



MONROE PARK BOARD

Regular Meeting
Thursday, September 15, 2022, 7:00 PM
Hybrid: Zoom Online Meeting Platform & In-Person
at City Hall

Park Board Members:
Jessie Robinson, Chair
Keith Dahlenburg, Member
Amy Martin, Member
Mariana Medina, Member
Scot Noel, Member
Ron Petrick, Member

1. CALL TO ORDER

Participation Information: The Park Board meeting will be held virtually via Zoom Meeting and in person at City of Monroe Council Chambers. If you wish to join via zoom, please see the online access details below:

Join Zoom Meeting

<https://us02web.zoom.us/j/7240999919?pwd=enJpb3AxVkhHWVRkVzBnb0ZaeFpZdz09>

Meeting ID: 724 099 9919

Password: 2022

One tap mobile

+12532158782 (Tacoma)

2. ROLL CALL

<input type="checkbox"/>	Jessie Robinson	Chairperson
<input type="checkbox"/>	Keith Dahlenburg	Board Member
<input type="checkbox"/>	Amy Martin	Board Member
<input type="checkbox"/>	Mariana Medina	Board Member
<input type="checkbox"/>	Scot Noel	Board Member
<input type="checkbox"/>	Ron Petrick	Board Member
<input type="checkbox"/>	Vacant	Board Member

3. ANNOUNCEMENTS/PRESENTATIONS

- 3.1. Washington State Invasive Species Council - *Justin Bush* 3 - 19
[Washington-Invasive-Species-Resources](#)
[2020InvasiveSpeciesStrategy](#)
- 3.2. Online Picnic Shelter [Reservation](#) System Update - *Makenna Ohlsen*

4. APPROVAL OF MINUTES

ACCOMMODATIONS FOR PEOPLE WITH DISABILITIES WILL BE PROVIDED UPON REQUEST.

For assistance, please contact the City Clerk's Office at 360-794-7400 in advance of the meeting.

THE CITY COUNCIL MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA

- 4.1. August 18th, 2022 Meeting Minutes
[Park Board - 18 Aug 2022 - Minutes - Pdf](#)

20 - 21

5. PUBLIC COMMENTS

(This time is set aside for members of the public to speak to the Park Board on any issue related to the City of Monroe; except any quasi-judicial matter subject to a public hearing. Three minutes will be allowed per speaker.)

If you are attending the meeting virtually (using the link or number provided above) please indicate that you would like to speak by clicking “raise hand” and staff will call on attendees to speak at the appropriate time. If you are joining by phone, dial *9 to “raise hand.”

Written comments can be emailed to MOhlsen@MonroeWA.gov, and must be received by 4:00 p.m. the day before the meeting. Pursuant to Monroe City Council Rules of Procedure, written comments will not be read into the record and will be forwarded to Boardmembers.

6. NEW BUSINESS

7. STAFF/DEPARTMENT REPORTS

- 7.1. Parks Department Report - *Ben Swanson* 22 - 28
[ParksDeptUpdateAugust22](#)
- 7.2. Community Development Department Report - *Ben Swanson* 29 - 35
[7 2022 CD Report updated 8-19-22](#)

8. ADJOURNMENT

- 8.1. The next meeting is scheduled for **Thursday, October 20th at 7pm.**

ACCOMMODATIONS FOR PEOPLE WITH DISABILITIES WILL BE PROVIDED UPON REQUEST.

For assistance, please contact the City Clerk’s Office at 360-794-7400 in advance of the meeting.

THE CITY COUNCIL MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA

Invasive Species Resources

Key Organizations

1. Washington Invasive Species Council (All Species): <https://invasivespecies.wa.gov/>
2. Washington State Noxious Weed Control Board (Noxious Weeds [Invasive Plants]): <https://www.nwcb.wa.gov/>
3. Washington State Department of Agriculture Pest Program (Insects, Snails, Plant Diseases, and Noxious Weeds): <https://agr.wa.gov/departments/insects-pests-and-weeds>
4. Washington State Department of Agriculture Plant Services (Quarantines): <https://agr.wa.gov/departments/insects-pests-and-weeds/quarantines>
5. Washington State Department of Fish and Wildlife Aquatic Invasive Species Unit (Aquatic Animals): <https://wdfw.wa.gov/species-habitats/invasive>

Lists of Invasive Species

1. Priority Invasive Species (All Species): <https://invasivespecies.wa.gov/find-a-priority-species/>
2. Noxious Weed List (Noxious Weeds): <https://www.nwcb.wa.gov/printable-noxious-weed-list>
3. Insect: <https://agr.wa.gov/departments/insects-pests-and-weeds/insects> [Brochure: <https://cms.agr.wa.gov/WSDAKentico/Documents/PP/PestProgram/802-InvasiveInsectDetectionPamphlet-WEB.pdf>]
4. Aquatic Animals: https://wdfw.wa.gov/species-habitats/invasive/species?species_name=&category=All&family=All&classification=All; Species of Greatest Concern: <https://wdfw.wa.gov/species-habitats/invasive/greatest-concern>.

Invasive Species Reporting

1. Website: <https://invasivespecies.wa.gov/report-a-sighting/>
2. Apple Devices: <https://apps.apple.com/us/app/wa-invasives/id826772026?ls=1>
3. Android Devices: <https://play.google.com/store/apps/details?id=com.bugwood.wainvasives>
4. Feral Swine (Washington, Oregon, Idaho Hotline): 888-268-9219
5. Aquatic Invasive Species Emergencies: 1-888-WDFW-AIS

Selected Projects and Campaigns

- Urban Forest Pest Readiness Playbook: <https://invasivespecies.wa.gov/projects/pest-ready/>
- Statewide Strategy, Survey Reports, Economic Studies, and other reports: <https://invasivespecies.wa.gov/council/reports/>
- Don't Let It Loose Campaign: <https://invasivespecies.wa.gov/campaigns/dont-let-it-loose/>
- Clean, Drain, Dry Campaign: <https://invasivespecies.wa.gov/campaigns/clean-drain-dry/> and CD3 Unit Information: <https://invasivespecies.wa.gov/campaigns/clean-drain-dry/cd3-unit-information/>
- Educational Materials (School Curriculum, Factsheets, and more): <https://invasivespecies.wa.gov/educational-materials/>

Contact Information

Justin Bush, Executive Coordinator, Washington Invasive Species Council: 360-704-0973;
Justin.Bush@rco.wa.gov or InvasiveSpecies@rco.wa.gov (shared inbox).



AFRICAN CLAWED FROG
(*XENOPUS LAEVIS*)

RIGHT: OSHV-1 SHELLFISH VIRUS
(*OSTREID HERPESVIRUS TYPE 1*)



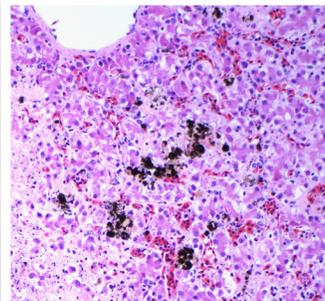
ASIAN GIANT HORNET
(*VESPA MANDARINIA*)



WHITE-NOSE SYNDROME DISEASE
(*PSEUDOGYMNOSCUS DESTRUCTANS*)



GARLIC MUSTARD
(*ALLIARIA PETIOLATA*)



Washington Invasive Species Council 2020-2025 Strategic Plan



WASHINGTON STATE
RECREATION AND CONSERVATION OFFICE
Washington Invasive
Species Council

Council Organizations

The council is comprised of members from state, federal, local, regional, and tribal government agencies; non-governmental organizations; and industry groups. The council meets quarterly and provides a venue for regular communication among its members, partners, and the public. This ongoing coordination results in consistent statewide priorities, efficient management approaches, and common messaging to prevent the introduction and spread of invasive species in Washington State.

Chelan Public Utility District | Shaun Seaman

Columbia Land Trust | Ian Sinks

Kalispel Tribe of Indians | Joe Maroney, Chair

King County | Steve Burke

Northwest Power and Conservation Council | Kendall Farley

Puget Sound Partnership | Todd Hass

Stillaguamish Tribe of Indians | Pat Stevenson

U.S. Coast Guard | Vacant

U.S. Customs and Border Protection |

Trade Supervisor and Operations Manager

U.S. Department of Agriculture | Clinton Campbell

U.S. Department of the Interior | Heidi McMaster

U.S. Fish and Wildlife Service | Pat DeHaan

U.S. Forest Service | Karen Ripley

Washington State Department of Agriculture | Brad White

Washington State Department of Ecology | Lizbeth Seebacher

Washington State Department of Fish and Wildlife | Allen Pleus

Washington State Department of Natural Resources |

Blain Reeves, Vice Chair

Washington State Department of Transportation |

Ray Willard, Immediate Past Chair

Washington State Noxious Weed Control Board | Mary Fee

Washington State Parks and Recreation Commission |

Andrea Thorpe

Washington State University | Todd Murray

Yakima County | Ron Anderson

Contact

Staff

Justin Bush

Executive Coordinator

Alexis Haifley

Community Education and
Environmental Education Specialist

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Find Us Online

Web Site

InvasiveSpecies.wa.gov

Facebook

[facebook.com/
WAInvasiveSpeciesCouncil/](https://facebook.com/WAInvasiveSpeciesCouncil/)

YouTube

[youtube.com/channel/
UCXoDMajDN-kbUoqdbACV9jA](https://youtube.com/channel/UCXoDMajDN-kbUoqdbACV9jA)

Twitter

twitter.com/WAinvasives

Instagram

[instagram.com/
wa_invasivespeciescouncil/](https://instagram.com/wa_invasivespeciescouncil/)

Administrative services are provided by the Recreation and Conservation Office (rco.wa.gov).

If you need this information in an alternative format, please call 360-902-3000 or TDD 800-833-6388.



Washington Invasive Species Council 2020-2025 Strategic Plan

“**Invasive species**” include non-native organisms (terrestrial and aquatic plants, animals, wildlife diseases, and insects) that cause economic or environmental harm and are capable of spreading to new areas of the state. “Invasive species” does not include domestic livestock, intentionally planted agronomic crops, or non-harmful exotic organisms.

Mission

The council provides policy level direction, planning, and coordination that will:

- Empower those engaged in the prevention, detection, and eradication of invasive species.
- Include a strategic plan designed to build upon local, state, and regional efforts, while serving as a forum for invasive species education and communication.

Vision

Sustaining Washington’s human, plant, and animal communities and our thriving economy by preventing the introduction and spread of harmful invasive species.

Purpose

Established by the Legislature in 2006, the council is tasked with providing policy level direction, planning, and coordination for combating harmful invasive species throughout the state and preventing the introduction of others that may be harmful. The council is tasked with improving coordination of state invasive species activities to ensure the investments made today are the right investments for the future.

Key Strategic Areas

- Leadership and Coordination
- Innovation and Research
- Education and Outreach
- Prevention
- Early Detection and Rapid Response
- Containment, Control, and Eradication



Leadership and Coordination

Key Priorities

1

Statewide leadership and information sharing

2

Coordination and partnerships

3

Coordination and response structures and processes

4

State and federal polices and programming

5

Sovereign nations and municipalities

6

Unified industry and government

▼ Key Objectives

- **Function as a regional hub** for leadership and information sharing across all jurisdictions.
- **Continue statewide and regional coordination and develop new partnerships** with industry, governments, and non-governmental organizations.
- **Reinforce existing collaboration** with organizations, in addition to creating new processes for tribal, municipal governments, regional invasive species organizations and others.
- **Ensure adequate resources, polices, and programs** at the federal, state, and local levels.

Before the Invasive Species Council, there was no organized forum for tackling many emerging issues. The council has helped bring the right people to the table to find balanced solutions to these important issues.



▼ What We Will Achieve

- **Extension of the council** from 2022 to 2032.
- **An understanding of the capacity, capabilities, and needs** of tribal governments and municipalities through a survey.
- **Advocacy for invasive species programs** and activities at the state and federal levels.
- **Collaboratively developed model coordination** and information sharing structures and processes for tribal and municipal governments and others.
- **Adequate resources, policies, and programs** at the federal, state, and local levels through collaboration with organizations such as the Pacific Northwest Economic Region, Western Governors' Association, and Pacific States Marine Fisheries Commission.





Innovation and Research

Key Priorities

1
Understanding and
evaluating impacts
and invasion
pathways

2
Resilient
landscapes and
climate change

3
Vulnerable species,
resources, and
infrastructure

4
Diversity,
inclusion, equity,
and social
justice

▼ Key Objectives

- **Advocate for integration of invasive species prevention** and management processes, policies, and planning into ecosystem and climate change adaptation plans.
- **Advocate for prioritizing invasive species prevention** and management activities that protect vulnerable species, resources, and infrastructure.
- **Collaboratively leverage federal funds for state, local, and tribal programs** where there is a cross-cutting need beyond the charge of one individual organization.
- **Build and reinforce connections** among researchers, managers, and policy makers.
- **Unite industry, researchers, and managers** to address shared challenges.
- **Understand the issues and the nexus** between invasive species and diversity, inclusion, equity, and social justice.

**Today we face
new and complex
problems. We need
to be innovative and
increase research to
be successful.**



▼ What We Will Achieve

- **Integration of invasive species prevention, management, and strategic actions** into federal, regional, state, and regional climate change, forest health, and landscape resiliency plans.
- **Improved coordination by managers, researchers, and industry** in project development and planning. When appropriate, we will lead cross-cutting projects on behalf of multiple organizations.
- **Increased sharing of invasive species best practices and information**, statewide and regionally, especially those whose effects are damaging to Washington’s economy and environment.
- **Continuation of the industry advisory panel and increased collaboration** and information sharing between panel members and the council.
- **Convening of a science advisory panel** when new cross-cutting issues or questions arise to provide the council with recommendations based upon best available science.
- **Convening of a work group to investigate the nexus between invasive species** and diversity, inclusion, equity, and social justice. Recommendations will be presented to the council and integrated into the council’s work and membership.
- **Analysis of gaps in understanding invasive species impacts**, with an emphasis on non-traditional sectors such as recreation and social values or specific areas of concern, such as impacts to salmonids or vineyards.





Education and Outreach

Key Priorities

1
Public awareness
and mobilization

2
Policy maker
awareness

3
Youth and adult
citizen science

4
Professional
development and
cross-training

5
Formal
and informal
education

▼ Key Objectives

- **Raise awareness and mobilize the public** and whole community.
- **Develop messaging and campaigns** to address emerging problems.
- **Harmonize messaging across organizations** to better address existing problems.
- **Improve statewide first detector capabilities** by cross-training professionals.
- **Engage both youth and adults** through formal and informal education.
- **Continue and expand our online presence** and public awareness.
- **Continue and expand education** to key policy makers to raise their awareness of the threats of invasive species.

We need to maintain a high level of awareness about invasive species issues, and we need to inspire the next generation to mobilize and lead these efforts.

▼ What We Will Achieve

- **Statewide promotion of Invasive Species Awareness Week** in Washington State in collaboration with the Governor's Office and state agencies.
- **Statewide promotion of events** such as Tree Check Month, amplifying regional and national messages, while tailoring the content to state and local needs.
- **Development and implementation of new campaigns** and messages with national and regional partners.
- **Continuation of formal youth education** and development of informal adult education.
- **Continuation of formal adult education** through existing and new curriculum and programming.
- **Maintenance of the InvasiveSpecies.wa.gov Web site** as the central information hub, including the Washington Invasives mobile app.
- **Identification of the professional development needs** of invasive species managers and in collaboration with partners address of identified gaps.
- **Continuation of the development of an annual outreach plan** and year-end report to improve and optimize outreach operations.
- **Improvement of our online presence and public awareness** through Webinars, events, and workshops.
- **Continuation of the existing first detector programming** and investigation of opportunities to expand the network.
- **Partnerships with established groups and avenues** for information sharing to improve the reach of our messages and to leverage these resources to achieve our objectives.
- **Informed policy makers that understand the threats** of invasive species and the benefits of actions to prevent, detect, respond, and control, contain, or eradicate.





Prevention

Key Priorities

- 1 Understand and address invasion pathways
- 2 Response readiness
- 3 Prevention protocols and public adoption
- 4 Understand and address risk

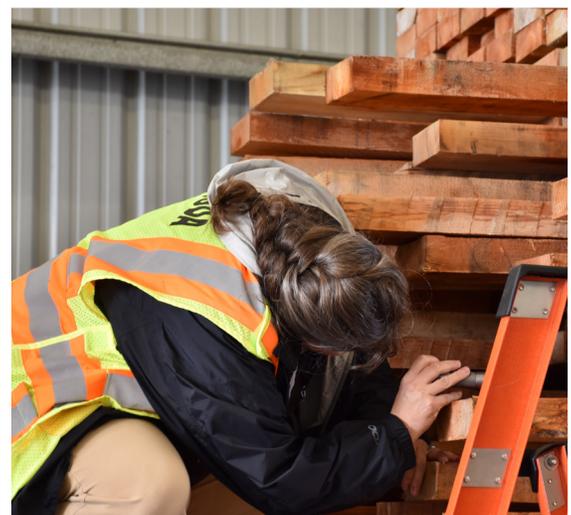
▼ Key Objectives

- **Better understanding of the risks of expanding** invasive species and potential impacts.
- **Quickly analyze risks of newly introduced invasive species** and determine priority.
- **Understand pathways for introduction** and spread of invasive species.
- **Work collaboratively with industry and organizations** to address risks and pathways.
- **Advocate for response preparedness and readiness** to industry and management organizations.
- **Harmonize agency prevention protocols** and encourage public participation in prevention.
- **Advocate for, and assist with, national, regional, state, and local prevention programs** such as nursery and watercraft inspections and awareness programs for the public and business sectors.

▼ What We Will Achieve

- **Improved analytical tools that assess risk and impact** for use in council prioritization. We will promote these tools to partners and organizations to help them prioritize their own work.
- **Advocacy for international and domestic pathway analyses** and readiness activities.
- **Prevention protocols and best practices** actively implemented and used by both agencies and the public.
- **Advocacy for and assistance to existing prevention programs** and explored opportunities for additional protection at the local level.
- **Outreach, trainings, tools, and equipment** that empower the public and watercraft users to implement the prevention protocols in collaboration with partners.

If we prevent the introduction of new invasive species, we avoid thousands, if not millions in management costs and economic losses. An ounce of prevention is worth a pound of cure.





Early Detection and Rapid Response

Key Priorities

1

Early detection capabilities

2

Emergency funding

3

Diagnosis and notification

4

Response plans and exercises

5

Optimizing and sharing response resources

▼ Key Objectives

- **Support increasing the capacity and capabilities** of state, tribal, and local governments for early detection.
- **Support diagnostic centers and technologies.**
- **Streamline incident notification systems** and processes.
- **Ensure that emergency funding** is available for rapid response.
- **Pre-identify processes and procedures**, and promote early detection and rapid response resource sharing.
- **Improve and develop response plans.**
- **Practice and enhance response plans** through workshops, drills, and exercises.
- **Leverage federal assistance** to address invasive species emergencies.
- **Provide input to improve response plans** based on best practices, experience, industry perspective, site specific knowledge, or other expertise.

When prevention isn't possible, early detection and rapid response are the next best strategies to ensuring the invasion causes the least amount of damage.

▼ What We Will Achieve

- **Expanded use of the Incident Command System (ICS)** and facilitation of its adoption by council organizations and partners.
- **Early detection monitoring improvements** to address known gaps in monitoring and surveillance.
- **Advocacy of invasive species diagnostic centers** and new technologies.
- **Streamlined notification systems** with an emphasis on improving the notification process among organizations that have jurisdiction, partners, and the public.
- **Improved response planning** through coordination and involvement of the council.
- **Increased focus on practicing response.** We will promote, facilitate, and participate in workshops, drills, and exercises.
- **A consultation to agencies** that have jurisdiction in an invasive species emergency and advocacy for federal support.
- **Participation in Multiagency Coordination Groups (MAC Groups)** and aided command and operations sectors as requested.
- **Outreach to local organizations that can help** with early detection and response efforts.





Eradication, Control, and Containment

Key Priorities

1

Adequate and sustainable funding

2

Data collection, sharing, and mobilization

3

Optimization of response operations

4

Asset-based management for protection and natural or economic assets

5

Evaluation and reevaluation

▼ Key Objectives

- **Ensure that adequate and sustainable funding** is available for meeting the management goals for established species.
- **Analyze and document current funding** and operations, determining gaps and needs.
- **Evaluate and advocate for management goals** for established species that are reasonable and feasible.
- **Advocate for reevaluation of operations and management goals** using adaptive management principles that are based upon new science, best practices, changing population dynamics, and efficacy.
- **Advocate for and assist with operational optimization** through resource sharing, cross-training, and public engagement.
- **Promote and assist with data collection, sharing, and mobilization** among organizations at the local, state, regional, and national levels to establish a common situational awareness.
- **Analyze regulatory invasive species classifications,** management goals, and operations, and propose reevaluation when appropriate.
- **Promote and assist with response strategies** that protect the most at-risk species and resources from both economic and environmental damages.

▼ What We Will Achieve

- **Funding that meets the management goals** of lead organizations.
- **Advocacy for lead organizations** to set data-driven management goals.
- **Cross-organizational work groups to analyze regulatory classifications** at the state and federal level. Advocacy for changes when appropriate.
- **Collection of data and mobilization campaigns** to address data gaps.
- **Workshops and symposia offering current research** and best practices that address established and potential invasive species.
- **Advocacy for adaptive management principles** when managing established invasive species.

Once we know an invasive species is present, aggressive eradication, containment, and control give us a fighting chance to stop the spread and make sure we won't be spending millions of dollars to battle this species for years to come.



PLANT
TREATMENT:
BOHEMIAN KNOTWEED

InvasiveSpecies.wa.gov



MONROE PARK BOARD

Park Board Meeting
Thursday, August 18, 2022, 7:00 PM
Hybrid: Zoom Online Meeting Platform & In-Person at City Hall

Park Board Members
Jessie Robinson, Chair
Keith Dahlenburg, Member
Amy Martin, Member
Mariana Medina, Member
Ron Petrick, Member

MINUTES

1. CALL TO ORDER

Chairperson Robinson called the Park Board Meeting to order at 7:00pm, hybrid via Zoom and in-person at Monroe Council Chambers.

2. ROLL CALL

<input checked="" type="checkbox"/> Jessie Robinson	Chairperson
<input type="checkbox"/> Keith Dahlenburg	Board Member
<input checked="" type="checkbox"/> Amy Martin	Board Member
<input checked="" type="checkbox"/> Mariana Medina	Board Member
<input checked="" type="checkbox"/> Scot Noel	Board Member
<input checked="" type="checkbox"/> Ron Petrick	Board Member
<input type="checkbox"/> Vacant	Board Member

Keith Dahlenburg was absent. All remaining Board Members participated in person at Monroe Council Chambers.

3. ANNOUNCEMENTS/PRESENTATIONS

3.1. Comprehensive Plan Update Ben Swanson

Ben gave an update on the upcoming Comprehensive Plan for the City. Initial highlights included information about GMA, Comp Plan chapters, timelines, and emerging issues.

4. APPROVAL OF MINUTES

4.1. Motion was made by Chair Robinson, seconded by Board member Noel, to approve the July 21, 2022 minutes. Motion carried 5-0.

5. PUBLIC COMMENTS

None.

6. STAFF/DEPARTMENT REPORTS

6.1. Parks Department Report - *Ben Swanson*

Ben highlighted the Parks Department's activities for the month of July. Staff was recognized for National Parks and Recreation Month. The department also launched the online picnic reservation system which has been working well.

6.2. Community Development Department Report - *Ben Swanson*

Ben gave an overview of the Community Development report, and highlighted the information regarding Single Family Resident permits and the new Mainbrook Townhomes plat.

7. NEW BUSINESS

7.1. Chair Robinson presented us with an image of an Alder Borer. Discussion was had about the potential issues regarding Ash Borer infestations that could be in Washington soon. Information will be gathered and presented at the next meeting.

8. ADJOURNMENT

8.1. Chair Robinson motioned to adjourn and Board Member Martin seconded. Motion passed 5-0 and the meeting was adjourned at 8:55pm.

Chairperson



Mission

Protecting and enhancing the natural beauty of Monroe through the development of a vibrant system of parks, open space, and trails. Providing residents of all ages positive opportunities for recreation and social gathering in clean, safe, accessible, and inclusive facilities and green spaces. Enhancing health, quality of living, and the natural environment for present and future generations.

Department Update

Operations

In the month of August, the parks operations and maintenance crew have been working on maintaining flowerpots and baskets through the heat waves. The crew worked hard to spiffy up Main Street in preparation for the Fair Days Parade. The crew had also worked on replacing garbage cans that reached the end of their lives, a rotting pole in the Stanton Meadows Park shelter, and patching Poured-in-Place crumb rubber that developed sink holes from past floods at the Sky River Park playground. The crew has also been keeping up on routine tasks such as maintaining irrigation systems, cleaning up vandalism and homeless camps, pruning medians, removing bald-faced hornets' nests, and maintaining tools and equipment in the shop.



New post at Stanton Meadows Shelter



Before & after of a sink hole at Sky River Park playground

Monroe Park Board

The Monroe Park Board met on Thursday, August 18th. Staff presented the initial plans for the city's Comprehensive Plan Update that kicked off at the end of July. Board members brought to attention the possible Emerald Ash Borer beetle infestation that will be discussed at the September meeting.

There is still 1 vacant seat on the Park Board. Please visit our website to learn more about how to serve.

Attached to this document are the minutes from the July 21, 2022 Park Board Meeting.

Trombley Park Update

Staff submitted grant applications to the Recreation and Conservation Office (RCO), Washington Wildlife and Recreation Program (WWRP) Local Parks Program and Land and Water Conservation Fund (LWCF) for the Phase 1 development of the Trombley Neighborhood Park. On August 24th City staff took part in the final evaluation presentations for both grants. RCO is estimating review board will be post the initial funding recommendations in September. In the case of the federally funded LWCF grant, the National Park Service is required to approve the recommendations. If awarded, the City would receive the funding in Q1 or Q2 2023.

The goal of developing Phase 1 is to activate the park for residents with amenities including site preparation and the development of open space play areas, grading, utilities, pathways, parking area, viewing area, and the medium shelter. Completing Phase 1 establishes the infrastructure for the City to fund amenities, such as sports courts, identified in Phase 2. The parcel is located at the southwest intersection of 134th Street SE and 191st Avenue SE, in the City of Monroe.

The total estimated cost for building Phase 1 is approximately \$5,000,000 with full buildout of the project (Phase 1 and 2) estimated at \$10,000,000. The City is requesting the maximum grant amount from LWCF (\$2,000,000) and WWRP (\$500,000) totaling \$2,500,000. If awarded, the City would be responsible for a 50 percent (50%) match or \$2,500,000. The current Capital Improvement Plan (CIP) identifies \$4,000,000 for the development of Trombley Park in 2025.

August Events in Our Parks

August was a busy event month for our Parks Department. The first week kicked off with **National Night Out Against Crime** which was a huge success and saw over 2,000 attendees at Lake Tye Park. Parks staff hosted a booth at the **Farmer's Market** the first Wednesday of the month. Then that weekend was the **Lake Tye Tri**, which had almost 400 attendees, the second largest turnout for that event. The event organizer, Lisa Worthington, had nothing but praise for our staff, she said this was the best year the event has ever had and ran completely seamless. **Swifts Night Out** returned a bit earlier this year, on August 20th. The swifts decided they weren't quite ready to put on a show, but the event brought in 325 attendees.



Activities from the National Night Out Against Crime event

Movies Under the Moon at Lake Tye Park was another tremendous turnout! Each event had great weather and attendance numbers that exceeded those of 2019. Thank you to our parks maintenance crew for setting up the event each Friday evening and to our sponsors. Monroe Concert Band performed 3 of the 4 Fridays and we had a craft sponsor each week who hosted a fun, pre-show activity for the kids. These sponsors included: Monroe/Sky Valley YMCA, Big Brothers Big Sisters, WildStyle Gym, and Monroe Bearcats Lacrosse. In addition, the Monroe Arts Council created and distributed event posters and made the announcements prior to each movie. Thank you to Republic Services for covering the costs of the movie showing rights.



Kids enjoying the sponsored craft



Crowds gathered for the start of the show

On Wednesday, August 31, our Parks Department partnered with city's Human Services Coordinator to host a booth at the **Back to School Resource Fair** at Park Place Middle School. During the event, roughly 600 students and parents visited for supplies, information, and to gain knowledge on available resources. We saw many families that are new to Monroe and interested in what the city has to offer.



City staff attending the resource fair

CivicRec Launched August 15th

The department officially launched our online picnic shelter reservation system. The online system will allow users to browse through the City’s 7 available shelters, create accounts, make reservations, and pay online – all within the comfort of their own home. The software will let users see the availability of the shelters, which we believe will be the greatest benefit. We have already seen 19 reservations in just the 2 weeks it has been live.



City Parks Unmarked Trails Inspections

In 2017, a weekly maintenance monitoring emphasis by park staff was initiated on unmarked trails at Al Borlin and Sky River Parks to identify and resolve, in cooperation with our Police Department, any unlawful encampments that may occur in City parks. Attached is the comprehensive data from 2019 to the present. The following is a summary of data for the past month:

Locations: Al Borlin Park

DATE	TOTAL LABOR HOURS	# BAGS OF LITTER COLLECTED	NOTES
8/16	6	10	Al Borlin – garbage collected from behind sign & at entrance
8/23	8	8	Al Borlin – garbage collected from behind sign & at entrance
Avg.	7	9	
			See attached Parks Homeless Response Data 2019- 2022

Volunteer Opportunities

If you are interested in volunteering for the City of Monroe, please contact Makenna Ohlsen at (360) 863-4559. Visit the City website www.monroewa.gov for information on upcoming programs and events.



MONROE PARK BOARD

Park Board Meeting
Thursday, July 21, 2022, 7:00 PM
Hybrid: Zoom Online Meeting Platform & In-Person at City Hall

Park Board Members
Jessie Robinson, Chair
Keith Dahlenburg, Member
Amy Martin, Member
Mariana Medina, Member
Ron Petrick, Member

MINUTES

1. CALL TO ORDER

Chairperson Robinson called the Park Board Meeting to order at 7:02pm, hybrid via Zoom and in-person at Monroe Council Chambers.

2. ROLL CALL

<input checked="" type="checkbox"/> Jessie Robinson	Chairperson
<input type="checkbox"/> Keith Dahlenburg	Board Member
<input checked="" type="checkbox"/> Amy Martin	Board Member
<input checked="" type="checkbox"/> Mariana Medina	Board Member
<input checked="" type="checkbox"/> Scot Noel	Board Member
<input checked="" type="checkbox"/> Ron Petrick	Board Member
<input type="checkbox"/> Vacant	Board Member

Keith Dahlenburg was absent.

3. ANNOUNCEMENTS/PRESENTATIONS

None.

4. APPROVAL OF MINUTES

4.1. Motion was made by Board Member Martin, seconded by Board Member Petrick, to approve the May 19, 2022 minutes. Motion carried 5-0.

5. PUBLIC COMMENTS

None.

6. NEW BUSINESS

6.1. New Board Member, Scot Noel

Scot introduced himself and explained his history in Monroe.

7. STAFF/DEPARTMENT REPORTS

7.1. Parks Department Report - *Ben Swanson*

Ben highlighted the Parks Department's activities for the month of June. Staff has been busy with events in the parks, and working grant funding for Trombley Park.

7.2. Community Development Department Report - *Ben Swanson*

Ben explained the process for the Flood Hazard Regulation amendments and the commencement of the Comp Plan Update for the City.

8. ADJOURNMENT

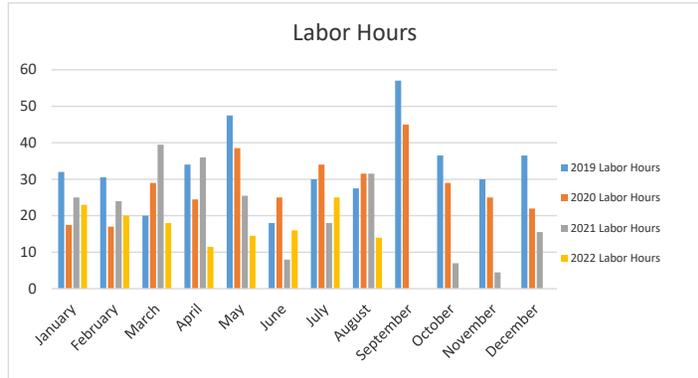
8.1. Chairperson Robinson motioned to adjourn and Board Member Martin seconded. Motion passed 5-0 and the regular meeting was adjourned at 7:36pm.

Board Members and staff then made site visits to Blueberry Children's Park and Trombley Park. Site visits were adjourned at 9:00pm.

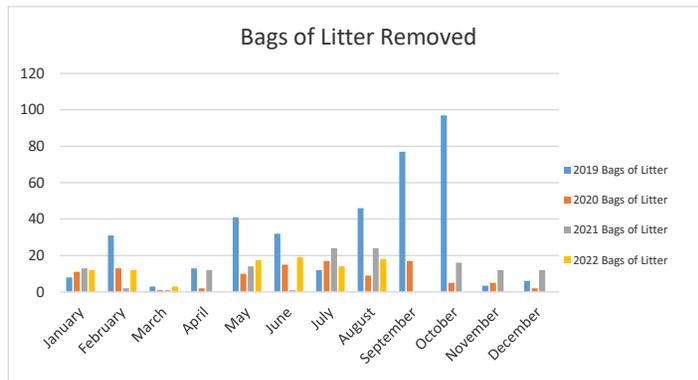
Chairperson

2019-2022 Park Homelessness Response

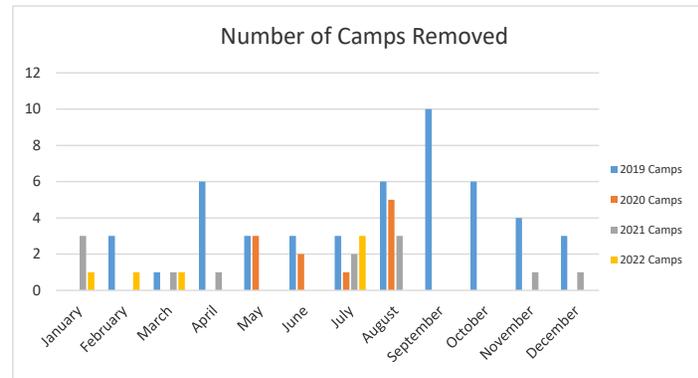
	Labor Hours YTD	Bags of Litter Removed YTD	Camps Removed YTD
Jan-22	23	12	1
Feb-22	20	12	1
Mar-22	18	3	1
Apr-22	11.5	0	0
May-22	14.5	17.5	0
Jun-22	16	19	0
Jul-22	25	14	3
Aug-22	14	18	0
Sep-22			
Oct-22			
Nov-22			
Dec-22			
Total 2022	142	95.5	6



	Labor Hours YTD	Bags of Litter Removed YTD	Camps Removed YTD
Jan-21	25	13	3
Feb-21	24	2	0
Mar-21	39.5	1	1
Apr-21	36	12	1
May-21	25.5	14	0
Jun-21	8	1	0
Jul-21	18	24	2
Aug-21	31.5	24	3
Sep-21	0	0	0
Oct-21	7	16	0
Nov-21	4.5	12	1
Dec-21	15.5	12	1
Total 2021	234.5	131	12



	Labor Hours YTD	Bags of Litter Removed YTD	Camps Removed YTD
Jan-20	17.5	11	0
Feb-20	17	13	0
Mar-20	29	1	0
Apr-20	24.5	2	0
May-20	38.5	10	3
Jun-20	25	15	2
Jul-20	34	17	1
Aug-20	31.5	9	5
Sep-20	45	17	0
Oct-20	29	5	0
Nov-20	25	5	0
Dec-20	22	2	0
Total 2020	338	107	11



	Labor Hours YTD	Bags of Litter Removed YTD	Camps Removed YTD
Jan-19	32	8	0
Feb-19	30.5	31	3
Mar-19	20	3	1
Apr-19	34	13	6
May-19	47.5	41	3
Jun-19	18	32	3
Jul-19	30	12	3
Aug-19	27.5	46	6
Sep-19	57	77	10
Oct-19	36.5	97	6
Nov-19	30	3.5	4
Dec-19	36.5	6	3
Total 2019	399.5	369.5	48



COMMUNITY DEVELOPMENT DEPARTMENT Monthly Report for July 2022

JULY HIGHLIGHTS

PROJECT REVIEW

CD intern Liam McKorkle presented his work on the Multifamily Tax Exemption (MFTE) to the Planning Commission. We would like to thank Liam for his excellent work this summer and wish him luck as he returns to school in the fall.

BUILDING PERMITS

- 3 Single Family Building Permits were issued in July
- 0 Multi-Family Building Permits were issued in July
- 4 Commercial TI Building Permits were issued in July

BUILDING INSPECTIONS

165 Inspections in July

CODE ENFORCEMENT

July
(8) Cases were opened
(14) Cases were closed

BUSINESS LICENSES

July
148 Total
(103) Renewals
(45) New Licenses

Pre-Application Review

There were 5 pre-application meetings for the month of July.

1. Medicine Clinic in Historic Main – WEDGE 2 LLC – 101 E Main St
Proposal for an outpatient medicine clinic that will occupy the 2nd floor of an existing building for patients who will be receiving ongoing care for substance use disorder. This use in this zone requires a Conditional Use Permit.
Staff contact – Kate Tourtelot
2. Public Restroom in Downtown – City of Monroe – 100 blk of S Blakeley St
Proposal is to install a temporary 4-stall restroom trailer for public use on S. Blakeley St., between Main St. and Fremont St. The trailer will be there from July 11th – November 11th, 2022.
Staff contact – Anita Marrero
3. New SFR – Shannon Tait – 436 S Blakeley
The proposal is for a new single-family residence on undeveloped lot.
Staff contact – Leigh Anne Barr
4. Outdoor Cover – Monroe Montessori – 733 Village Way
Proposal is to add a rain/shade cover over the existing playground at Monroe Montessori School.
Staff contact – Anita Marrero
5. Church Conditional Use – Park Place Community Church – 307 N Madison St
The proposal got a church in the Downtown Commercial Residential Neighborhood zone. This use in this zone requires a CU Permit.
Staff contact – Anita Marrero

Project Highlight

Permisos de Construcción en Español

To broaden the availability of our services, the City of Monroe Community Development Department has made some of our essential permitting documents available in Spanish. These forms include various permit applications, a list of work that is exempt from permits, and inspection cards for permitted work.



DIVISIÓN DE PERMISOS PARA EL DESARROLLO DE LA COMUNIDAD
806 West Main Street, Monroe, LA 70501
Teléfono (860) 863-4501, building@monroewa.gov
www.monroewa.gov

FOR OFFICE USE ONLY
APPLICATION # _____

SOLICITUD DE PERMISO COMBINADO

Horario de presentación de permisos:
Lunes-viernes 8:00-12:00/1:00-4:00

Edificio	Operaciones	Incendios	Uso de la tierra
<input type="checkbox"/> Residencia de una única familia (SFR) básica	<input type="checkbox"/> Elevación de ingeniería	<input type="checkbox"/> Alarma contra incendios	<input type="checkbox"/> Permiso de tipo I
<input type="checkbox"/> T/I Comercial	<input type="checkbox"/> Cercado	<input type="checkbox"/> Rociadores contra incendios	<input type="checkbox"/> Permiso de tipo II
<input type="checkbox"/> Demolición	<input type="checkbox"/> Clasificación	<input type="checkbox"/> Almacenamiento en altura	<input type="checkbox"/> Permiso de tipo III
<input type="checkbox"/> Aparcamiento/cochera	<input type="checkbox"/> Muro de contención	<input type="checkbox"/> Sistema de supresión de incendios de campaña	<input type="checkbox"/> Permiso de tipo IV
<input type="checkbox"/> Mecánica	<input type="checkbox"/> Riscala	<input type="checkbox"/> Cabina de pulverización	<input type="checkbox"/> Vea los tipos de permisos listados en el Código Municipal de Monroe (MCMC)
<input type="checkbox"/> Nueva construcción (comercial/residencial)	<input type="checkbox"/> Perturbación del derecho de paso	<input type="checkbox"/> Tiendas de campaña y toldos	<input type="checkbox"/> Otros
<input type="checkbox"/> Plomería	<input type="checkbox"/> Servicios públicos	<input type="checkbox"/> Otros	
<input type="checkbox"/> Estantería	<input type="checkbox"/> Otros		
<input type="checkbox"/> Remodelación de viviendas			
<input type="checkbox"/> Otros			

NOTA: Todos los permisos electrónicos necesarios serán emitidos por el Departamento de Trabajo e Industrias (Department of Labor & Industries).

ESTA SOLICITUD NO SERÁ ACEPTADA SI NO SE CUMPLEN LOS REQUISITOS DE PRESENTACIÓN

Dirección del sitio o lugar de la propiedad: _____
 Tamaño del sitio (acres/pies cuadrados): _____
 Número de parcela fiscal del asesor (14 dígitos): _____
 Solicitante: _____ N.º de tel. (____) _____
 *Firma: _____ Nombre en letra de molde: _____
 Dirección postal: _____
 Ciudad: _____ Estado: _____ Código postal: _____ Correo electrónico: _____
 Propietario: _____ N.º de tel. (____) _____
 **Firma: _____ Nombre en letra de molde: _____
 Dirección postal: _____
 Ciudad: _____ Estado: _____ Código postal: _____ Correo electrónico: _____

Adjunte una hoja aparte para los propietarios adicionales/direcciones adicionales
 *Solicitante: Con su firma arriba, certifica que la información presentada es verdadera y correcta y que está autorizado por los propietarios para actuar en su nombre.
 **Proprietarios: con su firma arriba, certifican que han autorizado al solicitante mencionado arriba a presentar la solicitud en su nombre para esta solicitud.



COMMUNITY DEVELOPMENT DEPARTMENT Monthly Report for July 2022

Preliminary Plat Review

Ballinger Preliminary Short Plat, 13582 Chain Lake Road Chain Lake Road

Project: 3-lot short subdivision in the R4 zoning district.
Status: Under Review
Staff contact – Anita Marrero

Eaglemont 8 7-lot Short Plat – 13325 133rd St SE

Project: 7 lot short plat within the R4 zone.
Status: Waiting on Applicant
Staff contact – Amy Bright

Final Plat Review

Woods Creek Highlands, 13327 Chain Lake Road

Project: 24-lot PRD/subdivision within the R4 zoning district.
Status: Approved/Recorded
Staff contact – Anita Marrero

Kestrel Ridge, 13217 & 13305 Chain Lake Road

Project: 46 lot subdivision within the R4 zone.
Status: Approved/Recorded
Staff contact – Amy Bright

Civil Design Review

Cooper Ridge Preliminary Plat, 19785 137th St SE

Project: 33-lot subdivision in the R4 zoning district.
Staff contact – Amy Bright

Tsuark Townhomes – 15025 179th Ave SE

Project: Construction of 8 attached townhome units.
Status: Waiting on applicant
Staff contact – Anita Marrero

Sky Valley Food Bank – 233 Sky River Parkway

Project: Parking lot and drainage improvements
Status: Approved
Staff contact – Anita Marrero

Riverside Station – 135 & 143 S Ann St

Project: New 3-story building with commercial on ground floor and 16 apartments above.
Status: In review
Staff contact – Leigh Anne Barr

Safe Harbor 2-lot Short Plat – 15922 175th Dr SE

Project: 2 lot short plat
Status: In review
Staff contact – Amy Bright

Critical Areas Permit/SEPA

Site Plan Review

Monroe Gateway, 16306 West Main Street

Project: Site Plan review for the construction of a 3,500 square foot RV showroom and sales lot on approximately 6.0 acres in the General Commercial (GC) zoning district.
Status: Under Review
Staff contact – Anita Marrero

Riverside Station – 135 & 143 S Ann St

Project: New 3-story building with commercial on ground floor and 16 apartments above.
Status: In review
Staff contact – Leigh Anne Barr

Monroe Christian School, 1009 West Main Street

Project: Site Plan review for a new portable classroom
Status: Under Review
Staff contact – Anita Marrero

Civil Construction

Stanton Station, 149th St SE & 179th Ave SE

Project: 19 lot subdivision for townhomes.
Staff contact – Amy Bright

Garibaldi Preliminary Plat/PRD – 13624, 13424, 13704, and 13802 Chain Lake Road Chain Lake Road

Project: 90-lot subdivision in the R4 zoning district.
Status: Approved
Staff contact – Anita Marrero

The Lakeview Building – 13800 Fryelands Blvd.

Project: Civil & landscape improvements for a new warehouse building.
Staff contact – Anita Marrero

Boundary Line Adjustment

Popa BLA, 135 & 143 S Ann St

Project: Consolidate 2 lots into a single lot.
Staff contact – Leigh Anne Barr

Conditional Use Permit (CUP)

Sky Valley Food Bank - 233 Sky River Parkway

Project: Food Bank Expansion
Status: Approved
Staff contact – Anita Marrero

Treatment Clinic - 101 E Main St Suite 201 & 202

Project: Outpatient Substance Use Treatment Clinic
Status: In review
Staff contact – Anita Marrero



COMMUNITY DEVELOPMENT DEPARTMENT Monthly Report for July 2022

Building Construction

Eaglemont Division IV Plat and PRD – 115 Lots
Project: 115 lot plat within the R4 Zone

Foxborough - 17417 W Main St
Project: 18 lot subdivision for townhomes.

3 Unit Bldg. – 347 N Kelsey St
Project: New multifamily building

Skycroft/Raspberry Hill PRD/Subdivision
Project: 26-lot PRD/subdivision in the R4 zoning district.

Sunnyside Gardens Townhomes - 17510 W Main St
Project: 47-unit townhome development

Woods Creek Highlands – 13327 Chain Lake Rd
Project: 24-lot PRD/subdivision within the R4 zoning

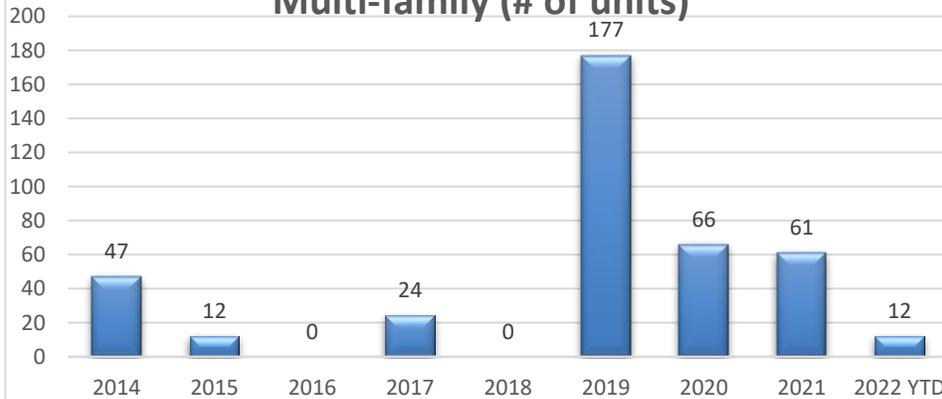
Kestrel Ridge, 13217 & 13305 Chain Lake Road
Project: 46 lot subdivision within the R4 zone.

BUILDING PERMITS REVIEWED

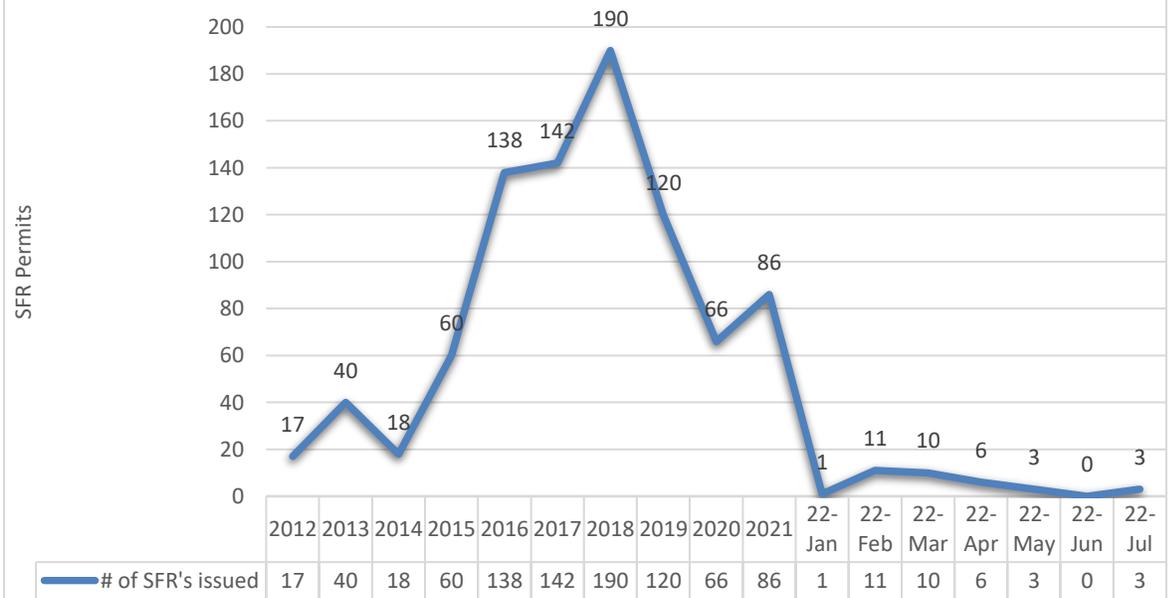
There were 3 single-family building permits issued in July of 2022, In contrast, 4 single-family building permits had been issued in July of 2021. The building department conducted 165 inspections in the month of July 2022.

Staff contact – Jessica Lether

Multi-family (# of units)



Single Family Permits – Issued
2012-2022



- Stacy Criswell and Ted Corey both received the prestigious Code Official of the Year award from Washington Association of Building Officials (WABO) for their hard work on creating the “What is a Building Official” document earlier this year.
- We remain engaged with the State Building Code Council amending and voting on State amendments that will be adopted next year.



Code Enforcement

Code Enforcement Cases month by month for 2022

Month	Opened Cases		Resolved
January	35		35
February	43		40
March	80		76
April	42		49
May	14		15
June	21		27
July	8		14
Totals:	243		256

- With the code enforcement position open, all departments have really stepped up to share the workload as best as we can, so a big thank you to each department.
- We have selected a candidate for our position and hope to have them onboard in September.

Business Licenses

- There were 45 new business license applications and 103 business license renewals received in May. 99 of the business license application are in city limits and 49 are non-resident licenses for businesses doing work in city limits but located outside of Monroe.
Staff contact – Leigh Anne Barr



COMMUNITY DEVELOPMENT DEPARTMENT Monthly Report for July 2022

New Business Applications

677 THAILAND SPA LLC	19677 STATE ROUTE 2 STE 111, MONROE, WA 98272
BRICKING SOLUTIONS	1144 VILLAGE WAY MONROE WA 98272
L.A HARDSCAPING & CONSTRUCTION LLC	315 ELIZABETH ST APT 5 MONROE WA 98272-1426
GREENLIGHT TECH	15969 LAKEVIEW AVE SE MONROE WA 98272-2853
PEACE HUMANISTIC THERAPY	13791 195TH DR SE MONROE WA 98272-7720
FUN SPUN SUGARS	16879 CURRIE RD SE MONROE WA 98272-2927
DLH PROPERTY INC.	154 VILLAGE CT STE 172 MONROE WA 98272-2107
PARADISE CONSTRUCTION, INC.	14751 N KELSEY ST # 331 MONROE WA 98272-1457
WISE HEART ENERGY	2804 GRAND AVE STE 303A EVERETT WA 98201-3586
FAST FOOD FRANCHISE	19510 STATE ROUTE 2 MONROE WA 98272-1534
DK AEROSPACE LLC	17631 147TH ST SE STE 1 MONROE WA 98272-1049
WA PRO SOFTWASH LLC	16846 ALPENTAL LN SE 98272 MONROE WA 98272
SPICY ASS TATTOOS	321 N LEWIS ST MONROE WA 98272-1546
LIZ REY STUDIO	500 E FREMONT ST APT A311 MONROE WA 98272-2392
TRACEY GAVER DESIGN	13393 FOREST VIEW AVE SE MONROE WA 98272-8781
FERGUSON FOTOGRAHY LLC	17024 127TH PL SE SNOHOMISH WA 98290-8849
SALON PETITE MONROE LLC	115 W MAIN ST 1/4TH MONROE WA 98272
TACOS PIHUAMO	304 W MAIN ST MONROE WA 98272-1812
CHANTELLE X ANDREW	102 E MAIN ST SUITE 10 STE 10 MONROE WA 98272-1538
RUBY RAE STUDIO	209 N BLAKELEY ST BLDG 102 MONROE WA 98272-1409
JAGER BOYD INDUSTRIES LLC	14567 169TH DR SE MONROE WA 98272-2935
COMPLIANCE NORTHWEST	5711 100TH ST. NE UNIT 21 MARYSVILLE WA 98270
DEBORAH BACKSTROM INTERPRETING SERVICES L.L.C.	10132 60TH ST SE SNOHOMISH WA 98290-1019
HARMSSEN LLC	2822 COLBY AVE STE 300 EVERETT WA 98201
NORTHWEST TRAFFIC, INC	622 W VALLEY HWY E EDGEWOOD WA 98372-9709
MIDWEST COMMERCIAL CONSTRUCTION & MANAGEMENT, LLC	3400 CAPITOL BLVD SE STE 101 TUMWATER WA 98501-3351
WA.EVERGREEN INSULATION LLC	2807 61ST AVE NE TACOMA WA 98422-3326
VIKING AUTOMATIC SPRINKLER COMPANY	3434 1ST AVE S SEATTLE WA 98134-1805
SKYLINE HEATING & COOLING LLC	2531 187TH PL SE BOTHELL WA 98012-6933
CPH CONSULTANTS, LLC	11321B NE 120TH ST KIRKLAND WA 98034-6907
MOOSE PAINTS LLC	8232 207TH ST SE SNOHOMISH WA 98296-8088
K&N GUTTERS	24010 E LAKE KAYAK DR MONROE WA 98272-8957
SKYE INDUSTRIAL INC.	26235 292ND AVE SE RAVENSDALE WA 98051-8610 14724 BOTHELL WAY NE LAKE FOREST PARK WA 98155-7608
PACIFIC EXTERIORS LLC	
ASM AFFILIATES, INC.	26231 72ND AVE NW STE 201 STANWOOD WA 98292-6304
STEWART FIRE PROTECTION LLC	1404 171ST AVE SE SNOHOMISH WA 98290-4408
IRON EARTH CONSTRUCTION LLC	21002 RICCI RD MONROE WA 98272-9118
SONITROL PACIFIC	2221 CALIFORNIA ST EVERETT WA 98201-3701
NEUHARTH BROTHERS, INC.	28508 OLD OWEN RD MONROE WA 98272-3011
STARTAK FIBER, LLC	2746 KINGSGATE WAY RICHLAND WA 99354-5328
RESOURCE SYNERGY	1821 W 5TH AVE STE 105 SPOKANE WA 99201-5625



**COMMUNITY DEVELOPMENT
DEPARTMENT
Monthly Report for July 2022**

KBHPNW LLC	320 120TH AVE NE STE 202 BELLEVUE WA 98005-3016
RESOURCE SYNERGY	1821 W 5TH AVE STE 105 SPOKANE WA 99201-5625
GOODBELLY LLC	11513 3RD PL W UNIT B EVERETT WA 98204-4900
LUXURY BUILDERS LLC	16903 ALDER WAY LYNNWOOD WA 98037-5312

Comprehensive Plan

2022-2023 Comprehensive Plan Docket Cycle

An opportunity for the public to submit proposed amendments to the City’s Comprehensive Plan will be open from May through July 2023.

Staff contact – Amy Bright

Code Amendments

Flood Hazard Area Regulations Code Amendments

Staff was contacted by FEMA regarding the recently adopted Flood Hazard Area Regulations, MMC Chapter 14.01. Minor amendments are necessary to maintain the 25% discount on flood insurance premiums, afforded through the Community Rating System (CRS) program. The required amendments are limited to the base elevations described in the General Standards, Monroe Municipal Code (MMC) Subsections 14.01.130(A)(2)(c) and (B)(3)(c). The Planning Commission held a public hearing on May 23, 2022 and is scheduled to forward a recommendation to the City Council at the June 13, 2022 Planning Commission meeting. The ordinance was adopted by council on July 12, 2022.

Staff contact – Anita Marrero

Stormwater Management Code Amendments

The City Council adopted the 2019 Stormwater Management Manual for Western Washington (Manual) at the June 28, 2022 Council meeting. The Manual adoption and associated code amendments were required for compliance with the City’s 2019 WA Department of Ecology National Pollutant Discharge Elimination System (NPDES) Municipal Phase II Stormwater permit. References are found Monroe Municipal Code references in Chapter 22.58 MMC Site Plan Review and Chapter 23.40 MMC Storm.

Staff contact – Jordan Ottow and Megan Darrow

Unified Development Regulation (UDR) Definitions Code Amendments

City Council adopted an ordinance approving emergency interim amendments to Chapter 22.12 MMC, Definitions. This is an extension of the interim definitions approved in fall 2022, and necessary to re-establish definitions for Title 22 MMC Definitions, while the Planning Commission completes its review process. The final proposal will include all definitions reviewed between 2019 and 2021, as well as remove duplicative definitions and insert and/or update existing definitions for compliance with recent amendments to the Revised Code of Washington (RCW). The Planning Commission is scheduled to hold a public hearing on September 12, 2022.

Staff contact – Anita Marrero and Kate Tourtellot

Downtown Commercial Zoning District Code Amendments

The proposed amendments to Chapter 22.22 MMC *Downtown Commercial Zoning District* address internal conflicts and inconsistencies between the UDR and Comprehensive Plan. Changes include refinements to the purpose statement and updates to the Land Use Matrix. The Planning Commission forwarded its recommendation to approve the changes at the July 8, 2022 meeting. An introduction to the proposed amendments was provided to the Council at their regular meeting on July 9, 2022. A public hearing before the City Council is scheduled for August 23, 2022.

Staff contact – Kate Tourtellot

Monroe – Duvall Shuttle

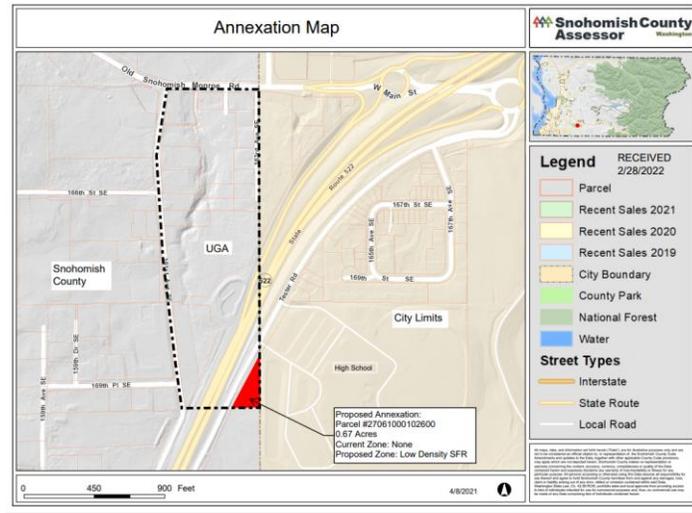
The Duvall Monroe Shuttle is temporarily suspended due to staffing shortages, and unfortunately there is no anticipated date to restart at this time. Numbers will not be reported until shuttle has resumed operations.

Miscellaneous

Conner Annexation

The City Council adopted Resolution 2022-012 accepting Mr. Conner’s 10% intent to annex petition at their regular meeting on July 12, 2022. The application is for a single triangular shaped parcel, less than an acre in sized and located along Tester Road, west of the Monroe High School, just south of the SR-522 off-ramp onto Main Street, within the City’s southwest Urban Growth Area. A tentative public hearing date to review the 60 percent petition will be set once the City receives the petition and the Snohomish County Assessor’s offices verifies the information. The property was pre-zoned Single-Family Residential – 4 Units Per Acre.

Staff contact – Amy Bright



North 41 (Previously DeDonato) Annexation

The City Council reviewed the 10% intent to annex petition in June. There are just over 41 acres, the properties are located east of the Woodlands Annexation, west of properties along Roosevelt Road and north of 128th PI SE, and within the City’s northwest Urban Growth Area. The City Council adopted Resolution 2022-015 at the August 9, 2022 Council meeting, accepting the 10% petition, establishing the boundaries, requiring properties assume proportionate indebtedness and authorizing circulation of the 60% petition. The properties were pre-zoned Single-Family Residential – 7 Units per Acre.

Staff contact – Amy Bright and Kate Tourtellot

