



# MONROE CITY COUNCIL

Regular Business Meeting  
Tuesday, October 12, 2021, 7:00 P.M.  
Zoom Online Meeting Platform

**Mayor**  
*Geoffrey Thomas*

**Councilmembers**  
*Heather Fulcher, Mayor Pro Tem;  
Patsy Cudaback; Kevin Hanford;  
Jason Gamble, Jeff Rasmussen;  
Ed Davis, & Kirk Scarboro*

## MINUTES

### CALL TO ORDER

The City Council meeting was held virtually via Zoom. Due to the COVID-19 pandemic, and Proclamation 20-28 issued by Governor Jay Inslee, in-person meetings are not being held at this time.

Mayor Thomas called the meeting to order at 7:01 p.m.

### ROLL CALL

Councilmembers present:

Fulcher, Cudaback (7:34 pm), Davis, Gamble, Hanford, Rasmussen (7:25 pm), and Scarboro.

Staff present:

Knight, Hasart, Swanson, Warthan, Farrell, Haley, Roberts, Criswell, Huebner, Christian, Peterson, and City Attorney Lell

### PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Thomas.

### PUBLIC HEARING

4.1. 2022 Revenue Sources and 2022 Mayor's Recommended Budget. Ms. Hasart presented information regarding the 2022 revenue assumptions and overall recommended revenue projections. Mayor Thomas opened the public hearing.

Jake Walker, Fryelands – inquired about the proposed utility rate increases and thanked Council for being committed to not raising taxes.

**Motion:** Move to close the public testimony portion of the public hearing. Councilmember Davis moved. Councilmember Hanford seconded. Motion passed 5-0.

Mayor Thomas invited Ms. Hasart to address Mr. Walker's inquiry. Ms. Hasart discussed the rate increases, shared the history, and referred to additional information which may be found in the budget document on page 92.

Councilmember Hanford thanked staff for their hard work on the budget. It always hits the mark.

**Motion:** Move to close the public hearing. Councilmember Hanford moved. Councilmember Davis seconded. Motion passed 5-0.



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### 4.2 Ordinance 010/2021 Granting a 10-year nonexclusive Cable Franchise to Comcast Cable Communications Management, LLC; First Reading.

Councilmember Gamble recused himself with the following statement: This agenda item involves a public hearing and first reading of Ordinance No. 010/2021, which if approved would grant a proposed cable franchise to Comcast Cable Communications Management, LLC. I would like to disclose for the record that I am employed by Comcast, where my compensation is comprised of fixed wages or a salary. Accordingly I have, at most, a “remote interest” in the proposed contract as defined by Washington law. For this reason, out of an abundance of caution and to ensure full transparency, I am recusing myself from participation in the public hearing and the City’s deliberations and vote on this matter. For the record, I have not attempted to influence the vote of any other Councilmember regarding this issue in any manner.

Mr. Huebner presented the item as included in the agenda packet then introduced Ms. Miner, Ogden Murphy Wallace, who provided additional information on the agreement. Mayor Thomas opened the public hearing.

Vincent Buys, Comcast – expressed appreciation to the Mayor and Council for taking time to hear the franchise. Mr. Buys thanked Ms. Miner and Ms. Knight for their assistance on the franchise and hoped Council will approve the ordinance.

Councilmember Rasmussen joined the meeting at 7:25 p.m.

**Motion:** Move to close the public testimony portion of the public hearing. Councilmember Scarboro moved. Councilmember Davis seconded. Motion passed 5-0. Gamble was recused.

**Motion:** Move to close the public hearing. Councilmember Scarboro moved. Councilmember Davis seconded. Motion passed 5-0. Gamble was recused.

**Motion:** Move to accept as first reading Ordinance No. 010/2021 granting a nonexclusive Cable Franchise to Comcast Cable Communications Management LLC for a period of ten (10) years, and forward to the October 26, 2021 business meeting for a second reading. Councilmember Hanford moved. Councilmember Fulcher seconded. Motion passed 5-0. Gamble was recused.

Councilmember Gamble rejoined the meeting at 7:31 p.m.

### PUBLIC COMMENTS

There were no public comments.

### CONSENT AGENDA

- 6.1. City Council Meeting Minutes 09/28/2021
- 6.2. City Council Meeting Minutes 10/05/2021
- 6.3. AP/ACH Approvals
- 6.4. September 2021 Payroll Warrants Approval

**Motion:** Move to approve the consent agenda. Councilmember Hanford moved. Councilmember Rasmussen seconded. Motion passed 6-0.



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### COUNCILMEMBER REPORTS

Councilmember Fulcher shared she has seen the most recent Choose Monroe magazine and it looks great. Gets better each time. Commended Ms. Darrow on her great work.

Councilmember Cudaback joined the meeting at 7:34 p.m.

Councilmember Cudaback is serving on the health materials committee with the school district. The committee is tasked with determining the required health materials curriculum. This will be an interesting process.

### STAFF/DEPARTMENT REPORTS

- 8.1. Public Works September 2021 Report – Mr. Roberts presented the report as included in the meeting packet.
- 8.2. Parks Department September 2021 Report – Mr. Farrell presented the report as included in the meeting packet.
- 8.3. Emergency Management Report – Mr. Roberts shared the most recent case counts and vaccinations numbers regarding COVID (attachment 1).

### MAYOR/ADMINISTRATIVE REPORTS

Ms. Knight reviewed the extended agenda as presented in the meeting packet.

Ms. Knight updated on the Imagine Monroe vision statement process and shared there were two new business openings – Monroe Fish and Chips on Main Street and Bugu Brewing next to Wyatt's Jewelry.

Mayor Thomas referred to the Monroe This Week edition included in the meeting packet.

### EXECUTIVE SESSION

Mayor Thomas noted the need for an executive session and provided the following information:

The City Council will convene an executive session for the purpose of discussing property acquisition pursuant to RCW 42.30.110(1)(b), pricing of property pursuant to RCW 42.30.110(1)(c) and for the purpose of reviewing the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 15 minutes. The Mayor will notify the Interim City Clerk (Ms. Hasart) if the executive session has been extended and the Interim City Clerk will notify the public. Council is anticipated to take action following the executive session. For purposes of the executive session, the Council will leave the current, publicly accessible Zoom meeting and will join a new Zoom meeting for which the dial-in information has been separately provided to the Council Members.

The Council meeting was recessed to executive session at 7:47 p.m. for 15 minutes.

At 8:02 p.m. the executive session was extended to 8:12 p.m.

At 8:12 p.m. the executive session was extended to 8:22 p.m.



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At 8:22 p.m. the executive session was extended to 8:32 p.m.

At 8:32 p.m. the executive session was extended to 8:37 p.m.

The executive session ended at 8:35 p.m. The Council meeting was reconvened at 8:37 p.m.

Councilmember Rasmussen did not rejoin the meeting.

### ADJOURNMENT

**Motion:** Move to adjourn. Councilmember Gamble moved. Councilmember Hanford seconded. Motion passed 6-0.

**MEETING ADJOURNED:** 8:37 p.m.

A handwritten signature in black ink, appearing to read "Geoffrey Thomas".

Geoffrey Thomas (Oct 27, 2021 16:53 PDT)

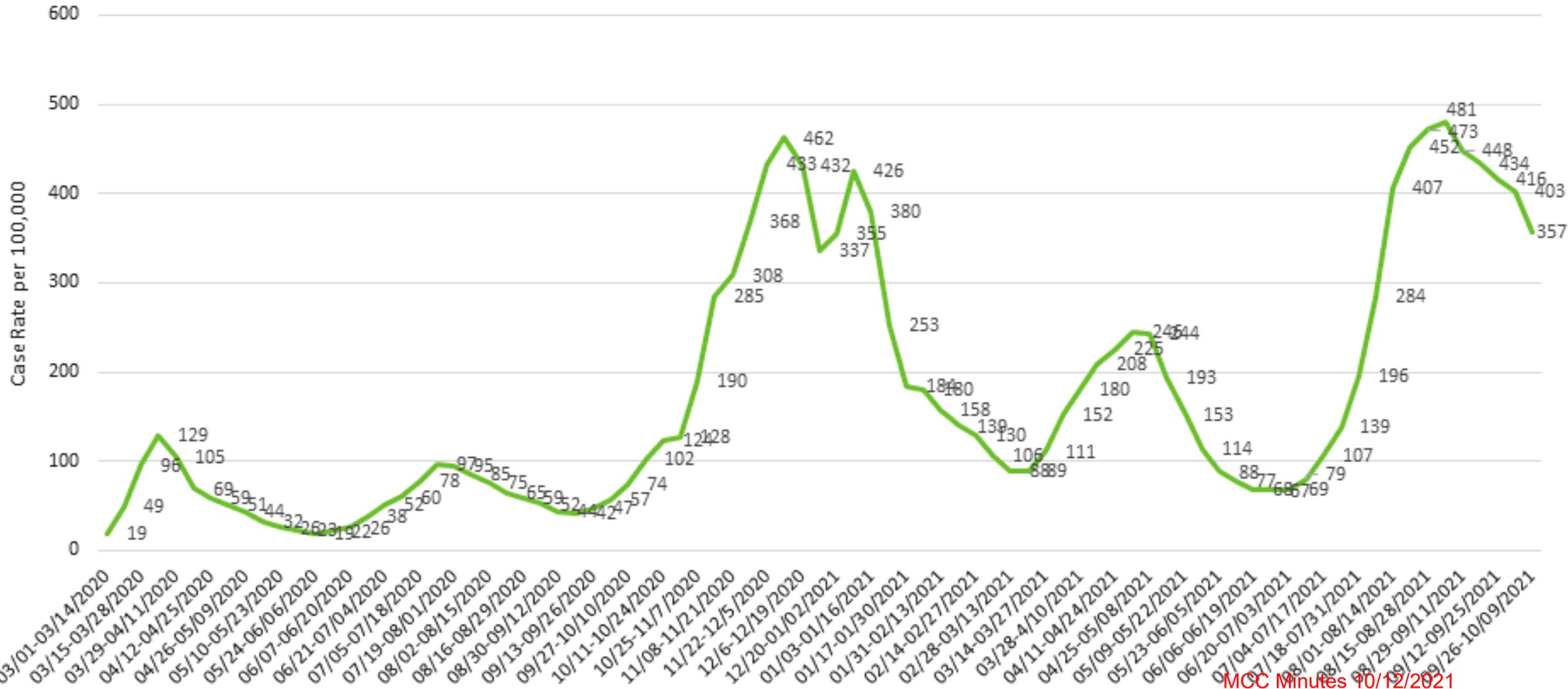
Geoffrey Thomas, Mayor

A handwritten signature in black ink, appearing to read "Rabeca R. Hasart".

Rabeca R. Hasart, Interim City Clerk

# Sno Co COVID-19 Case Rate

SNOHOMISH COUNTY COVID-19 CASE RATE PER 100,000 FOR 2-WEEK ROLLING PERIOD (UPDATED MONDAYS)



# Vaccination Progress

As of October 5, 2021

Total Doses Administered: **1,005,219**

Completed Vaccinations: **490,407**

Percent of Snohomish County  
who have initiated vaccination: **75%**

Percent of Snohomish County  
Completely Vaccinated: **69%**

Based on Percentage of  
Snohomish County Residents Aged 12+

[www.snohd.org/covidvaccine](http://www.snohd.org/covidvaccine) or [bit.ly/snocovaccine](https://bit.ly/snocovaccine)



## SNOHOMISH HEALTH DISTRICT DRIVE THRU TESTING AND VACCINATION

# UPDATE

### ASH WAY PARK & RIDE, LYNNWOOD

Beginning Wednesday, October 13th,  
we will be providing COVID-19 testing and  
vaccination services at this location, including  
1st/2nd doses, boosters and 3rd shots for  
those who qualify. Registration required.  
See schedule for dates and times.



# MCC Minutes 10-12-2021

Final Audit Report

2021-10-28

Created:	2021-10-27
By:	Becky Hasart (bhasart@monroewa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAROD_sv7OZr_ewczeFBm8Ccqapgz9ULcl

## "MCC Minutes 10-12-2021" History

-  Document created by Becky Hasart (bhasart@monroewa.gov)  
2021-10-27 - 5:16:38 PM GMT- IP address: 206.208.65.234
-  Document emailed to Geoffrey Thomas (gthomas@monroewa.gov) for signature  
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-  Document e-signed by Becky Hasart (bhasart@monroewa.gov)  
Signature Date: 2021-10-28 - 4:20:59 PM GMT - Time Source: server- IP address: 206.208.65.234
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2021-10-28 - 4:20:59 PM GMT