

CALL TO ORDER, ROLL CALL, AND PLEDGE

The February 11, 2020, Regular Business Meeting of the Monroe City Council was called to order by Mayor Thomas at 7 p.m.; Monroe City Hall, Council Chambers.

Councilmembers present: Cudaback, Davis, Gamble, Hanford, Rousey, and Scarboro.

Staff members present: Farrell, Feilberg, Hasart, Jolley, Knight, Peterson, Pfister, Swanson, and Warthan; and City Attorney Lell.

Mayor Thomas noted, without objection, the excused absence of Councilmember Rasmussen. No objections were noted.

The Pledge of Allegiance was led by Scout Pack 148.

SPECIAL ORDERS OF THE DAY

1. Homelessness Policy Advisory Committee (HPAC) Member Recognition
(item added at the time of the meeting)

Mayor Thomas presented Mr. Todd Strickler, HPAC Member, a certificate of appreciation and a Mayor's Coin for his participation on the Committee. Mr. Strickler was not able to attend the January 30, 2020, HPAC meeting when other Committee members were recognized.

2. Proclamation: Black History Month

Mayor Thomas issued a proclamation recognizing February 2020 as Black History Month.

ANNOUNCEMENTS/PRESENTATIONS

1. AB20-022: Appointment to the Planning Commission

Mayor Thomas provided background information on AB20-022 and reviewed the recruitment and interview process.

Councilmember Rousey moved to confirm the Mayor's appointment of Elizabeth Nugent to the Planning Commission; the motion was seconded by Councilmember Scarboro. On vote,

Motion carried (6-0).

Mayor Thomas administered the Oath of Office for Ms. Nugent.

PUBLIC COMMENTS

There were no persons present wishing to speak during Public Comments.

EXECUTIVE SESSION

1. Potential Litigation [RCW 42.30.110(1)(i)] – *10 minutes*

Mayor Thomas noted the need for an executive session for approximately ten minutes to discuss potential litigation [RCW 42.30.110(1)(i)] and read the appropriate citation into the record.

The meeting recessed into executive session at 7:10 p.m. and the meeting reconvened to regular session at 7:20 p.m.

CONSENT AGENDA

1. Approval of the Minutes: November 19, 2019, Study Session; December 3, 2019, Study Session; December 10, 2019, Business Meeting
2. Approval of AP Checks and ACH Payments (*Check Nos. 90768 through 90900, P-Card, EFT, and ACH Payments, in a total amount of \$2,298,576.32*)
3. Approval of Payroll Warrants and ACH Payments (*Check Nos. 36164 through 36168, Direct Deposits, ACH AP Payments, and HSA Funding, in a total amount of \$1,358,332.90*)
4. AB20-007: Municipal Court Assessment Contract Award
5. AB20-008: Accept Project/Begin Lien Period for Cascade View Drive Water Main Project
6. AB20-009: Accept Project/Begin Lien Period for 132nd Street Water Main Project
7. AB20-010: Accept Project/Begin Lien Period for 182nd Avenue Water Main Project
8. AB20-011: Authorize Mayor to Sign Supplement Agreement No. 5 with WH Pacific for Chain Lake Road Phase 2a, Civil and Structural Design Services
9. AB20-012: Interagency Agreement with Washington State Parks and Recreation Commission for the River Interpretive and Wayfinding Signage Project
10. AB20-013: 2020 Skyhawks Sports Camps Agreement
11. AB20-014: Authorize Preparation of Plans and Specifications/Solicitation of Bids for Construction (2020 Capital Improvement Projects)
12. AB20-015: Accept E2SHB 1923 Grant Funding to Address Housing Affordability and Authorize the Mayor to Sign Department of Commerce Agreement to Adopt a Housing Action Plan
13. AB20-016: Interagency Agreement with the Arlington Municipal Airport

Councilmember Gamble moved to approve the consent agenda; the motion was seconded by Councilmember Hanford. On vote,

Motion carried (6-0).

NEW BUSINESS

1. AB20-026: Authorize the Mayor to Sign an Interlocal Agency Agreement with the Cities of Lake Stevens and Sultan for a Court Assessment Study

Ms. Deborah Knight, City Administrator, provided background information on AB20-026 and reviewed policy considerations.

Discussion ensued regarding: proportional costs; scope of work; alternatives; community court; and wrap-around services.

Councilmember Cudaback moved to authorize the Mayor to sign an Interlocal Agreement with the Cities of Lake Stevens and Sultan for a Court Assessment Study; the motion was seconded by Councilmember Scarboro. On vote,

Motion carried (6-0).

2. AB20-027: Park Capital Bond Election Ordinance – First and Final Reading

Ms. Becky Hasart, Finance Director, provided background on AB20-027 and reviewed discussion and Council direction from the February 4, 2020, Council meeting.

Councilmember Scarboro moved to waive Council Rules of Procedure requiring two readings of an ordinance; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (6-0).

Councilmember Gamble moved to adopt Ordinance 001/2020, an ordinance of the City of Monroe, Washington, providing for the submission to the voters of the City at a special election to be held on April 28, 2020, of a proposition authorizing the City to issue its general obligation bonds for the purpose of financing park and recreation acquisitions and improvements, in the principle amount of not to exceed \$8,155,000, payable by annual property tax levies to be made in excess of regular property tax levies, and to levy those excess property taxes; the motion was seconded by Councilmember Hanford. On vote,

Motion carried (6-0).

3. AB20-028: Authorize Mayor to Sign Professional Services Agreement with Strategies360 for Park Bond Services

Ms. Hasart provided background information on AB20-028; briefed Council on Strategies360's 2019 digital education campaign related to the Monroe specific projects associated with the East County Parks and Recreation District's (ECPRD) bond measure; and reviewed the scope of services to be provided by Strategies360 for the upcoming educational campaign.

Councilmember Hanford moved to authorize the Mayor to sign the Professional Services Agreement with Strategies360 to provide parks bond services in an amount not to exceed \$6,000; and expressly authorize further minor revisions as deemed necessary or appropriate; the motion was seconded by Councilmember Davis. On vote,

Motion carried (6-0).

4. AB20-029: Revise Position Classification of Building Inspector

Mr. Ben Warthan, Human Resources Director, provided background information on AB20-029; and briefed Council on efforts done in the recruitment process since the previous building inspector retired and costs associated with consultants and contractors.

Councilmember Cudaback moved to authorize new market pay adjustment for the Building Inspector position; the motion was seconded by Councilmember Hanford. On vote,

Motion carried (6-0).

COUNCILMEMBER REPORTS

1. City Council Finance/Human Resources Committee

Councilmember Gamble provided a Finance/Human Resources Committee update.

2. City Council Public Safety Committee

Councilmember Davis provided a Public Safety Committee update.

3. Individual Councilmember Updates

Councilmember Rousey reported that she provided testimony supporting the Forward Washington bill in Olympia on February 5, 2020.

Councilmember Hanford thanked staff for their efforts during the recent flooding event.

Councilmember Gamble commented on the Monroe Public Schools Foundation Auction that supports Sky Valley kids.

STAFF/DEPARTMENT REPORTS

1. Parks and Recreation Update

Mr. Mike Farrell, Parks and Recreation Director, gave a department update highlighting the following topics: January snow storm; relocating Japanese birch trees; Park Board update; Lake Tye all-weather turf project; living Christmas tree donation; park flooding; HGTV photo shoot; Jayme Biendl 5k; and unmarked trail inspections.

2. Police Update

Chief Jolley gave a department update highlighting the following topics: significant cases/events; department statistics; community outreach; community events; fireworks complaints; and new department graphics for vehicles and uniforms.

3. Finance Update

Ms. Hasart referred Council to the materials included in the packet and noted the delay in report production due to the annual closeout process.

4. Public Works Update

Mr. Brad Feilberg, Public Works Director, noted the materials provided in the agenda packet; reported on incidents related to the recent flooding events; and commented on recent and upcoming training events.

Mayor Thomas thanked staff for their efforts during the recent flooding events.

MAYOR/ADMINISTRATIVE REPORTS

1. City Administrator Update

Ms. Knight thanked staff for their efforts during the recent flooding and storm events; and commented on the following topics: AWC City Action Days; potential Sky Valley Mayors meetings; HB 2625, relating to parks funding; and work done by Strategies360 during the current legislative session.

2. Mayor's Update/Monroe This Week (*Volume 6, Edition 5*)

Mayor Thomas noted the Monroe This Week included in the packet materials and commented on the following topics: representing in Olympia with the Fix US2 Coalition, and testifying in support of the Forward Washington bill; Coffee with the Mayor; meeting with Pastor Hanford to discuss homelessness; and scheduling of quarterly meetings with councilmembers.

EXECUTIVE SESSION

1. Property Acquisition [RCW 42.30.110(1)(b)] – 5 minutes

Mayor Thomas noted the need for an executive session for approximately five minutes to discuss property acquisition [RCW 42.30.110(1)(b)] and read the appropriate citation into the record.

The meeting recessed into executive session at 8:13 p.m.; was extended for an additional twenty minutes; and reconvened at 8:38 p.m.

Ms. Knight reviewed the extended agenda.

Councilmember Gamble noted that he will be absent from the March 10, 2020, City Council Regular Business Meeting.

Mayor Thomas noted that he will be absent from the March 3, 2020, City Council Regular Study Session.

ADJOURNMENT

There being no further business, the motion was made by Councilmember Hanford and seconded by Councilmember Gamble to adjourn the meeting. On vote,

Motion carried (6-0).

MEETING ADJOURNED: 8:40 p.m.

Geoffrey Thomas, Mayor

Elizabeth M. Adkisson, MMC, City Clerk

Minutes approved at the Regular Business Meeting of March 10, 2020.

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