



MONROE CITY COUNCIL
Regular Business Meeting
Tuesday, September 22, 2020, 7:00 P.M.
Zoom Online Meeting Platform

Mayor
Geoffrey Thomas

Councilmembers
*Ed Davis, Mayor Pro Tem;
Patsy Cudaback; Kevin Hanford;
Jason Gamble, Jeff Rasmussen;
Kirk Scarboro, & Heather Rousey*

MINUTES

CALL TO ORDER

The City Council meeting was held virtually via Zoom. Due to the COVID-19 pandemic, and Proclamation 20-28 issued by Governor Jay Inslee, in-person attendance is not permitted at this time.

Mayor Thomas called the meeting to order at 7:02 p.m.

ROLL CALL

Councilmembers present:

Davis, Cudaback, Hanford, Gamble, Rasmussen, Scarboro, and Rousey

Staff present:

Pfister, Knight, Hasart, Swanson, Roberts, Farrell, Feilberg, Jolley, Marrero, Warthan, Peterson, Christian, Huebner, and City Attorney Lell

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Cudaback

PUBLIC COMMENTS

This time is set aside for members of the public to speak to the City Council on any issue related to the City of Monroe; except any quasi-judicial matter subject to a public hearing. Three minutes will be allowed per speaker.

There were no comments from the public.

CONSENT AGENDA

1. Approval of the Minutes: August 25, 2020, Regular Business Meeting
2. Approval of AP Checks and ACH Payments
3. Approval of Payroll Warrants
4. AB20-146: Resolution 016-2020, Updating the City of Monroe Sale and Disposal of Real or Personal Surplus Property Policy
5. AB20-147: Authorize the Mayor to Sign Exclusive Sale Agreement (Sale of Land) with Lee & Associates for North Kelsey Real Estate Brokerage Services (D. Knight)
6. AB20-148: Ordinance No.012/2020, An Ordinance of the City of Monroe adopting a Utility Service Suspension – Extended Vacancies policy; Final Adoption (B. Hasart)
7. AB20-149: Coronavirus Relief Funds Contract Amendment (R. Huebner)

Mayor Thomas noted a request by the Clerk's office to remove AB20-146, consent item #4, from the agenda. There were no objections.

Councilmember Hanford moved to approve items 1-3, and 5-7 of the consent agenda. The motion was seconded by Councilmember Gamble. On vote, motion carried 7-0.

UNFINISHED BUSINESS

1. AB20-150: EnviroIssues Contract Amendment for Vision 2050 (D. Knight)

Deborah Knight, City Administrator, provided background information on AB20-150; reviewed the original and updated scope of work; and briefed Council on the additive alternatives, and timeline.

Discussion ensued related to the following topics: work accomplished from November 2019 through March 2020; steering committee.



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Councilmember Cudaback moved to authorize the Mayor to sign Amendment No. 1 to increase the budget for Vision 2050 by \$10,000 to execute a collaborative visioning process; and expressly authorize further minor revisions to the extent deemed necessary or appropriate. The motion was seconded by Councilmember Davis. On vote, motion carried 7-0.

NEW BUSINESS

1. AB20-151: Confirmation of Housing Action Plan (HAP) Stakeholder Advisory Committee (SAC) Appointments (Anita Marrero)

Anita Marrero, Senior Planner, provided background information on AB20-151; and reviewed the following items related to the Housing Action Plan and temporary stakeholder advisory committee:

- Work completed by the consultant
- Housing Action Plan survey
- Virtual tour of the related webpages
- Housing needs assessment
- Public outreach and involvement
- Roles of the committee members
- Grant funding

Councilmember Hanford moved to confirm the Mayor's appointment of: Tony Balk, Jay Bull, Petra Dungan, Junelle Lewis, Rachel Adams, and Mariana Medina to the membership of the Housing Action Plan Stakeholder Advisory Committee. The motion was seconded by Councilmember Rousey. On vote, motion carried 7-0.

2. AB20-152: Ordinance No. 008/2020, Amending MMC 2.60, Emergency Management; First Reading (B. Feilberg)

Brad Feilberg, Public Works Director, provided background information on AB20-152; reviewed changes and updates; and noted that the information was presented to the Public Safety Committee prior to the COVID-19 pandemic.

Councilmember Gamble moved to accept as first reading Ordinance No. 008/2020, amending Chapter 2.60 MMC, Emergency Management; providing for severability; and establishing an effective date. The motion was seconded by Councilmember Hanford. On vote, motion carried 7-0.

STAFF/DEPARTMENT REPORTS

1. Finance (B. Hasart)

Becky Hasart, Finance Director, noted the report included in the packet materials, and commented on the following topics:

- Current audit status
- Upcoming Transportation Benefit District meeting



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2. Police Department (J. Jolley)

Police Chief Jolley noted the report included in the packet materials, and provided an update on a recent house party shooting.

Discussion ensued related to the increase in gun sales.

Councilmember Scarboro commented that a bike had been chained up for a couple of weeks at HWY 2 and Old Owen Road. Chief Jolley will look into this.

3. Community Human Services Advisory Board (D. Knight)

Ms. Knight noted the report included in the packet materials, and commented on the following topics:

- Last week's meeting of the Board
- OPMA/PRA training
- Technical Advisory Committee (TAC) recommendations
- Cold weather shelter
- Highlights of current work

COUNCILMEMBER REPORTS

1. Finance/Human Resources Committee Meeting of September 15, 2020 (Councilmember Gamble, Chair)

Councilmember Gamble provided an update of the September 15 Committee meeting.

Councilmember Cudaback reported that she attended last week's Snohomish County Council meeting and spoke in favor of increasing the no-shooting zone; and noted that the order was passed.

Councilmember Scarboro thanked IT Director Ben Warthan for setting up his new laptop and headphones.

MAYOR/ADMINISTRATIVE REPORTS

1. City Administrator Update (D. Knight)

Ms. Knight reviewed the extended agenda, and commented on the following topics:

- Upcoming special meeting of the Community Human Services Advisory Board
- CARES Act budget recommendations
- Position vacancies

2. Mayor's Update

Mayor Thomas noted the recent edition of Monroe This Week included in the packet materials, and commented on the following topics:

- Meeting with the Monroe Equity Council
- Next meeting with St. Mary of the Valley and the Hispanic community has been moved to October
- Meeting with Representative Eslick regarding work being done at the Boys & Girls Club
- PSRC Executive Committee meeting



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EXECUTIVE SESSION

1. To Discuss Property Acquisition Pursuant to RCW 42.30.110(1)(b)

Mayor Thomas noted the need for an executive session, and read the following statement:

Pursuant to RCW 42.30.110(1)(b), the City Council will now convene an executive session for the purpose of discussing property acquisition. The executive session will last approximately 20 minutes. For purposes of the executive session, the Council will leave the current, publicly accessible Zoom meeting and will join a new Zoom meeting, the dial-in information for which has been separately provided to the Councilmembers. I will notify the Deputy City Clerk if the executive session has been extended; and she will notify attendees in the publicly accessible Zoom meeting. The Council will rejoin the publicly accessible Zoom meeting following the executive session. Action, including but not necessarily limited to adjournment of the regular Council meeting, will take place in the open Zoom session following the executive session.

The meeting recessed to executive session at 7:56 p.m. until 8:05 p.m.

The executive session ended at 8:02 p.m.

The meeting reconvened to regular session at 8:05 p.m.

ADJOURNMENT

There being no further business, the motion was made by Councilmember Gamble and seconded by Councilmember Scarboro to adjourn the meeting. On vote, motion carried 7-0.

MEETING ADJOURNED: 8:06 p.m.

Handwritten signature of Geoffrey Thomas in black ink.

Geoffrey Thomas, Mayor

Handwritten signature of Gina Pfister in black ink.

Gina Pfister, Deputy City Clerk