20, 2022

7:00 p.m.

via Zoom Meeting

CALL TO ORDER

Board Member Robinson called the Park Board meeting to order at 7:04 pm, via Zoom online meeting platform.

ROLL CALL

Board Members Present:., Jessie Robinson, Ron Petrick, Amy Martin.

Board Members Absent: Devlin Piplic, Daniel Enrico, Keith Dahlenburg

AGENDA REVISIONS – None.

APPROVE MINUTES

Motion was made by Board Member Petrick, seconded by Board Member Robinson, to approve the December 16, 2021 minutes. Motion carried 3-0.

AUDIENCE PARTICIPATION – None.

UNFINISHED BUSINESS – None

ANNOUNCEMENTS – Mayor Thomas and Director of Parks and Recreation, Mike Farrell, announced that City staff will begin amendments to Chapter 4.50 Monroe Municipal Code (MMC) – Park Board. Currently the code establishes a seven member park board with five members at large, and one member from the planning commission, and one member from the school district. Proposed revisions to this section would remove the membership requirement of a planning commissioner and member of the school district and replace the positions with two at large Park Board positions. The purpose of this amendment is to allow a broader range of representation on the park board and accommodate the growing desire of residents to serve in local government.

NEW BUSINESS

1. Imagine Monroe Vision Statement

Mayor Thomas presented the adopted Imagine Monroe Vision Statement to the Park Board. The Mayor explained the City updated its vision statement (approved by Council December 14, 2021) to better reflect the current needs and priorities of our community. Imagine Monroe will serve as the guiding values for the development of the City's Comprehensive Plan update in 2024 and other policy decisions. No action required.

2. OPMA/PRA Overview

Monroe's City Clerk, Jodi Wycoff, provided State mandated training in accordance with the Open Government Trainings Act (OPMA) and the Public Records Act (PRA). Ms. Wycoff reviewed PRA retention policies, what constitutes a meeting under OPMA, and when OPMA training is required. No action required.

3. Park Board 2021 Annual Report

Director Farrell reviewed the annual report with the Park Board. The annual report summarizes 2021 list of activities by the Park Board and Parks & Recreation Department. Motion was made by Board Member Robinson, seconded by Board Member Petrick, to forward the annual report to City Council in accordance with MCC 2.16.070. Motion carried 3-0.

4. Election of Officers

**Accommodations for people with disabilities will be provided upon request.
Please allow advance notice, call Mike Farrell (360) 863-4557.**

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As required by MMC 4.50.060, the Parks Board held the annual election of Park Board chairperson and vice chairperson.

After general Board discussion, motion made by Board Member Petrick, seconded by Board Member Martin to elect Board Member Robinson to role of Park Board Chairperson for 2022. Motion passed 3-0.

After general Board discussion, motion made by Board Member Martin, seconded by Board Member Robinson to elect Board Member Petrick to role of Park Board Vice Chairperson for 2022. Motion passed 3-0.

It was noted by City staff that the role of Secretary was not required by the Monroe Municipal Code. Therefore, no vote was needed for the role of Secretary.

STAFF REPORTS/UPDATES

1. Monthly Staff Reports for December was provided by the Director Farrell. Highlights of the reports included House Bill 1025 that proposes allowing a sales tax to fund parks in local jurisdictions, impacts from flooding on the parks and PROS Plan updated timeline for adoption of the plan in February 2022.
2. City staff provided an update on the North Hill Area Neighborhood Park project. Staff noted the City hired MIG consulting to assist in the public outreach and park design. A public open house will be held, via Zoom, on January 26, 2022, to solicit input from the residents of Monroe.

BOARD Reports/Updates – No report

AGENCY REPORTS

Planning Commission – No report.

Monroe School District- No report.

ADJOURNMENT – Board Member Petrick motioned to adjourn and Board Member Martin seconded, motion carried and meeting adjourned at 8:24 PM.

Jessie Robinson, Chairperson

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