

**CITY OF MONROE
RESOLUTION NO. 023A/2020**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONROE, WASHINGTON, AMENDING THE CITY OF MONROE MASTER FEE SCHEDULE, AND FEES, FINES, PENALTIES, INTEREST AND CHARGES FOR 2021.

WHEREAS, the City Council of the City of Monroe has determined that it is in the best interests of the City of Monroe to provide a single, efficient, and convenient listing of all fees, fines, penalties, interest, and charges for permits, licenses, services, applications and filing fees; and

WHEREAS, such a listing better facilitates the updating and uniform review of all such fees, fines, penalties, interest and charges on a periodic basis; and

WHEREAS, previous resolutions provide for fees that require review from time to time; and

WHEREAS, the Master Fee Schedule of Fees, Fines, Penalties, Interest and Charges for 2020 were adopted through Resolution No. 023/2019 and amended through Resolution No. 009/2020; and

WHEREAS, amendments to the Master Fee Schedule, Schedule A, General Development Permits and Fees, are needed in order to match those fees associated with Resolution No. 009/2020, which established the cost recovery for development fees adopted by City Council to be effective January 2021; and

WHEREAS, amendments to the Master Fee Schedule, Schedule F, Utility Rates, are needed as the Utility rates were adjusted per the adopted annual rate adjustment schedule. Specifically, water increased 3% and stormwater increased 12.5%. There was no adjustment to sewer. Low income senior and low income disabled discounts remain at 40%; and

WHEREAS, amendments to the Master Fee Schedule, Schedule G, Miscellaneous Charges, are needed to remove the non-resident fingerprinting fee as the City no longer provides these services to non-residents.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MONROE, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Amendment of Master Fee Schedule, Schedule A. The City of Monroe Master Fee Schedule, Schedule A, General Development Permits and Fees, is hereby amended as follows:

APPEALS	
<input type="checkbox"/> Appeal to City Council	\$ 570.00
<input type="checkbox"/> Appeal to Director	\$ 363.00
<input type="checkbox"/> Appeal to Hearing Examiner	\$ 570.00
	1,090.00
<input type="checkbox"/> Request for Reconsideration of Hearing Examiner Decision	\$ 285.00
	900.00

LAND USE APPLICATIONS	
<input type="checkbox"/> Accessory Dwelling Units (Not subject to impact fees)	\$ 466.00
<input type="checkbox"/> Boundary Line Revision	\$ 596.00 2,400.00
<input type="checkbox"/> Boundary Line Revision (Lot Adjustment only)	\$ 230.00
Comprehensive Plan Amendment	
Docketing Fee	\$ 285.00 7,930.00
If docketed, the following fees apply:	
Text amendment	\$ 570.00 1,100.00
Map amendment	\$ 2849.00 1,100.00
<input type="checkbox"/> Conditional Use Permit	\$ 1709.00 1,090.00+ Hearing Examiner Costs*
Amendment to Conditional Use Permit	\$ 1140.00 620.00
Home Preschool (up to 6 children)	\$ 228.00
Home Preschool (over 6 children)	\$ 1140.00
Forest Practices/Land Clearing	
Forest Practices Permit (SEPA exempt)	\$ 596.00 1,650.00
Forest Practices Permit (With SEPA)	\$ 1,700.00
Land Clearing	\$ 155.00 190.00
Request for removal of development moratoria	\$ 570.00
Single-family dwelling exception to development moratoria	\$ 389.00
Pre-application Meeting (2 or more additional meetings)	\$ 150.00
<input type="checkbox"/> Rezone Application	\$ 1709.00 1,570.00
Shoreline	
<input type="checkbox"/> Shoreline Conditional Use Permit	\$ 1709.00 5,190.00+ Hearing Examiner Costs*
<input type="checkbox"/> Shoreline Permit Variance	\$ 1709.00 5,370.00+ Hearing Examiner Costs*

<input type="checkbox"/> Variance	\$ 1709.00 1,090.00+ Hearing Examiner Costs*
<input type="checkbox"/> Amendment to Variance	\$ 855.00 1,090.00
<input type="checkbox"/> Critical Area Exception/Reasonable Use	\$ 1709.00 2,470.00+Hearing Examiner Costs*

Shoreline Substantial Development Permit	\$ 1709.00 3,790.00+ Hearing Examiner Costs*
Site Plan Review (parking lots, mobile vendors, wireless co-locates, commercial accessory building <120 square feet, and others as listed in MMC)	\$ 259.00 720.00
Other Minor Site Plan Review	\$ 100.00 per hour
Special Use Permit or Amendment	\$ 1709.00+ Hearing Examiner Costs
Model Homes	\$ 290.00
Additional Model Home	\$ 570.00
Subdivisions	
Binding Site Plan (10+ lots)	\$ 1140.00 4,600.00
Model Homes	\$ 311.00+ 104.00/ Preliminarily approved lot
Plat Alterations/Modifications Amendments (Subdivisions, PRDs, and Short plats)	
Major Amendments- Modifications to preliminary approved plat (20 lots) (requires public hearing)	\$ 1140.00 16,900.00+ Hearing Examiner Costs*
Minor Modifications to preliminary approved plat Amendments (without public hearing)	\$ 363.00 4,460.00
Preliminary Plats	\$ 2849.00+62.00/lot+ Hearing Examiner Costs*
Preliminary Plat (10-24 lots, 2 correction cycles)	\$ 16,900.00 base fee
Preliminary Plat (25-49 lots, 2 corrections cycles)	\$ 18,480.00 base fee
Preliminary Plat (50-99 lots, 2 correction cycles)	\$ 23,750.00 base fee
Preliminary Plat (100 + lots, 2 correction cycles)	\$ 34,300.00 base fee
Additional Preliminary Plat (11 th to 29 th lot)	\$ 110.00 per lot ¹
Additional Preliminary Plat (30 th + lot)	\$ 210.00 per lot ¹
Additional Preliminary Plat (3 rd + correction cycle)	\$ 1,630.00 per cycle
¹ Fee is in addition to the base preliminary plat base fee	
Annual Plat Review Monitoring	\$ 90.00
Final Plats	\$ 1709.00
Final Plat (2 correction cycles, 25 lots)	\$ 5,080.00
Final Plat (2 correction cycles, 50 lots)	\$ 5,080.00
Final Plat (2 correction cycles, 100 lots)	\$ 5,080.00
Short Plats (preliminary)	\$ 2849.00+ 62.00/lot
Preliminary Short Plat (2 correction cycles, 2 lots)	\$ 7,160.00
Additional Short Plat (3-9 lots)	\$ 210.00
Additional Short Plat corrections cycle(3 rd + cycle)	\$ 110.00
Final Short Plat	\$ 570.00 3,500.00
Variances/Exceptions	

***Hearing Examiner Costs** shall be in the form of a deposit made at the time of permit application. When the Hearing Examiner public hearing is completed, the Hearing Examiner invoice shall be paid from the deposit. If the Hearing Examiner costs are less than the deposit, the City will refund the remainder of the money to the party which paid for the deposit. If the Hearing Examiner costs are more than the deposit, the City will request additional money from the party which paid for the deposit to fully cover the Hearing Examiner costs.

The following are the Hearing Examiner deposit amounts:

- A. Conditional Use Permits, Variances, Critical Areas Reasonable Use, Critical Areas Exceptions, ~~Special Use Permit~~: \$1,000.00.
- B. Preliminary Plats, Major Amendments, Shoreline Substantial Development Permits, Shoreline Variances, Shoreline Conditional Use Permits: \$2,500.00.

Section 2. Amendment of Master Fee Schedule, Schedule F. The City of Monroe Master Fee Schedule, Schedule F, Utility Rates, is hereby amended as follows:

Water		
Monthly Water Charges per meter for up to 400 cubic feet	In City	Out of City
3/4"x 5/8" Metered Services	\$24.95\$25.69	\$37.42\$38.53
1" Metered Services	\$33.13\$34.12	\$49.69\$51.18
1.5 "Metered Services	\$38.09\$39.23	\$57.13\$58.84
2" Metered Services	\$46.47\$47.86	\$69.70\$71.79
3" Metered Services	\$56.43\$58.12	\$84.64\$87.18
4" Metered Services	\$66.13\$68.11	\$99.19\$102.16
6" Metered Services	\$273.11\$281.30	\$409.66\$421.95
8" Metered Services	\$355.90\$366.57	\$533.85\$549.85
Over 400 cubic feet	\$7.10\$7.31/100 cubic feet	\$10.65\$10.96/100 cubic feet
Water Stand-by Charge for Fire Protection	In City	Out of City
3/4" Services	\$2.27\$2.33	\$3.40\$3.49
1" Services	\$3.04\$3.10	\$4.51\$4.65
1.5 " Services	\$3.49\$3.59	\$5.23\$5.38
2" Services	\$4.25\$4.37	\$6.37\$6.55
3" Services	\$5.15\$5.30	\$7.72\$7.95
4" Services	\$6.03\$6.21	\$9.04\$9.31
6" Services	\$24.95\$25.69	\$37.42\$38.53
8" Services	\$32.54\$33.48	\$48.76\$50.22
Hydrant Usage		
First 400 cubic feet		\$24.95\$25.69
Each additional 100 cubic feet		\$7.10\$7.31
3/4" meter deposit		\$225.00
3" meter deposit		\$1,900.00
Meter rental		\$20.00/week

Hydrant Usage	
First 400 cubic feet	\$24.95\$25.69
Each additional 100 cubic feet	\$7.10\$7.31
3/4" meter deposit	\$225.00
3" meter deposit	\$1,900.00
Meter rental	\$20.00/week

Stormwater	
Monthly Stormwater Charge per Equivalent Residential Unit	\$13.81\$15.53

Section 3. Amendment of Master Fee Schedule, Schedule G. The City of Monroe Master Fee Schedule, Schedule G, Miscellaneous Charges, is hereby amended as follows:

Copies*	
Copies - customized service charge**	actual costs
Copies - digital storage media/device (e.g. cd/dvd/flash drive)	actual costs
Copies - electronic (files/attachments)	\$0.05/four files
Copies - electronic (gigabyte)	\$0.10/gigabyte
Copies - mailing container/envelope	actual costs
Copies - outside vendor fees***	vendor fees
Copies - paper (black and white)	\$0.15/page
Copies - postage/delivery charges	actual costs
Copies - scanning	\$0.10/page
Credit Card Telephone Payment	\$0.00
Escrow Fees	\$30.00
Extraordinary Bills	\$20.00
Fingerprinting (fee covers first 2 cards)	
Criminal Justice Agency	\$0.00
City of Monroe Residents	\$10.00
Non Monroe City Residents	\$20.00
Monroe School District Personnel (contractual agreement)	\$0.00
City Hall/Fire Dept Employment	\$0.00
Military Personnel (currently enlisted)	\$0.00
LID Account Segregation	\$250.00
Segregation Per Parcel	\$100.00
Passport Services	
Process passport application execution fee	\$35.00
Passport photos	\$15.00
Police Related Services****	
Visa/Clearance Letter	\$7.50
Copy of Collision Report (min/first 5 pages)	\$1.50
Copy of Collision Report - Additional pages	\$0.15/page
Staff redaction time for body-worn camera footage*****	\$0.79/minute

Section 4. Effective Date. The City of Monroe Master Fee Schedule, and fees, fines, penalties, interest, and charges, as amended, will be effective January 1, 2021.

ADOPTED by the City Council of the City of Monroe, at its regular meeting thereof, and APPROVED by the Mayor this 8th day of December, 2020.

Approved:
Effective:

CITY OF MONROE, WASHINGTON


Geoffrey Thomas (Dec 10, 2020 16:20 PST)

Geoffrey Thomas, Mayor

ATTEST:



Rabecca R. Hasart, City Clerk

RES 023A 2019 Amending Master Fee Schedule for 2021

Final Audit Report

2020-12-11

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"RES 023A 2019 Amending Master Fee Schedule for 2021" History

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