



MONROE PARK BOARD

Regular Meeting
Thursday, October 20, 2022, 7:00 PM
Hybrid: Zoom Online Meeting Platform & In-Person
at City Hall

Park Board Members:
Jessie Robinson, Chair
Amy Martin, Member
Keith Dahlenburg, Member
Brady Welever, Member
Ron Petrick, Member
Mariana Medina, Member
Scot Noel, Member

1. CALL TO ORDER

Participation Information: The Park Board meeting will be held virtually via Zoom Meeting and in person at City of Monroe Council Chambers. If you wish to join via zoom, please see the online access details below:

Join Zoom Meeting

<https://us02web.zoom.us/j/7240999919?pwd=enJpb3AxVkhHWVRkVzBnb0ZaeFpZdz09>

Meeting ID: 724 099 9919

Password: 2022

One tap mobile

+12532158782 (Tacoma)

2. ROLL CALL

- | | | |
|--------------------------|------------------|--------------|
| <input type="checkbox"/> | Jessie Robinson | Chairperson |
| <input type="checkbox"/> | Amy Martin | Board Member |
| <input type="checkbox"/> | Keith Dahlenburg | Board Member |
| <input type="checkbox"/> | Brady Welever | Board Member |
| <input type="checkbox"/> | Ron Petrick | Board Member |
| <input type="checkbox"/> | Mariana Medina | Board Member |
| <input type="checkbox"/> | Scot Noel | Board Member |

3. ANNOUNCEMENTS/PRESENTATIONS

- 3.1. OPMA & PRA Overview - *Jodi Wycoff, City Clerk*

4. APPROVAL OF MINUTES

- 4.1. September 15, 2022 Meeting Minutes
[Park Board - 15 Sep 2022 - Minutes - Pdf](#)

5. PUBLIC COMMENTS

ACCOMMODATIONS FOR PEOPLE WITH DISABILITIES WILL BE PROVIDED UPON REQUEST.
For assistance, please contact the City Clerk's Office at 360-794-7400 in advance of the meeting.
THE CITY COUNCIL MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA

(This time is set aside for members of the public to speak to the Park Board on any issue related to the City of Monroe; except any quasi-judicial matter subject to a public hearing. Three minutes will be allowed per speaker.)

If you are attending the meeting virtually (using the link or number provided above) please indicate that you would like to speak by clicking “raise hand” and staff will call on attendees to speak at the appropriate time. If you are joining by phone, dial *9 to “raise hand.”

Written comments can be emailed to MOhlsen@MonroeWA.gov, and must be received by 4:00 p.m. the day before the meeting. Pursuant to Monroe City Council Rules of Procedure, written comments will not be read into the record and will be forwarded to Boardmembers.

6. NEW BUSINESS

- 6.1. Park Field & Facilities Use Fees - *Ben Swanson* 5 - 43
[Agenda Bill - Park Field & Facilities Use Fees - Pdf](#)

7. STAFF/DEPARTMENT REPORTS

- 7.1. Parks Department Report - *Ben Swanson* 44 - 50
[ParksDeptUpdateSeptember22](#)
- 7.2. Community Development Department Report - *Ben Swanson* 51 - 62
[CD August 2022 Monthly Report](#)

8. ADJOURNMENT

- 8.1. The next meeting is scheduled for **Thursday, November 17th at 7:00pm.**
- 8.2. **Save the Date** - Tuesday, November 1st: Recognition for all Boards, Commissions, and Committees prior to the Council Meeting. Stay tuned for an email and flyer with more information.



MONROE PARK BOARD

Park Board Meeting
Thursday, September 15, 2022, 7:00 PM
Hybrid: Zoom Online Meeting Platform & In-Person at City Hall

Park Board Members
Jessie Robinson, Chair
Keith Dahlenburg, Member
Amy Martin, Member
Mariana Medina, Member
Ron Petrick, Member

MINUTES

1. CALL TO ORDER

Chairperson Robinson called the Park Board meeting to order at 7:02pm, hybrid via Zoom and in-person at Monroe Council Chambers.

2. ROLL CALL

<input checked="" type="checkbox"/> Jessie Robinson	Chairperson
<input checked="" type="checkbox"/> Keith Dahlenburg	Board Member
<input checked="" type="checkbox"/> Amy Martin	Board Member
<input checked="" type="checkbox"/> Mariana Medina	Board Member
<input checked="" type="checkbox"/> Scot Noel	Board Member
<input checked="" type="checkbox"/> Ron Petrick	Board Member
<input type="checkbox"/> Vacant	Board Member

All members participated in-person at Monroe Council Chambers.

3. ANNOUNCEMENTS/PRESENTATIONS

3.1. Washington State Invasive Species Council - *Justin Bush*

Justin presented information regarding invasive species in WA and how local governments can get involved. More information will come regarding hosting an informational workshop to gather other local agencies and prepare for invasive species to enter our area.

3.2. Online Picnic Shelter [Reservation](#) System Update - *Makenna Ohlsen*

The shelter reservation system is up and running smoothly. There is now an option for language selection on the site.

4. APPROVAL OF MINUTES

- 4.1. Motion was made by Chair Robinson, seconded by Board Member Petrick, to approve the August 18, 2022 minutes. Motion carried 6-0.

5. PUBLIC COMMENTS

None.

6. NEW BUSINESS

None.

7. STAFF/DEPARTMENT REPORTS

- 7.1. Parks Department Report - *Ben Swanson*

Detailed information is in the agenda packet.

- 7.2. Community Development Department Report - *Ben Swanson*

Detailed information is in the agenda packet.

8. ADJOURNMENT

- 8.1. Chair Robinson motioned to adjourn and Board Member Petrick seconded. Motion passed 6-0 and the meeting was adjourned at 8:51pm.

Chairperson



AGENDA BILL

Meeting Date: October 20, 2022

Meeting Type: Park Board

Staff Contact: Ben Swanson, Parks & Recreation
Planning & Capital Projects Manager

Department: Parks & Recreation

SUBJECT: Park Field & Facilities Use Fees

PREVIOUS DISCUSSION:

None

PUBLIC HEARING(S):

N/A

REQUESTED ACTION:

Review Information

POLICY CONSIDERATIONS:

Fees are assessed for use of the facilities to partially offset administration and operations maintenance costs.

DESCRIPTION/BACKGROUND:

The purpose of this fee update is to ensure we are consistent with other surrounding jurisdictions. Currently, the City of Monroe is charging lower fees, especially in regards to synthetic turf fields. If we continue to be lower than other jurisdictions, outside entities will encroach into our city, paying lower fees than their own fields. Increasing our rates using the 10.1% CPI index released in June 2022 will get us closer to an average between surrounding jurisdictions.

The parks department has reviewed use fees in prior years. The last update to fees was in 2019. Coming out of the pandemic and the increased use on the new all-weather fields at Lake Tye, a fee update is due for the parks. Concurrently, Snohomish County is reviewing and updating their park fees this year.

The fee comparisons used rates from the following approved jurisdictions: Arlington, Bothell, Duvall, Kenmore, Lake Stevens, Mill Creek, Mukilteo, Snohomish, Woodinville, and Monroe School District. The areas being reviewed are shelters, natural grass/dirt fields, and turf fields.

Attachments include the summary of the current and proposed fees in comparison to the listed jurisdictions, the full excel worksheet of researched data, and the concise Field Use Manual that was presented to coaches and organizations beginning Fall 2022.

Future updates to the field use fees would be to change all rates to hourly, no matter practice or game. This would even the playing field with different sports requesting 2 hour games vs 4 hour games, etc. Those changes would be presented to you in 2023 to be implemented in 2024.

FISCAL IMPACTS:

N/A

TIME CONSTRAINTS:

Ideally fees will be finalized by Jan 1, 2023 in time for the new season of field use.

ALTERNATIVES TO REQUESTED ACTION:

N/A

ATTACHMENTS:

[Fee Summary](#)

[Park & Field Fee Comparison 2022](#)

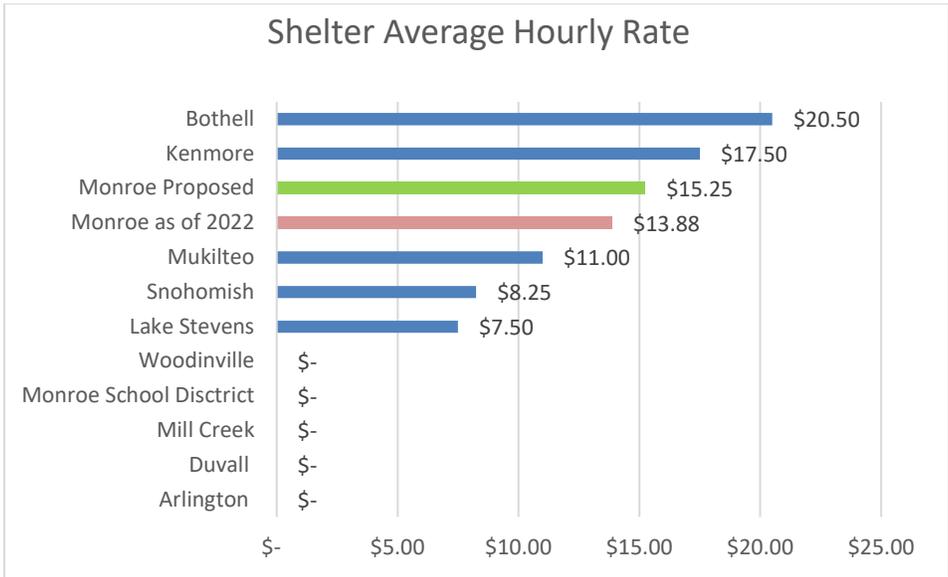
[Field Use Manual - Current](#)

10.1% CPI Increase

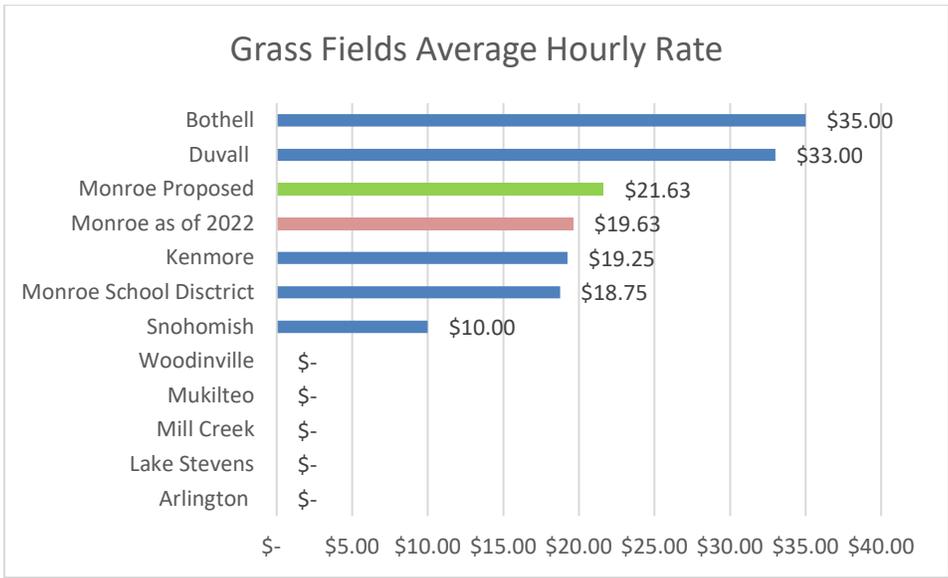
Location	Shelter Average Hourly Rate
Arlington	\$ -
Duvall	\$ -
Mill Creek	\$ -
Monroe School District	\$ -
Woodinville	\$ -
Lake Stevens	\$ 7.50
Snohomish	\$ 8.25
Mukilteo	\$ 11.00
Monroe as of 2022	\$ 13.88
Monroe Proposed	\$ 15.25
Kenmore	\$ 17.50
Bothell	\$ 20.50
Location	Grass Fields Average Hourly Rate
Arlington	\$ -
Lake Stevens	\$ -
Mill Creek	\$ -
Mukilteo	\$ -
Woodinville	\$ -
Snohomish	\$ 10.00
Monroe School District	\$ 18.75
Kenmore	\$ 19.25
Monroe as of 2022	\$ 19.63
Monroe Proposed	\$ 21.63
Duvall	\$ 33.00
Bothell	\$ 35.00
Location	Turf Fields Average Hourly Rate
Arlington	\$ -
Kenmore	\$ -
Lake Stevens	\$ -
Mukilteo	\$ -
Snohomish	\$ -
Monroe as of 2022	\$ 27.25
Monroe Proposed	\$ 29.94
Bothell	\$ 45.00
Mill Creek	\$ 46.75
Duvall	\$ 49.00
Woodinville	\$ 66.25
Monroe School District	\$ 68.75

		Monroe (Proposed)	Monroe (as of 2022)
		2023	
Gazebo Rentals	Weekdays -Res	\$13 hr	\$11.75 hr
	Weekdays-Non-Res	\$14.50 hr	\$13.25 hr
	Weekends-Res	\$16 hr	\$14.50 hr
	Weekends-Non-Res	\$17.50 hr	\$16 hr
	Average Rates	\$15.25	\$13.88
Field Rentals ~ Grass	Youth - Res	\$9h / \$18.75g	\$8h / \$17 g
	Youth - Non-Res	\$14.25h / \$24.25g	\$13h / \$22 g
	Adult - Res	\$13.25h / \$34g	\$12h / \$31 g
	Adult - Non-Res	\$19.75h / \$39.75g	\$18h / \$36 g
	Average Rates	\$14.06h / \$29.19g	\$12.75 hr / \$26.50 g
Field Rentals ~ Turf	Youth - Res	\$16.50h / \$26.50g	\$15 hr / \$24 g
	Youth - Non-Res	\$23h / \$33g	\$21 hr / \$30 g
	Adult - Res	\$22h / \$43g	\$20 hr / \$39 g
	Adult - Non-Res	\$27.50h / \$48g	\$25 hr / \$44 g
	Average Rates	\$22.25h / \$37.63g	\$20.25 hr / \$34.25

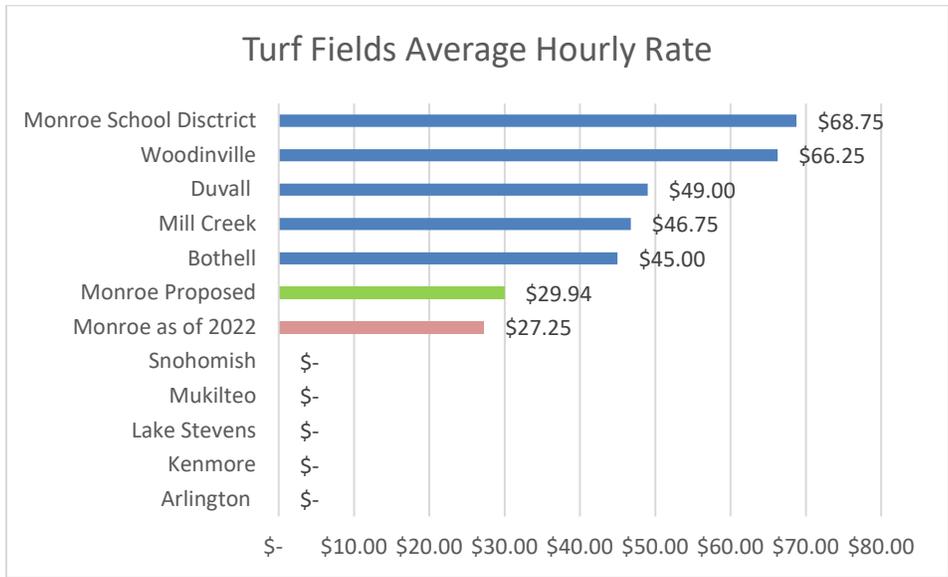
Shelter Average Hourly Rate



Grass Fields Average Hourly Rate



Turf Fields Average Hourly Rate



August 2022 Fee Comparison

		Monroe (Proposed)	Monroe (as of 2022)	Arlington	Bothell	Duvall	Kenmore	Lake Stevens	Mill Creek	Monroe School Dist.	Mukilteo	Snohomish	Woodinville
2023													
Gazebo Rentals	Weekdays -Res	\$13 hr	\$11.75 hr	\$0.00	\$16 hr		\$15 hr	\$7.50 hr			\$11 hr	\$5.50 hr	
	Weekdays-Non-Res	\$14.50 hr	\$13.25 hr	\$0.00	\$25 hr		\$20 hr	\$7.50 hr			\$11 hr	\$5.50 hr	
	Weekends-Res	\$16 hr	\$14.50 hr	\$0.00	\$16 hr		\$15 hr	\$7.50 hr			\$11 hr	\$11 hr	
	Weekends-Non-Res	\$17.50 hr	\$16 hr	\$0.00	\$25 hr		\$20 hr	\$7.50 hr			\$11 hr	\$11 hr	
	Average Rates	\$15.25	\$13.88	\$0.00	\$20.50	\$0.00	\$17.50	\$7.50	\$0.00	\$0.00	\$11.00	\$8.25	\$0.00
				<i>practice/game</i>	<i>practice/game</i>	<i>practice/game</i>	<i>practice/game</i>	<i>practice/game</i>	<i>practice/game</i>				
Field Rentals ~ Grass	Youth - Res	\$9h / \$18.75g	\$8h / \$17 g		\$25 hr	\$28 hr	\$11hr			\$15 hr		\$10 hr	
	Youth - Non-Res	\$14.25h / \$24.25g	\$13h / \$22 g		\$25 hr	\$38 hr	\$22 hr			\$20 hr		\$10 hr	
	Adult - Res	\$13.25h / \$34g	\$12h / \$31 g		\$45 hr	\$28 hr	\$22 hr			\$20 hr		\$10 hr	
	Adult - Non-Res	\$19.75h / \$39.75g	\$18h / \$36 g		\$45 hr	\$38 hr	\$22 hr			\$20 hr		\$10 hr	
	Average Rates	\$14.06h / \$29.19g	\$12.75 hr / \$26.50 g	\$0.00	\$35.00	\$33.00	\$19.25	\$0.00	\$0.00	\$18.75	\$0.00	\$10.00	\$0.00
				<i>practice/game</i>	<i>practice/game</i>	<i>practice/game</i>			51% to be resident				
Field Rentals ~ Turf	Youth - Res	\$16.50h / \$26.50g	\$15 hr / \$24 g		\$30 hr	\$44 hr			\$22 - \$28 hr	\$50 hr			\$40 hr
	Youth - Non-Res	\$23h / \$33g	\$21 hr / \$30 g		\$30 hr	\$54 hr			\$50	\$75 hr			\$75 hr
	Adult - Res	\$22h / \$43g	\$20 hr / \$39 g		\$60 hr	\$44 hr			\$50	\$75 hr			\$75 hr
	Adult - Non-Res	\$27.50h / \$48g	\$25 hr / \$44 g		\$60 hr	\$54 hr			\$65	\$75 hr			\$75 hr
	Average Rates	\$22.25h / \$37.63g	\$20.25 hr / \$34.25	\$0.00	\$45.00	\$49.00	\$0.00	\$0.00	\$50 monthly utility fee	\$68.75	\$0.00	\$0.00	\$66.25
				<i>practice/game</i>	<i>practice/game</i>				\$46.75				
Field Prep Fees	Baseball/Softball	included in game fee	included in game fee		TDB					\$30 per game			
	Soccer	included in game fee	included in game fee		Advanced payment								
Tournament Deposit		\$145 / \$160	\$132 Res / \$143 Non		Youth: \$110, Adult: \$220								
Lighting Fees	Youth	\$20 hr per field	\$20 hr		\$25 hr	Res: \$17 hr			\$20 hr	\$15 hr			\$25 hr
	Adult	\$20 hr per field	\$20 hr			Non: \$28 hr			\$15-\$20 hr	\$15 hr			\$25 hr
Misc. Field use	Youth - Res	\$9 hr	\$8 hr		\$20 hr								
Company Picnic,	Youth- Non-Res	\$14.50 hr	\$13 hr		\$20 hr								
Field Days,	Adult-Res	\$13.25 hr	\$12 hr		\$40 hr								
Triathlons,	Adult-Non-Res	\$20 hr	\$18 hr		\$40 hr								
Frisbee, Etc.													
Beach/Lake	Weekdays - Res	\$48 per 4 hr	\$44 per 4 hr										
	Weekdays - Non-Res	\$55 per 4 hour	\$50 per 4 hr										
	Weekends - Res	\$60 per 4 hour	\$55 per 4 hr										
	Weekends - Non-Res	\$67 per 4 hour	\$61 per 4 hr										
Special Events Fee		\$60	\$55	\$0	\$300 / \$675 / \$200	\$50	\$100		\$100 / \$200		\$25 / \$25 / \$100	\$250 / \$450 / \$600	

Location	Shelter Average Hourly Rate
Arlington	\$ -
Duvall	\$ -
Mill Creek	\$ -
Monroe School District	\$ -
Woodinville	\$ -
Lake Stevens	\$ 7.50
Snohomish	\$ 8.25
Mukilteo	\$ 11.00
Monroe as of 2022	\$ 13.88
Monroe Proposed	\$ 15.25
Kenmore	\$ 17.50
Bothell	\$ 20.50

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Location	Grass Fields Average Hourly Rate
Arlington	\$ -
Lake Stevens	\$ -
Mill Creek	\$ -
Mukilteo	\$ -
Woodinville	\$ -
Snohomish	\$ 10.00
Monroe School District	\$ 18.75
Kenmore	\$ 19.25
Monroe as of 2022	\$ 19.63
Monroe Proposed	\$ 21.63
Duvall	\$ 33.00
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Kenmore	\$ -
Lake Stevens	\$ -
Mukilteo	\$ -
Snohomish	\$ -
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Bothell	\$ 45.00
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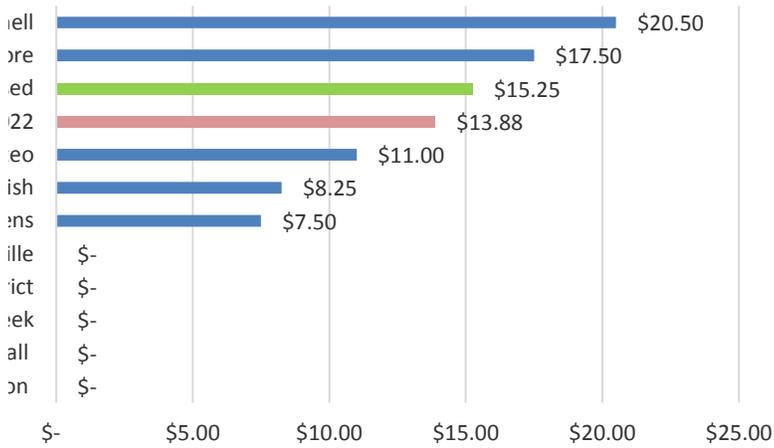
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Monroe School District \$

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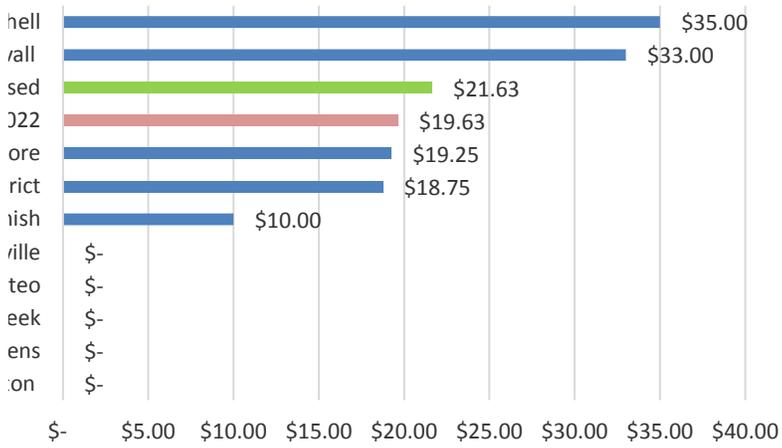


Shelter Average Hourly Rate



Gazebo Rentals

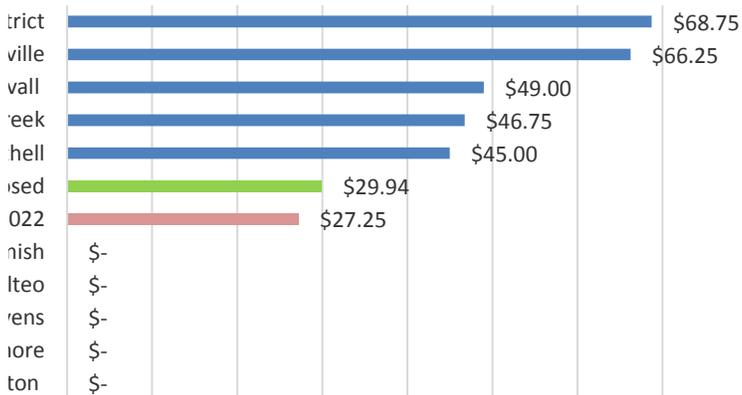
Grass Fields Average Hourly Rate



Field Rentals ~ Grass

Field Rentals ~ Turf

Turf Fields Average Hourly Rate



\$- \$10.00 \$20.00 \$30.00 \$40.00 \$50.00 \$60.00 \$70.00 \$80.00

Monroe (Proposed)	Monroe (as of 2022)
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2023

Weekdays -Res	\$13 hr	\$11.75 hr
Weekdays-Non-Res	\$14.50 hr	\$13.25 hr
Weekends-Res	\$16 hr	\$14.50 hr
Weekends-Non-Res	\$17.50 hr	\$16 hr

Average Rates \$15.25 \$13.88

Youth - Res	\$9h / \$18.75g	\$8h / \$17 g
Youth - Non-Res	\$14.25h / \$24.25g	\$13h / \$22 g
Adult - Res	\$13.25h / \$34g	\$12h / \$31 g
Adult - Non-Res	\$19.75h / \$39.75g	\$18h / \$36 g

Average Rates \$14.06h / \$29.19g \$12.75 hr / \$26.50 g

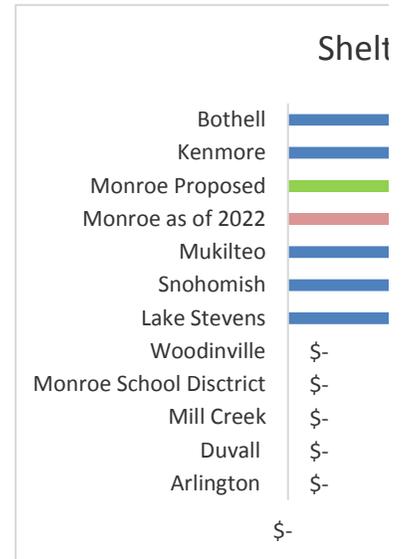
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Average Rates \$22.25h / \$37.63g \$20.25 hr / \$34.25

August 2022 Fee Comparison

		Monroe (Proposed)	Monroe (as of 2022)	Arlington	Bothell	Duvall	Kenmore	Lake Stevens	Mill Creek	Monroe School Dist.	Mukilteo	Snohomish	Woodinville
2023													
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	Weekdays-Non-Res	\$14 hr	\$13.25 hr	\$0.00	\$25 hr		\$20 hr	\$7.50 hr			\$11 hr	\$5.50 hr	
	Weekends-Res	\$14.50 hr	\$14.50 hr	\$0.00	\$16 hr		\$15 hr	\$7.50 hr			\$11 hr	\$11 hr	
	Weekends-Non-Res	\$16 hr	\$16 hr	\$0.00	\$25 hr		\$20 hr	\$7.50 hr			\$11 hr	\$11 hr	
	Average Rates	\$14.06	\$13.88	\$0.00	\$20.50	\$0.00	\$17.50	\$7.50	\$0.00	\$0.00	\$11.00	\$8.25	\$0.00
				<i>practice/game</i>	<i>practice/game</i>	<i>practice/game</i>	<i>practice/game</i>	<i>practice/game</i>	<i>practice/game</i>				
Field Rentals ~ Grass	Youth - Res	\$18h / \$21g	\$8h / \$17 g		\$25 hr	\$28 hr	\$11hr			\$15 hr		\$10 hr	
	Youth - Non-Res	\$23h / \$22g	\$13h / \$22 g		\$25 hr	\$38 hr	\$22 hr			\$20 hr		\$10 hr	
	Adult - Res	\$25h / \$33.75g	\$12h / \$31 g		\$45 hr	\$28 hr	\$22 hr			\$20 hr		\$10 hr	
	Adult - Non-Res	\$27h / \$36g	\$18h / \$36 g		\$45 hr	\$38 hr	\$22 hr			\$20 hr		\$10 hr	
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				<i>practice/game</i>	<i>practice/game</i>	<i>practice/game</i>	51% to be resident						
Field Rentals ~ Turf	Youth - Res	\$38h / \$36.50g	\$15 hr / \$24 g		\$30 hr	\$44 hr			\$22 - \$28 hr	\$50 hr			\$40 hr
	Youth - Non-Res	\$57h / \$52g	\$21 hr / \$30 g		\$30 hr	\$54 hr			\$50	\$75 hr			\$75 hr
	Adult - Res	\$61h / \$80g	\$20 hr / \$39 g		\$60 hr	\$44 hr			\$50	\$75 hr			\$75 hr
	Adult - Non-Res	\$66h / \$72.25g	\$25 hr / \$44 g		\$60 hr	\$54 hr			\$65	\$75 hr			\$75 hr
	Average Rates	\$55.50h / \$60.25g	\$20.25 hr / \$34.25	\$0.00	\$45.00	\$49.00	\$0.00	\$0.00	\$50 monthly utility fee	\$68.75	\$0.00	\$0.00	\$66.25
				<i>practice/game</i>	<i>practice/game</i>	46.75							
Field Prep Fees	Baseball/Softball	included in game rate	included in game fee		TDB					\$30 per game			
	Soccer	included in game rate	included in game fee		Advanced payment								
Tournament Deposit		\$145 / \$160	\$132 Res / \$143 Non		Youth: \$110, Adult: \$220								
Lighting Fees	Youth	\$20 hr per field	\$20 hr		\$25 hr	Res: \$17 hr			\$20 hr	\$15 hr			\$25 hr
	Adult	\$20 hr per field	\$20 hr			Non: \$28 hr			\$15-\$20 hr	\$15 hr			\$25 hr
Misc. Field use	Youth - Res	\$14 hr	\$8 hr		\$20 hr								
Company Picnic,	Youth- Non-Res	\$16.50 hr	\$13 hr		\$20 hr								
Field Days,	Adult-Res	\$26 hr	\$12 hr		\$40 hr								
Triathlons,	Adult-Non-Res	\$29 hr	\$18 hr		\$40 hr								
Frisbee, Etc.													
Beach/Lake	Weekdays - Res	\$48 per 4 hr	\$44 per 4 hr										
	Weekdays - Non-Res	\$55 per 4 hour	\$50 per 4 hr										
	Weekends - Res	\$60 per 4 hour	\$55 per 4 hr										
	Weekends - Non-Res	\$67 per 4 hour	\$61 per 4 hr										
Special Events Fee		\$140	\$55	\$0	\$300 / \$675 / \$200	\$50	\$100		\$100 / \$200		\$25 / \$25 / \$100	\$250 / \$450 / \$600	

Location	Shelter Average Hourly Rate
Arlington	\$ -
Duvall	\$ -
Mill Creek	\$ -
Monroe School District	\$ -
Woodinville	\$ -
Lake Stevens	\$ 7.50
Snohomish	\$ 8.25
Mukilteo	\$ 11.00
Monroe as of 2022	\$ 13.88
Monroe Proposed	\$ 14.06
Kenmore	\$ 17.50
Bothell	\$ 20.50



Location	Grass Fields Average Hourly Rate
Arlington	\$ -
Lake Stevens	\$ -
Mill Creek	\$ -
Mukilteo	\$ -
Woodinville	\$ -
Snohomish	\$ 10.00
Monroe School District	\$ 18.75
Kenmore	\$ 19.25
Monroe as of 2022	\$ 19.63
Monroe Proposed	\$ 25.75
Duvall	\$ 33.00
Bothell	\$ 35.00



Location	Turf Fields Average Hourly Rate
Arlington	\$ -
Kenmore	\$ -
Lake Stevens	\$ -
Mukilteo	\$ -
Snohomish	\$ -
Monroe as of 2022	\$ 27.25
Bothell	\$ 45.00
Mill Creek	\$ 46.75
Duvall	\$ 49.00
Monroe Proposed	\$ 58.00
Woodinville	\$ 66.25



Monroe School District \$

68.75

	\$-	\$10
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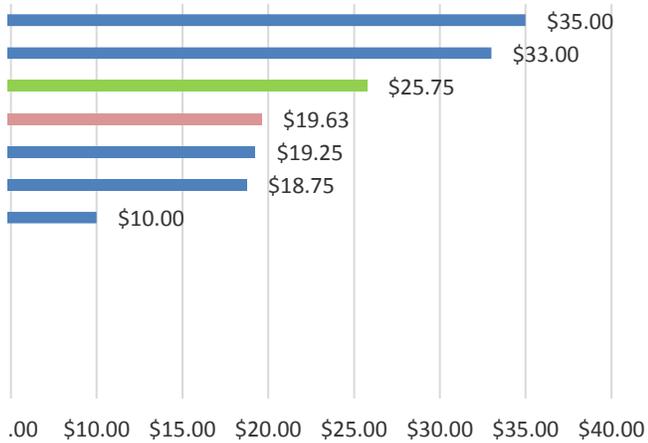
ter Average Hourly Rate



Gazebo Rentals	Weekdays -Res
	Weekdays-Non-Res
	Weekends-Res
	Weekends-Non-Res

Average Rates

Fields Average Hourly Rate



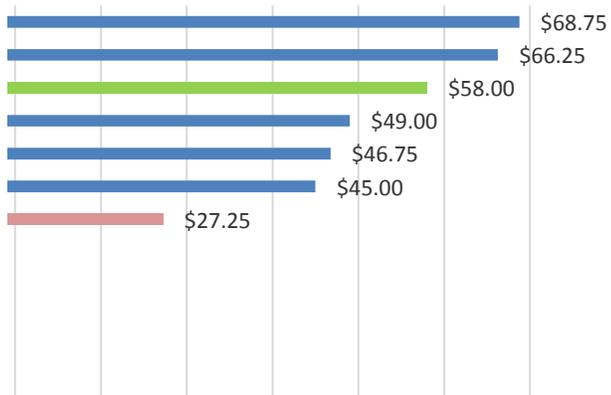
Field Rentals ~ Grass	Youth - Res
	Youth - Non-Res
	Adult - Res
	Adult - Non-Res

Average Rates

Field Rentals ~ Turf	Youth - Res
	Youth - Non-Res
	Adult - Res
	Adult - Non-Res

Average Rates

Fields Average Hourly Rate



0.00 \$20.00 \$30.00 \$40.00 \$50.00 \$60.00 \$70.00 \$80.00

Monroe (Proposed)	Monroe (as of 2022)
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2023

\$11.75 hr	\$11.75 hr
\$14 hr	\$13.25 hr
\$14.50 hr	\$14.50 hr
\$16 hr	\$16 hr
\$14.06	\$13.88

\$18h / \$21g	\$8h / \$17 g
\$23h / \$22g	\$13h / \$22 g
\$25h / \$33.75g	\$12h / \$31 g
\$27h / \$36g	\$18h / \$36 g
\$23.25h / \$28.25g	\$12.75 hr / \$26.50 g

\$38h / \$36.50g	\$15 hr / \$24 g
\$57h / \$52g	\$21 hr / \$30 g
\$61h / \$80g	\$20 hr / \$39 g
\$66h / \$72.25g	\$25 hr / \$44 g
\$55.50h / \$60.25g	\$20.25 hr / \$34.25

August 2022 Fee Comparison

		Monroe (Proposed)	Monroe (as of 2022)	Arlington	Bothell	Duvall	Kenmore	Lake Stevens	Mill Creek	Monroe School Dist.	Mukilteo	Snohomish	Woodinville
2023													
Gazebo Rentals	Weekdays -Res	\$12.50 hr	\$11.75 hr	\$0.00	\$16 hr		\$15 hr	\$7.50 hr			\$11 hr	\$5.50 hr	
	Weekdays-Non-Res	\$14.50 hr	\$13.25 hr	\$0.00	\$25 hr		\$20 hr	\$7.50 hr			\$11 hr	\$5.50 hr	
	Weekends-Res	\$16 hr	\$14.50 hr	\$0.00	\$16 hr		\$15 hr	\$7.50 hr			\$11 hr	\$11 hr	
	Weekends-Non-Res	\$17.50 hr	\$16 hr	\$0.00	\$25 hr		\$20 hr	\$7.50 hr			\$11 hr	\$11 hr	
	Average Rates	\$15.13	\$13.88	\$0.00	\$20.50	\$0.00	\$17.50	\$7.50	\$0.00	\$0.00	\$11.00	\$8.25	\$0.00
				<i>practice/game</i>	<i>practice/game</i>	<i>practice/game</i>	<i>practice/game</i>	<i>practice/game</i>	<i>practice/game</i>				
Field Rentals ~ Grass	Youth - Res	\$10 hr	\$8h / \$17 g		\$25 hr	\$28 hr	\$11hr			\$15 hr		\$10 hr	
	Youth - Non-Res	\$15 hr	\$13h / \$22 g		\$25 hr	\$38 hr	\$22 hr			\$20 hr		\$10 hr	
	Adult - Res	\$15 hr	\$12h / \$31 g		\$45 hr	\$28 hr	\$22 hr			\$20 hr		\$10 hr	
	Adult - Non-Res	\$20 hr	\$18h / \$36 g		\$45 hr	\$38 hr	\$22 hr			\$20 hr		\$10 hr	
	Average Rates	\$15.00	\$12.75 hr / \$26.50 g	\$0.00	\$35.00	\$33.00	\$19.25	\$0.00	\$0.00	\$18.75	\$0.00	\$10.00	\$0.00
				<i>practice/game</i>	<i>practice/game</i>	<i>practice/game</i>			51% to be resident				
Field Rentals ~ Turf	Youth - Res	\$16.50 hr	\$15 hr / \$24 g		\$30 hr	\$44 hr			\$22 - \$28 hr	\$50 hr		\$40 hr	
	Youth - Non-Res	\$23 hr	\$21 hr / \$30 g		\$30 hr	\$54 hr			\$50	\$75 hr		\$75 hr	
	Adult - Res	\$22 hr	\$20 hr / \$39 g		\$60 hr	\$44 hr			\$50	\$75 hr		\$75 hr	
	Adult - Non-Res	\$27.50 hr	\$25 hr / \$44 g		\$60 hr	\$54 hr			\$65	\$75 hr		\$75 hr	
	Average Rates	\$22.25	\$20.25 hr / \$34.25	\$0.00	\$45.00	\$49.00	\$0.00	\$0.00	\$50 monthly utility fee	\$68.75	\$0.00	\$0.00	\$66.25
				<i>practice/game</i>	<i>practice/game</i>				\$46.75				
Field Prep Fees	Baseball/Softball	\$10	included in game fee		TDB					\$30 per game			
	Soccer	\$10	included in game fee		Advanced payment								
Tournament Deposit		\$145 / \$160	\$132 Res / \$143 Non		Youth: \$110, Adult: \$220								
Lighting Fees	Youth	\$20 hr per field	\$20 hr		\$25 hr	Res: \$17 hr			\$20 hr	\$15 hr		\$25 hr	
	Adult	\$20 hr per field	\$20 hr			Non: \$28 hr			\$15-\$20 hr	\$15 hr		\$25 hr	
Misc. Field use	Youth - Res	\$10 hr	\$8 hr		\$20 hr								
Company Picnic,	Youth- Non-Res	\$15 hr	\$13 hr		\$20 hr								
Field Days,	Adult-Res	\$15 hr	\$12 hr		\$40 hr								
Triathlons,	Adult-Non-Res	\$20 hr	\$18 hr		\$40 hr								
Frisbee, Etc.													
Beach/Lake	Weekdays - Res	\$48 per 4 hr	\$44 per 4 hr										
	Weekdays - Non-Res	\$55 per 4 hour	\$50 per 4 hr										
	Weekends - Res	\$60 per 4 hour	\$55 per 4 hr										
	Weekends - Non-Res	\$67 per 4 hour	\$61 per 4 hr										
Special Events Fee		\$60	\$55	\$0	\$300 / \$675 / \$200	\$50	\$100		\$100 / \$200		\$25 / \$25 / \$100	\$250 / \$450 / \$600	

Location	Shelter Average Hourly Rate
Arlington	\$ -
Duvall	\$ -
Mill Creek	\$ -
Monroe School District	\$ -
Woodinville	\$ -
Lake Stevens	\$ 7.50
Snohomish	\$ 8.25
Mukilteo	\$ 11.00
Monroe as of 2022	\$ 13.88
Monroe Proposed	\$ 15.13
Kenmore	\$ 17.50
Bothell	\$ 20.50

Both
Kenmo
Monroe Propos
Monroe as of 20
Mukilt
Snohomi
Lake Steve
Woodinvi
Monroe School Disctr
Mill Cre
Duv
Arlingt

Location	Grass Fields Average Hourly Rate
Arlington	\$ -
Lake Stevens	\$ -
Mill Creek	\$ -
Mukilteo	\$ -
Woodinville	\$ -
Snohomish	\$ 10.00
Monroe as of 2022	\$ 12.75
Monroe Proposed	\$ 15.00
Monroe School District	\$ 18.75
Kenmore	\$ 19.25
Duvall	\$ 33.00
Bothell	\$ 35.00

Both
Duv
Kenmo
Monroe School Disctr
Monroe Propos
Monroe as of 20
Snohom
Woodinv
Mukilt
Mill Cre
Lake Steve
Arlingt

Location	Turf Fields Average Hourly Rate
Arlington	\$ -
Kenmore	\$ -
Lake Stevens	\$ -
Mukilteo	\$ -
Snohomish	\$ -
Monroe as of 2022	\$ 20.25
Monroe Proposed	\$ 22.25
Bothell	\$ 45.00
Mill Creek	\$ 46.75
Duvall	\$ 49.00
Woodinville	\$ 66.25

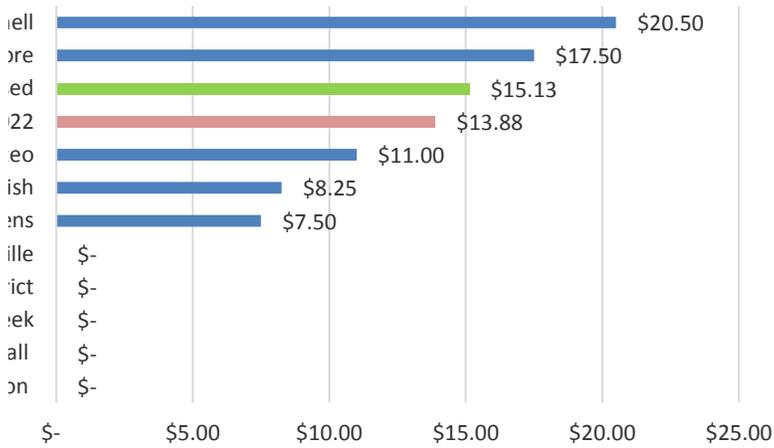
Monroe School Dist
Woodinv
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Snohorr
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Lake Steve
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Arlingt

Monroe School District \$

68.75

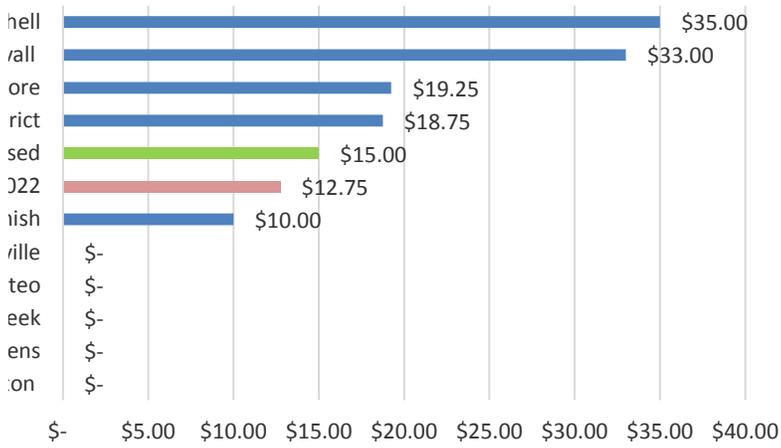


Shelter Average Hourly Rate



Gazebo Rentals

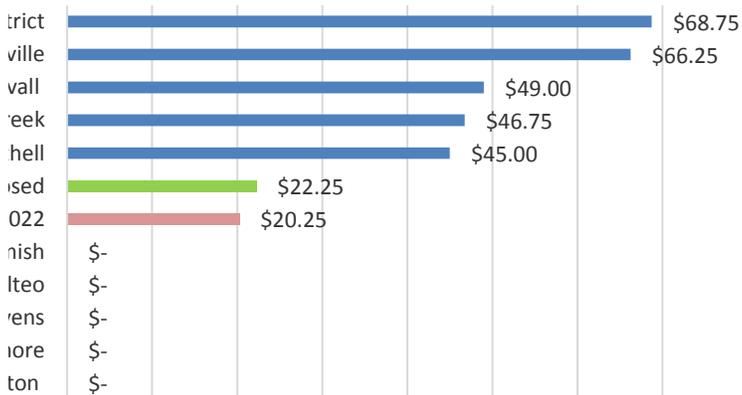
Grass Fields Average Hourly Rate



Field Rentals ~ Grass

Field Rentals ~ Turf

Turf Fields Average Hourly Rate



\$- \$10.00 \$20.00 \$30.00 \$40.00 \$50.00 \$60.00 \$70.00 \$80.00

Monroe (Proposed)	Monroe (as of 2022)
-------------------	---------------------

2023

Weekdays -Res	\$12.50 hr	\$11.75 hr
Weekdays-Non-Res	\$14.50 hr	\$13.25 hr
Weekends-Res	\$16 hr	\$14.50 hr
Weekends-Non-Res	\$17.50 hr	\$16 hr

Average Rates \$15.13 \$13.88

Youth - Res	\$10 hr	\$8h / \$17 g
Youth - Non-Res	\$15 hr	\$13h / \$22 g
Adult - Res	\$15 hr	\$12h / \$31 g
Adult - Non-Res	\$20 hr	\$18h / \$36 g

Average Rates \$15.00 \$12.75 hr / \$26.50 g

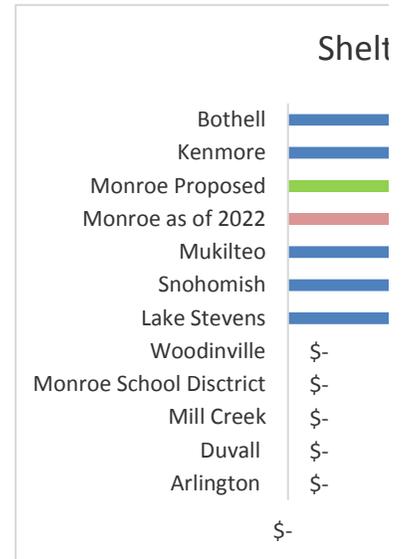
Youth - Res	\$16.50 hr	\$15 hr / \$24 g
Youth - Non-Res	\$23 hr	\$21 hr / \$30 g
Adult - Res	\$22 hr	\$20 hr / \$39 g
Adult - Non-Res	\$27.50 hr	\$25 hr / \$44 g

Average Rates \$22.25 \$20.25 hr / \$34.25

August 2022 Fee Comparison

		Monroe (Proposed)	Monroe (as of 2022)	Arlington	Bothell	Duvall	Kenmore	Lake Stevens	Mill Creek	Monroe School Dist.	Mukilteo	Snohomish	Woodinville
2023													
Gazebo Rentals	Weekdays -Res	\$11.75 hr	\$11.75 hr	\$0.00	\$16 hr		\$15 hr	\$7.50 hr			\$11 hr	\$5.50 hr	
	Weekdays-Non-Res	\$14 hr	\$13.25 hr	\$0.00	\$25 hr		\$20 hr	\$7.50 hr			\$11 hr	\$5.50 hr	
	Weekends-Res	\$14.50 hr	\$14.50 hr	\$0.00	\$16 hr		\$15 hr	\$7.50 hr			\$11 hr	\$11 hr	
	Weekends-Non-Res	\$16 hr	\$16 hr	\$0.00	\$25 hr		\$20 hr	\$7.50 hr			\$11 hr	\$11 hr	
	Average Rates	\$14.06	\$13.88	\$0.00	\$20.50	\$0.00	\$17.50	\$7.50	\$0.00	\$0.00	\$11.00	\$8.25	\$0.00
				<i>practice/game</i>	<i>practice/game</i>	<i>practice/game</i>	<i>practice/game</i>	<i>practice/game</i>	<i>practice/game</i>				
Field Rentals ~ Grass	Youth - Res	\$18 hr	\$8h / \$17 g		\$25 hr	\$28 hr	\$11hr			\$15 hr		\$10 hr	
	Youth - Non-Res	\$23 hr	\$13h / \$22 g		\$25 hr	\$38 hr	\$22 hr			\$20 hr		\$10 hr	
	Adult - Res	\$25 hr	\$12h / \$31 g		\$45 hr	\$28 hr	\$22 hr			\$20 hr		\$10 hr	
	Adult - Non-Res	\$27 hr	\$18h / \$36 g		\$45 hr	\$38 hr	\$22 hr			\$20 hr		\$10 hr	
	Average Rates	\$23.25	\$12.75 hr / \$26.50 g	\$0.00	\$35.00	\$33.00	\$19.25	\$0.00	\$0.00	\$18.75	\$0.00	\$10.00	\$0.00
				<i>practice/game</i>	<i>practice/game</i>	<i>practice/game</i>	51% to be resident						
Field Rentals ~ Turf	Youth - Res	\$38 hr	\$15 hr / \$24 g		\$30 hr	\$44 hr			\$22 - \$28 hr	\$50 hr			\$40 hr
	Youth - Non-Res	\$57 hr	\$21 hr / \$30 g		\$30 hr	\$54 hr			\$50	\$75 hr			\$75 hr
	Adult - Res	\$61 hr	\$20 hr / \$39 g		\$60 hr	\$44 hr			\$50	\$75 hr			\$75 hr
	Adult - Non-Res	\$66 hr	\$25 hr / \$44 g		\$60 hr	\$54 hr			\$65	\$75 hr			\$75 hr
	Average Rates	\$55.50	\$20.25 hr / \$34.25	\$0.00	\$45.00	\$49.00	\$0.00	\$0.00	\$50 monthly utility fee	\$68.75	\$0.00	\$0.00	\$66.25
				<i>practice/game</i>	<i>practice/game</i>	46.75							
Field Prep Fees	Baseball/Softball	\$15 game	included in game fee		TDB					\$30 per game			
	Soccer	\$15 game	included in game fee		Advanced payment								
Tournament Deposit		\$145 / \$160	\$132 Res / \$143 Non		Youth: \$110, Adult: \$220								
Lighting Fees	Youth	\$20 hr per field	\$20 hr		\$25 hr	Res: \$17 hr			\$20 hr	\$15 hr			\$25 hr
	Adult	\$20 hr per field	\$20 hr			Non: \$28 hr			\$15-\$20 hr	\$15 hr			\$25 hr
Misc. Field use	Youth - Res	\$10 hr	\$8 hr		\$20 hr								
Company Picnic,	Youth- Non-Res	\$15 hr	\$13 hr		\$20 hr								
Field Days,	Adult-Res	\$15 hr	\$12 hr		\$40 hr								
Triathlons,	Adult-Non-Res	\$20 hr	\$18 hr		\$40 hr								
Frisbee, Etc.													
Beach/Lake	Weekdays - Res	\$48 per 4 hr	\$44 per 4 hr										
	Weekdays - Non-Res	\$55 per 4 hour	\$50 per 4 hr										
	Weekends - Res	\$60 per 4 hour	\$55 per 4 hr										
	Weekends - Non-Res	\$67 per 4 hour	\$61 per 4 hr										
Special Events Fee		\$140	\$55	\$0	\$300 / \$675 / \$200	\$50	\$100		\$100 / \$200		\$25 / \$25 / \$100	\$250 / \$450 / \$600	

Location	Shelter Average Hourly Rate
Arlington	\$ -
Duvall	\$ -
Mill Creek	\$ -
Monroe School District	\$ -
Woodinville	\$ -
Lake Stevens	\$ 7.50
Snohomish	\$ 8.25
Mukilteo	\$ 11.00
Monroe as of 2022	\$ 13.88
Monroe Proposed	\$ 14.06
Kenmore	\$ 17.50
Bothell	\$ 20.50



Location	Grass Fields Average Hourly Rate
Arlington	\$ -
Lake Stevens	\$ -
Mill Creek	\$ -
Mukilteo	\$ -
Woodinville	\$ -
Snohomish	\$ 10.00
Monroe as of 2022	\$ 12.75
Monroe School District	\$ 18.75
Kenmore	\$ 19.25
Monroe Proposed	\$ 23.25
Duvall	\$ 33.00
Bothell	\$ 35.00



Location	Turf Fields Average Hourly Rate
Arlington	\$ -
Kenmore	\$ -
Lake Stevens	\$ -
Mukilteo	\$ -
Snohomish	\$ -
Monroe as of 2022	\$ 20.25
Bothell	\$ 45.00
Mill Creek	\$ 46.75
Duvall	\$ 49.00
Monroe Proposed	\$ 55.50
Woodinville	\$ 66.25

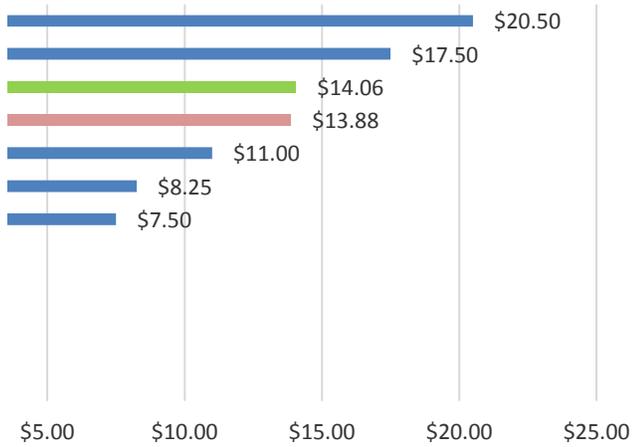


Monroe School District \$

68.75

	\$-	\$10
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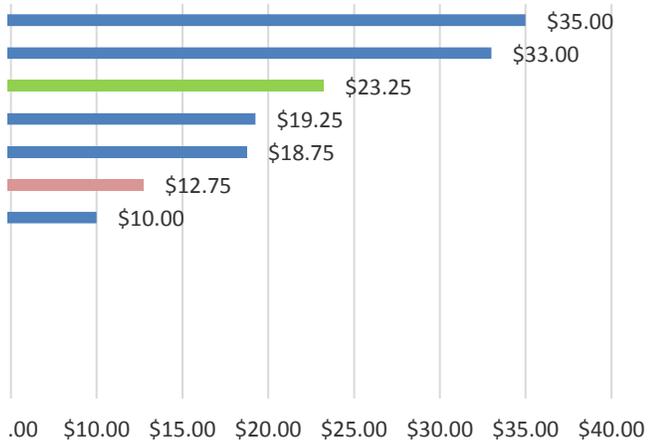
ter Average Hourly Rate



Gazebo Rentals	Weekdays -Res
	Weekdays-Non-Res
	Weekends-Res
	Weekends-Non-Res

Average Rates

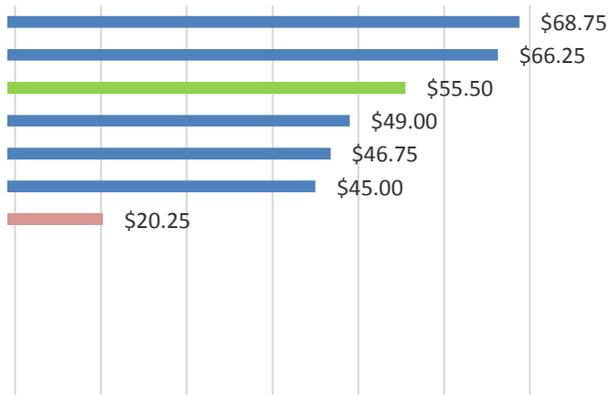
Fields Average Hourly Rate



Field Rentals ~ Grass	Youth - Res
	Youth - Non-Res
	Adult - Res
	Adult - Non-Res

Average Rates

Fields Average Hourly Rate



Field Rentals ~ Turf	Youth - Res
	Youth - Non-Res
	Adult - Res
	Adult - Non-Res

Average Rates

0.00 \$20.00 \$30.00 \$40.00 \$50.00 \$60.00 \$70.00 \$80.00

Monroe (Proposed)	Monroe (as of 2022)
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2023

\$11.75 hr	\$11.75 hr
\$14 hr	\$13.25 hr
\$14.50 hr	\$14.50 hr
\$16 hr	\$16 hr
\$14.06	\$13.88

\$18 hr	\$8h / \$17 g
\$23 hr	\$13h / \$22 g
\$25 hr	\$12h / \$31 g
\$27 hr	\$18h / \$36 g
\$23.25	\$12.75 hr / \$26.50 g

\$38 hr	\$15 hr / \$24 g
\$57 hr	\$21 hr / \$30 g
\$61 hr	\$20 hr / \$39 g
\$66 hr	\$25 hr / \$44 g
\$55.50	\$20.25 hr / \$34.25

July 2022 Fee Comparison

		Arlington	Bothell	Duvall	Kenmore	Lake Stevens	Mill Creek	Monroe (2013)	Monroe (as of 2017)	Monroe (as of 2019)	Monroe (as of 2022)
Gazebo Rentals	Weekdays -Res	\$0.00	\$100-\$300 / 6hr		\$150 full / \$75 half	All the same:		\$33 per 4 hr	\$43 per 4 hr	\$47 per 4 hr	\$47 per 4 hr
	Weekdays-Non-Res	\$0.00	\$50-\$200 / 6hr		\$200 full / \$100 half	\$75 per day weekday		\$38 per 4 hr	\$48 per 4 hr	\$53 per 4 hr	\$53 per 4 hr
	Weekends-Res	\$0.00	Depends on location		\$150 full / \$75 half	\$40 half day weekend		\$43 per 4 hr	\$53 per 4 hr	\$58 per 4 hr	\$58 per 4 hr
	Weekends-Non-Res	\$0.00	13hrs vs 6hrs		\$200 full / \$100 half	\$150 double shelter		\$45 per 4 hr	\$58 per 4 hr	\$64 per 4 hr	\$64 per 4 hr
Field Rentals ~ Grass		<i>practice/game</i>	<i>practice/game</i>	<i>practice/game</i>	<i>practice/game</i>	<i>practice/game</i>	<i>practice/game</i>	<i>practice/game</i>	<i>practice/game</i>	<i>practice/game</i>	<i>practice/game</i>
	Youth - Res		\$25 hr	\$28 hr	\$22 hr for all			\$7 hr / \$15 g	\$7 hr / \$15 g	\$8 hr /\$17 g	\$8h / \$17 g
	Youth - Non-Res	call	\$25 hr	\$38 hr	may request 50% discount (\$11hr)	contact		\$12 hr/ \$20 g	\$12 hr/ \$20 g	\$13 hr/\$22 g	\$13h / \$22 g
	Adult - Res	360-403-3451	\$45 hr	\$28 hr	if 20% of players	jmeis@lakestevenswa.gov		\$11 hr / \$28 g	\$11 hr / \$28 g	\$12 hr/\$31 g	\$12h / \$31 g
Adult - Non-Res		\$45 hr	\$38 hr	are residents			\$16 hr / \$33 g	\$16 hr / \$33 g	\$18 hr/\$36 g	\$18h / \$36 g	
Field Rentals ~ Turf		<i>practice/game</i>	<i>practice/game</i>	<i>practice/game</i>			51% to be resident	<i>practice/game</i>			
	Youth - Res		\$30 hr	\$44 hr			\$22 - \$28 hr	\$14 hr / \$22 g	\$14 hr / \$22 g	\$15 hr / \$24 g	\$15 hr / \$24 g
	Youth - Non-Res		\$30 hr	\$54 hr			\$50	\$19 hr / \$27 g	\$19 hr / \$27 g	\$21 hr / \$30 g	\$21 hr / \$30 g
	Adult - Res		\$60 hr	\$44 hr			\$50	\$18 hr / \$35 g	\$18 hr / \$35 g	\$20 hr / \$39 g	\$20 hr / \$39 g
Adult - Non-Res		\$60 hr	\$54 hr			\$65	\$23 hr / \$40 g	\$23 hr / \$40 g	\$25 hr / \$44 g	\$25 hr / \$44 g	
\$50 monthly utility fee											
Field Prep Fees	Baseball/Softball		TDB					included in game fee			
	Soccer		Advanced payment					included in game fee			
Tournament Deposit			Youth: \$110, Adult: \$220					\$120/\$130	\$120/\$130	\$132/\$143	\$132 Res / \$143 Non
Lighting Fees	Youth		\$25 hr	Res: \$17 hr			\$20	No Lights	No Lights	No Lights	\$20 hr
	Adult			Non: \$28 hr			\$15-\$20	No Lights	No Lights	No Lights	\$20 hr
Misc. Field use co. picnic, field days, dog agility, triathlons, etc.. frisbee groups..	Youth - Res		\$20 hr					\$7 hr	\$7 hr	\$8 hr	\$8 hr
	Youth- Non-Res		\$20 hr					\$12 hr	\$12 hr	\$13 hr	\$13 hr
	Adult-Res		\$40 hr					\$11 hr	\$11 hr	\$12 hr	\$12 hr
	Adult-Non-Res		\$40 hr					\$16 hr	\$16 hr	\$18 hr	\$18 hr
Beach/Lake	Weekdays - Res							\$40 w/ SEapp (4hr)	\$40 w/ SEapp (4hr)	\$44 per 4 hr	\$44 per 4 hr
	Weekdays - Non-Res							\$45 w/ SE app (4hr)	\$45 w/ SE app (4hr)	\$50 per 4 hr	\$50 per 4 hr
	Weekends - Res							\$50 w/ SE app (4hr)	\$50 w/ SE app (4hr)	\$55 per 4 hr	\$55 per 4 hr
	Weekends - Non-Res							\$55 w/ SE app (4hr)	\$55 w/ SE app (4hr)	\$61 per 4 hr	\$61 per 4 hr
Special Events App fee		\$0	\$300 / \$675 / \$200	\$50	\$100		\$100 / \$200	\$55	\$55	\$55	\$55

Monroe (Proposed)	Monroe School Dist.	Mukilteo	Snohomish	Woodinville
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2023

\$50 per block		All the Same	\$45-65 full	
\$58 per block		Med: \$60 half, \$100 full	\$45-65 full	
\$64 per block		Large: \$80 half, \$120 full	\$45-65 half	
\$70 per block		100+ people must rent both	\$45-65 half	

\$10 hr	\$15 hr		\$10 hr	
\$15 hr	\$20 hr		\$10 hr	
\$15 hr	\$20 hr		\$10 hr	
\$20 hr	\$20 hr		\$10 hr	

\$20 hr	\$50 hr			\$40 hr
\$26 hr	\$75 hr			\$75 hr
\$32 hr	\$75 hr			\$75 hr
\$38 hr	\$75 hr			\$75 hr

\$10	\$30 per game			
\$10				

\$145 / \$160				
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\$20 hr per field	\$15 hr			\$25 hr
\$20 hr per field	\$15 hr			\$25 hr

\$10 hr				
\$15 hr				
\$15 hr				
\$20 hr				

\$48 per 4 hr				
\$55 per 4 hour				
\$60 per 4 hour				
\$67 per 4 hour				

\$60		\$25 / \$25 / \$100		\$250 / \$450 / \$600
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August 2022 Fee Comparison

	Monroe (Proposed)	Monroe (as of 2022)	Arlington	Bothell	Duvall	Kenmore	Lake Stevens	Mill Creek	Monroe School Dist.	Mukilteo
2023										
Gazebo Rentals	Weekdays -Res	\$50 per block	\$47 per 4 hr	\$0.00	\$100-\$300 / 6hr		\$150 full / \$75 half	All the same:		All the Same
	Weekdays-Non-Res	\$58 per block	\$53 per 4 hr	\$0.00	\$50-\$200 / 6hr		\$200 full / \$100 half	\$75 per day weekday		Med: \$60 half, \$100 full
	Weekends-Res	\$64 per block	\$58 per 4 hr	\$0.00	Depends on location		\$150 full / \$75 half	\$40 half day weekend		Large: \$80 half, \$120 full
	Weekends-Non-Res	\$70 per block	\$64 per 4 hr	\$0.00	13hrs vs 6hrs		\$200 full / \$100 half	\$150 double shelter		100+ people must rent both
				<i>practice/game</i>	<i>practice/game</i>	<i>practice/game</i>	<i>practice/game</i>	<i>practice/game</i>	<i>practice/game</i>	
Field Rentals ~ Grass	Youth - Res	\$10 hr	\$8h / \$17 g		\$25 hr	\$28 hr	\$22 hr for all		\$15 hr	
	Youth - Non-Res	\$15 hr	\$13h / \$22 g	call	\$25 hr	\$38 hr	may request 50% discount (\$11hr)	contact	\$20 hr	
	Adult - Res	\$15 hr	\$12h / \$31 g	360-403-3451	\$45 hr	\$28 hr	if 20% of players	jmeis@lakestevenswa.gov	\$20 hr	
	Adult - Non-Res	\$20 hr	\$18h / \$36 g		\$45 hr	\$38 hr	are residents		\$20 hr	
				<i>practice/game</i>	<i>practice/game</i>	<i>practice/game</i>				51% to be resident
Field Rentals ~ Turf	Youth - Res	\$20 hr	\$15 hr / \$24 g		\$30 hr	\$44 hr		\$22 - \$28 hr	\$50 hr	
	Youth - Non-Res	\$26 hr	\$21 hr / \$30 g		\$30 hr	\$54 hr		\$50	\$75 hr	
	Adult - Res	\$32 hr	\$20 hr / \$39 g		\$60 hr	\$44 hr		\$50	\$75 hr	
	Adult - Non-Res	\$38 hr	\$25 hr / \$44 g		\$60 hr	\$54 hr		\$65	\$75 hr	
				<i>practice/game</i>	<i>practice/game</i>					\$50 monthly utility fee
Field Prep Fees	Baseball/Softball	\$10	included in game fee		TDB				\$30 per game	
	Soccer	\$10	included in game fee		Advanced payment					
Tournament Deposit		\$145 / \$160	\$132 Res / \$143 Non		Youth: \$110, Adult: \$220					
Lighting Fees	Youth	\$20 hr per field	\$20 hr		\$25 hr	Res: \$17 hr		\$20	\$15 hr	
	Adult	\$20 hr per field	\$20 hr			Non: \$28 hr		\$15-\$20	\$15 hr	
Misc. Field use	Youth - Res	\$10 hr	\$8 hr		\$20 hr					
co. picnic, field days, dog agility, triathlons, etc.. frisbee groups..	Youth- Non-Res	\$15 hr	\$13 hr		\$20 hr					
	Adult-Res	\$15 hr	\$12 hr		\$40 hr					
	Adult-Non-Res	\$20 hr	\$18 hr		\$40 hr					
Beach/Lake	Weekdays - Res	\$48 per 4 hr	\$44 per 4 hr							
	Weekdays - Non-Res	\$55 per 4 hour	\$50 per 4 hr							
	Weekends - Res	\$60 per 4 hour	\$55 per 4 hr							
	Weekends - Non-Res	\$67 per 4 hour	\$61 per 4 hr							
Special Events App fee		\$60	\$55	\$0	\$300 / \$675 / \$200	\$50	\$100		\$100 / \$200	\$25 / \$25 / \$100

Snohomish	Woodinville
-----------	-------------

\$45-65 full	
\$45-65 full	
\$45-65 half	
\$45-65 half	

\$10 hr	

	\$40 hr
	\$75 hr
	\$75 hr
	\$75 hr

--	--

	\$25 hr
	\$25 hr

	\$250 / \$450 / \$600
--	-----------------------



Introduction

The City of Monroe oversees the scheduling for all city sports fields. The city does not have their own internal recreation programs, but supports youth and adult recreation activities within the city and surrounding areas.

The city-owned and reservable fields are:

1. Sky River Baseball Complex – Natural surface fields (with optional portable mound)
 - a. **Field #1** – Base Length Options: 60', 65', 70' – Pitching Rubber: 35', 40', 43', 50' anchors
 - b. **Field #2** – Base Length Options: 60', 65', 70' – Pitching Rubber: 35', 43', 50' anchors
 - c. **Field #3** – Base Length Options: 60', 65', 70' – Pitching Rubber: 43', 50' anchors
 - d. **Field #4** – Base Length Options: 60', 65', 70', 80', 90' – Pitching Rubber: 35', 43', 50' anchors
2. Sky River Soccer Fields – Natural surface fields
 - a. **Field #1** – 193' x 390'
 - b. **Field #2** – 193' x 390'
 - c. **Field #3** – 193' x 390'
3. **Rotary Baseball/Softball Field** – Synthetic Turf surface (youth baseball/softball field, no lights available)
 - a. Permanent 200' Fence
 - b. Base Length Options: 60'
 - c. Pitching Rubber: 40', 43', 46' (portable mound available)
4. **Lake Tye Baseball Field #1** – Natural Surface Field
 - a. Base Length Options: 60', 65', 80', 90'
 - b. Pitching Rubber: 40', 43', 50' (portable mound available)
5. Lake Tye All Weather, Multi-Use Fields – Synthetic Turf Surface (full field lighting available daily until 9:30pm, or later upon request – 10:00pm at the latest)
 - a. **Baseball Field #2**
 - i. Base Length Options: 60' and 90' anchors
 - ii. Pitching Rubber: 43' – 60'6" Mark for mound (portable mound and pitching mat available)
 - iii. 200' and 320' Outfield marks (outfield fencing available for special circumstances, please inquire)
 - b. **TBall Field**
 - i. Base Length Options: 60' and 90' markings
 - ii. Pitching Rubber: 43' and 60' markings
 - c. Full Size Soccer Fields
 - i. **#1 North**
 - ii. **#2 South**
 - d. Full Size Lacrosse Fields
 - i. **#1 East**
 - ii. **#2 West**



Definitions

City means City of Monroe

Organization means any group renting the city-owned facilities

Incidental Use means any non-organized, non-league use of the fields by public residents

Resident means any person within the Monroe city Limits jurisdiction (teams must have 20% of participants within city limits to be considered a “resident”)

Non-Resident means any person outside the Monroe city limits

Application & Rental Process

To rent a sports field, the organization or individual shall complete the Ballfields Application that can be found on our website.

Each organization shall provide one contact person in charge of scheduling the fields. If the teams are billed separately, individual teams may have one contact person for scheduling purposes.

Any team renting the fields for more than 3 uses, shall provide liability insurance, which must name “The City of Monroe” as additionally insured on a policy holding at least \$1,000,000 in coverage.

Any time renting the fields for more than 10 uses will be subject to the following Administration Fees (per each season):

1. Teams scheduling less than 75 games/practices:
 - a. Residents: \$66
 - b. Non-Residents: \$77
2. Teams scheduling 76-200 games/practices:
 - a. Residents: \$132
 - b. Non-Residents: \$143
3. Teams scheduling over 200 games/practices:
 - a. Residents: \$193
 - b. Non-Residents: \$204

Admin fees will be billed initially at the beginning of the season. Any additional fees for more uses will be billed on your final bill.



The seasonal reservation periods are as follows:

1. Spring/Summer (March, April, May, June, July, August) Field Use
 - a. Application period is open January 1 – February 15
 - b. Notifications of confirmed schedules will be distributed no later than March 1st
2. Fall/Winter (September, October, November, December) Field Use
 - a. Application period is open June 15 – July 31
 - b. Notifications of confirmed schedules will be distributed no later than August 31st
3. January & February will be first come, first serve for reservations as field maintenance allows
4. After the reservation periods are closed and initial uses are scheduled, teams and individual users can reach out to the Parks Admin to schedule on a first come, first serve basis

Onsite Self-Field Set Up Meetings

Prior to the beginning of each season, city staff will host an onsite meeting at the Lake Tye Park lighted multi-use synthetic turf fields with coaches, players, organizers, etc. to demonstrate self-field set up for the synthetic turf fields. These meetings are highly encouraged to be attended by new coaches and users, and teams that are not as familiar with the turf set up. The purpose of self-field set-up is to ensure that we can schedule a wider variety and more frequent uses at the site, including for your organization. The Admin Assistant will pick a weekday evening prior to field use reservations to hold this meeting. Information packets will be distributed and questions are welcomed.

Scheduling Priorities

Priority use of athletic fields and city parks are based on the following criteria:

1. Field renovation, construction, and maintenance by city staff or third-party contractors hired by the City of Monroe
2. City programs, and Special Events approved by the city staff
3. Monroe School District Programs
4. Youth leagues, organizations, clubs, and groups with at least 20% of their roster made up of Monroe Residents
 - a. Returning groups will be given first consideration over new groups
5. Adult leagues, organizations, clubs, and groups with at least 20% of their roster made up of Monroe Residents
 - a. Returning groups will be given first consideration over new groups
6. Games take priority over practices
7. The City of Monroe reserves the right to preempt approved, alter time frames of, or make decisions on overlapping applications based on degree of public benefit, historical & other concerns for the common good



Fees & Billing

Fees are initiated to partially offset administrative and operation maintenance costs.

The fee rates are stated on the Ballfields Application that teams are required to complete.

Lighting fees at Lake Tye Park are \$20 per hour, per field. The lights will automatically come on at “sunset” and will be turned off at 9:30pm. If there are late reservations past 9:30pm, the lights will be turned off by 10:10pm due to the city’s quiet hours at 10:00pm.

Weekly schedules are posted to the city staff on Monday mornings by 8am. Changes to schedules after that deadline for that week, may result in the cancellation charge of \$20. Any cancellations or changes to the schedule for the week (Monday-Sunday) must be communicated by that 8am deadline on Monday.

Any cancellations or changes to the schedule made prior to the Monday deadlines will be approved without charges.

Rain outs are determined by city staff. The Rainout hotline is 360-863-4508. The message is updated by 3:30pm during the week, and 8:00am on the weekends, to determine if fields are playable. If rainouts are determined by city staff, charges will be removed from the field use invoices. If staff determines fields are playable, teams will be charged full rates, unless you notify the Admin Assistant that you did not use the fields, which will result in a \$20 cancellation charge in lieu of the field charges.

All synthetic turf fields will be playable, except for snow, ice, and thunderstorms. Staff will update the rainout line for these incidences. Fees will be charged for turf use unless cancelled by city staff.

Tournaments require additional steps, including scheduling at least 90 days out, deposit paid up front, and field matrixes submitted 2 weeks prior to the tournament. Prep from city staff will be done every third game. Temporary outfield fencing may be requested and granted, if time allows. A pre-tournament onsite meeting with the coaches and city staff will be required at least 1 week prior to the beginning of the tournament. The meeting will discuss operational expectations, city involvement, scheduling, and weather contingency plans.

Bills will be distributed by the first business day of the month for the previous month’s field use. The invoices are to be reviewed by coaches/teams to determine accuracy, and payment for the invoices shall be paid by the last day of the month the invoice was issued.

Failure to communicate scheduling confirmations, complete payment of invoices, have excessive late cancellations, etc. may result in loss of seniority and priority.

Failure to complete all payments due by the end of the year (December 31st) shall mean denial of future filed use requests.



Prep & Field Set Up

Synthetic turf fields (Rotary and Lake Tye) will be set up by individual user groups for their games and practices. Goals, bases, mounds, etc. are available for teams to use as needed. After games/practices are done, teams must put away materials, lock goals to the fenceline, and lock the storage cages. We have implemented self-field set up at these sites to ensure that we can schedule a wider variety of users and more frequent uses. Please see **Onsite Self-Field Set Up Meetings** above.

Natural grass surface fields (Sky River Baseball, Sky River Soccer, Lake Tye Baseball #1) will be maintained by city staff to ensure the safety of the players and the durability for the season. Game prep includes dragging and lining of the fields. This fee is encompassed in the game rates.

Field rates will be charged per hour for practices and per each individual game (ex. \$8/hour practice or \$17 per game). It is the team/coaches responsibility to let the Admin Assistant know whether the reservation is a game or a practice, as well as the field set-up (base lengths and mound/pitching rubber lengths).

Whenever possible, there will be at least a 30-minute buffer between field use reservations to give teams time to clean up and set up the next reservation.

We encourage the use of our fields and would like to have as many users as possible. You may have to share sides of the field with other users to maximize space. All communication prior to your reservation will be made to ensure all parties are aware. If there are issues with sharing the field space, please reach out to the Admin Assistant.

Turf Specifications

To protect our valuable assets in the city, there are specific rules to field use on Synthetic Turf (Rotary and Lake Tye). The rules are as follows:

1. Prohibited items include, but are not limited to:
 - a. Metal cleats or spikes
 - b. Driving stakes
 - c. Food, drinks, chewing gum, and sunflower seeds (only bottled water is allowed on fields)
 - d. Pets
 - e. Tobacco products and smoking
 - f. Motor vehicles and bicycles
 - g. Fireworks or other explosives
2. All garbage must be picked up and disposed of
3. The city requests that during practices, softball and baseball teams shall use the pitching mat and batter's box mat. After the game or practice is over, teams are strongly encouraged to rake out the toe marks on the pitching rubber, preserving wear for future use by all.



4. 0372 is the combination lock code to the gate at Rotary field, the locks on the goals at Lake Tye, and the storage cage at Lake Tye. Teams are allowed to move and use the materials provided at the fields, but are required to put the items back where they belong, and must lock them back up to avoid unwanted damage. **Please note:** combination lock codes may be changed periodically. City staff will update all user groups with approved field reservations of any changes.
5. Paid reservations shall posted in the kiosks at the fields. Reservations are to be respected by all public drop-in users, as well as other organized groups.
6. During the school year, we honor an agreement between the city and Monroe School District. Effective September-June, the Lake Tye synthetic turf fields will be locked during school hours. The fields will be available for reservations and public drop-in use beginning at 4:00pm Monday-Thursday, and 3:00pm on Fridays.

Contacts

Makenna Ohlsen, Parks Administrative Assistant

mohlisen@monroewa.gov, 360-863-4559

Mike Thomas, Parks Maintenance Supervisor

mthomas@monroewa.gov, 360-863-4509

Public Works Standby On-Call

425-239-0189



Mission

Protecting and enhancing the natural beauty of Monroe through the development of a vibrant system of parks, open space, and trails. Providing residents of all ages positive opportunities for recreation and social gathering in clean, safe, accessible, and inclusive facilities and green spaces. Enhancing health, quality of living, and the natural environment for present and future generations.

Department Update

Operations

In the month of September, the maintenance crew has been working to catch up on projects and repairs that have stacked up throughout the year. They are keeping up with sports field reservations and maintenance before the rain comes. The crew installed the structure for the new information station at the Lake Tye All Weather Fields, repaired a sink hole in the outfield turf at Rotary Field, graded the Al Borlin Park Trail, and prepared a slab for a memorial bench at Sky River Park along the walking path. Seasonals completed their work in mid-September, and an offer has been extended to a candidate to fill the current open position for the full-time Maintenance Worker II.



Information station at Lake Tye



Sink hole repair at Rotary



Grading Al Borlin Trail



Memorial bench location

Monroe Park Board

The Monroe Park Board met on Thursday, September 15th. Justin Bush, Executive Coordinator from the Washington State Invasive Species Council from the Washington State Recreation and Conservation Office, presented to the board members with information about invasive species in our area, and demonstrated some steps the city can take to prepare ourselves for prevention and action for species like the Emerald Ash Borer.

The vacant seat on the Park Board has been filled as of 9/27. All positions are full.

Attached to this document are the minutes from the August 18, 2022 Park Board Meeting.

Public Video System (PVS)

In coordination with Snohomish County PUD, the Parks staff installed the first PVS cameras at Lewis Street Park to promote safety and deter vandalism. The camera was installed in accordance with the City of Monroe PVS Policy. Signs were posted at all entrances (vehicle and pedestrian) to the park notifying the public that recording is taking place. Additionally, access to the video footage from the camera is limited to the Monroe Police Department.

Over the next few months, the City will install two cameras at Lake Tye Park and one overlooking Sky River Park. The cameras at Lake Tye will be installed in the vicinity of the skatepark and the synthetic fields to allow to maximum coverage of the park. The camera at Sky River will be installed at the City's sewer treatment plant. Long-term an additional camera will be installed at the south end of Lewis Street Park (parking lot).



Trombley Park Update

In spring of 2022, staff submitted grant applications to the Recreation and Conservation Office (RCO), Washington Wildlife and Recreation Program (WWRP) Local Parks Program and Land and Water Conservation Fund (LWCF) for the Phase 1 development of the Trombley Neighborhood Park. Unfortunately, the project did not rank high in either the WWRP (#19 out of 25) or LWCF (#51 out of 59) category. This means the likelihood for receiving any grant money is very low.

The main reason for the low ranking was the lack of amenities (e.g. picnic shelters, playgrounds, pathways) compared to the cost of the project (see Project Background below). The majority of

the budget was dedicated to civil work due to the existing grade of the site and lack of infrastructure. Both these items need to be addressed before the City can move forward with installation of the amenities. Similar to developing a plat, a developer dedicates a large portion of the budget to site preparation before the first home is constructed.

The RCO review board commented on the lack of amenities several times during both presentations. The review board then ranked the City's project against several other projects throughout Washington that do include the amenities RCO is looking for. This resulted in the low ratings for both grants.

Project Background:

The goal of developing Phase 1 is to activate the park for residents with amenities including site preparation and the development of open space play areas, grading, utilities, pathways, parking area, viewing area, and the medium shelter. Completing Phase 1 establishes the infrastructure for the City to fund amenities, such as sports courts, identified in Phase 2. The parcel is located at the southwest intersection of 134th Street SE and 191st Avenue SE, in the City of Monroe.

The total estimated cost for building Phase 1 is approximately \$5,000,000 with full buildout of the project (Phase 1 and 2) estimated at \$10,000,000. The City is requesting the maximum grant amount from LWCF (\$2,000,000) and WWRP (\$500,000) totaling \$2,500,000. If awarded, the City would be responsible for a 50 percent (50%) match or \$2,500,000. The current Capital Improvement Plan (CIP) identifies \$4,000,000 for the development of Trombley Park in 2025.

September Welcomed New and Returning Events

This month did not slow down for events, and the weather held out for them all. The new Multicultural Monroe launched on September 10th at Sky River Park. The community came together to celebrate the diversity in the region with food, education, art, music, dance, and crafts. The event was a success and has reserved the 2023 date of September 9th.

R/C Unlimiteds Model Boat Racing returned for its second year to Lake Tye on September 12th. This small event is a radio-controlled model boat race that takes place on the south end of the lake. They have enjoyed the course on Lake Tye and hope to return again in 2023.

The annual Sultan-Monroe Masonic Lodge Color Run took place on September 11th at Sky River Park and through surrounding streets.

Lastly, the Sky Valley Mental Health Awareness Fair and Family Fun Day returned to Monroe on September 18th. Years ago, this event was hosted at Lake Tye. It has returned to Sky River Park under new organization. Roughly 80 vendors, businesses, and service providers came together to host this informational event, focused on mental health.



Stage performances from Multicultural Monroe 2022

City Parks Unmarked Trails Inspections

In 2017, a weekly maintenance monitoring emphasis by park staff was initiated on unmarked trails at Al Borlin and Sky River Parks to identify and resolve, in cooperation with our Police Department, any unlawful encampments that may occur in City parks. Attached is the comprehensive data from 2019 to the present. The following is a summary of data for the past month:

Locations: Al Borlin Park, Sky River Park, & Lake Tye Park

DATE	TOTAL LABOR HOURS	# BAGS OF LITTER COLLECTED	NOTES
9/15	8	12	Al Borlin – 8 bags, Sky River – 2 Bags, Lake Tye – 2 Bags
9/27	13	14	Al Borlin – 10 bags & 1 camp, Sky River – 4 bags & 1 camp
Avg.	10.5	13	
			See attached Parks Homeless Response Data 2019- 2022

Volunteer Opportunities

If you are interested in volunteering for the City of Monroe, please contact Makenna Ohlsen at (360) 863-4559. Visit the City website www.monroewa.gov for information on upcoming programs and events.



MONROE PARK BOARD

Park Board Meeting
Thursday, August 18, 2022, 7:00 PM
Hybrid: Zoom Online Meeting Platform & In-Person at City Hall

Park Board Members
Jessie Robinson, Chair
Keith Dahlenburg, Member
Amy Martin, Member
Mariana Medina, Member
Ron Petrick, Member

MINUTES

1. CALL TO ORDER

Chairperson Robinson called the Park Board Meeting to order at 7:00pm, hybrid via Zoom and in-person at Monroe Council Chambers.

2. ROLL CALL

<input checked="" type="checkbox"/> Jessie Robinson	Chairperson
<input type="checkbox"/> Keith Dahlenburg	Board Member
<input checked="" type="checkbox"/> Amy Martin	Board Member
<input checked="" type="checkbox"/> Mariana Medina	Board Member
<input checked="" type="checkbox"/> Scot Noel	Board Member
<input checked="" type="checkbox"/> Ron Petrick	Board Member
<input type="checkbox"/> Vacant	Board Member

Keith Dahlenburg was absent. All remaining Board Members participated in person at Monroe Council Chambers.

3. ANNOUNCEMENTS/PRESENTATIONS

3.1. Comprehensive Plan Update Ben Swanson

Ben gave an update on the upcoming Comprehensive Plan for the City. Initial highlights included information about GMA, Comp Plan chapters, timelines, and emerging issues.

4. APPROVAL OF MINUTES

4.1. Motion was made by Chair Robinson, seconded by Board member Noel, to approve the July 21, 2022 minutes. Motion carried 5-0.

5. PUBLIC COMMENTS

None.

6. STAFF/DEPARTMENT REPORTS

6.1. Parks Department Report - *Ben Swanson*

Ben highlighted the Parks Department's activities for the month of July. Staff was recognized for National Parks and Recreation Month. The department also launched the online picnic reservation system which has been working well.

6.2. Community Development Department Report - *Ben Swanson*

Ben gave an overview of the Community Development report, and highlighted the information regarding Single Family Resident permits and the new Mainbrook Townhomes plat.

7. NEW BUSINESS

- 7.1. Chair Robinson presented us with an image of an Alder Borer. Discussion was had about the potential issues regarding Ash Borer infestations that could be in Washington soon. Information will be gathered and presented at the next meeting.

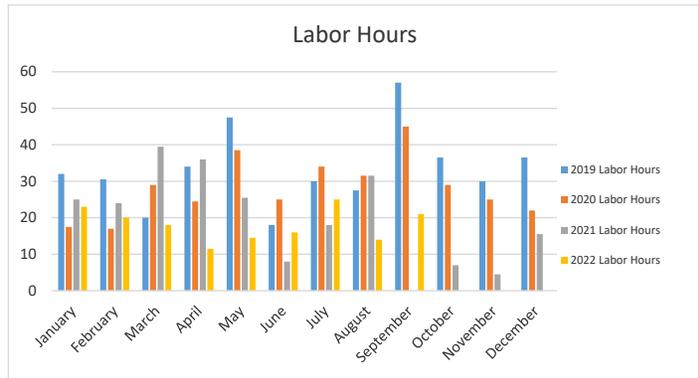
8. ADJOURNMENT

- 8.1. Chair Robinson motioned to adjourn and Board Member Martin seconded. Motion passed 5-0 and the meeting was adjourned at 8:55pm.

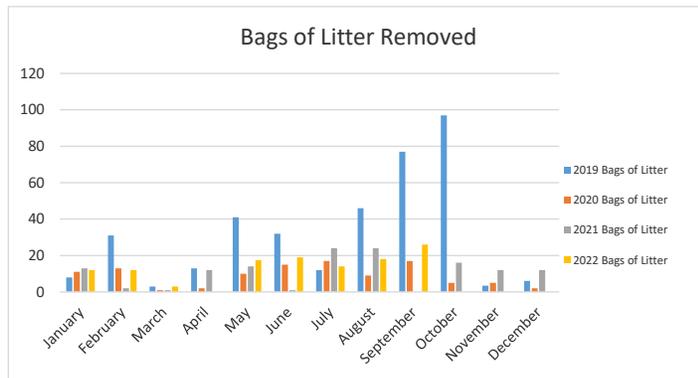
Chairperson

2019-2022 Park Homelessness Response

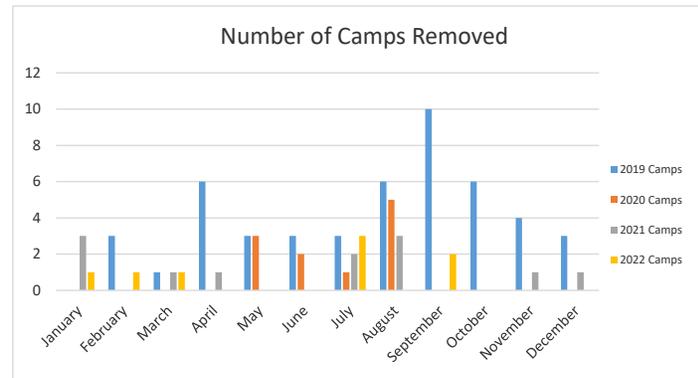
	Labor Hours YTD	Bags of Litter Removed YTD	Camps Removed YTD
Jan-22	23	12	1
Feb-22	20	12	1
Mar-22	18	3	1
Apr-22	11.5	0	0
May-22	14.5	17.5	0
Jun-22	16	19	0
Jul-22	25	14	3
Aug-22	14	18	0
Sep-22	21	26	2
Oct-22			
Nov-22			
Dec-22			
Total 2022	163	121.5	8



	Labor Hours YTD	Bags of Litter Removed YTD	Camps Removed YTD
Jan-21	25	13	3
Feb-21	24	2	0
Mar-21	39.5	1	1
Apr-21	36	12	1
May-21	25.5	14	0
Jun-21	8	1	0
Jul-21	18	24	2
Aug-21	31.5	24	3
Sep-21	0	0	0
Oct-21	7	16	0
Nov-21	4.5	12	1
Dec-21	15.5	12	1
Total 2021	234.5	131	12



	Labor Hours YTD	Bags of Litter Removed YTD	Camps Removed YTD
Jan-20	17.5	11	0
Feb-20	17	13	0
Mar-20	29	1	0
Apr-20	24.5	2	0
May-20	38.5	10	3
Jun-20	25	15	2
Jul-20	34	17	1
Aug-20	31.5	9	5
Sep-20	45	17	0
Oct-20	29	5	0
Nov-20	25	5	0
Dec-20	22	2	0
Total 2020	338	107	11



	Labor Hours YTD	Bags of Litter Removed YTD	Camps Removed YTD
Jan-19	32	8	0
Feb-19	30.5	31	3
Mar-19	20	3	1
Apr-19	34	13	6
May-19	47.5	41	3
Jun-19	18	32	3
Jul-19	30	12	3
Aug-19	27.5	46	6
Sep-19	57	77	10
Oct-19	36.5	97	6
Nov-19	30	3.5	4
Dec-19	36.5	6	3
Total 2019	399.5	369.5	48



COMMUNITY DEVELOPMENT DEPARTMENT Monthly Report for August 2022

August HIGHLIGHTS

PROJECT REVIEW

The building department completed their final inspection on the last home in the Skycroft neighborhood. Skycroft is a 26 single family home subdivision off 134th St SE. Each home averages 22 inspection from the building department for a grand total of 572 inspections.

BUILDING PERMITS

6 Single Family Building Permits were issued in August

6 Multi-Family Building Permits were issued in August

4 Commercial TI Building Permits were issued in August

BUILDING INSPECTIONS

181 Inspections in August

CODE ENFORCEMENT

August
(20) Cases were opened
(12) Cases were closed

BUSINESS LICENSES

August
191 Total
(119) Renewals
(72) New Licenses

Pre-Application Review

There were 4 pre-application meetings for the month of **August**.

1. 179th Ave Sidewalk CIP – City of Monroe – West side of 179th Ave, between 154th St and 157th Pl / primarily City ROW

This capital improvement project will construct 3 segments of new sidewalk along the west side of 179th Ave SE, between 154th St SE and 157th Pl SE.
Staff contact – Anita Marrero

2. Non-conforming garages for Carter Place Cottages – 1-6 Carter Place

A recent survey of the property showed that two of the garages on parcel 005173003100 extend into the right of way. The property owner requested a discussion to address encroachment and ability to maintain and use existing garages built in the 1950s.
Staff contact – Anita Marrero

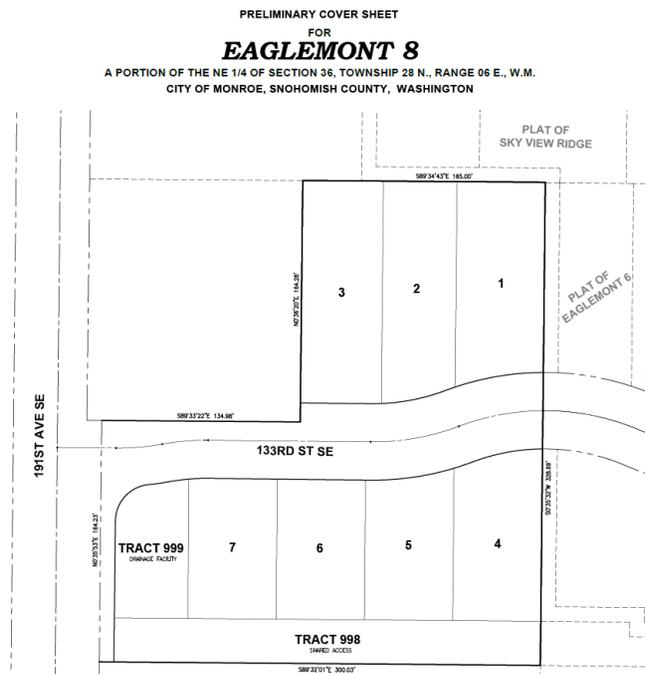
3. Bynum Townhomes – 226 N. Madison St

The applicant is proposing to demolish the existing single-family structure and replace it with a five-unit townhouse development. Engineering is coordinating with the applicant because of the Madison St project.
Staff contact – Kate Tourtellot

4. Monroe Shopping Center Renovation – Bill Wener – 405 Butler Ave

The proposal is for site plan review and building permits of the Grocery Outlet site and adjacent suites. The proposal includes moving ingress/egress points, parking lot landscaping, and façade renovation.
Staff contact – Amy Bright/Leigh Anne Barr

Project Highlight



Eaglemont 8 is a 7-lot short plat on 1.75 acres that received preliminary short plat approval on August 11, 2022.

Eaglemont 8 is located immediately west of Eaglemont 6 at 13325 191st Ave SE.



COMMUNITY DEVELOPMENT DEPARTMENT Monthly Report for August 2022

Preliminary Plat Review

Ballinger Preliminary Short Plat, 13582 Chain Lake Road

Project: 3-lot short subdivision in the R4 zoning district.
Status: Approved
Staff contact – Anita Marrero

MKC Preliminary Short Plat, 13623 191st Avenue SE

Project: 8-lot short subdivision in the R4 zoning district.
Status: Waiting on applicant
Staff contact – Anita Marrero

Eaglemont 8 7-lot Short Plat – 13325 133rd St SE

Project: 7 lot short plat within the R4 zone.
Status: Approved
Staff contact – Amy Bright

Final Plat Review

Woods Creek Highlands, 13327 Chain Lake Road

Project: 24-lot PRD/subdivision within the R4 zoning district.
Status: Approved/Recorded
Staff contact – Anita Marrero

Kestrel Ridge, 13217 & 13305 Chain Lake Road

Project: 46 lot subdivision within the R4 zone.
Status: Approved/Recorded
Staff contact – Amy Bright

Civil Design Review

Cooper Ridge Preliminary Plat, 19785 137th St SE

Project: 33-lot subdivision in the R4 zoning district.
Staff contact – Amy Bright

Tsuark Townhomes – 15025 179th Ave SE

Project: Construction of 8 attached townhome units.
Status: Waiting on applicant
Staff contact – Anita Marrero

Riverside Station – 135 & 143 S Ann St

Project: New 3-story building with commercial on ground floor and 16 apartments above.
Status: In review
Staff contact – Leigh Anne Barr

Safe Harbor 2-lot Short Plat – 15922 175th Dr SE

Project: 2 lot short plat
Status: In review
Staff contact – Amy Bright

Critical Areas Permit/SEPA

Site Plan Review

Monroe Gateway, 16306 West Main Street

Project: Site Plan review for the construction of a 3,500 square foot RV showroom and sales lot on approximately 6.0 acres in the General Commercial (GC) zoning district.
Status: Approved
Staff contact – Anita Marrero

Riverside Station – 135 & 143 S Ann St

Project: New 3-story building with commercial on ground floor and 16 apartments above.
Status: In review
Staff contact – Leigh Anne Barr

Monroe Christian School, 1009 West Main Street

Project: Site Plan review for a new portable classroom
Status: Approved
Staff contact – Anita Marrero

Civil Construction

Stanton Station, 149th St SE & 179th Ave SE

Project: 19 lot subdivision for townhomes.
Staff contact – Amy Bright

Garibaldi Preliminary Plat/PRD – 13624, 13424, 13704, and 13802 Chain Lake Road Chain Lake Road

Project: 90-lot subdivision in the R4 zoning district.
Staff contact – Anita Marrero

The Lakeview Building – 13800 Fryelands Blvd.

Project: Civil & landscape improvements for a new warehouse building.
Staff contact – Anita Marrero

Eaglemont 7, 13202 Chain Lake Rd

Project: 46 lot subdivision & PRD in the R4 zone
Staff contact – Amy Bright

Boundary Line Adjustment

Popa BLA, 135 & 143 S Ann St

Project: Consolidate 2 lots into a single lot.
Staff contact – Leigh Anne Barr

Conditional Use Permit (CUP)

Sky Valley Food Bank - 233 Sky River Parkway

Project: Food Bank Expansion
Status: Approved
Staff contact – Anita Marrero



**COMMUNITY DEVELOPMENT
DEPARTMENT
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Treatment Clinic - 101 E Main St Suite 201 & 202
 Project: Outpatient Substance Use Treatment Clinic
 Status: In review
 Staff contact – Kate Tourtellot

3 Unit Bldg. – 347 N Kelsey St
 Project: New multifamily building

Building Construction

Skycroft/Raspberry Hill PRD/Subdivision
 Project: 26-lot PRD/subdivision in the R4 zoning district.

Eaglemont Division IV Plat and PRD – 115 Lots
 Project: 115 lot plat within the R4 Zone

Sunnyside Gardens Townhomes - 17510 W Main St
 Project: 47-unit townhome development

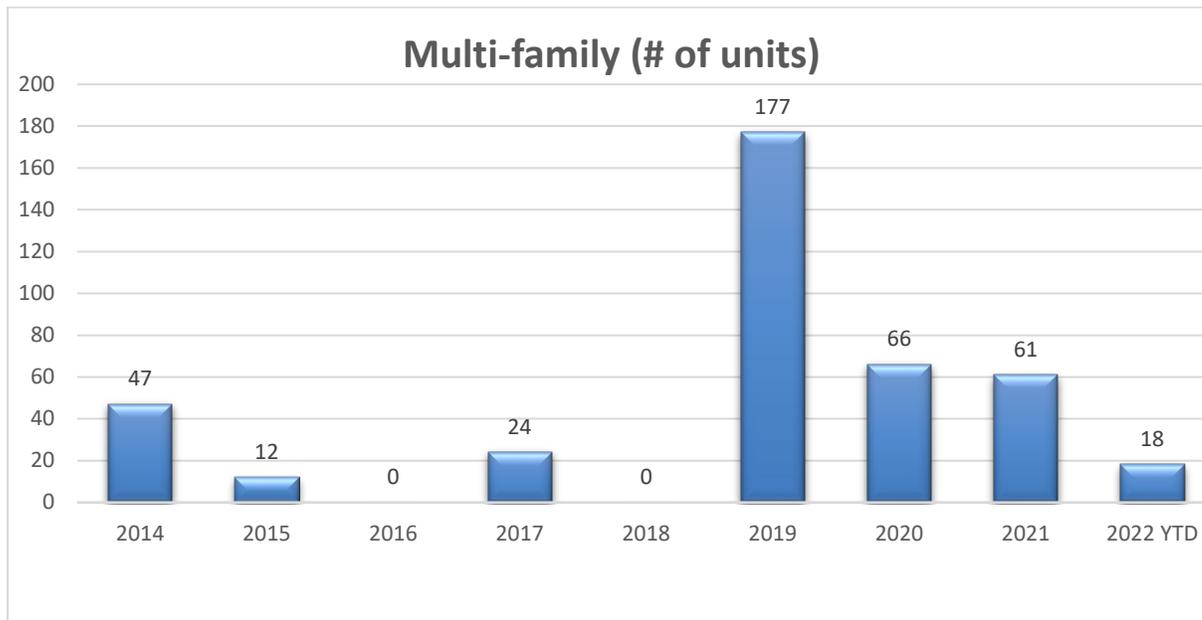
Foxborough - 17417 W Main St
 Project: 18 lot subdivision for townhomes.

Woods Creek Highlands – 13327 Chain Lake Rd
 Project: 24-lot PRD/subdivision within the R4 zoning

Kestrel Ridge, 13217 & 13305 Chain Lake Road
 Project: 46 lot subdivision within the R4 zone.

BUILDING PERMITS REVIEWED

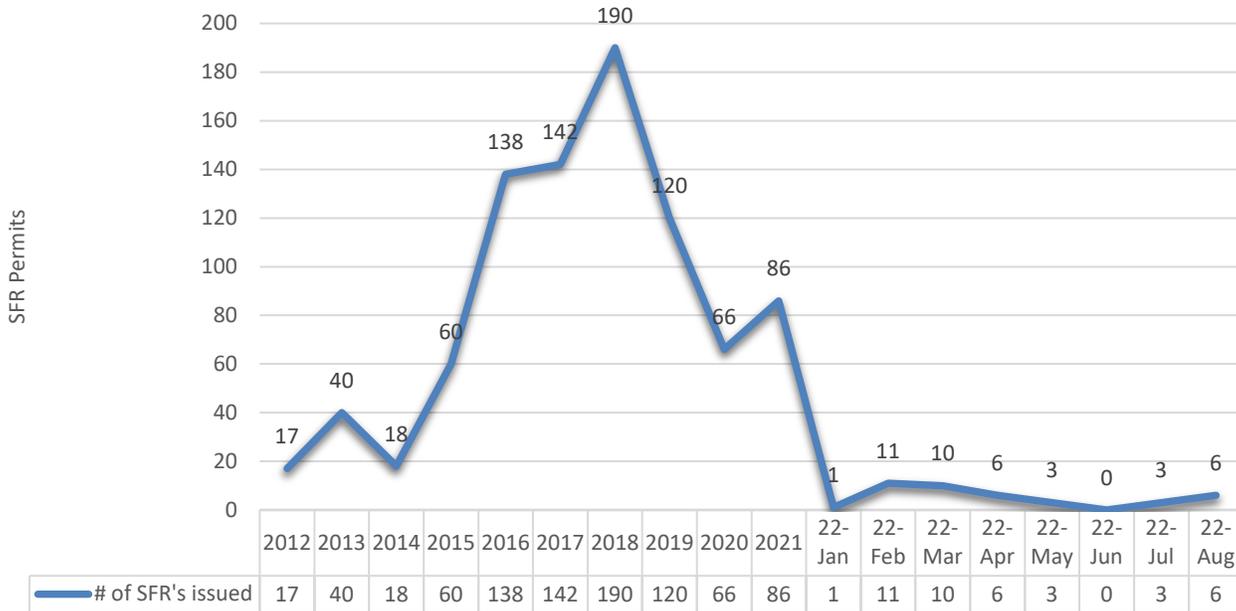
There were 6 single-family building permits issued in August of 2022, In contrast, 4 single-family building permits had been issued in August of 2021. The building department conducted 181 inspections in the month of August 2022.



Staff contact – Jessica Lether



Single Family Permits – Issued
2012-2022



- We continue to work with the State Building Code Council to develop and implement the new building codes set for adoption next year.

Code Enforcement

Code Enforcement Cases month by month for 2022

Month	Opened Cases	Resolved
January	35	35
February	43	40
March	80	76
April	42	49
May	14	15
June	21	27
July	8	14
August	20	12
Totals:	263	268



COMMUNITY DEVELOPMENT DEPARTMENT Monthly Report for August 2022

- Kevin Price is our new code enforcement officer and brings with him years of experience. We are very excited to fill this position

Business Licenses

- There were 72 new business license applications and 119 business license renewals received in August. 118 of the business license application are in city limits and 73 are non-resident licenses for businesses doing work in city limits but located outside of Monroe.
Staff contact – Leigh Anne Barr

New Business Applications

HAIRAPY WITH LORA SURYAN	15194 WOODS CREEK RD MONROE WA 98272-1511
MAC'S ROADHOUSE RV RENTAL LLC	13351 187TH AVE SE MONROE WA 98272-8056
ECS FLOOR COVERING	20367 HORIZON WAY SE MONROE WA 98272-9615
PHONE & TECH REPAIR, LLC	18960 STATE ROUTE 2 STE 176 MONROE WA 98272-8998
THG CONSULTING, LLC	15034 VAN AVE SE MONROE WA 98272-2617
BELLA BEAUTY SALON	371 BUTLER AVE MONROE WA 98272-1527
POKE ME	136 DICKINSON ST MONROE WA 98272-2104
ARBORSAGE COUNSELING, P.S.	809 W MAIN ST STE F MONROE WA 98272-2172
GR RESTORATION	17461 147TH ST SE STE 17A MONROE WA 98272-2735
SLOX	654 NORTH ST APT 2 MONROE WA 98272-1349
KAUFMAN CHIROPRACTIC CLINIC- MONROE	14090 FRYELANDS BLVD STE 274 MONROE WA 98272
T3MA OF MONROE LLC	19915 STATE ROUTE 2 SPC B1 MONROE WA 98272-2338
ECLECTIC FINDS	18606 RAINIER VIEW RD SE MONROE WA 98272-8301
LLOYD INJURY LAW, PLLC	115 3/4 W MAIN ST STE 201 MONROE WA 98272-1800
MBM BUSINESS SERVICES, LLC	18727 BLUEBERRY LN APT B203 MONROE WA 98272-1472
YESI'S TIENDITA	336 ELIZABETH ST APT 4 MONROE WA 98272-1434
FOR YOUR DAD	19245 135TH ST SE MONROE WA 98272-7897
MADE LIKE GOLD LLC	19916 OLD OWEN RD #567 MONROE WA 98272-9778
SKYTREE FAMILY DENTAL	128 N BLAKELEY ST MONROE WA 98272-1823
F&S FLOORING	500 E FREMONT ST APT C206 MONROE WA 98272-2368
DYNAMIC COMMUNICATION, PLLC	1629 93RD DR SE LAKE STEVENS WA 98258-3759
HIGHT CONSULTING INC.	13311 205TH AVE SE MONROE WA 98272-7883
FORM AND FUNCTION INTERIORS	171 MORRIS ST MONROE WA 98272-2220
GREAT CLIPS #3776	18817 US-2 # 2 MONROE WA 98272
J L L ENTERPRISE	16006 CASCADE LN SE MONROE WA 98272-2672
WINGSTOP	18645 STATE ROUTE 2 STE 400 MONROE WA 98272-1429
LNW HOLDINGS, LLC	17461 147TH ST SE STE 11A MONROE WA 98272-2753
MAIN STREET AUTOWORKS	914 W MAIN ST MONROE WA 98272-2016
CHLOE PUFF TRAINING	15472 CHESTNUT DR SE MONROE WA 98272-1081
SUBWAY #39836	14090 FRYELANDS BLVD STE 101 MONROE WA 98272
R & R CONTRACTING	8427 4TH PL SE LAKE STEVENS WA 98258-7369



**COMMUNITY DEVELOPMENT
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RESOURCE SYNERGY	1821 W 5TH AVE STE 105 SPOKANE WA 99201-5625
SOLAR ART	34012 9TH AVE S STE C5 FEDERAL WAY WA 98003-6756
TACHI CONSTRUCTION CO INC	4554 150TH AVE SE BELLEVUE WA 98006
PAGE PAINTING	12600 NE 185TH ST APT 2021 BOTHELL WA 98011-9338
DORIAN STUDIO	17712 15TH AVE NE STE B SHORELINE WA 98155-3804
PARKER BROS HEATING LLC	13630 54TH DR NE MARYSVILLE WA 98271-7782
PROPANE NORTHWEST	9927 MOLLY LN ANACORTES WA 98221
NORTHWEST CONSTRUCTION, INC.	2353 130TH AVE NE STE 100 BELLEVUE WA 98005-1759
MB WORKS, LLC	411 N 90TH ST APT 301 SEATTLE WA 98103-3700
INNOVATIVE HOME SOLUTIONS NW	2511 E LAKE SAMMAMISH SHORE LN SE SAMMAMISH WA 98075-7487
STANWOOD CONCESSIONS	17586 VALENTINE RD MOUNT VERNON WA 98273-7196
CORSTONE CONTRACTORS LLC	1910 BICKFORD AVE STE A SNOHOMISH WA 98290-1764
MARSHBANK CONSTRUCTION, INC.	3304 OLD HARTFORD RD LAKE STEVENS WA 98258-8699
GARLAND/DBS, INC.	3800 E 91ST ST CLEVELAND OH 44105-2103
GIGIS TEA GARDEN	205 DATE AVE UNIT 5 SULTAN WA 98294-9515
E & C COMMERCIAL CLEANERS	12626 INGRAHAM RD SNOHOMISH WA 98290-3622
COMMERCIAL FIRE PROTECTION, INC.	17199 BENNETT RD MOUNT VERNON WA 98273-9789
LINESCAPE OF WASHINGTON LLC	6606 URSULA PL S SEATTLE WA 98108-2850
SMITH FIRE SYSTEMS, INC.	1106 54TH AVE E FIFE WA 98424-2733
ADVANCED INTERIOR SERVICES INC	17130 51ST AVE SE BOTHELL WA 98012-6705
IN DEPTH EXCAVATION	3220 157TH AVE SE SNOHOMISH WA 98290-4741
BOWEN CONTRACTORS INC.	13024 BEVERLY PARK RD STE 100 MUKILTEO WA 98275-5857
RAISER EXCAVATION	22715 223RD AVE SE MONROE WA 98272-9240
UNDERGROUND NET LLC	9130 20TH ST SE LAKE STEVENS WA 98258-4712
ZOOM VOICE COMMUNICATIONS INC	55 ALMADEN BLVD STE 600 SAN JOSE CA 95113-1612
CMB HORSESHOEING	1140 DARRINGTON ST DARRINGTON WA 98241-9321
RAISER EXCAVATION	22715 223RD AVE SE MONROE WA 98272-9240
TAYLOR'S EXCAVATORS, INC.	3134 268TH ST NW STANWOOD WA 98292-4531
SPH CONSTRUCTION INC	2505 92ND PL SE EVERETT WA 98208-3636
2812 ARCHITECTURE	2812 COLBY AVE EVERETT WA 98201-3513
ENERGY WARRIORS	2320 135TH ST SE MILL CREEK WA 98012-4626
NEXT LEVEL CONSTRUCTION	10842 NE 68TH ST APT 301 KIRKLAND WA 98033-7138
SW PLUMBING & WATER HEATER	2401 SW ALASKA ST SEATTLE WA 98106-1384
RAISER EXCAVATION	22715 223RD AVE SE MONROE WA 98272-9240
WHAT SOUP? LLC	611 ALDER ST SULTAN WA 98294-7000
MEATHEADS FOOD TRUCK AND CATERING	9720 12TH PL SE LAKE STEVENS WA 98258-1992
PETRICHOR MUSIC PRODUCTIONS	18707 SE NEWPORT WAY APT 303 ISSAQUAH WA 98027-9089
ALL GOOD MOBILE RV REPAIR LLC	13432 STATE ROUTE 530 NE ARLINGTON WA 98223-5359
ROCK SOLID TILE & STONE	810 MAIN ST APT 3 SULTAN WA 98294-9468
LUMBER MAKES TREE SERVICE LLC	18016 177TH AVE SE MONROE WA 98272-9156
TAYLOR'S PLUMBING SOLUTIONS, LLC	12913 12TH PL NE LAKE STEVENS WA 98258-8097



COMMUNITY DEVELOPMENT DEPARTMENT Monthly Report for August 2022

Comprehensive Plan

2022-2023 Comprehensive Plan Docket Cycle

No citizen-initiated applications were received for the 2022-2023 review cycle.

Staff contact – Amy Bright

CPA2022-01, City Initiated 2023-2029 Six-Year Capital Facilities Plan (Plan). The Plan is fiscally constrained, identifies the funding sources for each project, and if approved will concurrently amend Chapter 8, Capital Facilities & Utilities, and Appendices F (Parks, Recreation, Open Space Plan), G (Public Works and Utilities Plan) and H (Water, Sewer, and Stormwater Plan) of the 2015 City of Monroe Comprehensive Plan. The proposed 2023-2029 Six-Year Capital Facilities Plan includes 55 parks, general government, and transportation projects, 35 water system projects, 21 sewer system projects, and 16 stormwater projects. The total estimated cost to complete all the projects is just under \$222,500,000 over the six-year time frame. The six-year plan is updated annually and adopted with the budget.

2024 Comprehensive Plan Update

This project is underway. The Mayor, City Administrator and city staff met with the Consultant Team (MIG, BHC, Kennedy Jenks, Community Attributes, FCS Group, Transpo Group, and ESA), staff is currently providing documents and data. Community Development is working with MIG to refine the schedule, develop a 2024 Comprehensive Plan webpage. Staff is also working with MIG to establish an advisory committee, identify stakeholders and prepare the public outreach plan.

Code Amendments

Unified Development Regulation (UDR) Definitions Code Amendments

City Council adopted an ordinance approving emergency interim amendments to Chapter 22.12 MMC, Definitions. This is an extension of the interim definitions approved in fall 2022, and necessary to re-establish definitions for Title 22 MMC Definitions, while the Planning Commission completes its review process. The final proposal will include all definitions reviewed between 2019 and 2021, as well as remove duplicative definitions and insert and/or update existing definitions for compliance with recent amendments to the Revised Code of Washington (RCW). The Planning Commission held a public hearing on September 12, 2022 and is forwarding a recommendation to approve the changes. The Council received an introduction to this project at their meeting on September 19, 2022.

Staff contact – Anita Marrero and Kate Tourtellot

Downtown Commercial Zoning District Code Amendments

The proposed amendments to Chapter 22.22 MMC *Downtown Commercial Zoning District* address internal conflicts and inconsistencies between the UDR and Comprehensive Plan. Changes include refinements to the purpose statement and updates to the Land Use Matrix. The City Council adopted Ordinance 024-2022, approving the proposed amendments at their meeting on September 19, 2022.

Staff contact – Kate Tourtellot

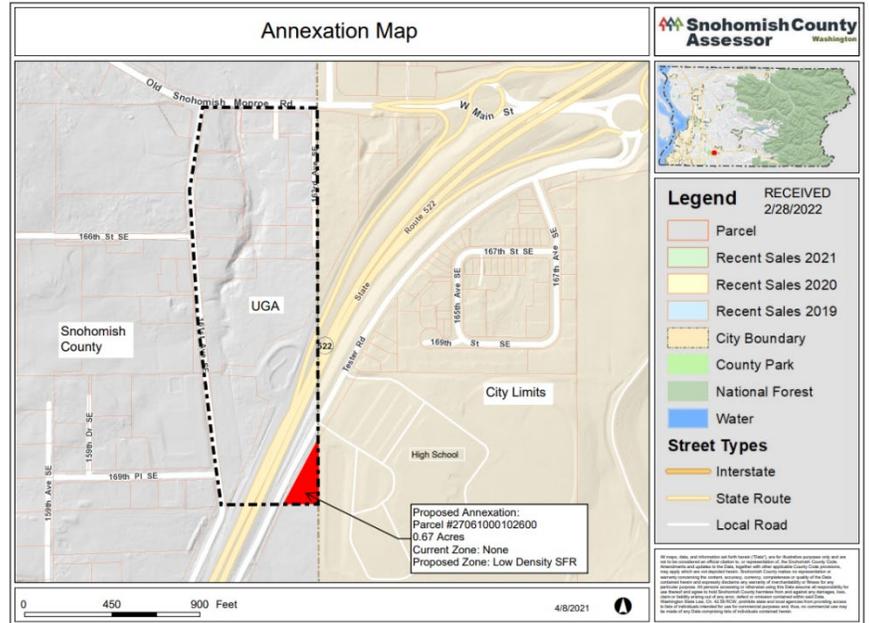
Monroe – Duvall Shuttle

The Duvall Monroe Shuttle is temporarily suspended due to staffing shortages, and unfortunately there is no anticipated date to restart at this time. Numbers will not be reported until shuttle has resumed operations.

Miscellaneous

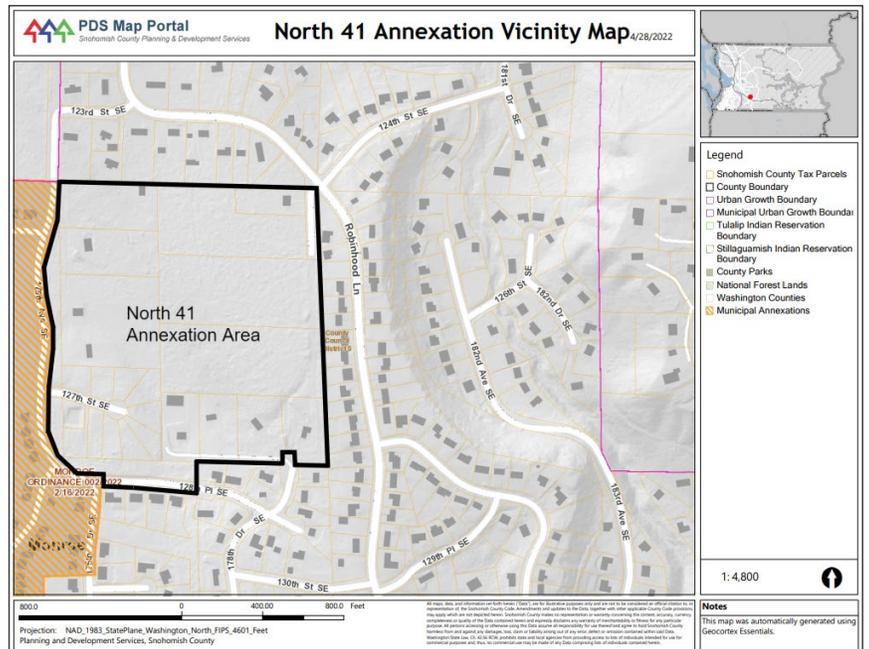
Conner Annexation

The application is for a single triangular shaped parcel, less than an acre sized and located along Tester Road, west of the Monroe High School, just south of the SR-522 off-ramp onto Main Street, within the City's southwest Urban Growth Area. The property was pre-zoned Single-Family Residential – 4 Units Per Acre. The applicant submitted the signed 60% petition, staff is currently working with the Snohomish County Assessor's office for verification. Once the County Assessor completes their review, city staff will set a hearing for the City Council to consider the annexation.
Staff contact – Amy Bright



North 41 (Previously DeDonato) Annexation

There proposed annexation area is just over 41 acres and located east of the Woodlands Annexation, west of properties along Roosevelt Road and north of 128th PI SE, and within the City's northwest Urban Growth Area. The City Council adopted Resolution 2022-015 at the August 9, 2022 Council meeting, accepting the 10% petition, establishing the boundaries, requiring properties assume proportionate indebtedness and authorizing circulation of the 60% petition. The properties were pre-zoned Single-Family Residential – 7 Units per Acre. The applicants are currently circulating the 60% petition for signatures.
Staff contact – Amy Bright





MONROE PLANNING COMMISSION

Regular Meeting
Monday, August 8, 2022, 7:00 PM
Monroe City Hall and Zoom Online Meeting Platform

Chair
Jay Bull

Commissioners
Kelsi Dockins, Junelle Lewis,
Brandi Blair,
Jacob Walker, Liz Nugent;
& Melanie Lockhart

MINUTES

1. CALL TO ORDER

Pursuant to [Proclamation 20-28.15](#) issued by Governor Jay Inslee, the City of Monroe Planning Commission meetings will be held in a hybrid format. Members of the public may participate in Planning Commission meetings both in-person and remotely.

In-person:

Monroe City Hall
806 W. Main Street
Monroe, WA 98272

Join Zoom Meeting:

- [Click here to join Zoom Meeting](#); or
- Dial in: (253) 215-8782
- Meeting ID: 837 4807 5121

Chair Bull called the meeting to order at 7:01pm

2. ROLL CALL

PRESENT: Commissioner Liz Nugent, Chair Jay Bull, Commissioner Brandi Blair, Commissioner Junelle Lewis, Commissioner Kelsi Dockins, and Commissioner Jacob Walker

EXCUSED: Commissioner Melanie Lockhart

STAFF PRESENT: Senior Planner Anita Marrero, Community Development Director Lance Bailey, Planning Admin Assistant Hannah Maynard, Community Development Intern Liam McKorkle, and Planning Manager Kate Tourtellot

3. PUBLIC COMMENTS

4. APPROVAL OF MINUTES

4.1. July 25, 2022

Commissioner Jacob Walker moved to approve the minutes from the July 25, 2022 regular meeting. The motion was seconded by Commissioner Brandi Blair. On vote, motion carried 6-0.

5. PUBLIC HEARING

6. OLD BUSINESS

- 6.1. Adopting Findings of Fact and Conclusions of Law for Text Code Amendments to the Monroe Municipal Code Chapter 22.22, Downtown Commercial Zoning District, and associated amendments to Chapter 22.12, Definitions - Kate Tourtellot

Planning Manager Tourtellot addressed additional revisions made to Chapter 22.12 since the last meeting and gave a brief overview of the materials presented.

Commissioner Brandi Blair moved Move that the Planning Commission **ADOPT** these Findings of Fact and Conclusions of Law, **AUTHORIZE** the Chair of the Planning Commission to sign the Findings of Fact on behalf of the Commission, and recommend that the Monroe City Council **APPROVE** the amendments to Chapters 22.22 and 22.12 MMC, Downtown Commercial Zoning District and Definitions, respectively. The motion was seconded by Commissioner Liz Nugent. On vote, motion carried 6-0.

- 6.2. DISCUSSION: Proposed Code Amendments to Chapter 22.12 MMC, Definitions - Anita Marrero

Senior Planner Marrero pointed out the updates to definitions proposed, clarified the definition of sexually-oriented businesses, and shared that a public hearing for this code amendment is tentatively planned for September.

7. NEW BUSINESS

- 7.1. Multi-Family Property Tax Exemption Program - Anita Marrero and Liam McKorkle

Community Development Intern Liam McKorkle presented an overview of the Multi-Family Property Tax Exemption Program (MFTE) and the impact establishing this program could potentially have on future multi-family development.

Commissioners and staff discussed determining affordability requirements, exemption lengths, neighboring municipalities utilizing this program, and potential options for City-implemented requirements of developers.

Chair Bull inquired about the likelihood of City Council adopting an MFTE program and discussed the importance of offering more affordable multi-family housing options.

Staff and commissioners thanked CD Intern McKorkle for his hard work on this research.

8. DISCUSSION BY COMMISSIONERS & STAFF

Commissioner Blair stated that people have been requesting more community events and gathering spaces, and has received complaints about the negative impact of traffic on pedestrian traffic.

Commissioner Dockins shared that she is excited to be part of the Planning Commission, and that she loves living in Monroe. She asked for more guidance on the Comprehensive Plan and what the process looks like.

Commissioner Lewis thanked the other commissioners for the warm welcome, and stated she is grateful to serve her community.

Commissioner Nugent welcomed the new commissioners.

Planning Manager Tourtellot thanked the commissioners for their patience on the definitions updates and for their quick work on the Downtown commercial zoning.

Senior Planner Marrero welcomed the new commissioners and asked for patience on the work for the Multi-Family Tax Exemption Program.

Community Development Director Bailey shared feedback that Community Development staff have been receiving at local events.

9. ADJOURNMENT

Commissioner Jacob Walker moved to adjourn the meeting at 8:31pm. The motion was seconded by Commissioner Liz Nugent. On vote, motion carried 6-0.

Chair, Jay Bull

Planning Commission Secretary, Hannah Maynard