



MONROE PLANNING COMMISSION

Regular Meeting
Monday, September 13, 2021, 7:00 PM
Zoom Online Meeting Platform

Chair
Jay Bull

Commissioners
Bridgette Tuttle, Vice Chair;
Kyle Fisher; Elly Britt;
Dionne Miller, Liz Nugent;
& Mike Stanger

MINUTES

1. CALL TO ORDER

Chair Bull called the meeting to order at 7:02pm

2. ROLL CALL

PRESENT: Vice Chair Bridgette Tuttle, Commissioner Dionne Miller, Commissioner Liz Nugent, Commissioner Michael Stanger, Chair Jay Bull, and Commissioner Elly Britt

EXCUSED: Commissioner Kyle Fisher

STAFF PRESENT: Permit Technician Leigh Anne Barr, Senior Planner - Long Range Shana Restall, Community Development Director Ben Swanson, and Deputy Public Works Director Jakeh Roberts

3. PUBLIC COMMENTS

4. APPROVAL OF MINUTES

4.1. August 23, 2021

Commissioner Elly Britt moved to approve the minutes from the August 23, 2021 regular meeting. The motion was seconded by Vice Chair Bridgette Tuttle. On vote, motion carried 6-0.

5. PUBLIC HEARING

6. OLD BUSINESS

6.1. DISCUSSION: Proposed Code Amendments to Chapter 22.12 MMC, Definitions

Due to technical difficulties, Old Business 6.1, Definition Discussion, has been moved back on the agenda and New Business 7.1, 2022-2028 Capitol Facilities Plan, was moved up on the agenda.

Senior Planner Shana Restall lead the Commissioners in discussion using a table of definitions that included sections for new, revised, and definitions to compare current and updated definitions.

Vice Chair Bridgette Tuttle moved to extend the meeting past 9pm at 8:58pm. The motion was seconded by Commissioner Elly Britt. On vote, motion carried 6-0.

7. NEW BUSINESS

7.1. Review of Draft 2022-2028 Capital Facilities Plan

Due to technical difficulties, New Business 7.1 2022-2028 Capital Facilities Plan was moved before Old Business 6.1 Definitions Discussion on the agenda.

Deputy Public Works Director Jakeh Roberts explained that the Capital Facilities Plan is an element of the Comprehensive Plan that requires a yearly update. Deputy Director Roberts summarized the plan development and approval process and then discussed several examples of projects planned for 2022.

Chair Bull inquired about the project underway at the Children's Park on Blueberry Lane. Deputy Director Roberts explained it's the temporary phase 1 to a larger Blueberry Lane improvement project to improve stormwater management.

7.2. Planning Commission Seating Chart

Planning Commission Secretary Leigh Anne Barr asked for the Commissioners to select their seating arrangement for in person meetings. The Commissioners agreed to have Secretary Barr assign the seats to allow the more experienced members of the Commission to be mixed in with the newer members. Commissioner Stanger requested seat 7 and Commissioner Tuttle requested seat 2 or 6.

8. DISCUSSION BY COMMISSIONERS & STAFF

Director Swanson discussed his transition from Community Development Director to Parks Manager within the City of Monroe.

Secretary Barr inquired if the Commissioners had a preference for a joint Parks Board meeting on the same night as a normal Planning Commission meeting or a different Monday.

Director Swanson gave an updated on the open positions and new hires in the Community Development department.

Commissioner Miller expressed her excitement for the new businesses on Main and Lewis St.

Commissioner Nugent gave an Economic Development Advisory Board (EDAB) update and discussed the traffic concerns around the high school.

Commissioner Tuttle discussed opportunities for small business owners in the downtown area.

Chair Bull asked Commissioner Stanger if he would attend the next Parks Board meeting in place of Commissioner Fisher.

Commissioner Britt gave an updated on the ARPA applications, which are due next week.

Senior Planner Restall announced that she has stepped down from the Principal Planner role to a Senior Planner - Long Range position.

Secretary Barr informed the Commission that there will be a public hearing at the next Planning Commission meeting.

9. ADJOURNMENT

Vice Chair Bridgette Tuttle moved to adjourn the meeting at 9:28pm. The motion was seconded by Commissioner Elly Britt. On vote, motion carried 6-0.

Jay Bull

Jay Bull (Oct 4, 2021 08:31 PDT)

Chair, Jay Bull

Leigh Anne Barr

Planning Commission Secretary, Leigh Anne Barr

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Final Audit Report

2021-10-04

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