



# MONROE CITY COUNCIL

Regular Business Meeting  
Tuesday, October 13, 2020, 7:00 P.M.  
Zoom Online Meeting Platform

**Mayor**  
*Geoffrey Thomas*

**Councilmembers**  
*Ed Davis, Mayor Pro Tem;  
Patsy Cudaback; Kevin Hanford;  
Jason Gamble, Jeff Rasmussen;  
Kirk Scarboro, & Heather Rousey*

## MINUTES

### CALL TO ORDER

The City Council meeting was held virtually via Zoom. Due to the COVID-19 pandemic, and Proclamation 20-28 issued by Governor Jay Inslee, in-person attendance is not permitted at this time.

Mayor Thomas called the meeting to order at 7:00 p.m.

### ROLL CALL

Councilmembers present:

Davis, Cudaback, Hanford, Gamble, Scarboro, and Rousey

Mayor Thomas noted the excused absence of Councilmember Rasmussen. No objections were noted.

Staff present:

Pfister, Knight, Hasart, Roberts, Farrell, Peterson, Warthan, Haley, Huebner, Irving, Feilberg, Adams, Criswell, and City Attorney Lell

### PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Scarboro.

### PUBLIC HEARING

1. AB20-158: 2021 Budget Revenue Sources and 2021 Recommended Budget

Becky Hasart, Finance Director, shared a PowerPoint presentation highlighting the following topics:

- 2021 budget assumptions
- Property taxes
- General fund revenues

Ms. Hasart answered Councilmember Cudaback's question related to current sales tax revenue.

Mayor Thomas opened the public hearing at 7:11 p.m.; and immediately opened the public testimony portion of the public hearing. There were no comments from the public.

Councilmember Hanford moved to close the public testimony portion of the public hearing. The motion was seconded by Councilmember Davis. On vote, motion carried 6-0.

Councilmember Hanford moved to close the public hearing. The motion was seconded by Councilmember Scarboro. On vote, motion carried 6-0.

### PUBLIC COMMENTS

There were no comments from the public.

An email and supporting documents from James Rushing were entered into the record, and the online agenda was amended to reflect the email and documents. Please see:

<https://www.monroewa.gov/AgendaCenter/ViewFile/Agenda/10132020-952>

### CONSENT AGENDA

1. Approval of the Minutes: September 8, 2020, Regular Business Meeting
2. Approval of AP Checks and ACH Payments
3. AB20-159: Authorize Mayor to Sign Supplement Agreement No. 6 with WH Pacific (S. Peterson)



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4. AB20-160: Approve purchase and Authorize Mayor to Sign Right-of-Way Temporary Construction Easements (S. Peterson)
5. AB20-161: Resolution No. 016/2020, Updating the City of Monroe Sale and Disposal of Real or Personal Surplus Property Policy (J. Roberts)
6. AB20-162: Authorize Mayor to Sign Agreement with Murraysmith, Inc. for Department of Corrections (DOC) Second Reservoir Construction Management Services (S. Peterson)
7. AB20-163: Ordinance No. 008/2020, Amending MMC 2.60, Emergency Management; Final Reading (B. Feilberg)
8. AB20-164: Approval of Coronavirus Relief Funds/CARES Act Budget (R. Huebner)
9. AB20-165: Authorize the Mayor to Sign Exclusive Sale Agreement (Sale of Land) with Lee & Associates for North Kelsey Real Estate Brokerage Services (D. Knight)
10. AB20-166: Authorize Mayor to Sign Collective Bargaining Agreement with the Teamsters Local Number 763 Representing Office Clerical Employees (B. Warthan)
11. AB20-167: Authorize Mayor to Sign the 2020-2023 School Resource Officer (SRO) Interagency Agreement (J. Jolley)
12. AB20-168: Approve Resolution 017/2020 Establishing Parking Restrictions (137<sup>th</sup> Street SE) and Authorizing No Parking Signage (S. Peterson)

Councilmember Scarboro moved to approve the consent agenda. The motion was seconded by Councilmember Hanford. On vote, motion carried 6-0.

## OLD BUSINESS

1. AB20-169: Authorize Mayor to Sign Resolution 020/2020 Rejecting All Bids for Construction of the Early Childhood Assistance and Education Program Building Addition at the Monroe Youth Activities Building; and additionally Authorize Requesting Additional Grant Funding to Complete the Project (J. Roberts)

Jakeh Roberts, Deputy Public Works Director, provided background information on AB20-169; gave an overview of Early Childhood Assistance and Education Program (ECAEP); reviewed the funding gap of the bids received; and shared potential alternatives.

Bill Tsoukalas, Snohomish County Boys & Girls Club Executive Director, addressed Council to express his support for the project.

Discussion ensued related to the following topics:

- Potential project phases
- Reallocation of grant funds
- Budget/City funding
- Bid expiration
- Re-bid process
- Alternatives
- Department of Commerce funding cycle
- Construction inflation
- REET vs. General Funds
- REET balance

Councilmembers Davis and Hanford requested to see all available project and funding options at an upcoming Council meeting.



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### STAFF/DEPARTMENT REPORTS

#### 1. Parks & Recreation

Mike Farrell, Parks & Recreation Director, provided an update on effects from today's storm; reviewed the report included in the agenda packet materials; and noted the November 12 bid opening date for the Lake Tye fields construction phase.

#### 2. Police Department

Deputy Chief Irving reviewed the report included in the agenda packet materials.

#### 3. Public Works

Mr. Roberts reviewed the report included in the agenda packet materials.

#### 4. Economic Development

James Palmer, Economic Development Specialist, reviewed the report included in the agenda packet materials; and commented on the following topics:

- Common business survey results
- North Kelsey development restrictions
- Business survey outreach efforts
- Economic development partners; relief and recovery projects

Mayor Thomas thanked Mr. Palmer for his work.

### COUNCILMEMBER REPORTS

#### 1. Transportation/Planning, Parks & Recreation, and Public Works (P3) Committee Meeting of September 22, 2020 (Councilmember Rousey, Chair)

Councilmember Rousey reported on the September 22 P3 Committee meeting.

#### 2. Public Safety Committee Meeting of October 6, 2020 (Councilmember Davis, Chair)

Councilmember Davis reported on the October 6 Public Safety Committee meeting.

### MAYOR/ADMINISTRATIVE REPORTS

#### 1. City Administrator Update (D. Knight)

Deborah Knight, City Administrator, noted the October 19 Community Transit Board selection meeting, and the request for Councilmember participation. Councilmember Cudaback will attend the meeting.

Ms. Knight reviewed the extended agenda.

Councilmember Gamble reported that he will not be able to attend the October 27 Council meeting.

#### 2. Mayor's Update

Mayor Thomas noted that the 2021 recommended balanced budget will be available to view tomorrow.



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## EXECUTIVE SESSION

1. To Discuss Pricing of Property Pursuant to RCW 42.30.110(1)(c) – action to follow

Mayor Thomas noted the need for an executive session and read the following statement:

Pursuant to RCW 42.30.110(1)(c), the City Council will now convene an executive session for the purpose of discussing the pricing of property. The executive session will last approximately 15 minutes. For purposes of the executive session, the Council will leave the current, publicly accessible Zoom meeting and will join a new Zoom meeting, the dial-in information for which has been separately provided to the Councilmembers. I will notify the Deputy City Clerk if the executive session has been extended; and she will notify attendees in the publicly accessible Zoom meeting. The Council will rejoin the publicly accessible Zoom meeting following the executive session. Action, including but not necessarily limited to adjournment of the regular Council meeting, will take place in the open Zoom session following the Executive Session.

The meeting recessed to executive session at 8:23 p.m. for 10 minutes.

The executive session ended at 8:32 p.m.; and reconvened to regular session at 8:33 p.m.

Councilmember Davis moved to add an action item to tonight’s agenda concerning the approval of a Resolution authorizing the sale of certain real property to Real Property Investors, LLC. The motion was seconded by Councilmember Hanford. On vote, motion carried 6-0.

Councilmember Davis moved to approve [Resolution 021-2020](#), authorizing the sale of certain real property to Real Property Investors, LLC. The motion was seconded by Councilmember Hanford. On vote, motion carried 6-0.

## ADJOURNMENT

There being no further business, the motion was made by Councilmember Hanford and seconded by Councilmember Scarboro to adjourn the meeting. On vote, motion carried 6-0.

**MEETING ADJOURNED: 8:37 p.m.**

Geoffrey Thomas, Mayor

Gina Pfister, Deputy City Clerk