



MONROE CITY COUNCIL
Regular Study Session Meeting
Tuesday, November 16, 2021, 7:00 P.M.
Zoom Online Meeting Platform

Mayor
Geoffrey Thomas

Councilmembers
Heather Fulcher, Mayor Pro Tem;
Patsy Cudaback; Kevin Hanford;
Jason Gamble, Jeff Rasmussen;
Ed Davis, & Kirk Scarboro

MINUTES

The City Council meeting was held virtually via Zoom. Due to the COVID-19 pandemic, and Proclamation 20-28 issued by Governor Jay Inslee, in-person meetings are not being held at this time.

1. CALL TO ORDER

Mayor Thomas called the meeting to order at 7:00 p.m.

2. ROLL CALL

Councilmembers present: Cudaback, Fulcher, Davis, Hanford, Scarboro, and Gamble.
Councilmember Rasmussen was excused.

Staff present: Knight, Hasart, Feilberg, Swanson, Roberts, Peterson, Criswell, Christian, Wycoff, and City Attorney Lell

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Cudaback.

4. PUBLIC COMMENTS

There were no public comments.

5. COUNCILMEMBER REPORTS

Councilmember Hanford said he is looking forward to the upcoming Tree Lighting.

Councilmember Cudaback said that there was a racial incident at the high school recently and she trusts the district will work on inclusivity.

Councilmember Fulcher reported that she recently visited the Volunteers of America (VOA) distribution center in Arlington.

6. STAFF/DEPARTMENT REPORTS

6.1 - Emergency Management Report

Brad Feilberg, Public Works Director, shared the most recent case counts and vaccinations numbers regarding COVID and reported on recent local flooding.

7. MAYOR/ADMINISTRATIVE REPORTS

7.1 – Extended Agenda

Deborah Knight, City Administrator, reviewed the extended agenda as presented in the meeting packet.

7.2 – City Administrator Report

No report.

7.3 – Mayor’s Report

Mayor Thomas thanked those who joined him while he lay a wreath at the Veterans Memorial Monument at Lake Tye on Veterans Day. Mayor Thomas reported that he will be interviewing applicants for boards and commissions in the coming week and said that we still need applicants for Planning Commission and the Ethics Board.

8. DISCUSSION ITEMS

8.1 - Council Consideration of a Request by Ziplly Fiber for a Right-of-Way Disturbance Permit Fee Variance

Zach Lell, City Attorney, said that this variance request will be reviewed by Council using a quasi-judicial process at the December 14, 2021 meeting. Mr. Lell reviewed the process and stated that a resolution will be provided as the mechanism for Council to make their decision which is appealable to the Superior Court.

Scott Peterson, Deputy City Engineer, gave an overview of the Ziplly Fiber proposed project and fee variance request and explained that pursuant to Monroe Municipal Code, Council has the authority to grant a fee variance. Mr. Peterson explained that each request is reviewed on a case-by-case basis and Council can add conditions to an approval, if desired. Mr. Peterson said that staff will prepare three draft resolutions for Council’s consideration on December 14th which include a resolution to deny the request, a resolution to approve the request as proposed, and a resolution to approve the request with a different fee structure than proposed.

8.2 – Presentation of Monroe's ADA Transition Plan

Scott Peterson, Deputy City Engineer, gave a presentation to review the requirement for the City’s American Disabilities Act (ADA) Transition Plan and the process of developing the Plan. Mr. Peterson explained that the Plan is an assessment of public facilities for physical barriers that may affect people with disabilities.

9. EXECUTIVE SESSION

Mayor Thomas noted the need for an executive session and provided the following information:

The City Council will convene an **executive session for the purpose of discussing potential litigation pursuant to RCW 42.30.110(1)(i)(iii) for 7 minutes.**

7:44 p.m. - City Council went into executive session for 7 minutes.

In attendance at executive session: Mayor Thomas, Councilmembers Cudaback, Fulcher, Davis, Hanford, Gamble, and Scarboro, City Administrator Deborah Knight, Human Resources Director/Information Technology Director Ben Warthan, City Attorney Zach Lell and Attorney Scott Snyder.

7:51 p.m. - the executive session was extended in increments for a total of 6 minutes.

7:57 p.m. - the Council meeting reconvened.

ADJOURNMENT

Motion: *Councilmember Hanford moved to adjourn the meeting. Councilmember Cudaback seconded. Motion passed 6-0.*

MEETING ADJOURNED: 7:58 p.m.


Geoffrey Thomas (Dec 8, 2021 14:02 PST)

Geoffrey Thomas, Mayor


Jodi Wycoff (Dec 9, 2021 09:12 PST)

Jodi Wycoff, City Clerk

MCC Minutes 11-16-2021

Final Audit Report

2021-12-09

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