



MONROE CITY COUNCIL
Regular Business Meeting
Tuesday, December 08, 2020, 7:00 P.M.
Zoom Online Meeting Platform

Mayor
Geoffrey Thomas

Councilmembers
*Ed Davis, Mayor Pro Tem;
Patsy Cudaback; Kevin Hanford;
Jason Gamble, Jeff Rasmussen;
Kirk Scarboro, & Heather Rousey*

MINUTES

CALL TO ORDER

The City Council meeting was held virtually via Zoom. Due to the COVID-19 pandemic, and Proclamation 20-28 issued by Governor Jay Inslee, in-person attendance is not permitted at this time.

Mayor Thomas called the meeting to order at 7:00 p.m.

ROLL CALL

Councilmembers present:

Davis (7:03 p.m.), Hanford, Gamble, Rasmussen, Scarboro, and Rousey

Mayor Thomas noted the excused absence of Councilmember Cudaback. No objections were noted.

Staff present:

Knight, Hasart, Swanson, Feilberg, Warthan, Farrell, Criswell, Roberts, Restall, Peterson, Jolley, Huebner, Christian, Adams, and City Attorney Lell

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Davis.

ANNOUNCEMENTS/PRESENTATIONS

1. Evergreen Health Monroe. Ms. Stephanie Lizza, Ms. Jacquie Owen, and Mr. Rick Chatterton of Evergreen Health Monroe presented information about current services and outlined COVID mitigation efforts and vaccine planning (presentation attached). Councilmember Gamble asked how the presented statistics compared to 2019. Ms. Lizza will provide that information at a future date.

Mayor Thomas requested that New Business item #2 be moved to after public comment to accommodate the guests in the audience. There was no objection from Council.

PUBLIC COMMENTS

There were no comments from the public.

NEW BUSINESS ITEM #2 – AB20-227: Confirmation of Board and Commission Re/Appointments. Mr. Huebner presented information about the re/appointment process and about the proposed candidates.

Councilmember Rousey moved to confirm the Mayor's reappointment of Liz Nugent to the Planning Commission and Economic Development Advisory Board, Jessie Robinson to the Parks Board, and Jay Bull to the Planning Commission. Councilmember Hanford seconded. Motion passed 6-0.

Councilmember Rousey moved to approve the Mayor's appointment of John Whims and Jacob Walker to the Economic Development Advisory Board and Elly Britt to the Planning Commission. Councilmember Hanford seconded. Motion passed 6-0.



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EXECUTIVE SESSION

1. To discuss property acquisition pursuant to RCW 42.30.120(1)(c)

Mayor Thomas noted the need for an executive session and provided the following information:

The City Council will convene an executive session for the purpose of discussing the property acquisition pursuant to RCW 42.30.120(1)(c) for 10 minutes. The Mayor will notify the Interim City Clerk (Ms. Hasart) by text message if the executive session has been extended; and the Interim City Clerk will notify the public. Council is anticipated to take action following the executive session. For purposes of the executive session, the Council will leave the current, publicly accessible Zoom meeting and will join a new Zoom meeting, the dial-in information for which has been separately provided to the Council Members.

The Council meeting was recessed to executive session at 7:31 p.m. for 10 minutes.

At 7:41 p.m. the executive session was extended to 7:51 p.m.

At 7:51 p.m. the executive session was extended to 7:56 p.m.

At 7:56 p.m. the executive session was extended to 8:01 p.m.

At 8:01 p.m. the executive session was extended to 8:06 p.m.

At 8:06 p.m. the executive session was extended to 8:11 p.m.

At 8:11 p.m. the executive session was extended to 8:16 p.m.

At 8:16 p.m. the executive session was extended to 8:21 p.m.

The executive session ended at 8:21 p.m.

The Council meeting reconvened to regular session at 8:22 p.m.

CONSENT AGENDA

1. Approval of the Minutes: October 20, 2020, Regular Study Session
2. Approval of the Minutes: October 27, 2020, Regular Business Meeting
3. Approval of AP Checks and ACH Payments
4. AB20-205: Authorize Mayor to Sign Consultant Agreement with Confluence Environmental Company for 2020 Environmental Services (B. Swanson) 30
5. AB20-206: Award Bid/Authorize Mayor to Sign Contract with A-1 Landscaping and Construction, Inc. for the Lake Tye All-Weather Fields Project (M. Farrell) 45
6. AB20-207: Authorize Mayor Pro Tem to Sign Amendment to sign the Interlocal Agreement with Snohomish County, Establishing the Snohomish Regional Drug & Gang Task Force (J. Jolley)
7. AB20-208: Authorize Mayor to Sign Three Party Stormwater Infrastructure Maintenance Agreement with Easton Cove Homeowners Association & Woods Creek Development Inc. (J. Roberts)
8. AB20-209: Authorize the Mayor Pro Tem to sign an Interlocal Agreement with Snohomish County for Internet/Fiber Services (B. Warthan) AB20-190: Authorize Mayor to Sign Amendment No. 1 with BHC for Blueberry Lane Infiltration, Civil and Structural Design Services (S. Peterson)



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9. AB20-210: Authorize payment of Voucher to Burch, parcel 17 for Statutory Evaluation Allowance and Associated Documentation for Chain Lake Road Phase 2a (Non-Motorized Pedestrian Path) Project (S. Peterson)
10. AB20-211: Authorize the Mayor Pro Tem to Sign Interlocal Agreement with Snohomish County for Law Enforcement Embedded Social Worker Services (J. Jolley)
11. AB20-212: Authorize the Mayor to Sign Consultant Agreements with Harmsen LLC and KPG for 2021 Survey Services (S. Peterson)
12. AB20-213: Authorize the Mayor to Sign Interagency Agreement for Traffic Safety Grant/Target Zero Priorities (J. Jolley)
13. AB20-214: Accept Project / Begin Lien Period for 2020 Annual Road Maintenance Project (S. Peterson)
14. AB20-215: Ordinance 018/2020, Adopting the 2018 International Building Code, Final Reading (S. Criswell)
15. AB20-216: Ordinance No. 017/2020, Amending Monroe Municipal Code (MMC) Chapter 1.04, Code Enforcement; Final Reading (S. Criswell)
16. AB20-217: Authorize the Mayor to sign Addendum No. 1 to the Indigent Defense Contract (R. Huebner)
17. AB20-218: Final Coronavirus Relief Funds/CARES Act Expenditure Report (R. Huebner)
18. AB20-219: Accept CARES Act Funds Grant from EASC and Authorize the Mayor to Sign a Consultant Agreement with High Peak Analytics, LLC (R. Huebner)
19. AB20-220: Authorize the Mayor to Sign Collective Bargaining Agreement with the Monroe Police Officers Guild (B. Warthan)

Councilmember Rasmussen moved to approve the consent agenda. Councilmember Rousey seconded. Motion passed 6-0.

UNFINISHED BUSINESS

1. AB20-221: 2020-2021 Annual Comprehensive Plan Amendment Docket. Ms. Restall summarized the actions to date.

Councilmember Gamble moved to waive Council Rules of Procedure requiring two readings of ordinances. Councilmember Rasmussen seconded. Motion passed 6-0.

Councilmember Gamble moved to adopt Ordinance No. 019/2020 approving proposed amendments CPA2020-01 and CPA2020-02 and denying proposed amendment CPA2018-01 to the 2015-2035 Comprehensive Plan, and adopt Ordinance No. 020/2020 amending MMC 3.50, School Impact Fee Mitigation Program; providing for severability; and establishing an effective date. Councilmember Davis seconded. Motion passed 5-1. Councilmember Hanford opposed.

Councilmember Scarboro clarified if this denies the change to Marshall Field. Staff answered in the affirmative.

2. AB20-222: East Monroe Offer to Sell. Ms. Knight presented and thanked the property owners for their cooperation and assistance.

Councilmember Gamble stated he was not interested in using City resources to purchase the property. Councilmember Scarboro concurred but mentioned the City could try to get grant money to fund the purchase. Councilmember Rousey agreed no City funds. Councilmember Hanford stated the City does not have funds to purchase and commended staff on efforts to secure grant funding.



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Councilmember Davis concurred with Hanford. Councilmember Rasmussen was in agreement that there is no City funding for the purchase; City has other, higher priorities. He too thanked staff for their efforts to secure grant funding.

Councilmember Rasmussen moved to decline the offer to purchase the property and provide direction to Mayor Thomas and City staff to discontinue seeking grant funding to purchase the property. Councilmember Rousey seconded. Motion passed 6-0.

3. AB20-223: Legislative Priorities. Ms. Knight presented.

Discussion ensued regarding priorities around COVID mitigation for small businesses.

Councilmember Hanford moved to approve the 2021 legislative priorities to include the words "Affordable Housing" in priority number four. Councilmember Scarboro seconded. Councilmember Hanford moved to amend the motion to include a priority regarding supporting state funding for COVID support for our business community. Councilmember Gamble seconded. The amending motion passed 6-0. The primary motion as amended passed 6-0.

FINAL ACTION

1. AB20-224: Ordinance No. 023/2020, An Ordinance of the City of Monroe approving and adopting by reference the Mayor's Emergency Executive Order No. 2020-010 and approving the establishment of temporary outdoor dining. Mr. Huebner presented.

Councilmember Hanford mentioned he is supportive and sympathizes with our small businesses.

Councilmember Hanford moved to waive Council Rules of Procedure requiring two readings of ordinances. Councilmember Gamble seconded. Motion passed 6-0.

Councilmember Gamble stated this is what we can do and wished we could do more. Councilmember Scarboro asked about fire codes. Mr. Huebner stated Mr. Roberts has researched this issue and our permits will be in compliance. Councilmember Scarboro asked about the number of applicants to date. Mr. Criswell mentioned three.

Councilmember Gamble moved to adopt Ordinance No. 023/2020, approving and adopting by reference the Mayor's Emergency Executive Order No. 2020-010; approving the establishment of a permit process and associated standards to authorize the temporary use of certain on-street parking spaces by local restaurants for outdoor dining purposes; providing for severability; declaring a public emergency; and establishing an immediate effective date. Councilmember Hanford seconded. Motion passed 6-0.

2. AB20-225: Ordinance No. 024/2020, An Ordinance of the City of Monroe adopting a Residency Requirement Waiver for members of Temporary and Special Purpose Boards, Commissions, and Committees. Mr. Huebner presented.

Councilmember Hanford stated this item was discussed at the Legislative Affairs committee earlier this year and the committee was supportive.

Councilmember Hanford moved to waive Council Rules of Procedure requiring two readings of ordinances. Councilmember Davis seconded. Motion passed 6-0.



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Councilmember Rasmussen clarified this was just for special committees only. Staff concurred. Councilmember Gamble asked that when a waiver is used, to call it out when the Mayor recommends appointment. Mayor Thomas stated while the legislative intent is to call out any waivers enacted, the priority will always be to appoint residents. Mayor Thomas expressed his appreciation for the discussion.

Councilmember Rasmussen moved to adopt Ordinance No. 024/2020, amending Monroe Municipal Code Title 4 (Boards, Commissions, and Committees), to adopt a Residency Requirement Waiver for members of Temporary and Special Purpose Boards, Commissions, and Committees, providing for severability, and establishing an effective date. Councilmember Scarboro seconded. Motion passed 6-0.

NEW BUSINESS

1. AB20-226: Resolution No. 023/2020 Amending the Master Fee Schedule for 2021. Ms. Hasart presented.

Councilmember Rasmussen moved to approve Resolution No. 023/2020 amending the City of Monroe Master Fee Schedule, and fees, fines, penalties, interest, and charges for 2021. Councilmember Hanford seconded. Motion passed 6-0.

2. AB20-227: Item was moved to after Public Comment and before Executive Session
3. AB20-228: Snohomish County CARES Act Allocation. Mr. Huebner presented.

Mayor Thomas thanked the County, specifically County Councilmember Sam Low, for all their support. Councilmember Hanford also thanked the County and Mr. Low.

Councilmember Hanford moved to accept an allocation of CARES Act funds from Snohomish County to supplement the Small Business Relief Grant program; and authorize the Mayor to execute an addendum to the Economic Support Services contract with the Monroe Chamber of Commerce for administration of the program. Councilmember Davis seconded. Motion passed 6-0.

4. AB20-229: Ordinance No. 025/2020 Adopting Emergency Interim Zoning Amendments to Chapter 22.60 MMC, Temporary Uses, Final Reading. Mr. Swanson presented.

Councilmember Hanford stated he appreciated staff working to help small businesses.

Councilmember Hanford moved to waive Council Rules of Procedure requiring two readings of ordinances. Councilmember Gamble seconded. Motion passed 6-0.

Councilmember Hanford moved to adopt Ordinance No. 025/2020, adopting interim zoning amendments to Chapter 22.60 MMC, Temporary Uses; allowing for outdoor classes and outdoor dining within adjacent private off-street parking areas in order to reflect the current Governor's Proclamation 20-25.8; setting forth preliminary supportive findings; requiring a post-adoption public hearing; providing for severability; declaring a public emergency; and establishing an immediate effective date. Councilmember Rousey seconded. Motion passed 6-0.



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STAFF/DEPARTMENT REPORTS

1. Finance Report – Ms. Hasart noted the report included in the agenda materials and highlighted the information regarding passport services.
2. Parks & Recreation – Mr. Farrell noted the report included in agenda materials and highlighted the Lake Tye Ballfields ground breaking ceremony.

COUNCILMEMBER REPORTS

1. Legislative Affairs Committee 11/10/2020. Councilmember Davis shared that everything discussed was presented for action this evening.
2. Finance/HR Committee 11/17/2020. Councilmember Gamble reported on the committee and highlighted the reasons regarding the discontinuing the passport program.

Councilmember Gamble expressed appreciation for being part of the Lake Tye Ballfields groundbreaking ceremony. Gamble inquired about Mr. Edlebrock's comments from the last meeting. Ms. Knight will bring back a report when available. Mr. Swanson provided some history and mentioned any changes to zoning would require Council action; there are no administrative tools to make the requested change. Councilmember Scarboro would like to know how long Mr. Edlebrock has owned the property. This item is scheduled for the January 19, 2021 Council study session.

Councilmember Hanford expressed appreciation for everyone's work this year; Merry Christmas and Happy New Year.

Councilmember Davis echoed Councilmember Hanford's comments and mentioned it has been a tough year. He appreciated working with the Council, staff, management and the Mayor.

Councilmember Rasmussen mentioned he and his family went to Olympia last Saturday to support reinstating youth sports. Asked that any letter sent to the state regarding COVID support include support for youth sports. Rasmussen also acknowledged Mr. Farrell and the park's staff. They are quick to respond to rule changes to allow safe youth play in our parks. Rasmussen also thanked everyone and wished everyone Happy Holidays.

Councilmember Scarboro concurred with all the statements regarding appreciation for staff, Council, and the Mayor and also concurred that it has been a weird year.

Councilmember Rousey mentioned the Snohomish County Tomorrow meeting, also expressed thanks to everyone, and stated that as a business owner, she appreciates all the City is doing to help businesses. Working with the Council keeps her motivated.

MAYOR/ADMINISTRATIVE REPORTS

1. City Administrator Update. Ms. Knight mentioned the extended agenda included in the packet materials. Ms. Knight specifically highlighted the discussion regarding Mr. Edlebrock's request scheduled for January 19, 2021 and the CHSAB yearend report scheduled for the same evening.
2. Mayor's Update. Mayor Thomas stated he feels blessed to have a great Council, awesome City Administrator, awesome senior leadership team, and awesome City staff and that our community has really come together this year. Despite upcoming challenges, the Mayor feels confident about 2021.



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ADJOURNMENT

There being no further business, Councilmember Rasmussen moved to adjourn the Council meeting. Councilmember Gamble seconded. Motion passed 6-0.

MEETING ADJOURNED: 9:45 p.m.

Geoffrey Thomas (Jan 19, 2021 21:07 PST)

Geoffrey Thomas, Mayor

Rabecca R. Hasart, Interim City Clerk



Building Relationships: Engaging with Our Community of Care

Monroe City Council
December 8, 2020



Agenda

- Introductions
- COVID-19 Update & Vaccine Distribution
- The Community We Serve
- Supporting Our Community
 - Who We Served in 2020
 - What Services We Provide to the Community
- Building a Community of Trust: *The Art of Caring*
- Building Relationships

Introductions



Stephanie Lizza

Director, Community Engagement & Legislative Affairs



Rick Chatterton

Specialist, Community Engagement



Jacqueline Owen

Manager, Quality & Infection Control

COVID-19 Numbers & Statistics

EvergreenHealth Monroe

Confirmed Patient Cases – Cumulative since March 8

Confirmed cases of COVID-19 (patients): 34 (out of 1,378 tested)

This includes inpatients as well as patients tested in our emergency departments who may have been discharged for self-care at home.

Patient Deaths – Cumulative since March 8

Deaths – COVID-19: 1

Confirmed Employee Cases – Cumulative since March 8

Confirmed Employee Cases of COVID-19 (EvergreenHealth Monroe staff): 8 (out of 88 tested)

EvergreenHealth Monroe employs approximately 330 staff.

Discharges – Cumulative since March 8

Discharged from inpatient: 11

Patients who were inpatients (tested COVID-19+) who were well enough to be discharged from inpatient care.

Discharged from the Emergency Department: 34

Patients who were seen at EvergreenHealth Monroe Emergency Dept, tested COVID-19+, and were well enough to be discharged.

Daily Inpatients – Monday, December 7, 2020

COVID-19+ inpatients at EvergreenHealth Monroe: 4

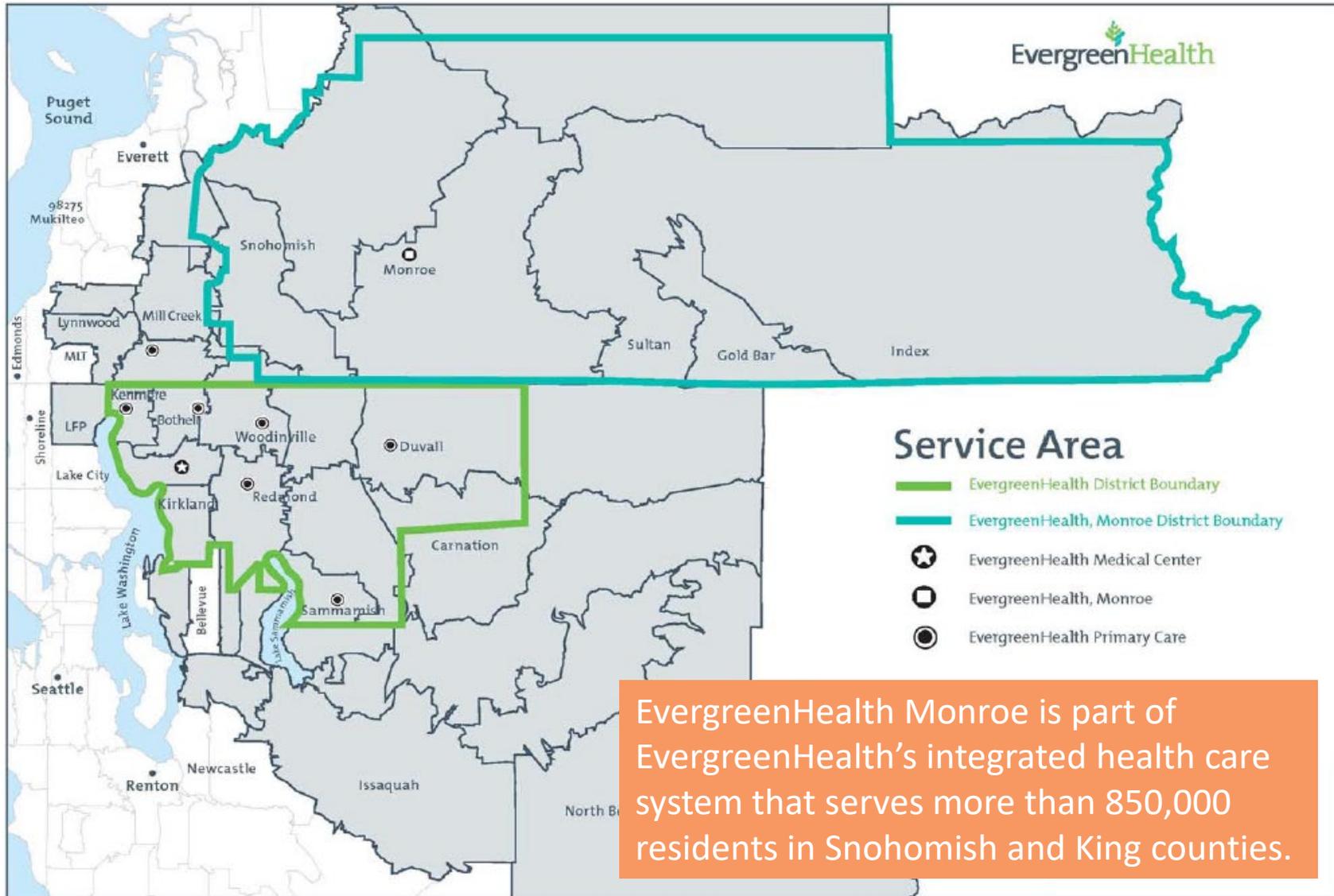
<https://www.evergreenhealth.com/patient-update>

COVID-19 Vaccine

- Keeping patients, families, and staff safe
- Vaccine planning



The Community We Serve



Administrative Council



Lisa LaPlante, MHA
Chief Administrative Officer
Vice President



Midori Larrabee, MD
Chief Medical & Quality Officer



Malachi Lones, RN
Chief Nursing Officer



John Green, CPA
Financial Officer

Fawn M. Hutton, BSHA, R.T. (R)(MRI)(M)
Operations Officer



How We Served our Community in 2020



15,712 Emergency Department visits



910 Hospital Admissions



1,358 Surgeries



7,319 Addiction Recovery Patient Days



30,056 Outpatient visits



27/7 Free Nurse Navigator & Healthline:
360-794-1111

EvergreenHealth Monroe Hospital & Emergency Care

- 72 licensed Acute Care beds
- 40 Chemical/Alcohol Treatment beds with 10 detox beds
- 10 Negative airflow COVID rooms
- Level IV Trauma Service
- 216 Medical Staff Members
- 389 EvergreenHealth employees
- Diagnostic Imaging service



EvergreenHealth Primary & Specialty Care

- Primary Care
 - Monroe Medical Pavilion & Sultan
 - Care for your entire family, from newborns to geriatric care
 - Same day appointments, online scheduling
 - Virtual visits, including ALL patients experiencing symptoms of flu or COVID-19
- Surgical & Vein
- Women's Health
- Physical & Occupational Therapy
- Urgent Care – *Opening in 2021*
- Diagnostic Imaging
 - New state of the art MRI and CT
 - 3-D mammography and new DEXA scan



Building a Community of Trust



- Supports our *Purpose, Mission, Vision & Values*
- Augments and supports clinical care with **personal practice of service**
- **Cultural foundation** at EvergreenHealth Monroe & places **patient experience** at the center of our business
- **30 4-hour Coaching Sessions** in 2020 -Snohomish Hospital Board of Commissioners, Hospital Leadership and **98% of total staff**
- Patient Experience Scores for the Hospital and Emergency Department continue to rise



We are a resource to you!

How can we best support you and our shared community?



- *Healthiest Best* Speakers & Presentations
- Addressing Teen Mental Health Issues
- Sharing EvergreenHealth's service lines with your organization
- Volunteering

For You & Our Community

Thank you for helping us keep one another safe by continuing to:



Wear a mask



Socially distance, particularly indoors



Wash & sanitize your hands often



Seek care if you are sick or there is an emergency

And ... for Advocating for All of the Above!



Thank you!

 **EvergreenHealth** Monroe



MCC Minutes 12-08-2020

Final Audit Report

2021-01-21

Created:	2021-01-15
By:	Becky Hasart (bhasart@monroewa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAXrydp5YTFKQWej2aPMaJSW3qoZXhJPX-

"MCC Minutes 12-08-2020" History

-  Document created by Becky Hasart (bhasart@monroewa.gov)
2021-01-15 - 11:48:03 PM GMT- IP address: 70.90.183.189
-  Document emailed to Geoffrey Thomas (gthomas@monroewa.gov) for signature
2021-01-15 - 11:48:28 PM GMT
-  Email viewed by Geoffrey Thomas (gthomas@monroewa.gov)
2021-01-20 - 5:07:37 AM GMT- IP address: 104.47.64.254
-  Document e-signed by Geoffrey Thomas (gthomas@monroewa.gov)
Signature Date: 2021-01-20 - 5:07:47 AM GMT - Time Source: server- IP address: 73.239.188.223
-  Document emailed to Becky Hasart (bhasart@monroewa.gov) for signature
2021-01-20 - 5:07:48 AM GMT
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2021-01-21 - 0:33:47 AM GMT- IP address: 104.47.64.254
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Signature Date: 2021-01-21 - 0:33:53 AM GMT - Time Source: server- IP address: 70.90.183.189
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2021-01-21 - 0:33:53 AM GMT