



MONROE CITY COUNCIL
Regular Study Session & Business Meeting
Tuesday, October 20, 2020, 7:00 P.M.
Zoom Online Meeting Platform

Mayor
Geoffrey Thomas

Councilmembers
*Ed Davis, Mayor Pro Tem;
Patsy Cudaback; Kevin Hanford;
Jason Gamble, Jeff Rasmussen;
Kirk Scarboro, & Heather Rousey*

MINUTES

CALL TO ORDER

The City Council meeting was held virtually via Zoom. Due to the COVID-19 pandemic, and Proclamation 20-28 issued by Governor Jay Inslee, in-person attendance is not permitted at this time.

Mayor Thomas called the meeting to order at 7:01 p.m.

ROLL CALL

Councilmembers present:
Davis, Cudaback, Rasmussen, Gamble, Scarboro, and Rousey

Mayor Thomas noted the excused absence of Councilmember Hanford. No objections were noted.

Staff present:
Pfister, Knight, Hasart, Swanson, Feilberg, Jolley, Farrell, Roberts, Huebner, Christian, Haley, Warthan, Adams, and Willis.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Gamble.

FINAL ACTION

1. AB20-170: Waive Council Rules of Procedure – Business Meeting Format (B. Hasart)

Finance Director Becky Hasart explained why final action was needed during a regular study session.

Councilmember Cudaback moved to waive Council Rules of Procedure to allow final action to be taken at a study session; and to hold a Business Meeting and Study Session on Tuesday, October 20, 2020. The motion was seconded by Councilmember Davis. On vote, motion carried 6-0.

PUBLIC HEARING

1. AB20-171: 2021 Recommended Budget (B. Hasart)

Ms. Hasart provided background information on AB20-171; reviewed previous Council discussion; and noted no changes since the budget was last presented to Council.

Mayor Thomas opened the public hearing at 7:09 p.m.; and immediately opened the public testimony portion of the public hearing. There were no comments from the public. There was no discussion by the Council.

Councilmember Scarboro moved to close the public testimony portion of the public hearing. The motion was seconded by Councilmember Davis. On vote, motion carried 6-0.

Councilmember Scarboro moved to close the public hearing. The motion was seconded by Councilmember Davis. On vote, motion carried 6-0.

PUBLIC COMMENTS

Former Monroe Municipal Court Judge Mara Rozzano spoke to Council regarding the Municipal Court Services Cost Projection item listed on the agenda.



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COUNCILMEMBER REPORTS

Councilmember Scarboro reported that the Monroe PD bait bike was gone.

MAYOR/ADMINISTRATIVE REPORTS

1. City Administrator Update (D. Knight)

City Administrator Deborah Knight reviewed the extended agenda; and reported on the local cold weather shelter.

2. Mayor's Update

Mayor Thomas noted the issue of Monroe This Week included in the agenda materials; and reported on the following topics:

- Budget video on Mayor's Facebook page
- Upcoming attendance at the Monroe Equity Council meeting
- Upcoming meeting with Father Bloom from St. Mary's of the Valley church

DISCUSSION ITEMS

1. AB20-172: 2021 Recommended Budget (B. Hasart)

Ms. Hasart provided background information on AB20-172; and shared a PowerPoint presentation highlighting the following topics:

- | | | |
|--|----------------------------|-----------------------------|
| • Budget overview | • Assumptions | • Debt service |
| • Partnerships | • General fund | • CIP |
| • Revenues and expenditures | • Property taxes | • North Kelsey |
| • Highlights from the Mayor's budget message | • Department highlights | • City buildings/facilities |
| • Park capital improvements | • Cost centers | • Utility rates |
| • Streets capital improvements | • Contingency fund | • Revenue bond reserve |
| • Public works capital improvements | • Donations | • Fleet & equipment |
| | • Lodging Tax | • Remaining budget schedule |
| | • Narcotics | |
| | • Real Estate Excise Taxes | |

Discussion ensued related to the following topics:

- Police budget
- Levels of service
- CARES Act funds
- Municipal court projections and operating costs
- Public Works shop project
- IT position

Mayor Thomas asked Council to bring any questions or suggested revisions to him, Ms. Knight, or Ms. Hasart.



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2. AB20-173: Review 2020-2023 Court Services Cost Projection (D. Knight, T. Christian, and R. Huebner)

Management Analyst Tyler Christian provided background information on AB20-173 highlighting the following topics:

- Historical data
- Analysis breakdown: Municipal Court vs. District Court
- Court costs; side by side projection

Mr. Christian further explained operational cost projections and facility costs. Management Analyst Rich Huebner reviewed the operating costs and contracted costs included in the tables on page 74 of the agenda materials; and provided a recap of discussion from the Finance/HR Committee meeting held prior to the Council meeting.

Discussion ensued related to the following topics:

- Probation services FTE
- Homelessness Policy Advisory Committee (HPAC) / drug & mental health issues
- Sustainability
- Community investment
- Resource allocation
- District court staffing
- Previous customer service satisfaction survey
- Specialty court
- Bench style probation
- Municipal court benefits
- Building/facilities
- Technology needs

ADJOURNMENT

There being no further business, the motion was made by Councilmember Rasmussen and seconded by Councilmember Davis to adjourn the meeting. On vote, motion carried 6-0.

Mayor Thomas noted that the Council would be holding a Closed Session immediately following adjournment to discuss Collective Bargaining pursuant to RCW 42.30.140(4)(a).

MEETING ADJOURNED: 9:20 p.m.


Geoffrey Thomas (Dec 9, 2020 18:12 PST)

Geoffrey Thomas, Mayor



Rebecca R. Hasart, Interim City Clerk

MCC Minutes 10-20-2020

Final Audit Report

2020-12-10

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