



MONROE CITY COUNCIL

Business Meeting
Tuesday, January 11, 2022 7:00 P.M.
Zoom Online Meeting Platform

MINUTES

Mayor
Geoffrey Thomas

Councilmembers
Jason Gamble, Mayor Pro Tem;
Kevin Hanford; Ed Davis,
Heather Fulcher, Kirk Scarboro,
Tami Kinney & Kyle Fisher

The City Council meeting was held virtually via Zoom. Due to the COVID-19 pandemic, and Proclamation 20-28 issued by Governor Jay Inslee, in-person meetings are not being held at this time.

1. CALL TO ORDER

Mayor Thomas called the meeting to order at 7:00 p.m.

2. ROLL CALL

Councilmembers present: Hanford, Davis, Scarboro, Fulcher, Kinney, and Fisher.

Staff present:

Knight, Hasart, Jolley, Warthan, Farrell, Christian, Huebner, Peterson, Criswell, Roberts, Bailey, Swanson, Piland, Ladwig, Wycoff, and City Attorney Lell

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Fulcher.

4. ANNOUNCEMENTS/PRESENTATIONS

4.1 – Proclamation – Martin Luther King Jr. Day

Mayor Thomas read a proclamation recognizing Martin Luther King Jr. Day on Monday, January 17, 2022.

4.1 – Welcome and Congratulations

Mayor Thomas welcomed and congratulated newly elected Councilmembers Kinney and Fisher and congratulated re-elected Councilmembers Hanford and Scarboro.

5. PUBLIC HEARING

5.1 - Public Hearing: 2023-2028 Transportation Improvement Plan (TIP)

Scott Peterson, Interim City Engineer, provided the staff report and gave a presentation which reviewed the project list including locations, and estimated costs of the projects.

7:14 p.m. Mayor Thomas opened the public hearing.

There was no public testimony.

Motion: Councilmember Hanford moved to close the public testimony portion of the public hearing. Councilmember Davis seconded. Motion passed 7-0.

Motion: Councilmember Hanford moved to close the public hearing. Councilmember Davis seconded. Motion passed 7-0.

7:15 p.m. Public Hearing closed.

5.2 - Public Hearing: Ordinance No. 002/2022, annexing the property commonly known as the Monroe Woodlands Annexation Area

Anita Marrero, Senior Planner, provided the staff report including the annexation process to date and presented maps showing the location of the proposed annexation.

7:20 p.m. Mayor Thomas opened the public hearing.

Dinesh Kumar, Woodlands Phase 3 resident, said he heard and wanted to confirm that they would not have to change school districts due to the annexation.

David Kassis, Woodlands Phase 1 resident, asked about how the annexation will affect which school district the area will be in and asked about the 60% annexation process.

Ms. Marrero explained that the school districts set their own boundaries and the annexed area will remain in Snohomish School District unless the districts reset their boundaries. Ms. Marrero also explained the 60% annexation process which included a no-protest agreement with the developer.

Motion: *Councilmember Hanford moved to close the public testimony portion of the public hearing. Councilmember Fulcher seconded. Motion passed 7-0.*

Motion: *Councilmember Hanford moved to close the public hearing. Councilmember Scarboro seconded. Motion passed 7-0.*

7:28 p.m. Public Hearing closed.

Motion: *Councilmember Hanford moved to accept as first reading Ordinance No. 002/2022, annexing the property commonly known as the Monroe Woodlands Annexation Area; acknowledging and requiring that the annexation area shall be designated (R7) – Residential 7 Dwelling Units per Acre on the City’s Zoning Map and Medium Density SFR on the Comprehensive Plan Future Land Use Map; requiring that the properties in the annexation area be assessed and taxed at the same rate and on the same basis as other property within the City of Monroe; adopting supportive findings; providing for severability; and establishing an effective date. Councilmember Fulcher seconded. The motion passed 7-0.*

6. PUBLIC COMMENTS

There were no public comments.

7. CONSENT AGENDA

- 7.1 ACH/AP Approvals through 01/05/2022
- 7.2 December 2021 Payroll approval
- 7.3 Approve City Council Minutes for 12/14/2021
- 7.4 Approve 2022 City Council and Council Committee meeting schedules
- 7.5 Accept the Lake Tye All-Weather Fields Project, and begin the 45-Day Lien Period; and authorize release of retainage bond upon filing of Notice of Completion and receipt of State of Washington releases
- 7.6 Authorize increase of hours of the Public Records Officer from 28 to 30 hours per week
- 7.7 Adopt Ordinance No. 015/2021; Interlocal Agency Agreement with Snohomish County for the Mutual Provision of Road and Street Services.

Motion: *Councilmember Hanford moved to approve the consent agenda. Councilmember Fulcher seconded. Motion passed 7-0.*

8. NEW BUSINESS

8.1 – Selection of 2022 Mayor Pro-Tem, Council Committees, and various Council Appointments

Jodi Wycoff, City Clerk, introduced the various items requiring Council action. Council discussed their preferences for serving on various Council committees and regional boards and committees.

Mayor Thomas explained that City of Snohomish Councilmember Redmon has withdrawn her name from continuing to be the representative for the Snohomish County Board of Health District 5 and there have been other councilmembers from other cities who have expressed interest. After discussion, Council opted to wait to take action on that particular item which will be brought back to the January 25th meeting.

Motion: *Councilmember Hanford moved to appoint Councilmember Gamble as Mayor Pro-Tempore for 2022. Councilmember Scarboro seconded. The motion passed 7-0.*

Motion: *Councilmember Gamble moved to appoint Councilmember Kinney as the Council representative to the French Creek Flood Control District Joint Board. Councilmember Fulcher seconded. The motion passed 7-0.*

Motion: *Councilmember Hanford moved to appoint Councilmember Fulcher as the Council representative to the Snohomish County Tomorrow Steering Committee. Councilmember Davis seconded. The motion passed 7-0.*

Motion: *Councilmember Fulcher moved to appoint Councilmember Hanford as the Council representative and Councilmember Fulcher as the alternate representative to the Alliance for Housing Affordability. Councilmember Davis seconded. The motion passed 7-0.*

Motion: *Councilmember Kinney moved to assign Councilmembers Fulcher and Hanford to review and sign bills for 2022. Councilmember Davis seconded. The motion passed 7-0.*

Motion: *Councilmember Hanford moved to assign Councilmembers Fulcher, Fisher, and Scarboro to the 2022 Public Safety Committee. Councilmember Davis seconded. The motion passed 7-0.*

Motion: *Councilmember Hanford moved to assign Councilmembers Scarboro, Davis, and Gamble to the 2022 Finance/HR Committee. Councilmember Fulcher seconded. The motion passed 7-0.*

Motion: *Councilmember Kinney moved to assign Councilmembers Fisher, Fulcher, and Hanford to the 2022 Legislative Affairs Committee. Councilmember Gamble seconded. The motion passed 7-0.*

Motion: *Councilmember Fulcher moved to assign Councilmembers Kinney, Fisher, and Davis to the 2022 Transportation/Planning, Parks and Recreation, and Public Works (P3) Committee. Councilmember Hanford seconded. The motion passed 7-0.*

9. COUNCILMEMBER REPORTS

Councilmember Gamble expressed his appreciation for the work former Councilmember Cudaback did and said she was a mentor and good for the Council culture.

Councilmember Scarboro stated that he attended Assistant Fire Chief Jamie Silva's retirement celebration.

Councilmember Davis welcomed new Councilmembers Kinney and Fisher and said that he has received feedback about how much Monroe has been able to accomplish and he looks forward to a new year full of opportunity.

Councilmember Hanford said he is happy to be back on Council for another term and is honored to work on Council for another year.

Councilmember Fisher said he is happy to be on Council and he appreciates the work Council has done so far.

Councilmember Kinney said she is excited to be on Council and appreciated the warm welcome. Councilmember Kinney also reported that she attended the recent Monroe Equity Council meeting.

10. STAFF/DEPARTMENT REPORTS

10.1 – Police Department

Jeff Jolley, Police Chief, presented the November 2021 report as included in the meeting packet and thanked the community for their support for Fire and Police Appreciation Week. Chief Jolley thanked staff for their work during the holidays and for organizing the toy donation campaigns.

10.2 - Parks & Recreation Department

Mike Farrell, Parks & Recreation Director, presented the December 2021 report included in the meeting packet and gave an update on the PROS Plan update process. Lastly, Mr. Farrell said that volunteers will be planting trees at local parks in honor of Martin Luther King Jr. Day on January 17th and said that there will be a virtual community meeting regarding the North Hill Park.

10.3 – Public Works Department

Jakeh Roberts, Public Works Director, presented the January 2022 report as included in the meeting packet and thanked staff for their response during the recent snow event. Mr. Roberts also said that staff has been working to resolve issues related to delayed garbage pickup.

10.4 - Emergency Management Report

Jakeh Roberts, Public Works Director, shared the most recent case counts and hospitalization rates regarding COVID.

11. ADMINISTRATIVE/MAYOR REPORTS

11.1 – Extended Agenda

Deborah Knight, City Administrator, reviewed the extended agenda as presented in the meeting packet.

11.2 – City Administrator Report

Ms. Knight welcomed and congratulated newly elected and re-elected Councilmembers and Mayor Thomas on his third term. Ms. Knight asked Council for a representative to attend the upcoming Community Transit meeting. Councilmember Fulcher volunteered to attend. Lastly, Ms. Knight provided a legislative update and reviewed a letter of support for House Bill 1025 which would provide local parks and recreation agencies with a sales tax funding option subject to voter approval. There was Council consensus to support the Mayor signing the letter.

11.3 – Mayor’s Report

Mayor Thomas reported on recent meetings he attended including Monroe School Board and Monroe Equity Council and said that he will be meeting with Senator Hawkins and neighboring cities that will be part of Monroe’s new legislative district in 2023.

12. EXECUTIVE SESSION

Mayor Thomas noted the need for an executive session and provided the following information:

The City Council will convene an **executive session for the purpose of discussing pricing of property pursuant to RCW 42.30.110(1)(c) for 10 minutes.**

8:32 p.m. - City Council went into executive session for 10 minutes.

In attendance at executive session: Mayor Thomas, Councilmembers Gamble, Fulcher, Davis, Hanford, Scarboro, Kinney, and Fisher; City Administrator Deborah Knight, and City Attorney Zach Lell.

8:42 p.m. - the executive session was extended in increments for a total of 30 minutes.

9:12 p.m. - the Council meeting reconvened.

ADJOURNMENT

Motion: *Councilmember Davis moved to adjourn the meeting. Councilmember Hanford seconded. Motion passed 7-0.*

MEETING ADJOURNED: 9:13 p.m.



Geoffrey Thomas (Feb 9, 2022 11:12 PST)

Geoffrey Thomas, Mayor



Jodi Wycoff (Feb 9, 2022 17:34 PST)

Jodi Wycoff, City Clerk

2022.01.11_MCC Minutes

Final Audit Report

2022-02-10

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