



**CITY OF MONROE**  
806 W. Main Street, Monroe, WA  
PH: (360) 794-7400, FX: (360) 794-4007

**NOTICE OF SPECIAL MEETING**  
**Monroe Salary Commission**

**PURPOSE/BUSINESS:** The Salary Commission has scheduled a Special Meeting for Monday, October 26, 2020 at 5:00pm via Zoom. The special meeting will involve final action regarding the following agenda items:

- I. Call to Order
- II. Comments from Citizens

[This time is set aside for members of the audience to speak to the Salary Commission on any issue related to the Salary Commission; please sign in prior to the meeting; testimony is limited to 5 minutes per speaker.]

- III. New Business
  - a. Discussion of salary of Mayor and City Council (including potential action on salary of Mayor and City Council)
- IV. Next Committee Meeting TBD
- V. Adjournment

**ADJOURNMENT** (*approximately 6:00 p.m.*)

No final disposition regarding any matter will occur at the special meeting except as indicated on this notice.

**DATE/TIME:** October 26, 2020, 5:00 p.m. (*until approximately 6:00 p.m.*)

**VIRTUAL PARTICIPATION INFORMATION:**

Zoom Link:

<https://us02web.zoom.us/j/87247148438?pwd=MEdtWk5LOTkremJxcUxJaHFJVmJEUT09>

Call in: Meeting ID: 872 4714 8438

Password: 801954

Dial in number: 1 253 215 8782

**DATED this 20<sup>th</sup> day of October, 2020.**

Ben Warthan, HR Director



# MONROE SALARY COMMISSION

## *Agenda Bill No. 20-001*

<b>SUBJECT:</b>	<i>Evaluate the Salary for Mayor and Council</i>
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<b>DATE:</b>	<b>DEPT:</b>	<b>CONTACT:</b>	<b>PRESENTER:</b>	<b>ITEM:</b>
10/18/2020	Human Resources	Ben Warthan	Ben	#1

### **Discussion:**

### **Attachments:**

<b>REQUESTED ACTION:</b> Discuss Salary for Mayor and Council
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### **POLICY CONSIDERATIONS**

The Salary Commission is responsible for the salary for the Mayor and Council

### **DESCRIPTION/BACKGROUND**

Annually the Salary Commission meets to evaluate the salary for the Mayor and Council. Per RCW 35.21.015 <https://app.leg.wa.gov/rcw/default.aspx?cite=35.21.015>, the process for increases and decreases in salary for Mayor and Commission functions as such:

(3) Any change in salary shall be filed by the commission with the city clerk and shall become effective and incorporated into the city or town budget without further action of the city council or salary commission.

(4) Salary increases established by the commission shall be effective as to all city or town elected officials, regardless of their terms of office.

(5) Salary decreases established by the commission shall become effective as to incumbent city or town elected officials at the commencement of their next subsequent terms of office.

(6) Salary increases and decreases shall be subject to referendum petition by the people of the town or city in the same manner as a city ordinance upon filing of such petition with the city clerk within thirty days after filing of the salary schedule. In the event of the filing of a valid referendum petition, the salary increase or decrease shall not go into effect until approved by vote of the people.

The City of Monroe uses the following municipalities for comparable benefits and compensation for all positions at the City of Monroe: Snohomish, Lake Stevens, Woodinville, Snoqualmie, Mountlake Terrace, and Mill Creek. The source data for the table below is the Association of Washington Cities (AWC) Salary and Benefits Survey



# MONROE SALARY COMMISSION

## *Agenda Bill No. 20-001*

2020	Monroe	Comparable Average
Mayor	\$3,600	\$1,450
Councilmember	\$800	\$595

City	Snohomish	Snoqualmie	Woodinville	Mountlake Terrace	Mill Creek	Lake Stevens
Mayor	\$1,500	\$2,500	\$700	\$1,100	\$700	\$6,666*
Council member	\$513	\$500	\$600	\$900	\$500	\$558

\*Full time Mayor: On October 19, 2020 The City of Lake Stevens, Salary Commission voted to change the compensation of the Mayor to \$80,000 per year. This position was considered part-time prior to the change and paid \$2,200 per month. The position is now considered full time.

### **FISCAL IMPACTS**

### **TIME CONSTRAINTS**

### **ALTERNATIVES**