



# MONROE PLANNING COMMISSION

Regular Meeting  
Monday, January 10, 2022, 7:00 PM  
Zoom Online Meeting Platform

**Chair**  
Jay Bull

**Commissioners**  
Bridgette Tuttle, Vice Chair;  
Brandi Blair; Melanie Lockhart;  
Dionne Miller, Liz Nugent;  
& Jacob Walker

## MINUTES

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### 1. CALL TO ORDER

Chair Bull called the meeting to order at 7:03pm

### 2. ROLL CALL

**PRESENT:** Vice Chair Bridgette Tuttle, Commissioner Dionne Miller, Commissioner Liz Nugent, Chair Jay Bull, Commissioner Brandi Blair, Commissioner Jacob Walker, and Commissioner Melanie Lockhart

**EXCUSED:**

**STAFF PRESENT:** Associate Planner Leigh Anne Barr, Parks & Recreation Planning & Capital Projects Manager Ben Swanson, Mayor Geoffrey Thomas, City Clerk Jodi Wycoff, Community Development Director Lance Bailey, and Associate Planner Amy Bright

After roll call, the new Planning Commissioners, Walker, Lockhart & Blair, and the new Community Development Director Lance Bailey introduced themselves.

### 3. PUBLIC COMMENTS

### 4. APPROVAL OF MINUTES

#### 4.1. November 15, 2021

Commissioner Liz Nugent moved to approve the minutes from the November 15, 2021 Joint Parks Board meeting. The motion was seconded by Commissioner Dionne Miller. On vote, motion carried 4-0.

### 5. PUBLIC HEARING

## 6. OLD BUSINESS

## 7. NEW BUSINESS

### 7.1. Imagine Monroe Vision Statement - Mayor Thomas

Mayor Geoffrey Thomas explained the need for a vision statement and the process the City went through to create the Imagine Monroe statement.

### 7.2. OPMA/PRA Overview - Jodi Wycoff

City Clerk Jodi Wycoff informed the Commissioners that all appointed positions are required to take Open Public Meetings Act & Public Records Act (OPMA/PRA) training. City Clerk Wycoff then gave a presentation on the OPMA & PRA.

### 7.3. Parks, Recreation, and Open Space (PROS) Plan and Chapter 7 of the 2015-2035 Comprehensive Plan - Ben Swanson

Parks & Rec Project Manager Swanson gave a presentation on the PROS plan and the comprehensive plan update Chapter 7. Manager Swanson noted that the facts and figures of Chapter 7 will be based on the updated PROS plan, but the goals and vision of Chapter 7 will remain the same.

### 7.4. Election of Chair and Vice Chair and nomination of Parks Board Liaison - Leigh Anne Barr

Commissioner Jacob Walker moved to elect Jay Bull as the Chair for the 2022 Planning Commission. The motion was seconded by Vice Chair Bridgette Tuttle. On vote, motion carried 7-0.

Commissioner Dionne Miller moved to elect Bridgette Tuttle as the Vice Chair for the 2022 Planning Commission. The motion was seconded by Commissioner Jacob Walker. On vote, motion carried 7-0.

Vice Chair Bridgette Tuttle moved to nominate Dionne Miller as the Planning Commission's suggestion to the Mayor to serve on the Parks Board as the Planning Commission representative for 2022. The motion was seconded by Commissioner Jacob Walker. On vote, motion carried 7-0.

Chair Jay Bull moved to nominate Brandi Blair as the Planning Commission's suggestion to the Mayor to serve on the Parks Board as the Planning

Commission backup representative for 2022. The motion was seconded by Commissioner Melanie Lockhart. On vote, motion carried 7-0.

## 8. DISCUSSION BY COMMISSIONERS & STAFF

Director Bailey discussed the Comprehensive Plan update project.

Manager Swanson welcomed the new Commissioners and Director Bailey.

Planner Amy Bright will bring the 2022 work plan to the next Planning Commission meeting.

Commissioner Tuttle asked Director Bailey to provide an update on projects and City Council at the Planning Commission meetings.

Secretary Leigh Anne Barr asked if any Commissioners needed assistance with their City emails.

## 9. ADJOURNMENT

Commissioner Liz Nugent moved to adjourn the meeting at 8:31pm. The motion was seconded by Commissioner Melanie Lockhart. On vote, motion carried 7-0.

*Jay Bull*

[Jay Bull \(Jan 26, 2022 14:01 PST\)](#)

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Chair, Jay Bull

*Leigh Anne Barr*

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Planning Commission Secretary, Leigh Anne Barr

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Final Audit Report

2022-01-26

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