



MONROE CITY COUNCIL
Special Meeting: Study Session
and Business Meeting
Tuesday, September 15, 2020, 7:00 P.M.
Zoom Online Meeting Platform

Mayor
Geoffrey Thomas

Councilmembers
Ed Davis, Mayor Pro Tem;
Patsy Cudaback; Kevin Hanford;
Jason Gamble, Jeff Rasmussen;
Kirk Scarboro, & Heather Rousey

MINUTES

CALL TO ORDER

The City Council meeting was held virtually via Zoom. Due to the COVID-19 pandemic, and Proclamation 20-28 issued by Governor Jay Inslee, in-person attendance is not permitted at this time.

Mayor Thomas called the meeting to order at 7:02 p.m.

ROLL CALL

Councilmembers present:

Cudaback¹, Hanford, Gamble, Rasmussen, Scarboro, and Rousey

Mayor Thomas noted the excused absence of Councilmember Davis. No objections were noted.

Staff present:

Pfister, Knight, Hasart, Huebner, Swanson, Warthan, Feilberg, Jolley, Haley, Roberts, Farrell, Rosenbach, and Christian

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Thomas

PUBLIC COMMENTS

This time is set aside for members of the public to speak to the City Council on any issue related to the City of Monroe; except any quasi-judicial matter subject to a public hearing.

Shay Chapman, resident of Monroe, commented in favor of the proposed No-Shooting Zone expansion being considered by the Snohomish County Council.

Randall Good, resident of Monroe, commented in opposition of the proposed No-Shooting Zone expansion being considered by the Snohomish County Council.

Elly Brit, resident of Monroe commented in favor of the proposed No-Shooting Zone expansion being considered by the Snohomish County Council; and asked the Council to consider supporting the County's emergency order.

FINAL ACTION

1. AB20-142: Waive Council Rules of Procedure – Business Meeting Format (R. Huebner)

Rich Huebner, Management Analyst, provided background information on AB20-142; and explained the need for a business meeting.

Councilmember Cudaback moved to waive Council Rules of Procedure to allow final action to be taken at a study session; and to hold a Business Meeting and Study Session on Tuesday, September 15, 2020. The motion was seconded by Councilmember Rasmussen. On vote, motion carried 6-0.

NEW BUSINESS

1. AB20-143: Approval of Small Business Relief Grant, Second Round Awards (R. Huebner)

¹ Councilmember Cudaback joined the meeting at 7:14 p.m.



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Mr. Huebner provided background information on AB20-143; and shared the recommended small business relief grant second round award matrix.

Councilmember Cudaback moved to approve the recommended second round Small Business Relief Grant awards, and authorize the Mayor to execute the necessary agreements. The motion was seconded by Councilmember Scarborough. On vote, motion carried 6-0.

DISCUSSION ITEMS

1. AB20-144: Review Final Court Assessment Report (D. Knight)

Deborah Knight, City Administrator, provided background information on AB20-144; and shared a PowerPoint presentation highlighting the following:

- Policy questions
- Scope of assessment
- Findings
- Criminal activity and case levels
- Court services
- Staffing and customer service
- Probations
- Fiscal analysis
- Court facilities
- Technology
- Recommendations
- Alternatives

Pam Haley, Court Administrator, provided an overview of her current probation duties; and the current state of the court facilities.

Discussion ensued related to the following:

- Revenue from fees/fines if use Evergreen District Court
- Benefits of Monroe's municipal court
- Revenue and expenditures if use Evergreen District Court
- Committee feedback
- Background of the municipal court creation
- Funding sources
- Previous customer service survey

Ms. Knight will gather additional information regarding fee revenue and expenses; comparison models, and feedback from other agencies using a municipal court; and bring back to an upcoming study session.

2. AB20-145: Draft 2021 Strategic Priorities and 2021-2026 Strategic Plan (D. Knight)

Ms. Knight provided background information on AB20-145; shared the draft 2021-2026 Strategic Priorities, including specific projects; noted that a majority of the priorities are coming from the City's Comprehensive Plan; and reviewed the proposed changes.



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Discussion, input, and feedback ensued related to the following topics:

- Police department shooting range
- Probations division
- Police department accreditation
- Police department workload assessment
- IT Assessment
- Centennial Trail
- Diversity, equity, and inclusion (DEI)
- Implementation

Based on Council input and feedback, Ms. Knight will make the following revisions to the 2021-2026 Strategic Plan:

- Change: Establish Probations Division to Ensure Adequate Probation Services
- Add: IT Assessment recommendations
- Move: Centennial Trail extension from Community Culture to Utilities and Transportation
- Add: Promote DEI to Community Culture

Ms. Knight reviewed project implementation timelines through 2026. Mayor Thomas commented on the upcoming 2021 recommended budget; and encouraged Councilmembers to contact Ms. Knight or himself with any additional suggested revisions.

STAFF/DEPARTMENT REPORTS

There were no staff reports.

COUNCILMEMBER REPORTS

Councilmember Rasmussen noted that he will not be available for the September 22 P3 Committee meeting.

Councilmember Cudaback noted that she will not be available for the October 6 Council meeting.

Councilmember Gamble noted that he may not be available for the October 27 Council meeting.

Councilmember Hanford noted that he will not be available for the October 20 and October 27 Council meetings.

MAYOR/ADMINISTRATIVE REPORTS

1. City Administrator Update (D. Knight)

Ms. Knight reported on the following topics:

- American Public Works Association's 2020 Young Leader of the Year Award recipient, Tyler Christian, Management Analyst
- Extended Agenda
- Third meeting of the Community Human Services Advisory Board (CHSAB)
- Face covering distribution (kudos to Rachel Adams, Project Coordinator)
- Kudos to park maintenance staff
- Recognition of Janell Drews, Chamber of Commerce Director



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-
- Staff transitions

2. Mayor's Update

Mayor Thomas reported on the following topics:

- Email from resident Shay Chapman, who spoke during the night's public comment portion of the meeting, relating to the Snohomish County Council's proposed emergency order regarding the no-shooting zone; and asked Council if they wanted to support the order via letter. Council consensus was not to write a letter of support.
- Chief Jolley provided background on the shootings entering property within the City limits.
- City chosen as recipient of the 2020 Dr. Joseph Feek Community Service Award, from the EvergreenHealth Monroe Foundation.

ADJOURNMENT

There being no further business, the motion was made by Councilmember Gamble and seconded by Councilmember Cudaback to adjourn the meeting. On vote, motion carried 6-0.

MEETING ADJOURNED: 9:42 p.m.

A handwritten signature in black ink that reads "Geoffrey Thomas".

Geoffrey Thomas, Mayor

A handwritten signature in black ink that reads "Gina Pfister".

Gina Pfister, Deputy City Clerk