

**CITY OF MONROE
ORDINANCE NO. 004/2016**

AN ORDINANCE OF THE CITY OF MONROE,
WASHINGTON, AMENDING THE BUDGET FOR FISCAL
YEAR 2016 TO ACCOUNT FOR ACTUAL BEGINNING
FUND BALANCES AND NEW REVENUES AND
EXPENDITURES; PROVIDING FOR SEVERABILITY; AND
ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City Council adopted the budget for fiscal year 2016 through Ordinance No. 019/2015 on December 8, 2015; and

WHEREAS, the beginning fund balances set forth in the 2016 budget were only estimates in 2015 and are now known amounts; and

WHEREAS, certain expenditures, the necessity and/or amount of which were largely unexpected by the City, have come to light; and

WHEREAS, new revenues and corresponding expenditures need to be realized in and reflected by the adopted budget through an amendment thereof; and

WHEREAS, per RCW 35A.33.120, the City Council finds that it is in the best interest of the City to decrease, revoke, or recall all or portions of the total appropriations provided for certain funds as set forth in the previously adopted budget, and to re-appropriate the same for another purpose or purposes, as provided herein.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MONROE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Findings. The above recitals and the content of Exhibit A, B, and C, attached hereto and incorporated herein by the reference as if set forth in full, are hereby adopted as finding in support of this ordinance. The City Council further adopts by reference the Agenda Item cover memorandum as findings.

Section 2. Budget Amendment. The budget for the fiscal year 2016 is hereby amended as follows:

Fund	Name	Amended Beginning Balance	Original Budgeted Revenues	Amended Revenues	Original Budgeted Expenditures	Amended Expenditures	Amended Restricted Fund Balance	Amended Undesignated Fund Balance
001	General Fund	\$ 2,943,177	\$ 11,766,949	\$ 11,791,749	\$ 11,967,398	\$ 12,101,098	\$ 2,221,153	\$ 412,675
002	Contingency Fund	327,604	3,000	3,000	40,000	50,000	280,604	-
008	Donation Fund	5,325	6,600	6,600	6,600	6,600	-	5,325
105	Street Fund	287,546	606,966	606,966	683,883	683,883	-	210,629
109	Tourism Fund	65,792	66,826	66,826	80,908	80,908	-	51,710
114	Narcotics Fund	28,561	10,000	10,000	50,000	30,000	-	8,561
117	Real Estate Excise Tax Fund	577,702	501,500	501,500	365,000	365,000	-	714,202
203	North Kelsey Debt Service	1,571	95,000	95,000	100,190	93,190	-	3,381
307	General Capital Projects	441,415	-	-	100,000	100,000	-	341,415
317	Parks CIP Fund	1,096,949	241,586	241,586	738,614	738,614	28,493	571,428
318	Street CIP Fund	1,142,596	5,901,030	5,901,030	6,618,545	6,618,545	-	425,081
319	North Kelsey Development	1,500,339	5,000	5,000	841,009	841,009	-	664,330
411	Water Fund	2,656,232	3,835,423	4,227,423	3,936,771	4,328,771	392,179	2,162,705
412	Water CIP Fund	5,873,194	340,000	340,000	4,396,842	4,396,842	24,214	1,792,138
421	Sewer Fund	2,147,478	7,398,759	7,398,759	7,322,656	7,322,656	406,207	1,817,374
422	Sewer CIP Fund	4,498,779	2,521,920	2,521,920	3,875,655	3,875,655	152,422	2,992,622
431	Stormwater Fund	270,572	1,587,743	1,587,743	1,508,889	1,508,889	166,729	182,697
432	Stormwater CIP Fund	1,287,962	3,283,987	3,283,987	313,411	313,411	4,567	4,253,971
441	Solid Waste Fund	1,153,754	3,394,125	3,394,125	3,443,533	3,443,533	-	1,104,346
450	Revenue Bond Reserve	1,983,629	8,000	8,000	60,000	60,000	1,924,271	7,358
510	Info Tech Services Fund	216,230	385,749	385,749	529,321	529,321	60,000	12,658
520	Equipment & Fleet Fund	2,797,523	1,729,197	1,729,197	1,042,359	1,042,359	3,398,065	86,296
530	Facilities Management Fund	88,967	1,249,843	1,249,843	1,210,564	1,210,564	126,000	2,246
	Totals	\$ 31,392,897	\$ 44,939,203	\$ 45,356,003	\$ 49,232,148	\$ 49,740,848	\$ 9,184,904	\$ 17,823,148

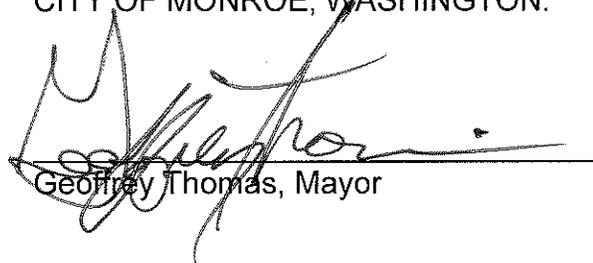
Section 3. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 4. Effective Date. This ordinance shall take effect five (5) days after publication.

PASSED by the City Council and APPROVED by the Mayor of the City of Monroe, at a regular meeting held this 17 day of May, 2016.

First Reading: May 10, 2016
Adoption: May 17, 2016
Published: May 24, 2016
Effective: May 29, 2016

CITY OF MONROE, WASHINGTON:

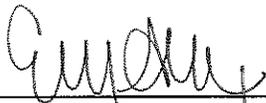


Geoffrey Thomas, Mayor

(SEAL)

ATTEST:

APPROVED AS TO FORM:



Elizabeth M. Smoot, MMC, City Clerk



J. Zachary Lell, City Attorney

**EXHIBIT A
2016 Budget Amendment #1 - Detail**

Item #	Amount	Funds	Description	Account Numbers
		GENERAL FUND		
		Police Department		
1	\$ 30,000	Expenditure	Increase LEOFF1 Medical Bills from \$20,000 to \$50,000 due to changes in health circumstances for retiree M. Wakefield	001.000.004.521.10.49.01
		Community Development Department		
2	\$ 75,000	Expenditure	The CD Department's Land Use Attorney allocation of \$15,000 was exceeded in January alone due to work on East Monroe. Through March, over \$51,000 in Land Use Attorney fees had been expended. Very little of this would have been for non-East Monroe items. This does not include work done on East Monroe since the 4/1/16 Hearing Board's order	001.000.110.558.60.41.10
3	\$ 2,500	Expenditure	Increase Building overtime from \$500 to \$3,000 to account for needs given increased development activity (permit technician & permit supervisor)	001.000.110.559.30.11.00
4	\$ 500	Expenditure	Increase Planning postage from \$2,500 to \$3,000 due to development activity related notice mailings	001.000.110.558.60.42.02
5	\$ 900	Expenditure	Increase Planning operating supplies from \$1,250 to \$2,150 in order to purchase 50 more public notice signs needed to address development activity (20 signs cost \$600 & 30 signs cost \$700)	001.000.110.558.60.41.09
		Parks Department		
6	\$ 9,600	Revenue & Expenditure	Snohomish County LTAC Grant for street banners	001.000.010.337.20.00.00 & 001.000.010.576.80.35.01
7	\$ 15,200	Revenue & Expenditure	Snohomish County TPA Grant for event fencing	001.000.010.337.21.00.00 & 001.000.010.576.80.35.02
		Fund Balance		
8	\$ 6,513	Fund Balance	Increase police restricted fund balance from sales tax revenue (revised estimates)	001.000.000.508.13.00.00
		NARCOTICS FUND		
9	\$ 20,000	Expenditure	Reduce estimated expenditures to align with reduced beginning fund balance	114.000.004.521.21.49.00
		NORTH KELSEY DEBT FUND		
10	\$ 7,000	Expenditure	Reduce debt interest payment from estimated amount to actual	203.000.000.592.73.83.00
		WATER FUND		
11	\$ 392,000	Revenue & Expenditure	Per direction from the state auditor's office, water utility tax must first be receipted into the Water Fund, and then paid to the General Fund. Past practice was to receipt it directly into the General Fund.	411.000.130.343.40.03.00 & 411.000.130.534.80.51.00
		CONTINGENCY FUND		
12	\$ 10,000	Expenditure	Purchase new chairs (\$7,000) and tables (\$3,000) for the council chambers	002.000.000.519.10.35.00

**EXHIBIT B
2015 Budget Amendment #1**

Fund	Name	Budgeted Beginning Balance	Actual Beginning Balance	Budgeted Revenues	Amended Revenues	Budgeted Expenditures	Amended Expenditures	Budgeted Restricted Fund Balance	Budgeted Undesignated Fund Balance	Amended Restricted Fund Balance	Amended Undesignated Fund Balance
001	General Fund	2,488,209	2,943,177	11,766,949	11,791,749	11,967,398	12,101,098	2,214,640	73,120	2,221,153	412,675
002	Contingency Fund	327,458	327,604	3,000	3,000	40,000	50,000	290,458	-	280,604	-
008	Donation Fund	7,232	5,325	6,600	6,600	6,600	6,600	-	7,232	-	5,325
105	Street Fund	171,076	287,546	606,966	606,966	683,883	683,883	-	94,159	-	210,629
109	Tourism Fund	48,777	65,792	66,826	66,826	80,908	80,908	-	34,695	-	51,710
114	Narcotics Fund	41,773	28,561	10,000	10,000	50,000	30,000	-	1,773	-	8,561
117	Real Estate Excise Tax Fund	336,542	577,702	501,500	501,500	365,000	365,000	-	473,042	-	714,202
203	North Kelsey Debt Service	8,590	1,571	95,000	95,000	100,190	93,190	-	3,400	-	3,381
307	General Capital Projects	438,935	441,415	-	-	100,000	100,000	-	338,935	-	341,415
317	Parks CIP Fund	1,103,786	1,096,949	241,586	241,586	738,614	738,614	28,493	578,265	28,493	571,428
318	Street CIP Fund	966,521	1,142,596	5,901,030	5,901,030	6,618,545	6,618,545	-	249,006	-	425,081
319	North Kelsey Development	1,114,824	1,500,339	5,000	5,000	841,009	841,009	-	278,815	-	664,330
411	Water Fund	1,802,617	2,656,232	3,835,423	4,227,423	3,936,771	4,328,771	392,179	1,309,090	392,179	2,162,705
412	Water CIP Fund	5,686,384	5,873,194	340,000	340,000	4,396,842	4,396,842	24,214	1,605,328	24,214	1,792,138
421	Sewer Fund	1,487,024	2,147,478	7,398,759	7,398,759	7,322,656	7,322,656	406,207	1,156,920	406,207	1,817,374
422	Sewer CIP Fund	5,090,205	4,498,779	2,521,920	2,521,920	3,875,655	3,875,655	152,422	3,584,048	152,422	2,992,622
431	Stormwater Fund	185,142	270,572	1,587,743	1,587,743	1,508,889	1,508,889	166,729	97,267	166,729	182,697
432	Stormwater CIP Fund	92,079	1,287,962	3,283,987	3,283,987	313,411	313,411	4,567	3,058,088	4,567	4,253,971
441	Solid Waste Fund	1,105,792	1,153,754	3,394,125	3,394,125	3,443,533	3,443,533	-	1,056,384	-	1,104,346
450	Revenue Bond Reserve	1,980,151	1,983,629	8,000	8,000	60,000	60,000	1,924,271	3,880	1,924,271	7,358
510	Info Tech Services Fund	203,581	216,230	385,749	385,749	529,321	529,321	60,000	9	60,000	12,658
520	Equipment & Fleet Fund	2,810,943	2,797,523	1,729,197	1,729,197	1,042,359	1,042,359	3,398,065	99,716	3,398,065	86,296
530	Facilities Management Fund	101,904	88,967	1,249,843	1,249,843	1,210,564	1,210,564	126,000	15,183	126,000	2,246
	Totals	27,599,545	31,392,897	44,939,203	45,356,003	49,232,148	49,740,848	9,188,245	14,118,355	9,184,904	17,823,148

Exhibit C
2016 Beginning Cash Balance vs. Budgeted Beginning Balances

Fund	Description	Budgeted Beginning Balance	Actual Cash Beginning Balance	Difference	Comments
001	General Fund	2,488,209	2,943,177	454,968	Revenues* came in \$214k more than estimated & Expenditures** came in \$267K less than estimated.
002	Contingency Fund	327,458	327,604	146	
008	Donation Fund	7,232	5,325	(1,907)	
105	Street Fund	171,076	287,546	116,470	Fuel tax \$86k more than estimated & fees/misc. revenue \$17k over; expenditures \$13k under
109	Tourism/Lodging Tax Fund	48,777	65,792	17,015	Lodging tax \$5k more than estimated & expenditures 12k under
114	Narcotic/Drug Buy Fund	41,773	28,561	(13,212)	
117	REET Fund	336,542	577,702	241,160	Real Estate Excise Tax revenues higher than estimated
203	North Kelsey Debt Fund	8,590	1,571	(7,019)	
307	General CIP Fund	438,935	441,415	2,480	
317	Parks CIP Fund	1,103,786	1,096,949	(6,837)	
318	Street CIP Fund	966,521	1,142,596	176,075	Revenues*** came in \$2,148,418 more than estimated & expenditures were \$1,971,965 (mostly construction projects) more than estimated
319	North Kelsey Development Fund	1,114,824	1,500,339	385,515	Capital construction expenditures less than estimated
411	Water Fund	1,802,617	2,656,232	853,615	Revenues \$615k more than estimated & expenses \$232k less than estimated (\$127k is water purchase)
412	Water CIP Fund	5,686,384	5,873,194	186,810	Capital fee revenue \$86k over estimate & Interest income \$32k over estimate; Construction project expenses \$67k under estimate
421	Sewer Fund	1,487,024	2,147,478	660,454	Revenues \$112k more than estimated & expenses \$546k less than estimated (\$500k is interfund transfer to Sewer CIP Fund)
422	Sewer CIP Fund	5,090,205	4,498,779	(591,426)	Revenues \$531k less than estimated (\$500k is transfer from sewer operations; \$55k is capital fees) & expenses \$61k more than estimated
431	Stormwater Fund	185,142	270,572	85,430	Revenues \$9k more than estimated & expenses \$76k less than estimated
432	Stormwater CIP Fund	92,079	1,287,962	1,195,883	Grant revenue \$767,188 more than estimated & construction project expenses \$428,479 less than estimated
441	Solid Waste Fund	1,105,792	1,153,754	47,962	Revenues \$15k more than estimated & expenses \$33k less than estimated
450	Revenue Bond Reserve Fund	1,980,151	1,983,629	3,478	
510	Info Technology Fund	203,581	216,230	12,649	Revenues \$2,000 less than estimated & expenses \$14,663 less than estimated
520	Fleet & Equipment Fund	2,810,943	2,797,523	(13,420)	Revenues \$19k more than estimated & expenses \$33k more than estimated
530	Facilities Management Fund	101,904	88,967	(12,937)	Revenues \$2,938 more than estimated & expenses \$15,875 more than estimated
		27,599,545	31,392,898	3,793,353	

<p>* General Fund Revenues: Property taxes \$25k more than estimates (collection of old delinquent taxes) Sales taxes \$93k more than estimated (includes PD levy & PD county taxes) Utility taxes \$81k more than estimated Liquor excise taxes \$11k more than estimated</p>
<p>** General Fund Expenditures: Professional Services (across the board) \$133k less than estimated Planning Comp Plan \$149k less than estimated</p>
<p>*** Street CIP Fund Revenues: PUD contribution of \$750k for Tjerne extension not in estimate GMA impact fees \$97k more than estimated Grants (TIB for Tjerne) \$1,214,000 more than estimated Transfer from Transportation Concurrency Fund \$85k more than estimated</p>