



# MONROE CITY COUNCIL

Regular Study Session  
Tuesday, October 6, 2020, 7:00 P.M.  
Zoom Online Meeting Platform

**Mayor**  
*Geoffrey Thomas*

**Councilmembers**  
*Ed Davis, Mayor Pro Tem;  
Patsy Cudaback; Kevin Hanford;  
Jason Gamble, Jeff Rasmussen;  
Kirk Scarboro, & Heather Rousey*

## MINUTES

### CALL TO ORDER

The City Council meeting was held virtually via Zoom. Due to the COVID-19 pandemic, and Proclamation 20-28 issued by Governor Jay Inslee, in-person attendance is not permitted at this time.

Mayor Thomas called the meeting to order at 7:00 p.m.

### ROLL CALL

Councilmembers present:  
Davis, Hanford, Gamble, Rasmussen, Scarboro, and Rousey

Mayor Thomas noted the excused absence of Councilmember Cudaback. No objections were noted.

### PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Rasmussen

### PUBLIC COMMENTS

There were no comments from the public.

### STAFF/DEPARTMENT REPORTS

Chief Jolley provided an update on a kangaroo that had escaped and was loose in the City earlier in the day.

### COUNCILMEMBER REPORTS

Councilmember Hanford commented on the kangaroo situation and thanked Chief Jolley and his department for their efforts.

### MAYOR/ADMINISTRATIVE REPORTS

#### 1. City Administrator Update

Deborah Knight, City Administrator, reviewed the extended agenda.

#### 2. Mayor's Update

Mayor Thomas reported on the following topics:

- 2021 Budget; will be available next Tuesday
- Met with a resident to discuss Monroe's police department practices
- Cybersecurity Awareness Month Proclamation

### DISCUSSION ITEMS

#### 1. AB20-153: CARES Act Budget Update

Rich Huebner, Management Analyst, provided background on AB20-153; reviewed previous Council discussion; and detailed the proposed full program budget and recommended second distribution allocation. This item will be brought back to Council next week for further discussion and approval.

Discussion ensued related to the following topics:

- Resources available to both residents and businesses
- Expenditures deadlines
- Application process
- Potential distribution of funds by the Chamber of Commerce



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### 2. AB20-154: Solid Waste Franchise Agreement

Brad Feilberg, Public Works Director, provided background on AB20-154; reviewed Republic Services' contract terms; and communicated the P3 Committee recommendation.

Councilmember Rousey provided an update on behalf of the P3 Committee; consensus is to move forward with contract renewal.

This item will be brought back to Council for approval on October 13.

### 3. AB20-155: Railroad Quiet Zone Study

Scott Peterson, Deputy City Engineer, provided background on AB20-155; reviewed the Railroad Quiet Zone study and scope of work provided by the consultant; noted an upcoming stakeholder meeting; reviewed cost estimation; and highlighted next steps.

Discussion ensued related to the following topics:

- Low range vs. high range cost estimation
- Grant opportunities
- Funding options
- Liability
- Crossing zones
- Governing Agencies/Authority
- Quiet Zone criteria
- BNSF travel expenses/possibility of combining visit with Marysville
- Councilmember Gamble requested feedback from other jurisdictions with implemented Quiet Zones

Mr. Peterson and Mr. Feilberg answered questions from Council. This item will come back to Council after staff meets with BNSF.

### 4. AB20-156: Resolution regarding Monroe Woodlands Annexation Plan

Ben Swanson, Community Development Director, provided background information on AB20-156 and AB20-157; gave an overview of the annexation process, specifically the ten percent petition; reviewed terms of the no-protest annexation agreement; shared the vicinity map; and highlighted next steps.

Discussion ensued related to the following topics:

- Snohomish County requirements and deadlines
- Mayor Thomas requested that staff look into expanding the annexation to 179<sup>th</sup>

### 5. AB20-157: Resolution regarding Monroe Estates Annexation Plan

Mr. Swanson shared the vicinity map; and commented on the following:

- Parcel size
- Expected development
- Moving forward with the sixty percent petition



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- Property owners were notified via postcard approximately two months ago
- Staff plans to move Monroe Estates concurrently with Monroe Woodlands, but noted that the Woodlands are the priority
- Both AB20-156 and AB20-157 will be brought back to Council on October 13 for continued discussion and a proposed Resolution

### ADJOURNMENT

There being no further business, the motion was made by Councilmember Scarboro and seconded by Councilmember Rasmussen to adjourn the meeting. On vote, motion carried 6-0.

**MEETING ADJOURNED:** 8:20 p.m.

A handwritten signature in black ink that reads "Geoffrey Thomas".

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Geoffrey Thomas, Mayor

A handwritten signature in black ink that reads "Gina Pfister".

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Gina Pfister, Deputy City Clerk