



MONROE CITY COUNCIL
Regular Study Session & Business Meeting
Tuesday, November 17, 2020, 7:00 P.M.
Zoom Online Meeting Platform

Mayor
Geoffrey Thomas

Councilmembers
*Ed Davis, Mayor Pro Tem;
Patsy Cudaback; Kevin Hanford;
Jason Gamble, Jeff Rasmussen;
Kirk Scarboro, & Heather Rousey*

MINUTES

CALL TO ORDER

The City Council meeting was held virtually via Zoom. Due to the COVID-19 pandemic, and Proclamation 20-28 issued by Governor Jay Inslee, in-person attendance is not permitted at this time.

Mayor Thomas called the meeting to order at 7:00 pm

ROLL CALL

Councilmembers present: Davis, Cudaback, Hanford, Scarboro, Rousey, and Gamble.

Mayor Thomas noted the excused absence of Councilmember Rasmussen. No objections were noted.

Staff present: Knight, Pfister, Hasart, Huebner, Christian, and Roberts

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Davis.

ANNOUNCEMENTS/PRESENTATIONS

1. Snohomish Regional Fire and Rescue. Fire Chief Kevin O'Brien introduced Heather Chadwick, Public Information Officer. Both Chief O'Brien and Ms. Chadwick presented information regarding the fire district. (Presentation attached at the end of the minutes.)

PUBLIC COMMENTS

There were no public comments received.

FINAL ACTION

1. AB20-198: Waive Council Rules of Procedure, Business Meeting & Study Session Format. Mr. Huebner described the need for the waiver of the Council rules of procedure.

Councilmember Hanford moved to waive Council Rules of Procedure to allow final action to be taken at a study session and to hold a Business Meeting and Study Session on Tuesday, November 17, 2020. Councilmember Gamble seconded. Motion passed 6-0.

NEW BUSINESS

1. AB20-199: Approval of Revised Coronavirus Relief Funds/CARES Act Budget. Mr. Huebner presented an update on the CARES Act budget and summarized the agenda bill.

Councilmember Hanford moved to approve the Mayor's recommended Revised Coronavirus Relief Funds Full Program Budget as further amended verbally in this presentation, to authorize the Mayor to execute any contracts necessary to implement the budgeted items, and further authorize the Mayor to revise the budget through reallocation of up to \$15,000 between line items. Councilmember Davis seconded. Motion passed 6-0.



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STAFF/DEPARTMENT REPORTS

No reports were presented.

COUNCILMEMBER REPORTS

Councilmember Hanford wished everyone a Happy Thanksgiving next week.
Councilmember Davis also wished everyone a Happy Thanksgiving.

MAYOR/ADMINISTRATIVE REPORTS

1. City Administrator Update. Ms. Knight presented the extended agenda that was included in the agenda materials. It was clarified there is no Legislative Affairs Committee meeting on December 8, 2020. Ms. Knight also gave public kudos to the following staff: Mr. Gardner and the PW Engineering, Mr. Roberts, Ms. Hasart and Finance, Mr. Huebner, Mr. Swanson, Mr. Criswell, Mr. Bomar, Mr. Farrell, Mr. Warthan, and Mr. Christian.

Mayor Thomas also thanked Ms. Knight for all her work and guidance in keeping the City management together and keeping us on point. Mayor Thomas stated he feels we have the right team in place for the City. Councilmember Hanford also offered his thanks and mentioned he is very proud. Councilmember Cudaback also offered her thanks and feels Ms. Knight has really raised the bar. Councilmember Scarboro also offered his thanks. Councilmember Gamble also offered his thanks and mentioned his history with Ms. Knight and how he has always been impressed with her. She has not disappointed during her tenure in Monroe and we are lucky to have her.

Ms. Knight mentioned an email from Pastor Minnick and his request for an answer this evening. Councilmember Scarboro mentioned it will be discussed on December 8, 2020 and a response will be given then. There was no objections about the timeline from the other Council.

2. Mayor Thomas provided an update regarding his wreath laying on Veteran's Day. Wreath was provided by Monroe Floral. Mayor Thomas is working on issuing an executive order to allow restaurants to use the parking stalls adjacent to their premises for outdoor dining. He invited Mr. Huebner to update Council on the executive order. Councilmember Davis expressed his support. Councilmember Scarboro asked about the number of spaces that will be used and how that loss would affect other businesses on the street. Mayor Thomas responded regarding the impacts of the loss of parking and the efforts already made, in cooperation with the Monroe Chamber, to mitigate the loss. Councilmember Rousey expressed her appreciation of this order.

Mayor Thomas also invited Mr. Huebner to give an update, through a pie chart, of how the City has disbursed its CARES Act monies. Mayor Thomas emphasized that over two thirds of the money went directly to business and residents to assist them with COVID mitigation (pie chart attached).

DISCUSSION ITEMS

1. AB20-200: Options for Funding Construction of ECEAP Addition at Monroe Youth Activities Building. Mr. Roberts presented information regarding the history of this project and the current funding gap experienced by this project. Ms. Hasart shared information about the fiscal alternatives to the funding gap outlined in the agenda bill and highlighted the original intent for these alternatives. Councilmember Cudaback shared the discussion regarding this item that occurred during the Finance/Human Resources Committee. The committee's recommendation is to go to the Legislature to request the additional funding and to reach out to the Boys and Girls Club if needed but to not use City funding.



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Both Councilmembers Scarboro and Gamble concurred. Mayor Thomas expressed his agreement with the committee recommendation. Councilmember Hanford concurs with the committee. Councilmember Rousey also agreed with the committee recommendation and is not interested in using City reserves. Councilmember Davis also agrees with the committee. Let's go back to the State and look for other options.

ADJOURNMENT

Councilmembers Cudaback and Gamble wished everyone a Happy Thanksgiving.

There being no further business, Councilmember Hanford moved to adjourn the meeting. Councilmember Davis seconded. Motion passed 6-0.

MEETING ADJOURNED: 8:19 p.m.

Geoffrey Thomas (Jan 19, 2021 21:07 PST)

Geoffrey Thomas, Mayor

Rabecca R. Hasart, Interim City Clerk



Snohomish Regional Fire & Rescue

Kevin O'Brien - Fire Chief

Heather Chadwick - Public Information & Education Officer



We are your fire department

- ▶ Thank you for the opportunity to provide fire and life safety services to our community.
- ▶ We appreciate your support that has allowed us to build an advanced emergency response system within Snohomish County.
- ▶ January 1, 2020 Lake Stevens Fire merged with Snohomish County Fire District 7





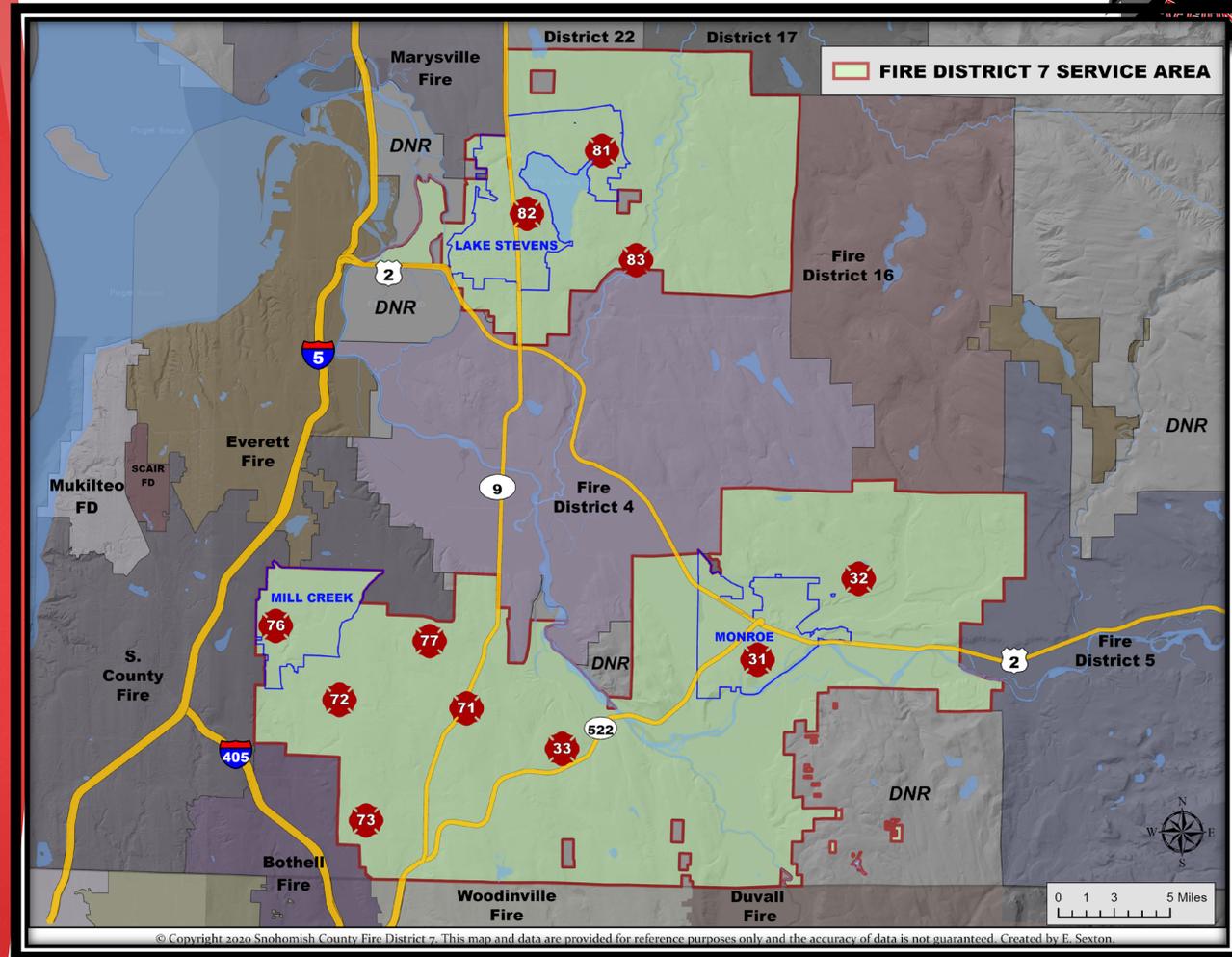
Transparent and accountable to our taxpayers

- ▶ We continue to operate under a balanced budget
 - ▶ We have had over 36 years of audits with no findings by the state
- ▶ All meetings are open to the public and accessible
 - ▶ Currently all meetings are being held online. Access information can be found on our website.





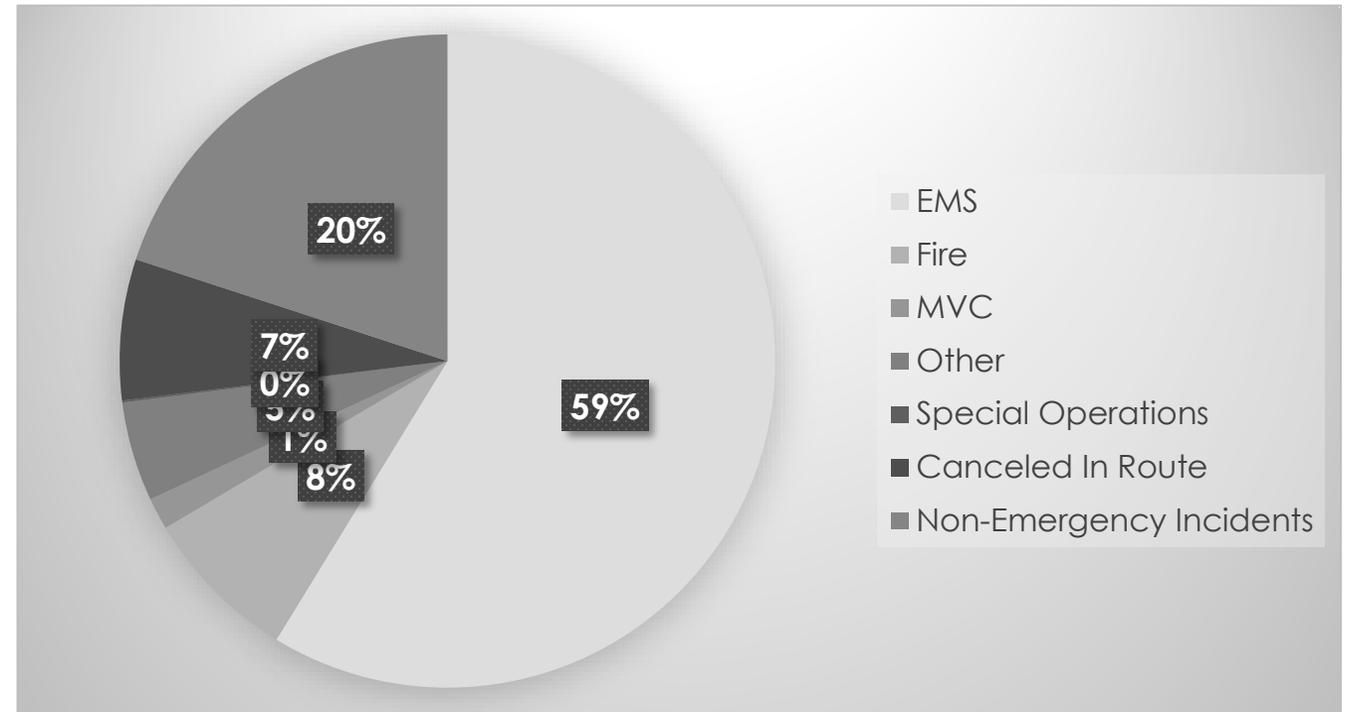
- ▶ Provide fire and life safety services to over 162,000 people over 140 square miles.
- ▶ Responded to 17,000+ emergency calls in 2019.
- ▶ Stations are strategically placed throughout the district for increased service.
- ▶ Almost 300 personnel to serve you in various capacities.





2020 Year to Date Data

- ▶ Total Incidents for Snohomish Regional Fire & Rescue = 13,873
- ▶ Total Incidents in the City of Monroe = 2,094



2019 Annual Report

- ▶ Overview of Fire District 7 prior to the merger with Lake Stevens Fire.
- ▶ Highlights:
 - ▶ Finance Operations
 - ▶ Average Response Times
 - ▶ Operations and Division year in review
- ▶ Can be read in detail on our website.

Snohomish County Fire District 7 2019 Annual report





Our services:

- ▶ Fire suppression and prevention
- ▶ Emergency Medical Service (EMS)
 - ▶ Advanced Life Support (ALS) and Basic Life Support (BLS)
- ▶ Ambulance transport
- ▶ Motor Vehicle Collision response
- ▶ Technical Rescue
- ▶ Water Rescue
- ▶ Hazardous Materials response
- ▶ Disaster management and preparedness
- ▶ Public education



Education



- 13 lessons developed to teach fire and life safety messages while linking to grade level learning standards.
- FREE – Lesson videos, instructor companions, worksheets, and enrichment materials are all online!

The screenshot shows the website snofire7.org. At the top, there is a navigation menu with links for "About Us", "Divisions", "Preparedness & Education", "Public Information", "Employment & Careers", and "Login". The main heading is "Home Education Lessons". On the left, there is a circular logo for "Home Education Lessons" with "FIRE" at the top, "SC7FD" in the center, and "EMS" at the bottom. Below the logo, it says "Next Scheduled Resource Workshop September 30, 2020 4:00 PM to 5:00 PM". There are two buttons: "Resource Workshop Registration" and "Instructor Survey". On the right, under the heading "What Makes Our Curriculum Unique", there are two tabs: "Introduction" (selected) and "Resource Workshop Webinar". Below the tabs is a video player for "SCFD7 Intro Video" from Snohomish County Fire District 7, featuring a woman in a blue uniform. Below the video are four lesson cards: "The Science of Fire", "Fire Engine Math", "Firefighter Chemistry!", and "Mechanical Advantage".

- With the onset of the Coronavirus Pandemic, people have been challenged to rethink the way they do their jobs and live their lives. Upon hearing the news that all public education lessons and events would be canceled as a result of COVID-19, Fire District 7's Public Education Team chose to be innovative and create interactive lessons for educators to use to supplement their teaching.
- All of the lessons have been created using a three pronged approach. Each lesson:
 - Meets state teaching standards for students in 2nd - 5th grade.
 - Delivers a fire or life safety message.
 - Highlights the diverse roles of our firefighters and team members.
- Please take a moment to fill out the brief survey so we are able to better support our educators.



Connecting with our communities

- ▶ We are part of the communities that we serve.
- ▶ We partner with local organizations to help teach safety messages, be involved in civic events, and community parades.
- ▶ Connect with us on social media:
 - ▶ Facebook: @SnoRegionalFire
 - ▶ Twitter: @SnoRegionalFire
 - ▶ Instagram: @SnoRegionalFire
 - ▶ Nextdoor: Snohomish Regional Fire & Rescue

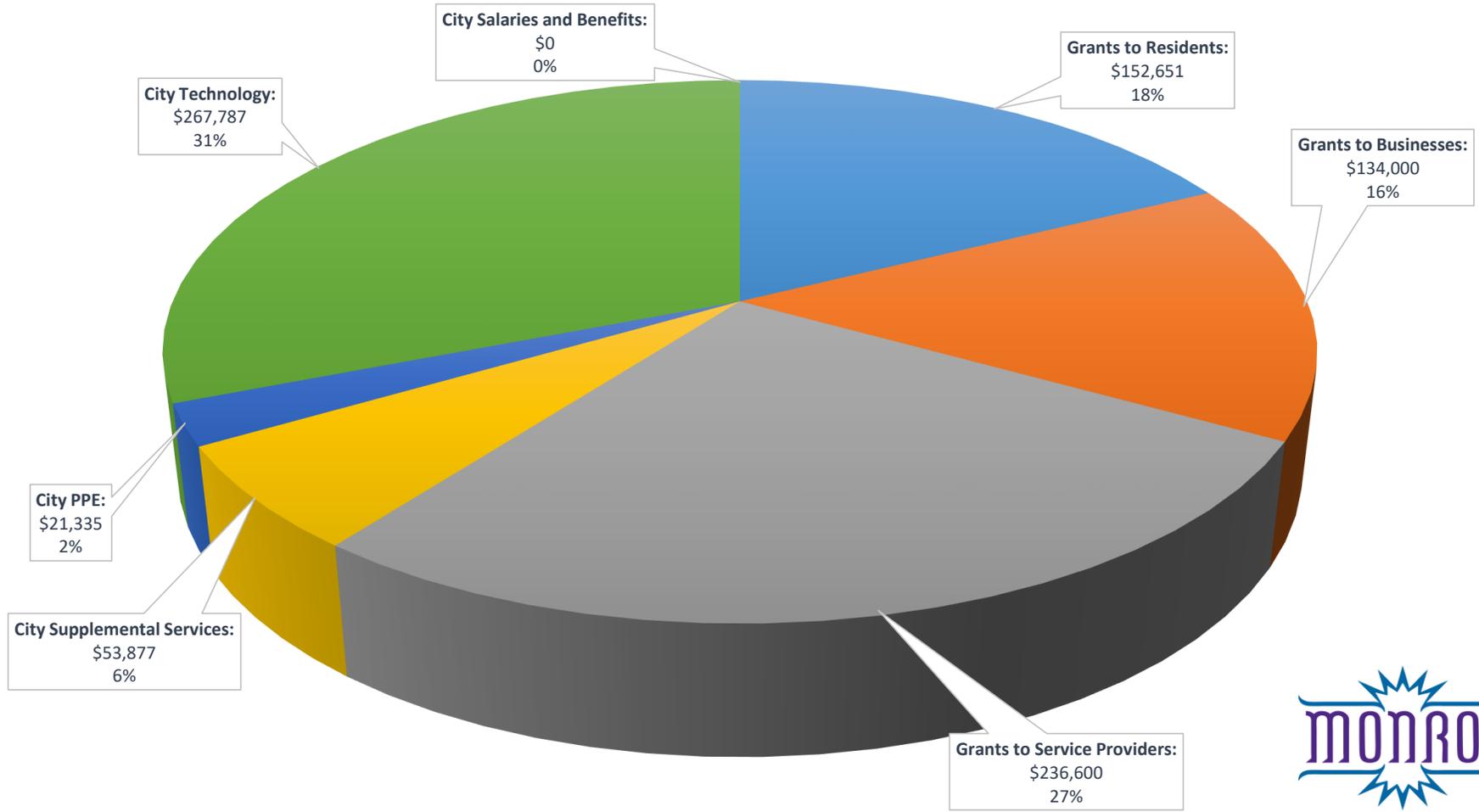




We are grateful for this opportunity speak to your group.

**Thank you for allowing us to serve you and
helping make a safer community.**

City of Monroe CARES Act Funds Usage Breakdown



MCC Minutes 11-17-2020

Final Audit Report

2021-01-21

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