

**ORDINANCE NO. 013/2012**

AN ORDINANCE OF THE CITY OF MONROE,  
WASHINGTON, AMENDING THE BUDGET FOR FISCAL  
YEAR 2012 TO ACCOUNT FOR ACTUAL BEGINNING FUND  
BALANCES AND NEW REVENUES AND EXPENDITURES.

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WHEREAS, the City Council adopted the budget for fiscal year 2012 with Ordinance No. 029/2011 on December 13, 2011; and

WHEREAS, the beginning fund balances were estimated in December 2011 and are now known amounts; and

WHEREAS, certain expenditures have come to light and other revenues and expenditures can be decreased; and

WHEREAS, new revenues and corresponding expenditures need to be realized in the adopted budget; and

WHEREAS, per RCW 35A.33.120, the City Council finds that it is in the best interest of the City to decrease, revoke, or recall all or portions of the total appropriations provided for certain funds as set forth in the previously adopted budget, and to re-appropriate the same for another purpose or purposes, as provided herein; NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF MONROE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Findings. The above recitals and the content of Exhibit A and B, attached hereto and incorporated herein by the reference as if set forth in full, are hereby adopted as finding in support of this ordinance. The City Council further adopts by reference the Agenda Item cover memorandum dated May 15, 2012 as findings.

Section 2. Budget Amendment. The budget for the fiscal year 2011 is hereby amended as follows:

Fund	Beginning Fund Balance	Original Budget Revenues	Amended Revenues	Original Budget Expenditures	Amended Expenditures	Restricted Fund Balance	Ending Fund Balance
General Fund 001	983,838	10,342,719	10,251,245	10,316,967	10,429,179	651,701	154,203
Donation Fund 008	3,945	5,000	5,000	4,000	4,000		4,945
Public Safety 800 MHz Fund 102	7,743	-	-	5,000	5,000		2,743
Streets Fund 105	341,251	499,541	499,541	562,184	562,184		278,608
Transportation Concurrency Fund 106	100,009	-	-	-	-		100,009
Tourism Fund 109	60,712	36,400	36,400	81,634	81,634		15,478
Narcotic/Drug Buy Fund 114	70,260	2,145	2,145	64,765	64,764		7,640

Real Estate Excise Tax Fund 117	509,229	162,000	162,000	394,000	394,000		277,229
Public Safety 800 MHz Debt Fund 202	3,464	-	-	-	3,464		-
North Kelsey Debt Fund 203	494,694	6,200,000	-	6,684,046	434,046		60,648
Capital Improvement Projects Fund 307	440,011	-	-	-	-	-	440,011
Parks CIP Fund 317	714,840	1,596	1,596	177,342	177,342		539,094
Streets CIP Fund 318	602,813	854,640	843,000	954,713	1,338,156		107,657
North Kelsey Development Fund 319	22,716	7,800,000	4,850,000	6,324,094	124,094		4,748,622
Water Fund 411	1,054,753	3,312,600	3,312,600	2,399,905	2,404,905	310,000	1,652,448
Water CIP Fund 412	5,669,619	48,500	63,500	2,599,405	1,836,531	836,540	3,060,048
Sewer Fund 421	1,171,419	4,736,271	4,711,271	5,255,514	5,280,514	201,811	400,365
Sewer CIP Fund 422	9,787,329	577,500	577,500	7,159,049	7,915,546	1,532,893	916,390
Stormwater Fund 431	273,706	1,555,800	1,605,800	1,461,537	1,517,290		362,216
Stormwater CIP Fund 432	1,668,055	2,000	2,000	632,515	113,175	338,052	1,218,828
Solid Waste Fund 441	313,137	3,291,137	3,291,137	3,040,921	3,040,921	118,643	444,710
Revenue Bond Fund 450	2,103,158	5,000	5,000	-	-	2,104,290	3,868
Info Technology Services Fund 510	133,611	502,714	502,714	621,306	621,306		15,019
Equipment & Fleet Management 520	606,020	889,875	889,875	1,131,326	916,573	463,991	115,331
Facilities Management Fund 530	96,165	1,159,790	1,159,790	1,157,759	1,157,759		98,196
<b>TOTALS</b>	<b>27,232,499</b>	<b>41,985,228</b>	<b>32,772,114</b>	<b>51,027,982</b>	<b>38,422,384</b>	<b>6,557,921</b>	<b>15,024,308</b>

Section 3. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 4. Effective Date. This ordinance shall take effect five (5) days after publication.

PASSED by the City Council and APPROVED by the Mayor of the City of Monroe, at a regular meeting held this 5th day of June 2012.

1<sup>st</sup> Reading: 5/15/12  
 2<sup>nd</sup> Reading: 6/5/12  
 Published: 6/12/12  
 Effective: 6/17/12

CITY OF MONROE, WASHINGTON:

  
 Robert Zimmerman, Mayor

ATTEST/AUTHENTICATED:

  
 Eadye Martinson, Deputy City Clerk

APPROVED AS TO FORM:

  
 J. Zachary Lell, City Attorney

**EXHIBIT A**  
**2012 First Budget Amendment - Detail**

<u>Item #</u>	<u>Amount</u>	<u>Funds</u>	<u>Description</u>	<u>Account Numbers</u>
		<b>GENERAL FUND</b>		
		<b>Non-Departmentmenal</b>		
1	\$ 3,464	001 General Fund & 202 Public Safety 800 MHz Debt Fund	Transfer residual cash from inactive fund to the General Fund.	001.000.000.397.00.10.00, 202.a60.000.597.19.91.97
2	\$3,500	001 General Fund	US 2 Safety Coalition contribution approved by council earlier this year.	001.A00.000.519.90.49.01
		<b>Parks</b>		
3	\$3,000	001 General Fund	Parks sanican costs were cut from the original budget, but were accidently left out in the final budget	001.p00.000.576.80.45.09
4	\$15,000	001 General Fund	Seasonal parks employees approved by council 4/10/12.	001.p00.000.576.80.10.01
		<b>Planning &amp; Building</b>		
5	\$ (92,000)	001 General Fund	Loss of Walmart permit fees this year due to FONK lawsuit delays.	001.i10.000.322.10.00.00
6	\$ (23,200)	001 General Fund	Reduce Planning Dept revenues for RWDP Permit fees (\$10,000), Zoning & Subdivision fees (\$12,000), & Land Use applications (\$1,200)	001.i10.000.343.20.10.00 \$10,000, 001.i10.000.345.81.00.00 \$12,000, 001.i10.000.345.89.01.00 \$1,200
7	\$ (10,000)	001 General Fund	Reduce Planning Dept expense for professional services	001.i10.000.559.60.41.09
		<b>Economic Development</b>		
8	\$ (11,000)	001 General Fund	Reduce Economic Development expenditures	001.i60.000.559.30.41.00 (\$10,000), 001.i60.000.559.30.42.00 (\$500), 001.i60.000.559.30.44.00 (\$2,000), 001.i60.000.559.30.49.01 \$1,500
		<b>Emergency Management</b>		
9	\$ 997	001 General Fund	Increase amount of federal grant	001.i90.000.333.00.00.00

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<u>Item #</u>	<u>Amount</u>	<u>Funds</u>	<u>Description</u>	<u>Account Numbers</u>
10	\$ (20,053)	001 General Fund	Reduce equipment expenditures for emergency mangement	001.i90.000.594.25.64.00
		<b>Police</b>		
11	\$ (11,000)	001 General Fund	Loss of liquor revenue from state budget cuts.	001.100.000.336.06.95.00
12	\$ 25,000	001 General Fund	Increased revenues from 2011 photo enforcement put into restricted reserve for police department	001.000.000.508.20.00.00
13	\$35,265	001 General Fund	Increase Police photo enforcement revenue \$35,265, and increase Police operational expenditures \$35,265; net effect to ending fund balance is zero	001.L00.000.353.10.05.00 \$35,265, 001.L00.000.521.22.10.02 \$9,408, 001.L00.000.521.22.31.05 \$5,000, 001.L00.000.521.22.41.01 \$15,000, 001.L00.000.521.22.41.02 \$2,574, 001.L00.000.521.40.49.09 \$3,283
14	\$1,500	001 General Fund	Increase Police off-duty salaries. This is offset by a revenue line (contracted services) that was already budgeted	001.L00.000.521.22.10.07
		<b>NORTH KELSEY FUNDS</b>		
15	\$100,000	001 General Fund & 319 North Kelsey Development Fund	Interfund loan from General Fund restricted reserve to North Kelsey Fund to cover expenses until land sale goes through.	001.000.000.581.10.00.00, 319.000.000.381.10.00.00, 001.000.000.508.10.00.00
16	\$250,000	203 N Kesley Debt Service Fund, 319 N Kelsey Development Fund	Transfer cash from debt fund to development fund to cover costs refinancing existing debt	203.a60.000.597.00.00.00, 319.000.000.397.00.00.00
17	\$ (7,800,000)	319 N Kelsey Development Fund	Remove sale of land for Sabey/Walmart (delayed due to lawsuit)	319.a60.000.395.10.04.00
18	\$ 2,000,000	319 N Kelsey Development Fund	Sale of Land for theatre property (two installments)	319.a60.000.395.10.05.00

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**2012 First Budget Amendment - Detail**

<u>Item #</u>	<u>Amount</u>	<u>Funds</u>	<u>Description</u>	<u>Account Numbers</u>
19	\$ 2,500,000	319 N Kelsey Development Fund	Sale of Land for MonMac Nexcore (partial amount)	319.a60.000.395.10.06.00
20	\$ (6,200,000)	319 N Kelsey Development Fund, 203 N Kelsey Debt Service Fund	Remove transfer of funds from development to debt service that was originally budgeted for Sabey land sale	319.i20.000.597.00.01.00 (\$6,200,000), 203.a60.000.397.00.01.00 (\$6,200,000)
21	\$ (6,500,000)	203 N Kelsey Development Fund	Remove payment of principal on bonds; debt is being refinanced	203.a60.000.591.00.76.00
		<b>STREET CIP FUND</b>		
22	\$ (11,640)	318 Streets CIP Fund	Decrease amount of block grant revenue	318.i20.000.333.14.21.80 (\$101,000), 318.i20.000.333.20.20.01 \$89,360
23	\$ 383,443	318 Streets CIP Fund	Increase public works projects - US2 Main Old Owen, Fremont Street, Powell Street Sidewalk	318.i20.000.595.10.00.05 (\$89,000), 318.i20.000.595.30.41.00 \$262,000, 318.i20.000.595.30.41.03 \$185,443, 318.i20.000.595.30.63.03 (\$10,000), 318.i20.000.592.30.63.04 \$35,000
		<b>UTILITIES</b>		
24	\$ 10,753	411 Water Fund, 431 Stormwater Fund, 520 Equipment & Fleet Fund	Re-allocate some of the 2012 WCIA liability insurance premium payment per updated allocation of insured assets	411.i30.000.534.80.46.01 \$5,000, 431.i30.000.538.38.46.01 \$5,753, 520.i30.000.548.38.46.00 (\$10,753)
		<b>Sewer</b>		
25	\$ (25,000)	421 Sewer Fund	Reduce sewer septage revenue (contract ended)	421.i40.000.343.50.13.00
26	\$ 25,000	421 Sewer Fund	Increase repair expense for collection system	421.i30.000.535.50.48.04
		<b>Stormwater</b>		
27	\$ 50,000	431 Stormwater Fund	Municipal Stormwater Capacity Grant for NPDES permit requirements	431.i30.000.334.03.10.00, 431.i30.000.538.38.41.04
		<b>Water - Capital</b>		

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<u>Item #</u>	<u>Amount</u>	<u>Funds</u>	<u>Description</u>	<u>Account Numbers</u>
28	\$ 15,000	412 Water CIP Fund	Increase water capital fee revenue	412.i20.000.379.43.40.03
29	\$ (762,874)	412 Water CIP Fund	Decrease project expenses	412.i20.000.594.34.63.02 (\$725,000), 412.i20.000.594.34.63.16 \$220,000, 412.i20.000.594.34.63.17 \$24,267, 412.i20.000.594.34.63.18 (\$282,141)
		<b>Sewer - Capital</b>		
30	\$ 756,497	422 Sewer CIP Fund	Increase project expenses due to timing of work being done	422.i20.000.594.35.63.03 \$1,000,000, 422.i20.000.594.35.63.06 \$21,205, 422.i20.000.594.35.63.07 (\$264,708)
		<b>Stormwater - Capital</b>		
31	\$ (518,340)	432 Stormwater CIP Fund	Decrease project expenses	432.i20.000.595.38.63.02 \$25,165, 432.i20.000.595.38.63.03 (\$546,505), 432.i20.000.595.38.63.10 \$3,000
		<b>INTERNAL SERVICE FUND</b>		
32	\$ (204,000)	520 Vehicle & Fleet Fund	Decrease Vehicle & Equip replacement expense due to item being purchased in 2011	520.i30.000.594.48.64.00
33	\$ 13,000	520 Vehicle & Fleet Fund	Increase restricted fund balance for streets	520.000.000.508.09.00.00

**EXHIBIT B**  
**2012 Budget Amendment #1**

Fund	Fund Name	Actual		Budgeted		Amended		Budgeted		Amended		Budgeted		Amended	
		Beginning Balance	Beginning Balance	Revenues	Expenditures	Revenues	Expenditures	Revenues	Expenditures	Restricted Fund Balance	Undesignated Fund Balance	Restricted Fund Balance	Undesignated Fund Balance	Restricted Fund Balance	Undesignated Fund Balance
001	General Fund	1,006,092	983,838	10,342,719	10,251,245	10,316,967	10,429,179	726,701	305,143	651,701	154,203				
008	Donation Fund	4,520	3,945	5,000	5,000	4,000	4,000		5,520		4,945				
102	Public Safety 800 MHz Fund	8,882	7,743			5,000	5,000		3,882		2,743				
105	Street Fund	127,061	341,251	499,541	499,541	562,184	562,184		64,418		278,608				
106	Transportation Concurrency	82,884	100,009						82,884		100,009				
109	Tourism Fund	46,449	60,712	36,400	36,400	81,634	81,634		1,215		15,478				
114	Narcotics Fund	73,953	70,260	2,145	2,145	64,765	64,765		11,333		7,640				
117	Real Estate Excise Tax Fund	388,456	509,229	162,000	162,000	394,000	394,000		156,456		277,229				
202	Public Safety 800 MHz Debt	-	3,464				3,464		-		0				
203	North Kelsey Debt Service	491,887	494,694	6,200,000	-	6,684,046	434,046		7,841		60,648				
307	General Capital Projects	548,334	440,011						548,334		440,011				
317	Parks CIP Fund	616,405	714,840	1,596	1,596	177,342	177,342		440,659		539,094				
318	Street CIP Fund	352,774	602,813	854,640	843,000	954,713	1,338,156		252,701		107,657				
319	North Kelsey Development	34,427	22,716	7,800,000	4,850,000	6,324,094	124,094		1,510,333		4,748,622				
411	Water Fund	1,517,842	1,054,753	3,312,600	3,312,600	2,399,905	2,404,905	310,000	2,120,537	310,000	1,652,448				
412	Water CIP Fund	5,540,064	5,669,619	48,500	63,500	2,599,405	1,836,531	836,540	2,152,619	836,540	3,060,048				
421	Sewer Fund	1,518,115	1,171,419	4,736,271	4,711,271	5,255,514	5,280,514	201,811	797,061	201,811	400,365				
422	Sewer CIP Fund	8,587,700	9,787,329	577,500	577,500	7,159,049	7,915,546	1,532,893	473,258	1,532,893	916,390				
431	Stormwater Fund	289,324	273,706	1,555,800	1,605,800	1,461,537	1,517,290		383,587		362,216				
432	Stormwater CIP Fund	1,202,773	1,668,055	2,000	2,000	632,515	113,175	338,052	234,206	338,052	1,218,828				
441	Solid Waste Fund	127,591	313,137	3,291,137	3,291,137	3,040,921	3,040,921	118,643	259,164	118,643	444,710				
450	Revenue Bond Reserve	2,099,290	2,103,158	5,000	5,000			2,104,290	-	2,104,290	3,868				
510	Info Tech Services Fund	140,979	133,611	502,714	502,714	621,306	621,306		22,387		15,019				
520	Equipment & Fleet Fund	695,950	606,020	889,875	889,875	1,131,326	916,573	450,991	3,508	463,991	115,331				
530	Facilities Management Fund	98,435	96,165	1,159,790	1,159,790	1,157,759	1,157,759		100,466		98,196				
	<b>Totals</b>	<b>25,600,187</b>	<b>27,232,499</b>	<b>41,985,228</b>	<b>32,772,114</b>	<b>51,027,982</b>	<b>38,422,384</b>	<b>6,619,921</b>	<b>9,937,512</b>	<b>6,557,921</b>	<b>15,024,308</b>				