

**CITY OF MONROE
ORDINANCE NO. 027/2018**

**AN ORDINANCE OF THE CITY OF MONROE,
WASHINGTON, ADOPTING THE BUDGET FOR THE
FISCAL YEAR ENDING DECEMBER 31, 2019**

WHEREAS, the Mayor of the City of Monroe, Washington, completed and placed on file with the City Clerk a proposed budget and estimate of the amount of the moneys required to meet the public expenses, bond retirement and interest, reserve funds, and expenses of government of said City for the fiscal year ending December 31, 2019; and a notice was published that the Council of said City would meet on the 9th and 16th day of October, 2018, and 13th day of November, 2018, at the hour of 7:00 p.m., in the Council Chambers of the City Hall of said City for the purpose of making and adopting a budget for said fiscal year and giving taxpayers within the limits of said City an opportunity to be heard upon said budget; and

WHEREAS, the said City Council did meet at said time and place and did then consider the matter of said proposed budget; and

WHEREAS, the said proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Monroe for the purposes set forth in said budget, and the estimated expenditures set for in said budget being all necessary to carry on the government of said City for said year and being sufficient to meet the various needs of said City during said period;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MONROE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Budget Adoption. The budget for the City of Monroe, Washington, for the year 2019 is hereby adopted at the fund level in its final form and content as set forth in the attached budget document, Exhibit A.

Section 2. Estimated Revenues and Appropriations. Estimated resources for each separate fund of the City of Monroe, and aggregate expenditures for all such funds for the year 2019 are set forth in a summary form below; and are hereby appropriated for expenditure at the fund level during the year 2019 as set forth in the attached budget document, Exhibit A.

Fund	Beginning Fund Balance	Revenue	Expenditures	Ending Fund Balance	Total Fund
General Fund (001)	\$ 3,692,539	\$ 15,384,768	\$ 16,202,224	\$ 2,875,083	\$ 19,077,307
Contingency Fund (002)	856,077	119,683	0	975,760	975,760
Donation Fund (008)	14,130	4,050	3,520	14,660	18,180
Streets Fund (105)	293,246	733,111	733,556	292,801	1,026,357
Lodging Tax Fund (109)	64,487	80,750	117,426	27,811	145,237
Narcotics Fund (114)	34,864	10,000	25,600	19,264	44,864
Real Estate Excise Tax Fund (117)	2,909,111	958,182	766,192	3,101,101	3,867,293
Debt Service Fund (203)	3,347	206,910	206,870	3,387	210,257
General CIP Fund (307)	756,445	15,128	771,573	0	771,573
Parks CIP Fund (317)	808,141	714,034	795,936	726,239	1,522,175
Street CIP Fund (318)	1,266,429	2,435,403	3,430,352	271,480	3,701,832
N. Kelsey Development Fund (319)	805,284	1,094,833	128,728	1,771,389	1,900,117
Water O&M Fund (411)	938,190	6,627,042	6,926,873	638,359	7,565,232
Water CIP Fund (412)	7,225,796	2,309,902	5,377,369	4,158,329	9,535,698
Sewer O&M Fund (421)	1,238,233	7,550,194	7,940,482	847,945	8,788,427
Sewer CIP Fund (422)	6,733,585	2,156,623	1,899,961	6,990,247	8,890,208
Stormwater O&M Fund (431)	337,055	1,949,043	2,050,920	235,178	2,286,098
Stormwater CIP Fund (432)	707,084	355,714	887,314	175,484	1,062,798
Revenue Bond Debt Reserve Fund (450)	2,885,762	55,984	142,513	2,799,233	2,941,746
Information Technology Service Fund (510)	306,674	643,770	798,375	152,069	950,444
Fleet & Equipment Fund (520)	4,274,430	1,881,030	1,606,971	4,548,489	6,155,460
Facilities Management Fund (530)	86,521	1,442,630	1,453,240	75,911	1,529,151
Total All Funds	\$ 36,237,430	\$ 46,728,784	\$ 52,265,995	\$ 30,700,219	\$ 82,966,214

Section 3. Salary Schedule. The 2019 salary schedule for authorized City of Monroe positions is set forth in the attached Exhibit B and is incorporated herein as if set forth in full.

Section 4. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 5. Transmittal. The City Clerk is directed to transmit a certified copy of the budget hereby adopted to the State Auditors' Office and to the Association of Washington Cities.

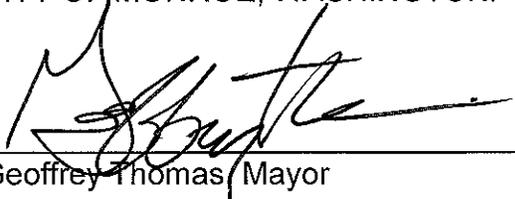
Section 6. Effective Date. This ordinance shall take effect five (5) days after publication.

PASSED by the City Council and APPROVED by the Mayor of the City of Monroe, at a regular meeting held this 11th day of December, 2018.

1st Reading: November 13, 2018
Final Reading: December 11, 2018
Published: December 14, 2018
Effective: December 19, 2018

(SEAL)

CITY OF MONROE, WASHINGTON:



Geoffrey Thomas, Mayor

ATTEST:

APPROVED AS TO FORM:



Elizabeth M. Adkisson, MMC, City Clerk



J. Zachary Lell, City Attorney

Exhibit B

Department	Title	Salary Range	
		2019 Lower	2019 Higher
Administration	IT Desktop Support	4,837	6,174
Administration	Executive Assistant	4,965	6,479
Administration	City Clerk	5,075	7,820
Administration	HR Director	7,980	12,235
Administration	City Administrator	9,564	14,138
Community Development	Planning Asst	4,561	5,821
Community Development	Assistant Planner	4,722	5,835
Community Development	Permit Technician	4,744	6,054
Community Development	Building Inspector/Plans Examiner	4,837	6,842
Community Development	Associate Planner	5,258	6,677
Community Development	Permit Supervisor	5,574	7,113
Community Development	Senior Planner	6,044	8,090
Community Development	Building Official	6,263	7,943
Community Development	Principal Planner	6,455	8,824
Community Development	Community Development Director	7,980	12,235
Finance	Customer Service	4,561	5,821
Finance	AP/AR	4,561	5,821
Finance	Utility Billing	4,561	5,821
Finance	Senior Accting Technician	5,201	6,278
Finance	Finance Director	7,980	12,235
Municipal Court	Court Clerk	4,561	5,821
Municipal Court	Court Security Officer	24/hour	
Municipal Court	Court Administrator	7,147	9,446
Parks & Rec	Parks Maintenance	4,560	5,820
Parks & Rec	Parks Admin Tech	4,857	6,054
Parks & Rec	Parks & Rec Administrative Tech	4,744	6,054
Parks & Rec	Parks Lead	5,016	6,402
Parks & Rec	Parks Supervisor	5,574	7,113
Parks & Rec	Parks Senior Planner	6,044	8,090
Parks & Rec	Parks Director	7,980	12,542
Police Dept.	Customer Service Specialist	4,081	5,208
Police Dept.	Customer Service Assistant	4,561	5,821
Police Dept.	Data Asst/Armorer	4,561	5,821
Police Dept.	Executive Assistant	4,744	6,054
Police Dept.	Investigative Support	4,744	6,054
Police Dept.	Code Enforcement	4,744	6,054
Police Dept.	Evidence Technician	4,744	6,054
Police Dept.	Police Officer	5,995	7,285
Police Dept.	Administrative Manager	7,146	9,446
Police Dept.	Sergeant	7,713	9,374
Police Dept.	Administrative Bureau Director	7,980	12,235
Police Dept.	Deputy Chief	7,980	12,235
Police Dept.	Police Chief	9,249	13,668
Public Works Department	Engineering Admin Specialist	4,081	5,208
Public Works Department	Maintenance and Operations II	4,560	5,820
Public Works Department	PW Administrative Tech	4,744	6,054
Public Works Department	Utility System Specialist	4,786	6,108
Public Works Department	Cross Connection Control	4,786	6,108
Public Works Department	WWTP Operator	4,786	6,108
Public Works Department	Shop Specialist III	4,786	6,108
Public Works Department	Equipment Operator III	4,786	6,108
Public Works Department	Facilities Specialist III	4,786	6,108
Public Works Department	Lab Specialist III	4,786	6,108
Public Works Department	Construction Inspector III	4,786	6,108

Exhibit B

Department	Title	Salary Range	
		2019 Lower	2019 Higher
Public Works Department	Stormwater Compliance Coordinator	4,786	6,108
Public Works Department	Water Quality Lead IV	5,016	6,402
Public Works Department	Construction Inspector IV	5,016	6,402
Public Works Department	Utilities/Streets Site Lead	5,016	6,402
Public Works Department	GIS/CAD Specialist	5,235	6,974
Public Works Department	Civil Designer	5,235	7,407
Public Works Department	Construction Document Supervisor	5,574	7,113
Public Works Department	Construction Inspector Supervisor	5,574	7,113
Public Works Department	O&M Supervisor	5,574	7,113
Public Works Department	WWTP Supervisor	5,574	7,113
Public Works Department	Senior Engineer	6,008	8,792
Public Works Department	Part Time Senior Engineer**	n/a	62 per hour
Public Works Department	Deputy PW Director (PW Manager)	7,146	10,719
Public Works Department	WWTP Manager	7,146	10,319
Public Works Department	Deputy City Engineer (Design&Constr Mgr)	7,146	10,719
Public Works Department	Public Works Director	7,980	12,895