



# MONROE PLANNING COMMISSION

Regular Meeting  
Monday, June 14, 2021, 7:00 PM  
Zoom Online Meeting Platform

**Chair**  
Jay Bull

**Commissioners**  
Bridgette Tuttle, Vice Chair;  
Kyle Fisher; Elly Britt;  
Dionne Miller, Liz Nugent;  
& Mike Stanger

## MINUTES

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### 1. CALL TO ORDER

Chair Bull called the meeting to order at 7:03pm

### 2. ROLL CALL

**PRESENT:** Vice Chair Bridgette Tuttle, Commissioner Dionne Miller, Commissioner Liz Nugent, Commissioner Michael Stanger, Chair Jay Bull, Commissioner Kyle Fisher, and Commissioner Elly Britt

**EXCUSED:**

**STAFF PRESENT:** Permit Technician Leigh Anne Barr, Principal Planner Shana Restall, Community Development Director Ben Swanson, and City Administrator Deborah Knight

### 3. PUBLIC COMMENTS

Tim Murphy  
PO Box 8216  
Kenmore, WA 98028

Mr. Murphy addressed the Commission as the President of the James J Murphy Company about a rezone of First Airfield to allow for Murphy's Auction, an industrial auction company, to relocate to Monroe.

### 4. APPROVAL OF MINUTES

4.1. May 24, 2021

Commissioner Kyle Fisher moved to approve the minutes from the May 24, 2021 regular meeting with the discussed spelling corrections. The motion was seconded by Commissioner Dionne Miller. On vote, motion carried 7-0.

### 5. PUBLIC HEARING

## **6. OLD BUSINESS**

### **6.1. American Rescue Plan Act (ARPA) Proposed Distribution Process - Presentation to Planning Commission**

City Administrator Deborah Knight gave a presentation on the American Rescue Plan Act fund covering generally how the funds will be used and how the funds will be distributed. The City would like to run applications through the boards and commissioners to select what projects will receive funds.

The Commissioners asked for clarification on the process and who will be managing the process.

City Administrator Knight asked for volunteers from the Planning Commission to serve on the board that processes the "Reconnect" applications. Commissioners Britt, Miller and Fisher volunteered. Commissioner Tuttle will be an alternate as needed.

## **7. NEW BUSINESS**

## **8. DISCUSSION BY COMMISSISONERS & STAFF**

Chair Bull asked Director Ben Swanson what the process is for a rezone. Director Swanson explained the process for both a rezone and comprehensive plan amendment.

Director Swanson gave a presentation on the Comprehensive Planning Process.

Commissioner Miller thanked staff for their presentations and asked when in person meetings are expected to resume. Director Swanson answered that the City is hoping to start hybrid meetings at the end of July.

Commissioner Tuttle is excited about the hybrid meetings and noted that the Planning Commission Rules of Procedures will have to be updated to reflect the change in meeting formats.

Commission Nugent is excited for the Wiggly Walk that is scheduled for Saturday June 26th.

Commissioner Fisher asked Commissioner Tuttle to help with the ARPA committee meetings as needed.

Secretary Leigh Anne Barr informed the Commissioners that the City will be hosting a virtual open house for the Housing Action Plan on June 28th from 6-7pm.

## 9. ADJOURNMENT

Vice Chair Bridgette Tuttle moved to adjourn the meeting at 8:23pm. The motion was seconded by Commissioner Elly Britt. On vote, motion carried 7-0.

*Jay Bull*

Jay Bull (Jun 30, 2021 08:01 PDT)

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Chair, Jay Bull

*Leigh Anne Barr*

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Planning Commission Secretary, Leigh Anne Barr

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Final Audit Report

2021-06-30

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