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## Mission

**Protect and enhance the natural beauty of Monroe through the development of a vibrant system of parks, open space, and trails. Provide citizens of all age's positive recreational opportunities in clean, safe, and accessible recreation facilities. Enhance health, quality living and the natural environment for future generations.**

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## Department Update

### Operations

December consisted of wrapping up winter maintenance and repairs of equipment and facilities. In addition, Parks and Recreation Department team members repaired a portion of the fence at Skykomish River Park that was damaged due to a car driving through. They also worked on improving the trails at Al Borlin Park.



Left: Damaged fence at Skykomish River Park. Right: Improved trail at Al Borlin Park.

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### Parks, Recreation & Open Space (PROS) Plan Update

A draft plan was presented to the Monroe City Council during their December 7, 2021 Study Session. On December 14, 2021 the Council Finance Committee reviewed and provided direction to staff on the new parks impact fees from the Plan. Staff and MIG are incorporating

Board/Commission, Staff and Council's feedback into the draft document prior to a final review for adoption by February 2, 2022.

Remaining schedule to adoption of the Plan include:

- January 10, 2022 - Planning Commission reviews the proposed amendments to Chapter 7 of the comp plan, draft PROS Plan, and proposed amendment to the impact fees.
- January 18, 2022 – Council Finance Committee reviews and recommends new park impact fees.
- January 24, 2022 - Planning Commission holds a public hearing on the proposed amendments to Chapter 7 of the comp plan, draft PROS Plan, and proposed amendment to the impact fees.
- February 8, 2022 - City Council holds the first reading on the proposed amendments to Chapter 7 of the comp plan, draft PROS Plan, and proposed amendment to the impact fees.
- February 22, 2022 - City Council takes final action on the proposed amendments to Chapter 7 of the comp plan, draft PROS Plan, and proposed amendment to the impact fees.

The proposed PROS Plan must be adopted by February 28, 2022, to be eligible for 2022-2023 Recreation and Conservation Office (RCO) grant cycle.



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## Monroe Park Board

The Monroe Park Board met on December 16, 2021. Items discussed were:

- Review and approval of 2022 Park Board Work Plan
- Review and recommendation that Monroe City Council approve new City Public Video System (PVS) Policy. Policy establishes parameters for the use of the PVS in public or city-owned places to enhance public safety and security in a manner consistent with accepted rights of privacy.

Attached to this document are minutes of the October 21, 2021 Park Board meeting; and of draft November 15, 2021 Joint Planning Commission/Park Board meeting.

### City Parks Unmarked Trails Inspections

In 2017, a weekly maintenance monitoring emphasis by park staff was initiated on unmarked trails at Al Borlin and Sky River Parks to identify and resolve, in cooperation with our Police Department, any unlawful encampments that may occur in City parks. Attached is the comprehensive data from 2017 to the present. The following is a summary of data for the past month:

#### Location: Al Borlin Park

DATE	TOTAL LABOR HOURS	# BAGS OF LITTER COLLECTED	NOTES
12/7	13	12	Police Contacted, Al Borlin Park Camp Removed.
12/14	2.5	0	
<b>Avg.</b>	<b>7.75</b>	<b>6</b>	
			See attached Parks Homeless Response Data 2017- 2020



Crew members Alyssa Tidwell and Tyler Reeves work to clean up the cam found at Al Borlin Park.

### Volunteer Opportunities

If you are interested in volunteering for the City of Monroe, please contact Katie Darrow at (360) 863-4519. Visit the City website [www.monroewa.gov](http://www.monroewa.gov) for information on upcoming programs and events.



# MONROE PLANNING COMMISSION

Special Joint Park Board Meeting  
Monday, November 15, 2021, 5:00 PM  
Zoom Online Meeting Platform

**Chair**  
Jay Bull

**Commissioners**  
Bridgette Tuttle, Vice Chair;  
Kyle Fisher; Elly Britt;  
Dionne Miller, Liz Nugent;  
& Mike Stanger

## MINUTES

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### 1. CALL TO ORDER

Chair Bull called the meeting to order at 5:02pm

### 2. ROLL CALL

**PRESENT:** Commissioner Dionne Miller, Commissioner Liz Nugent, Chair Jay Bull, and Commissioner Kyle Fisher

**EXCUSED:** Vice Chair Bridgette Tuttle, Commissioner Michael Stanger, and Commissioner Elly Britt

**STAFF PRESENT:** Permit Technician Leigh Anne Barr, Community Development Director Ben Swanson, and Parks & Recreation Director Mike Farrell

**PRESENT:** Boardmember Tami Kinney, Boardmember Ron Petrick, Boardmember Jessie Robinson & Boardmember Devlin Piplick  
**EXCUSED:** Boardmember Daniel Enrico & Boardmember Keith Dahlenburg

### 3. PUBLIC COMMENTS

### 4. APPROVAL OF MINUTES

### 5. PUBLIC HEARING

### 6. OLD BUSINESS

### 7. NEW BUSINESS

7.1. Draft Parks, Recreation, and Open Space (PROS) Plan - Mike Farrell

Parks Director Mike Farrell introduced the Parks, Recreation and Open Space (PROS) Plan update project. Director Farrell then introduced Cindy Mendoza with MIG who presented the Draft PROS Plan to the joint meeting with the goal of getting feedback on the plan.

The Commissioners and Boardmembers asked questions about the plan and provided feedback as requested.

Commissioner Dionne Miller moved to recommend the draft PROS Plan for City Council review and potential adoption with the corrections that were noted in this meeting including the Mayor's letter and the executive summary and the minor corrections that were discussed. The motion was seconded by Commissioner Liz Nugent. On vote, motion carried 4-0.

**8. DISCUSSION BY COMMISSIONERS & STAFF**

**9. ADJOURNMENT**

Commissioner Liz Nugent moved to adjourn the meeting at 5:47pm. The motion was seconded by Commissioner Kyle Fisher. On vote, motion carried 4-0.

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Chair, Jay Bull

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Planning Commission Secretary, Leigh Anne Barr

**CITY OF MONROE  
PARKS & RECREATION BOARD REGULAR  
MEETING MINUTES**

**October 21, 2021**

**7:00 p.m.**

**via Zoom Meeting**

**CALL TO ORDER**

Board Member Robinson called the Park Board meeting to order at 7:02 pm, via Zoom online meeting platform.

**ROLL CALL**

Board Members Present: Tami Kinney, Devlin Piplic, Daniel Enrico, Keith Dahlenburg, Jessie Robinson, Kyle Fisher. NOTE: Chairperson Kinney entered the meeting at 7:15pm.

Board Members Absent: None

**AGENDA REVISIONS** – None.

**APPROVE MINUTES**

Motion was made by Board Member Piplic, seconded by Board Member Petrick, to approve the August 19, 2021 Minutes, with minor typo revision. Motion carried 6-0.

**AUDIENCE PARTICIPATION** – None.

**UNFINISHED BUSINESS** – None

**NEW BUSINESS**

**1. Heritage Tree Nomination**

The Board reviewed the heritage tree nomination submitted by Mr. Joel Garrison of the grove of mature juniper trees in the front entry of Park Place Middle School, which were preserved and a link to the past use of the property as a former plant nursery before the school was built. Motion by Board Member Petrick to approve the heritage tree nomination. Seconded by Board Member Dahlenburg. Motion carried 6-0.

**STAFF REPORTS/UPDATES**

1. Monthly Staff Reports for August and September were provided by the Director of Parks and Recreation, Mike Farrell. Highlights of the reports included the ribbon-cutting ceremony for the new lighted synthetic turf athletic fields at Lake Tye Park, PROS Plan updates and new and returning events in the parks. Also a summary report was given on the PROS Plan regarding the virtual town hall and National Night Out Against Crime Event.

**BOARD Reports/Updates** - None.

**AGENCY REPORTS**

**Planning Commission** – Commissioner Fisher reported that he has been reviewing ARPA applications as a member of the review committee.

**Monroe School District**- Board Vice Chairperson Piplic reported that the Monroe School District has been very busy with work on the COVID state vaccination requirement for staff and providing a safe environment for students and staff; the District is also preparing for an Operations and Maintenance Levy for February, 2022.

**ADJOURNMENT** – Board Member Robinson motioned to adjourn and Board Member Dahlenburg seconded, motion carried and meeting adjourned at 7:43 PM.

**Accommodations for people with disabilities will be provided upon request.  
Please allow advance notice, call Mike Farrell (360) 863-4557.**

**CITY OF MONROE  
PARKS & RECREATION BOARD REGULAR  
MEETING MINUTES**

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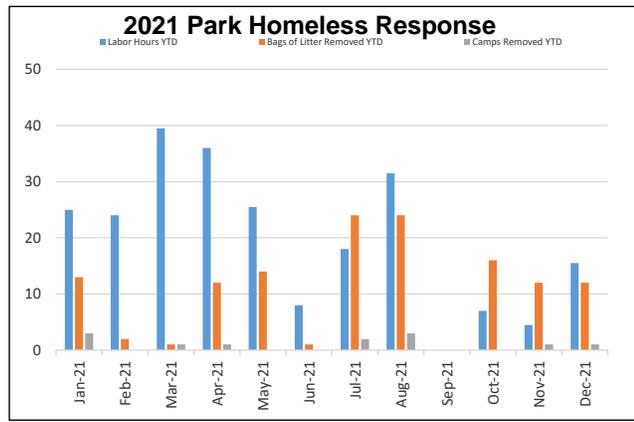
Tami Kinney, Chairperson

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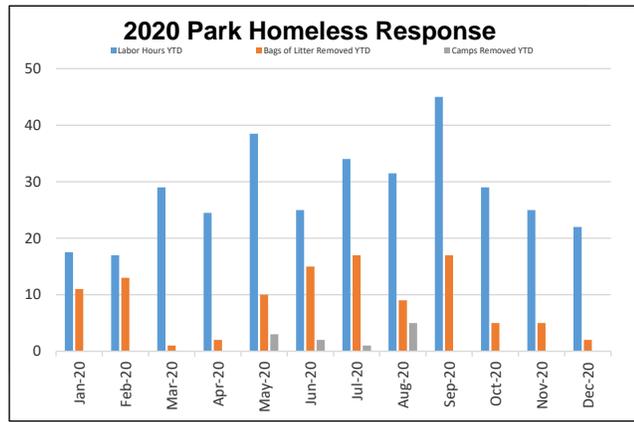
Daniel Enrico, Secretary

## 2018-2021 Park Homelessness Response

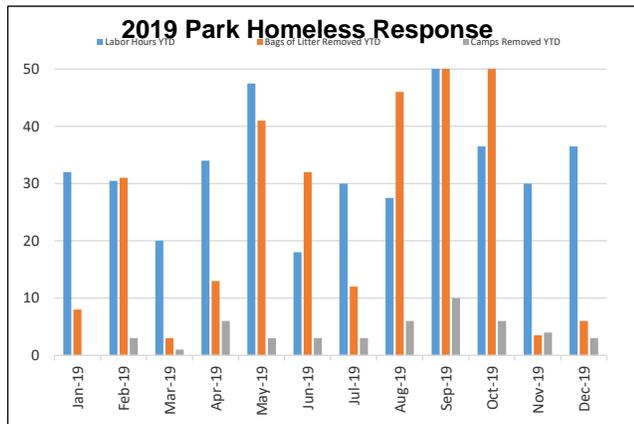
	Labor Hours YTD	Bags of Litter Removed YTD	Camps Removed YTD
Jan-21	25	13	3
Feb-21	24	2	0
Mar-21	39.5	1	1
Apr-21	36	12	1
May-21	25.5	14	0
Jun-21	8	1	0
Jul-21	18	24	2
Aug-21	31.5	24	3
Sep-21	0	0	0
Oct-21	7	16	0
Nov-21	4.5	12	1
Dec-21	15.5	12	1
<b>Total 2021</b>	<b>234.5</b>	<b>131</b>	<b>12</b>



	Labor Hours YTD	Bags of Litter Removed YTD	Camps Removed YTD
Jan-20	17.5	11	0
Feb-20	17	13	0
Mar-20	29	1	0
Apr-20	24.5	2	0
May-20	38.5	10	3
Jun-20	25	15	2
Jul-20	34	17	1
Aug-20	31.5	9	5
Sep-20	45	17	0
Oct-20	29	5	0
Nov-20	25	5	0
Dec-20	22	2	0
<b>Total 2020</b>	<b>338</b>	<b>107</b>	<b>11</b>



	Labor Hours YTD	Bags of Litter Removed YTD	Camps Removed YTD
Jan-19	32	8	0
Feb-19	30.5	31	3
Mar-19	20	3	1
Apr-19	34	13	6
May-19	47.5	41	3
Jun-19	18	32	3
Jul-19	30	12	3
Aug-19	27.5	46	6
Sep-19	57	77	10
Oct-19	36.5	97	6
Nov-19	30	3.5	4
Dec-19	36.5	6	3
<b>Total 2019</b>	<b>399.5</b>	<b>369.5</b>	<b>48</b>



	Labor Hours YTD	Bags of Litter Removed YTD	Camps Removed YTD
Jan-18	25.5	10	0
Feb-18	17	5	0
Mar-18	20	12	4
Apr-18	37	32	0
May-18	27.5	14	5
Jun-18	30.5	20	5
Jul-18	31.5	23	3
Aug-18	26	13	3
Sep-18	28	13	1
Oct-18	32.5	10	6
Nov-18	30	18	0
Dec-18	32	11	0
<b>Total 2018</b>	<b>337.5</b>	<b>181</b>	<b>27</b>

