



City of Monroe, Washington  
Parks & Recreation Department

February, 2022

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## Mission

**Protect and enhance the natural beauty of Monroe through the development of a vibrant system of parks, open space, and trails. Provide citizens of all age's positive recreational opportunities in clean, safe, and accessible recreation facilities. Enhance health, quality living and the natural environment for future generations.**

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## Department Update

### Operations

In February Parks and Recreation Department team members have been busy pruning, cleaning, and barking around City Hall and around Lake Tye.



Before/After photos of barking at Lake Tye Park. Far Right: Parks crew member Alyssa Tidwell raking the new bark.

Another February project included removing eight trees that were encroaching on the apartment building adjacent to the Monroe Boys & Girls Club.



Left: Before, Right: After removing the encroaching 8 trees.

The Lake Tye benches that were being relocated due to vandalism and erosion have now been installed in their new locations along the walking path.



Parks crew members (from left) Tyler Reeves, Matt Donovan and Dan Pestana work to install bench.

### Parks, Recreation & Open Space (PROS) Plan Update

**BREAKING NEWS:** The Recreation and Conservation Office (RCO) approved the City's recently adopted 2022 City of Monroe Parks, Recreation and Open Space Plan. This means the City retains its eligibility for RCO recreation and conservation grant programs for the next six years. The plan is available on the City's website at <https://www.monroewa.gov/994/Parks-Recreation-Open-Space-PROS-Plan-Up>.



## Monroe Park Board

The Monroe Park Board met on February 17, 2022. Items discussed were:

- Proposed amendments to Chapter 4.50 Monroe Municipal Code (MMC) – Park Board. If approved by the City Council, the proposed amendments would create seven at large member and remove outdated provisions from the code
- The lodging needs assessment currently under contract.
- The new City Council, Boards, and Commissions Resource Manual developed by City staff
- Update to the North Hill Area Neighborhood Park
- City staff presented the Community Development monthly report.

Attached to this document are minutes of the January 20, 2022, Park Board meeting.

## North Hill Area Neighborhood Park – Design Workshop

On February 23, 2022, the City held its second virtual design workshop for the North Hill Area Neighborhood Park. The purpose of the workshop was to refine the ideas gathered from the first workshop into one proposed park plan.

Approximately 30 attendees actively participated in the workshop by responding to three design options. Participants reviewed and provided feedback on the three design options provided by the City consultant. The final product, currently under development, is anticipated to be a mix of the three options.

Next steps will include developing the final plan and preparing a Recreation and Conservation Office (RCO) grant to fund development of the future park.

## Music in the Park Lineup Announced

The Monroe Chamber of Commerce has announced the 2022 lineup for Music in the Park with some new features. In addition to amazing bands the events will each include two delicious food trucks and a Craft Beer/Cocktails Garden featuring a local business. Mark your calendars and plan to bring your lawn chairs, blankets, and dancing shoes. The events kick off July 1 and the lineup is:

**July 1:** Laurel Canyon (Best of 60's and 70's Rock)

Food Trucks: Anthony's Finn & Los Tamaahlas

Brewery: Dreadnought Brewing Company

**July 8:** Harvey Creek Band (Country)

Food Trucks: Anthony's Finn & Buddy Burger

Brewery: Bugu Brewing Company

**July 22:** Soul Searching Band (Elvis & Aretha)

Food Trucks: Anthony's Finn & Cheese Pit

Brewery: Crooked Label Brewing Company

**July 29:** Hair Nation (Best of 80's Arena Rock)

Food Trucks: Black Sea & Smokin' Dough

Brewery: Dreadnought Brewing Company



### Movies Under the Moon Scheduled

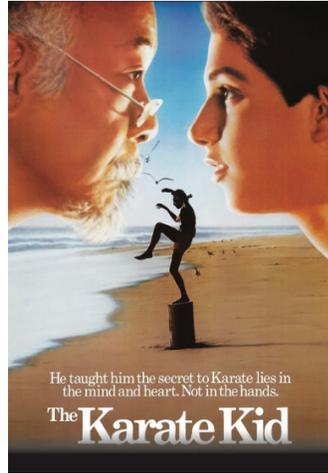
The Parks Department Movies Under the Moon will be returning this August. Pre-event activities such as music and crafts for kids will begin at 8pm and the movie will begin at dusk. We are launching a new theme of 'Third Friday Throwback' and to launch this we will be showing *The Karate Kid*. The remaining showings will include:

**August 5:** Encanto

**August 12:** Sing To

**August 19:** The Karate Kid

**August 26:** Spider-Man: No Way Home



### City Parks Unmarked Trails Inspections

In 2017, a weekly maintenance monitoring emphasis by park staff was initiated on unmarked trails at Al Borlin and Sky River Parks to identify and resolve, in cooperation with our Police Department, any unlawful encampments that may occur in City parks. Attached is the comprehensive data from 2017 to the present. The following is a summary of data for the past month:

#### Locations: Al Borlin

DATE	TOTAL LABOR HOURS	# BAGS OF LITTER COLLECTED	NOTES
2/1	5	0	
2/8	6	0	
2/15	6	0	
2/22	3	12	Al Borlin - 1 old camp found.
<b>Avg.</b>	<b>5</b>	<b>3</b>	
			See attached Parks Homeless Response Data 2019- 2022

### **Volunteer Opportunities**

If you are interested in volunteering for the City of Monroe, please contact Katie Darrow at (360) 863-4519. Visit the City website [www.monroewa.gov](http://www.monroewa.gov) for information on upcoming programs and events.

**CITY OF MONROE  
PARKS & RECREATION BOARD REGULAR  
MEETING MINUTES**

**January 20, 2022**

**7:00 p.m.**

**via Zoom Meeting**

**CALL TO ORDER**

Board Member Robinson called the Park Board meeting to order at 7:04 pm, via Zoom online meeting platform.

**ROLL CALL**

Board Members Present:., Jessie Robinson, Ron Petrick, Amy Martin.

Board Members Absent: Devlin Piplic, Daniel Enrico, Keith Dahlenburg

**AGENDA REVISIONS** – None.

**APPROVE MINUTES**

Motion was made by Board Member Petrick, seconded by Board Member Robinson, to approve the December 16, 2021 minutes. Motion carried 3-0.

**AUDIENCE PARTICIPATION** – None.

**UNFINISHED BUSINESS** – None

**ANNOUNCEMENTS** – Mayor Thomas and Director of Parks and Recreation, Mike Farrell, announced that City staff will begin amendments to Chapter 4.50 Monroe Municipal Code (MMC) – Park Board. Currently the code establishes a seven member park board with five members at large, and one member from the planning commission, and one member from the school district. Proposed revisions to this section would remove the membership requirement of a planning commissioner and member of the school district and replace the positions with two at large Park Board positions. The purpose of this amendment is to allow a broader range of representation on the park board and accommodate the growing desire of residents to serve in local government.

**NEW BUSINESS**

**1. Imagine Monroe Vision Statement**

Mayor Thomas presented the adopted Imagine Monroe Vision Statement to the Park Board. The Mayor explained the City updated its vision statement (approved by Council December 14, 2021) to better reflect the current needs and priorities of our community. Imagine Monroe will serve as the guiding values for the development of the City's Comprehensive Plan update in 2024 and other policy decisions. No action required.

**2. OPMA/PRA Overview**

Monroe's City Clerk, Jodi Wycoff, provided State mandated training in accordance with the Open Government Trainings Act (OPMA) and the Public Records Act (PRA). Ms. Wycoff reviewed PRA retention policies, what constitutes a meeting under OPMA, and when OPMA training is required. No action required.

**3. Park Board 2021 Annual Report**

Director Farrell reviewed the annual report with the Park Board. The annual report summarizes 2021 list of activities by the Park Board and Parks & Recreation Department. Motion was made by Board Member Robinson, seconded by Board Member Petrick, to forward the annual report to City Council in accordance with MCC 2.16.070. Motion carried 3-0.

**4. Election of Officers**

**Accommodations for people with disabilities will be provided upon request.  
Please allow advance notice, call Mike Farrell (360) 863-4557.**

**CITY OF MONROE  
PARKS & RECREATION BOARD REGULAR  
MEETING MINUTES**

As required by MMC 4.50.060, the Parks Board held the annual election of Park Board chairperson and vice chairperson.

After general Board discussion, motion made by Board Member Petrick, seconded by Board Member Martin to elect Board Member Robinson to role of Park Board Chairperson for 2022. Motion passed 3-0.

After general Board discussion, motion made by Board Member Martin, seconded by Board Member Robinson to elect Board Member Petrick to role of Park Board Vice Chairperson for 2022. Motion passed 3-0.

It was noted by City staff that the role of Secretary was not required by the Monroe Municipal Code. Therefore, no vote was needed for the role of Secretary.

**STAFF REPORTS/UPDATES**

1. Monthly Staff Reports for December was provided by the Director Farrell. Highlights of the reports included House Bill 1025 that proposes allowing a sales tax to fund parks in local jurisdictions, impacts from flooding on the parks and PROS Plan updated timeline for adoption of the plan in February 2022.
2. City staff provided an update on the North Hill Area Neighborhood Park project. Staff noted the City hired MIG consulting to assist in the public outreach and park design. A public open house will be held, via Zoom, on January 26, 2022, to solicit input from the residents of Monroe.

**BOARD Reports/Updates** – No report

**AGENCY REPORTS**

**Planning Commission** – No report.

**Monroe School District**- No report.

**ADJOURNMENT** – Board Member Petrick motioned to adjourn and Board Member Martin seconded, motion carried and meeting adjourned at 8:24 PM.

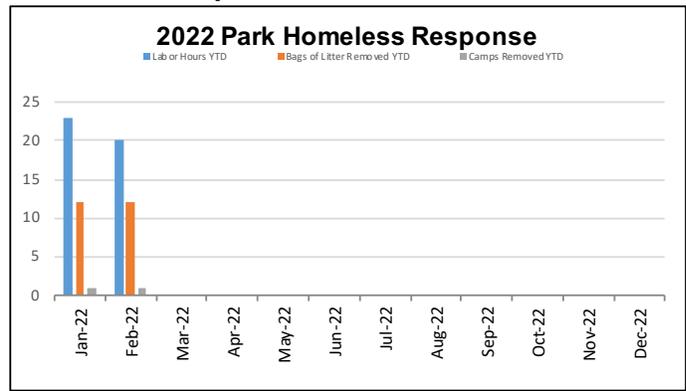
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Jessie Robinson, Chairperson

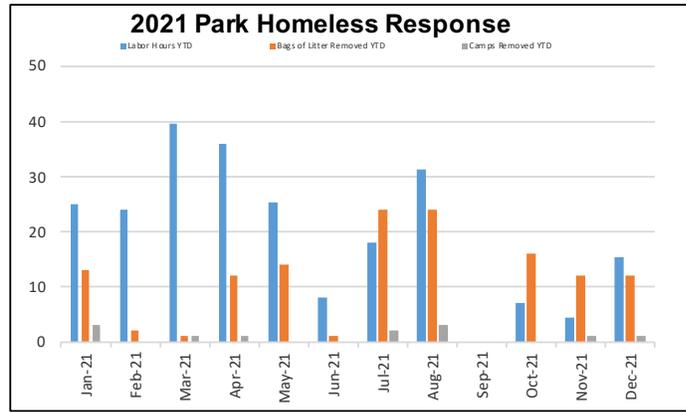
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## 2019-2022 Park Homelessness Response

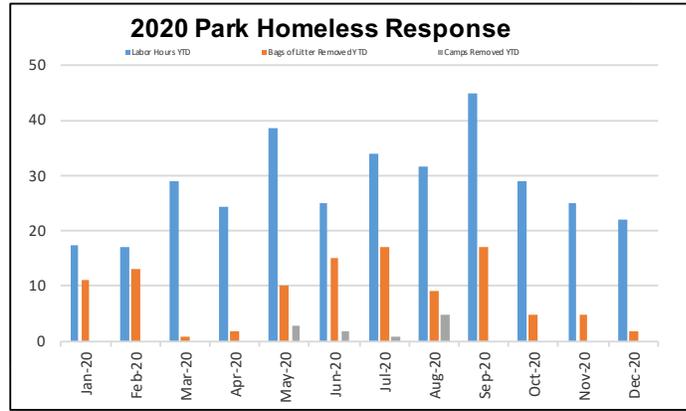
	Labor Hours YTD	Bags of Litter Removed YTD	Camps Removed YTD
Jan-22	23	12	1
Feb-22	20	12	1
Mar-22			
Apr-22			
May-22			
Jun-22			
Jul-22			
Aug-22			
Sep-22			
Oct-22			
Nov-22			
Dec-22			
<b>Total 2022</b>	<b>43</b>	<b>12</b>	<b>1</b>



	Labor Hours YTD	Bags of Litter Removed YTD	Camps Removed YTD
Jan-21	25	13	3
Feb-21	24	2	0
Mar-21	39.5	1	1
Apr-21	36	12	1
May-21	25.5	14	0
Jun-21	8	1	0
Jul-21	18	24	2
Aug-21	31.5	24	3
Sep-21	0	0	0
Oct-21	7	16	0
Nov-21	4.5	12	1
Dec-21	15.5	12	1
<b>Total 2021</b>	<b>234.5</b>	<b>131</b>	<b>12</b>



	Labor Hours YTD	Bags of Litter Removed YTD	Camps Removed YTD
Jan-20	17.5	11	0
Feb-20	17	13	0
Mar-20	29	1	0
Apr-20	24.5	2	0
May-20	38.5	10	3
Jun-20	25	15	2
Jul-20	34	17	1
Aug-20	31.5	9	5
Sep-20	45	17	0
Oct-20	29	5	0
Nov-20	25	5	0
Dec-20	22	2	0
<b>Total 2020</b>	<b>338</b>	<b>107</b>	<b>11</b>



	Labor Hours YTD	Bags of Litter Removed YTD	Camps Removed YTD
Jan-19	32	8	0
Feb-19	30.5	31	3
Mar-19	20	3	1
Apr-19	34	13	6
May-19	47.5	41	3
Jun-19	18	32	3
Jul-19	30	12	3
Aug-19	27.5	46	6
Sep-19	57	77	10
Oct-19	36.5	97	6
Nov-19	30	3.5	4
Dec-19	36.5	6	3
<b>Total 2019</b>	<b>399.5</b>	<b>369.5</b>	<b>48</b>

