



MONROE PLANNING COMMISSION

Regular Meeting
Monday, August 23, 2021, 7:00 PM
Zoom Online Meeting Platform

Chair
Jay Bull

Commissioners
Bridgette Tuttle, Vice Chair;
Kyle Fisher; Elly Britt;
Dionne Miller, Liz Nugent;
& Mike Stanger

MINUTES

1. CALL TO ORDER

Chair Bull called the meeting to order at 7:03pm

2. ROLL CALL

PRESENT: Vice Chair Bridgette Tuttle, Commissioner Liz Nugent, Commissioner Michael Stanger, Chair Jay Bull, Commissioner Kyle Fisher, and Commissioner Elly Britt

EXCUSED: Commissioner Dionne Miller

STAFF PRESENT: Permit Technician Leigh Anne Barr, Community Development Director Ben Swanson, Associate Planner Amy Bright, and City Administrator Deborah Knight

3. PUBLIC COMMENTS

4. APPROVAL OF MINUTES

4.1. July 26, 2021

Commissioner Elly Britt moved to approve the minutes from the July 26, 2021 regular meeting. The motion was seconded by Commissioner Kyle Fisher. On vote, motion carried 6-0.

5. PUBLIC HEARING

6. OLD BUSINESS

6.1. Imagine Monroe Community Survey Results

City Administrator Deborah Knight gave a presentation on the Imagine Monroe Community Survey including information on why the survey was done, the results of the survey and how the results will be used to craft a vision statement for the City of Monroe.

7. NEW BUSINESS

- 7.1. Review and discuss Monroe Municipal Code 22.50 Sign Code and current sign code enforcement efforts.

Associate Planner Amy Bright gave a summary of the changes that were made to the sign code as part of the Unified Development Code (UDR) update. Associate Planner Bright also gave an update on enforcement efforts. Discussion included the following topics:

- Downtown area
- Neon signs
- Banners
- A-Frame signs
- Posters in windows

Commissioners made a request for more education on the sign code. City staff encouraged members of the community to use the ComCate system through the Monroe Listens portal on the City's website.

8. DISCUSSION BY COMMISISONERS & STAFF

Commissioner Fisher gave a Parks Board update.

Commissioner Nugent presented a Economic Development Development Board (EDAB) Tourism update and their idea for a Monroe centric magazine.

Commissioner Stanger expressed his enjoyment of the new Lake Tye turf fields.

Commissioner Britt gave an update on the American Rescue Plan Act funds. Commissioner Britt is working with a group of business owners to bring life to Monroe's downtown.

Director Swanson spoke about the pre-annexation zoning for the parcel near the High School. Director Swanson also gave a summary of the timeline for the Comprehensive Plan update.

Associate Planner Bright announced the wireless facilities code will be coming back to Planning Commission in September and October. The annual Comprehensive Plan amendments docket will be presented to the Planning Commission in October or November.

Planning Commission Secretary Leigh Anne Barr announced the next Planning Commission meeting will held via Zoom. The Planning Commission is following City Council's lead and will remain virtual only until Council makes the decisions to return to hybrid meetings.

Commissioner Bull agreed with Commissioner Stanger that the Lake Tye turf fields look wonderful.

9. ADJOURNMENT

Vice Chair Bridgette Tuttle moved to adjourn the meeting at 8:42pm. The motion was seconded by Commissioner Elly Britt. On vote, motion carried 6-0.

Jay Bull

Jay Bull (Sep 14, 2021 07:51 PDT)

Chair, Jay Bull

Leigh Anne Barr

Planning Commission Secretary, Leigh Anne Barr

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Final Audit Report

2021-09-14

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