



MONROE CITY COUNCIL

Regular Business Meeting
Tuesday, August 10, 2021, 7:00 P.M.
Zoom Online Meeting Platform

Mayor
Geoffrey Thomas

Councilmembers
*Heather Fulcher, Mayor Pro Tem;
Patsy Cudaback; Kevin Hanford;
Jason Gamble, Jeff Rasmussen;
Ed Davis, & Kirk Scarboro*

MINUTES

CALL TO ORDER

The City Council meeting was both in person and virtually via Zoom. Due to the COVID-19 pandemic, and Proclamation 20-28 issued by Governor Jay Inslee, public meetings must still be accessible via remote means.

Mayor Thomas called the meeting to order at 7:02 p.m.

ROLL CALL

Councilmembers present:

Fulcher, Hanford (via Zoom), Gamble (via Zoom), Davis (via Zoom), and Scarboro. Councilmembers Cudaback and Rasmussen were excused.

Staff present:

Knight, Hasart, Swanson, Jolley, Roberts, Peterson, Criswell, Huebner, Christian, Stickles, Anderson, and City Attorney Lell

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Hanford.

ANNOUNCEMENTS/PRESENTATIONS

Deputy Chief Mike Messer, Snohomish Regional Fire and Rescue, presented information and provided options to the City regarding the Stage II Burn Ban.

Mayor Thomas clarified this is a Mayoral decision to opt into the burn ban but Mayor Thomas wanted Council to be aware of the issue and wanted Council's input. Mayor Thomas clarified with Deputy Chief Messer that Stage II is an education first approach.

Councilmember Fulcher has no objection to opting in and stated it was helpful to have the recommendation from the Fire District.

Councilmember Hanford concurred and inquired as to the information used for the timeline and parameters that led to this recommendation. Deputy Chief Messer responded and shared the burn ban becomes effective depending on the City's decision either Thursday or Friday at 8:00 a.m. and would remain until a period of sustained rain, which in past years has been into October.

Councilmember Gamble requested clarification on the timeline again, inquired about the actions taken in 2017, and asked if the City could opt out at a later time. Deputy Chief Messer responded and clarified the City can opt out later.

Councilmember Scarboro inquired if charcoal briquets are allowed. Deputy Chief Messer responded yes.

Mayor Thomas stated since there was no Council objection, the City will opt into the Stage II Burn Ban.



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PUBLIC COMMENTS

Joscelyn Jones, Trombley Hill/Rainier View, spoke to the proposed Resolution establishing no parking on Rainier View. Feels it is not necessary. Shared her observations on historical lack of use of the parking so does not feel it is needed. No parking on both sides of the road would severely limit already limited resident and visitor parking. Maybe continue no parking on the north side but leave parking on the south side as a compromise.

Kirk Pearson, former Planning Commissioner and state legislator, stated it was good to be home. He is now Vice President of External Affairs for Volunteers of America (VofA). Stopped by to share information and pamphlets and stated VofA is here to help and serve.

CONSENT AGENDA

- 6.1. City Council Meeting Minutes 07/20/2021
- 6.2. City Council Meeting Minutes 07/27/2021
- 6.3. AP/ACH Approvals
- 6.4. July Payroll Approval
- 6.5. Authorize Purchase of Two Replacement Police Fleet Vehicles

Motion: Move to approve the consent agenda. Councilmember Hanford moved. Councilmember Gamble seconded. Motion passed 5-0.

UNFINISHED BUSINESS

- 7.1. Neighborhood Traffic Calming Policy Discussion and Review Proposed Policy Document and Guidebook. Mr. Roberts presented the materials as provided in the meeting packet.

Councilmember Scarboro inquired if there are speed bumps like in parking lots or speed bumps six feet wide in the guidebook as options. Staff responded no based on P3 Committee feedback.

Councilmember Gamble stated priorities are good. He inquired if an item was a lower priority but an outside group offered to pay for the improvement, can the group have the item done sooner. Staff clarified this is not specifically addressed currently.

Councilmember Davis shared the point of the policy is to have a process to follow and be reviewed by professionals for liability purposes and to not have improvements shift problems to other areas. If an HOA wants to pay for an improvement, that is fine but the improvement request should still go through the established process as any improvements would still be the City's responsibility and liability. Private groups should not do improvements on their own.

Councilmember Gamble expressed appreciation for Councilmember Davis' statements and is in agreement. Shared the policy should be clear that donations would not change or accelerate the process. Mayor Thomas clarified nothing prohibits donations for improvements. Staff concurred.

MOTION: Move to approve the Neighborhood Traffic Calming Policy and Guidebook Documents. Councilmember Fulcher moved. Councilmember Scarboro seconded. Motion passed 5-0.



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NEW BUSINESS

- 8.1. Resolution No. 008/2021 Establishing Parking Restrictions in the City of Monroe. Mr. Peterson presented the materials as provided in the meeting packet.

Councilmember Hanford shared his experiences in the Fryelands where parking is allowed on both sides of the road. It is not ideal but he understands if it were changed, it would cause parking issues for the residents. It is important to have available parking. Councilmember Hanford would suggest no parking on both sides from Hemlock to 137th on Rainier View but does not support no parking for both side of the entire length of Rainier View.

Councilmember Fulcher agrees with Councilmember Hanford and shared she cannot imagine no parking on both sides of Rainier View. She can support no parking on both sides from Hemlock to 137th.

Councilmember Gamble is familiar with the area and does not recall seeing complaints about parking and site issues on Rainier View. He has questions on where the complaints originate. Staff responded. Councilmember Gamble is not opposed to no parking on the Hemlock curve but does not remember problems on the straight stretch.

Mayor Thomas clarified that there is Council consensus to come back with a revised proposal for no parking on both sides of Rainier from Hemlock to 137th only. Staff responded they will bring this back to the Council for consideration on August 24, 2021.

- 8.2. American Rescue Plan Act (ARPA) Proposed Distribution Process. Ms. Knight presented the materials as included in the meeting packet via PowerPoint (attachment 1).

Councilmember Gamble asked for clarification on who is reviewing what applications and how they are distributed. Staff responded. Discussion ensued regarding limiting applications to one category. Staff and Mayor Thomas clarified Council has the final say and can make changes to reviewers' recommendations.

Councilmember Fulcher observed the application is not simple but well put together. She especially appreciated all the links for additional information.

Motion: Move to approve issuance of the applications on August 16, 2021 using the proposed criteria presented tonight. Councilmember Fulcher moved. Councilmember Scarboro seconded. Motion passed 5-0.

Ms. Knight expressed her thanks to the team that developed the application, specifically Mr. Rich Huebner and the City's two interns, Ms. Clair Sorgen and Ms. Alli Edwards.

COUNCILMEMBER REPORTS

Councilmember Scarboro mentioned the National Night Out event and the Lake Tye All Weather Fields ribbon cutting ceremony and shared it was nice to see the crowds and the appreciation for both events.

Councilmember Gamble shared it was great to be at National Night Out and it was a great turnout. He was disappointed to miss the Lake Tye ribbon cutting ceremony due to family commitments.



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Councilmember Fulcher shared it was a great week at Lake Tye Park. There was the concert last Friday evening, National Night Out on Tuesday, and the Lake Tye All Weather Fields ribbon cutting on Thursday. It is great to have this type of park. Councilmember Fulcher thanked everyone for moving the traffic calming guidebook along.

Councilmember Hanford stated National Night Out was amazing and the Lake Tye ribbon cutting was fantastic. It was a wonderful week and he is proud of this community.

STAFF/DEPARTMENT REPORTS

- 10.1. Public Works August 2021 – Mr. Roberts presented the report as included in the meeting packet.
- 10.2. Parks July 2021 Department Report – Mayor Thomas noted the report as included in the packet.
- 10.3. Emergency Management Report – Mr. Roberts presented the information and highlighted the mask directive slide (attachment 2). Mayor Thomas shared he will address masks during the Mayor's Report also.

MAYOR/ADMINISTRATIVE REPORTS

Ms. Knight reviewed the extended agenda as presented in the meeting packet.

Ms. Knight shared the City received kudos to Ms. Jesse Lether, Permit Tech, for her efforts with our customers and Mr. Matt Donovan, Parks, for his efforts at the recent City Pride event.

Ms. Knight provided an update on Imagine Monroe efforts to date. The draft vision statement is scheduled to be reviewed by the Mayor and Council in September.

Ms. Knight shared the efforts to date on the Community Needs Assessment to include information on the focus groups and survey underway. A draft report is expected in September.

Mayor Thomas shared he attended the National Night Out and Lake Tye All Weather Fields ribbon cutting events. He appreciated all the attendees and appreciates the staff that made the events happen. Mayor Thomas shared we have a great staff that work for the City; they are wonderful and caring.

Mayor Thomas shared he attended the Imagine Monroe meeting with staff this week and attended the Sounding Board meeting tonight. He feels it is important to hear the feedback and it is important to recognize we are developing vision, projects, and policy for the future generations of Monroe.

Mayor Thomas mentioned the recent mask directive issued by Dr. Spitters of the Snohomish Health District. The directive is for people in public spaces to wear masks regardless of vaccination status. Mayor Thomas shared Council meetings would fall under this directive. He asked if Council had objections to going back to fully remote Council meetings during the directive, which would be at least through the end of September.

Councilmember Gamble stated this goes against the letter recently sent regarding masks and opening the economy.



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Mayor Thomas shared he did not feel it would be productive to hold Council meetings in person wearing masks, thus his request for input on going fully remote again.

Councilmember Fulcher understands the Mayor's thinking. It is nice to see faces full on through a Zoom meeting but was nice to be in person as well. She is okay with going back to a Zoom meeting.

Councilmember Scarboro is okay with going back to remote but does not agree with the need.

Councilmember Davis has no issue with remote.

Councilmember Hanford disagrees with the directive but for the City, he understands the need to go remote.

Mayor Thomas shared the Council meetings would be remote through September, then he would reassess at that time.

Councilmember Gamble inquired if we would need to enforce this directive with businesses. Mayor Thomas clarified the City does not have authority to enforce so would not; it is the Health Department's directive and jurisdiction. Councilmember Gamble asked to clarify that this is a Health Department directive and not a Governor's mandate. Mayor Thomas clarified that is correct.

Councilmember Fulcher shared a news story she read that said there is no penalty for those that may ignore the directive.

Mayor Thomas thanked everyone for the thoughtful discussion.

EXECUTIVE SESSION

Mayor Thomas noted the need for an executive session and provided the following information:

The City Council will convene an executive session for the purpose of discussing the pricing of property pursuant to RCW 42.30.110(1)(c) and for the purpose of discussing potential litigation for 10 minutes. The Mayor will notify the Interim City Clerk (Ms. Hasart) if the executive session has been extended and the Interim City Clerk will notify the public. Council is anticipated to take action following the executive session. For purposes of the executive session, the Council will leave the current, publicly accessible Zoom meeting and will join a new Zoom meeting for which the dial-in information has been separately provided to the Council Members.

The Council meeting was recessed to executive session at 8:47 p.m. for 10 minutes.

At 8:57 p.m. the executive session was extended to 9:07 p.m.

At 9:07 p.m. the executive session was extended to 9:12 p.m.

At 9:12 p.m. the executive session was extended to 9:17 p.m.

The executive session ended at 9:15 p.m. The Council meeting was reconvened at 9:17 p.m.



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ADJOURNMENT

Motion: Move to adjourn. Councilmember Gamble moved. Councilmember Scarboro seconded. Motion passed 5-0.

MEETING ADJOURNED: 9:17 p.m.

Geoffrey Thomas (Aug 25, 2021 16:51 PDT)

Geoffrey Thomas, Mayor

Rabecca R. Hasart, Interim City Clerk

American Rescue Plan Act Funding

HOW TO USE AND DISTRIBUTE FUNDING

Prioritizing the city's ARPA funds

- The City of Monroe expects to receive approximately \$5.5 million.
- The U.S. Treasury will disburse payments in two installments: June 25, 2021, and the second distribution no earlier than twelve months after the first payment.
- The ARPA includes direct funding for rental assistance, housing, food security, and unemployment benefits.
- Mayor Thomas has proposed three categories for investing the city's ARPA funds:
 - 1) supporting recovery;
 - 2) building resiliency; and
 - 3) reconnecting community.

City Priorities

Supporting Recovery

Reopen businesses
Bld. Improvements
Hotel/Motel Study
Employment Skills
Broadband access

Building Resiliency

Mental/Behavioral Health
Transitional Housing for homeless students & families
Premium pay for childcare workers

Reconnecting Community

Senior services
Transportation
Free access to sports camps
Community events

Sample Recommendations

How can the city use the funds?

- To respond to the public health emergency caused by COVID-19;
- To provide assistance to households, small businesses, and nonprofits related to the negative economic impacts of COVID-19;
- To aid impacted industries such as tourism, travel, and hospitality;
- For premium pay (hazard pay) up to \$13/hour to eligible local government essential workers;
- For grants to eligible private employers to provide hazard pay to essential workers;
- To provide government services to the extent of the reduction in revenue due to COVID-19;
- To make necessary investments in water, sewer, or broadband infrastructure.
- Transfer funds to private nonprofit organizations “for the primary purpose of protecting and promoting public health
- Loans or grants are permissible to protect the local economy or promote compliance with public health guidelines.

ARPA Fund Distribution Goals

Meet city operational needs first (Sr. Acct, IT Manager, PPP,etc)

Submit applications for new city programs (e.g. block parties)

Encourage partnerships and “lead” agencies to distribute funds

- YMCA, Boys and Girls Club, Chamber of Commerce, Volunteers of America, Take the Next Step, St. Vincent DePaul
- Limit the number of contracts with the city

Keep the application process simple

Use boards and commission members to develop criteria and review applications

- Fill biggest needs
- Reward partnerships
- Serve marginalized communities

Keep the reporting requirements to the minimum required

Remain agile

- Distribute funds every six months
- Identify gaps and overlaps

Establish Criteria and Review Applications

Council approved distribution process on June 17, 2021



Boards and commission committees (3-5 members)
develop criteria and review applications July/August

Resiliency
CHSAB + TAC members

Recovery
Economic Development
Advisory Board

Reconnect
Planning Commission +
Park Board members

Recommended Criteria

QUALITATIVE CRITERIA (50 POINTS)

- Demonstration of need (20 points)
- Project evaluation –
 - applicant is qualified, meets city goals, included in adopted plan (20 points)
- Funding prioritization –
 - is the project a priority, can the organization carry out the work, would the organization benefit from the funds (10 points).

QUANTITATIVE CRITERIA (50 POINTS)

- Funding/Budget (20 points)
- Community support and partnerships (15 points)
- Financial support (15 points)

Application

1. Checklist - to assist the applicant with submitting a complete application (1 page)
2. Certification - to determine the applicant meets the city's priorities and federal requirements (1 page)
3. Organization Information - minimum applicant information for contracting purposes (1 page)
4. Questions - to help review committee score applications using evaluation criteria
5. Project budget - budget spreadsheet, narrative, and sample budget (3 pages)

Two workshops

federal funds requirements, purchasing policies, ethics, city contract

1. Pre-application - September
2. Awardee - December

Proposed Distribution Process



Thank you!!

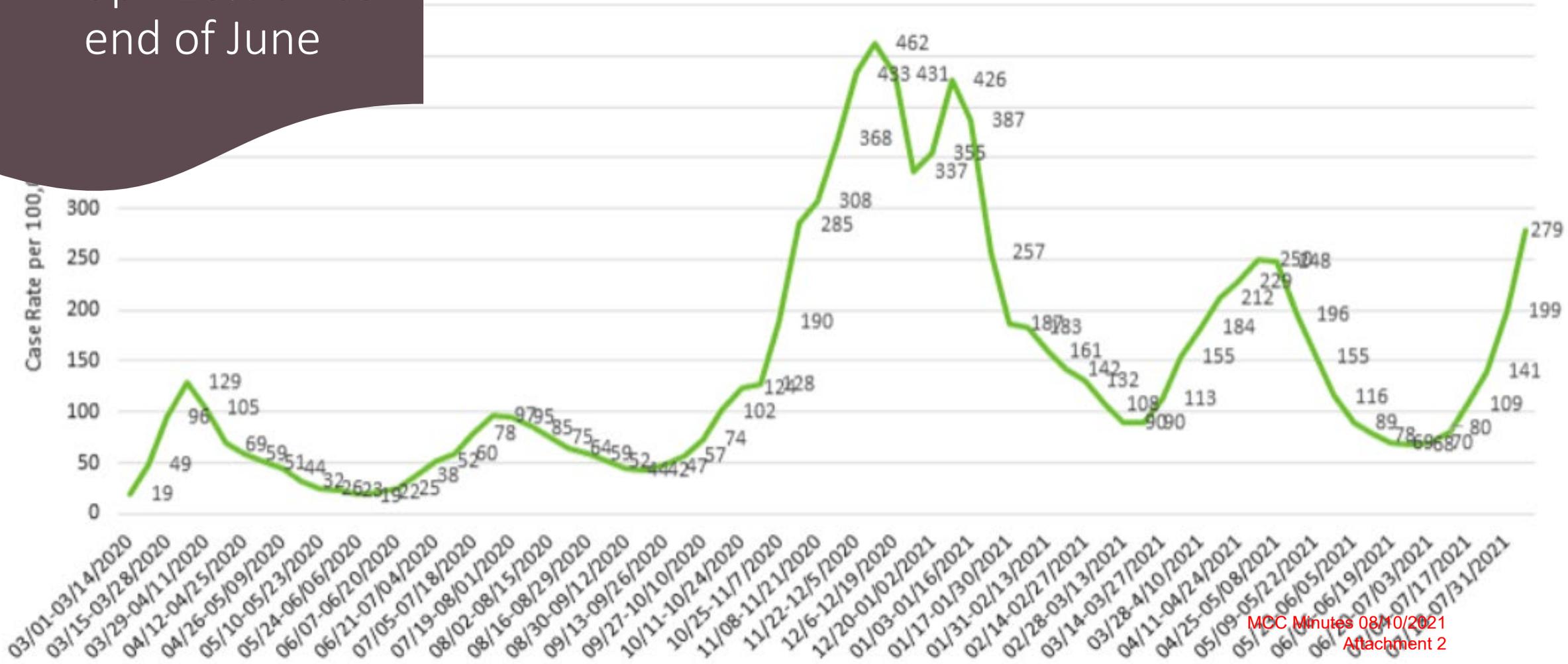


WeAreMonroe

SN
MO

Sno CO COVID-19 Case Rate up 410% since end of June

9 CASE RATE PER 100,000 FOR 2-WEEK ROLLING PERIOD (UPDATED



Vaccination Progress

As of July 22, 2021

Total Doses Administered: **892,307**

Completed Vaccinations: **436,701**

Percent of Snohomish County who have initiated vaccination: **67%**

Percent of Snohomish County Completely Vaccinated: **62%**

Based on Percentage of Snohomish County Residents Aged 12+

www.snohd.org/covidvaccine or bit.ly/snocovaccine



Vaccination Progress

As of August 3, 2021

Total Doses Administered: **908,602**

Completed Vaccinations: **445,444**

Percent of Snohomish County who have initiated vaccination: **69%**

Percent of Snohomish County Completely Vaccinated: **63%**

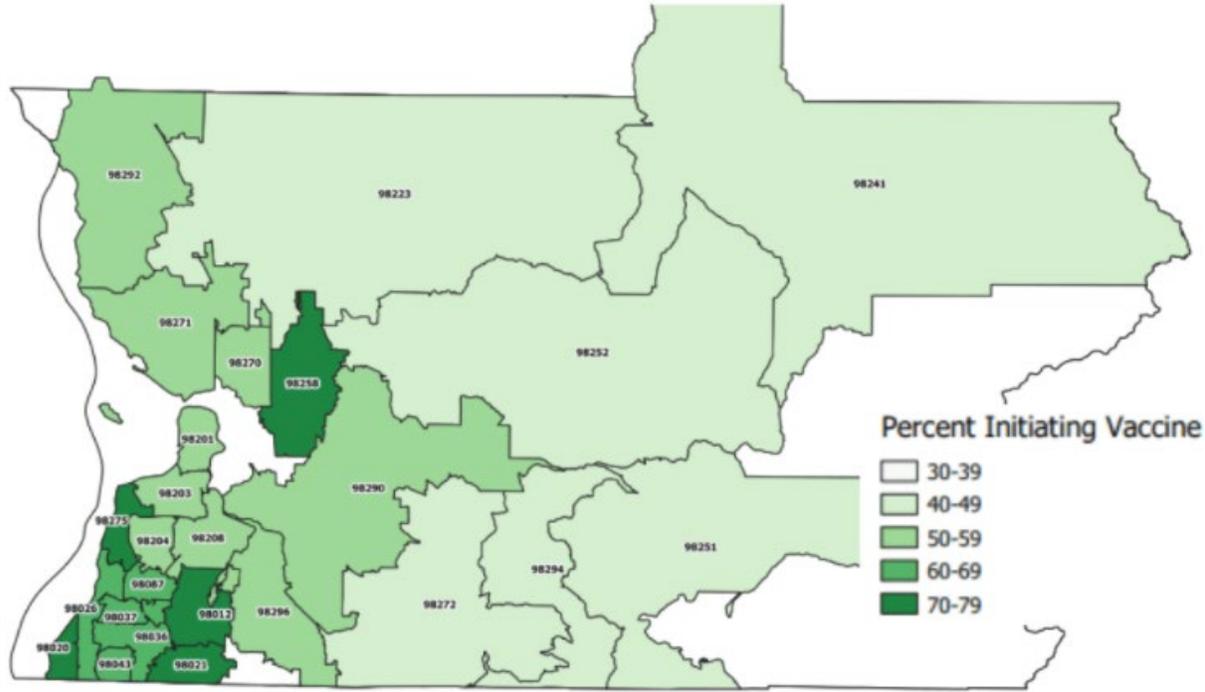
Based on Percentage of Snohomish County Residents Aged 12+

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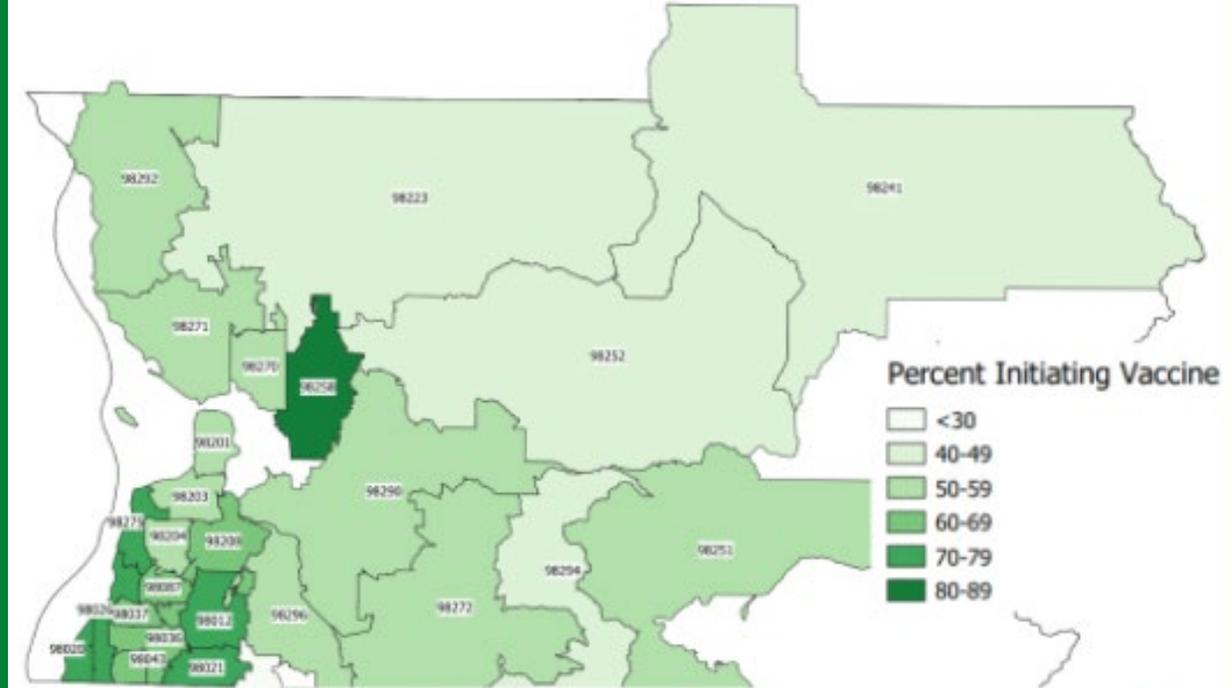
Snohomish County COVID-19 Vaccinations

Snohomish County COVID-19 Vaccinations



Vaccinations by ZIP Code

As of June 27, 2021



Vaccinations by ZIP Code

As of July 25, 2021



MASK UPDATE



HERE'S WHERE YOU NEED TO MASK UP
REGARDLESS OF VACCINATION STATUS



INDOOR PUBLIC SPACES, INCLUDING RETAIL,
GROCERY STORES & GOVERNMENT BUILDINGS



PRIVATE BUSINESSES AND WORKPLACES AS
REQUESTED



PUBLIC TRANSPORTATION: BUSES, PLANES,
TRAINS, ETC



HEALTHCARE: MEDICAL/DENTAL CLINICS,
HOSPITALS, LONG-TERM CARE FACILITIES



CONGREGATE SETTINGS: SCHOOLS,
CORRECTIONAL FACILITIES, SHELTERS



ENCOURAGED: OTHER SPACES WHERE YOU
CANNOT PHYSICALLY DISTANCE



MCC Minutes 08-10-2021

Final Audit Report

2021-08-26

Created:	2021-08-25
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