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## AGENDA COMMUNITY HUMAN SERVICES ADVISORY BOARD

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September 3, 2020 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86475079448?pwd=Tm10SmtSWVQ3a2Zl1MDFYV/xvaU90QT09>

Meeting ID: 864 7507 9448

Passcode: 441011

Find your local number: <https://us02web.zoom.us/j/86475079448?pwd=Tm10SmtSWVQ3a2Zl1MDFYV/xvaU90QT09>

### **CALL TO ORDER**

### **ROLL CALL**

- |   |   |
|---|---|
| <input type="checkbox"/> Interim Chair Tuttle | <input type="checkbox"/> Boardmember Lunstrum       |
| <input type="checkbox"/> Boardmember Balk     | <input type="checkbox"/> Boardmember Mehta          |
| <input type="checkbox"/> Boardmember Bloss    | <input type="checkbox"/> Boardmember Nino de Guzman |
| <input type="checkbox"/> Boardmember Evans    | <input type="checkbox"/> Boardmember Sial           |
| <input type="checkbox"/> Boardmember Gagnon   | <input type="checkbox"/> Member Plum                |
| <input type="checkbox"/> Boardmember Harrigan | <input type="checkbox"/> Member Strickler           |
| <input type="checkbox"/> Boardmember Lipsy    |   |

### **PUBLIC COMMENT**

This time is set aside for members of the public to speak to the Board. Comments are limited to three (3) minutes. The Board may not respond to matters brought up during public comment and may, if appropriate, address the matter at a subsequent meeting.

### **APPROVAL OF MINUTES**

August 20, 2020

### **OLD BUSINESS**

1. Personality Profile Discussion/Icebreaker

### **NEW BUSINESS**

1. Discuss Final HPAC Recommendations
2. Review Work Plan Progress

### **DISCUSSION BY BOARDMEMBERS AND STAFF**



City of Monroe  
806 West Main Street, Monroe, WA 98272  
Phone (360) 794-7400 Fax (360) 794-4007  
[www.monroewa.gov](http://www.monroewa.gov)

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## **AGENDA COMMUNITY HUMAN SERVICES ADVISORY BOARD**

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September 3, 2020 06:00 PM Pacific Time (US and Canada)

### **ADJOURNMENT**

**THE COMMUNITY HUMAN SERVICES ADVISORY BOARD MAY ADD AND  
TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA**

ACCOMMODATIONS FOR PEOPLE WITH DISABILITIES WILL BE PROVIDED UPON REQUEST.  
For assistance, please contact the City Hall at 360-794-7400 48 hours in advance of the meeting.

# CHSAB

Community Human  
Services Advisory  
Board

September 3, 2020



# Call to Order and Roll Call

August 20, 2020

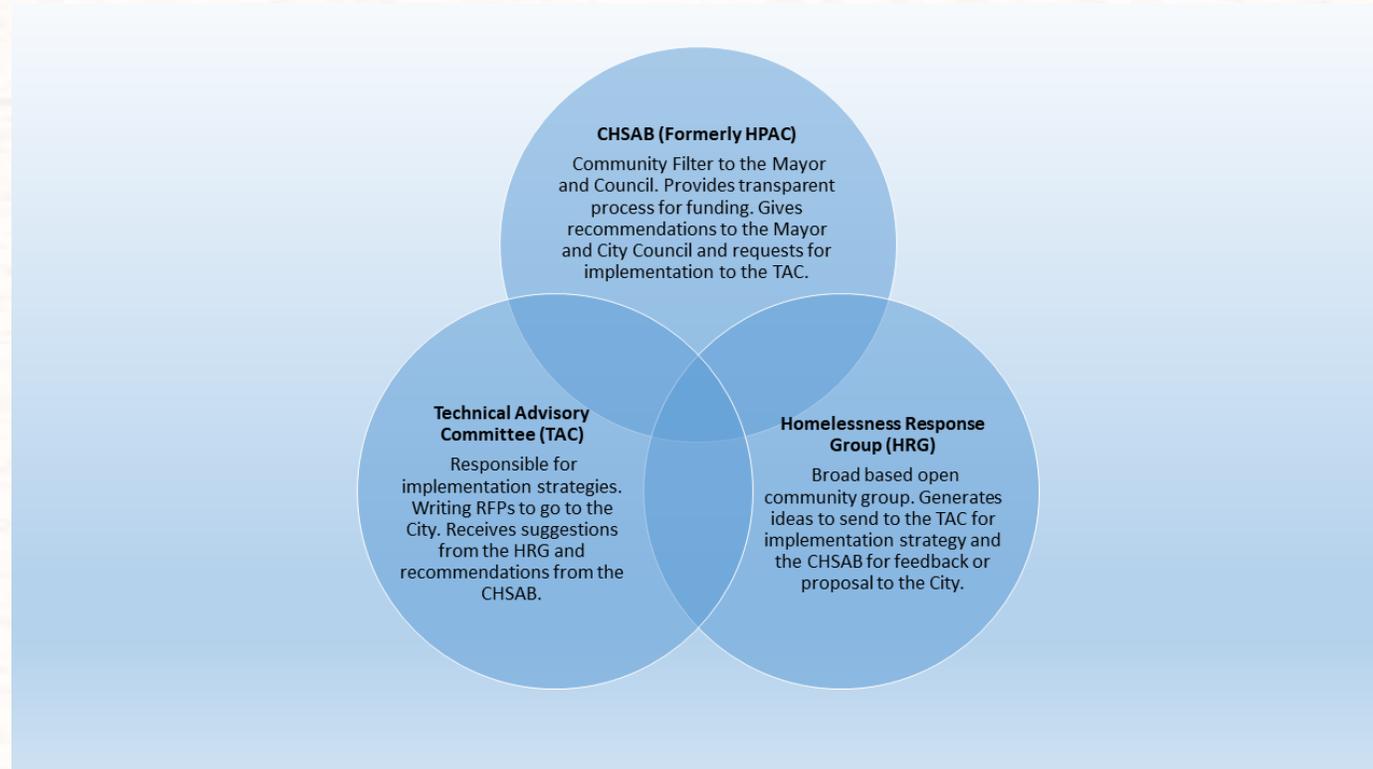
## ROLL CALL

Interim Chair Tuttle  
Boardmember Balk  
Boardmember Bloss  
Boardmember Evans  
Boardmember Gagnon  
Boardmember Harrigan  
Boardmember Lipsy

Boardmember Lunstrum  
Boardmember Mehta  
Boardmember Nino de Guzman  
Boardmember Sial  
Member Plum  
Member Strickler

# Community Human Services Advisory Board Purpose Statement

- **Advice and guidance to the Mayor and Council on issues related to**
  - Equity, recovery, and community resiliency.
- **Seek solutions and assistance for**
  - Unsheltered persons,
  - Marginalized communities,
  - Those experiencing poverty or adversely effected by crisis within the City.
- **Provide a forum to coordinate information**
  - Among residents and stakeholders in the City of Monroe



# Responsibilities

**Provide non-binding recommendations to the Mayor and City Council to:**

- Advocate for change at the local, county, and state level along with elected officials.
- Coordinate information among local residents and stakeholders to seek thoughtful, effective, and lasting solutions.
- Formulate, monitor, implement, and review city programs and policies.
- Provide a communications link between the city, the community, and local service providers on the community perspective and perception on how to assist community members.
- Participate in ongoing education on topics relating to equity and human services.
- Adopt a multi-year implementation strategy and funding.
- Implement the HPAC recommendations.
- Consider human service policy issues.

# Public Comment

This time is set aside for members of the public to speak to the Board

Comments are limited to three (3) minutes.

The Board may not respond to matters brought up during public comment and may; if appropriate, address the matter at a subsequent meeting.

# Approval of Minutes

August 20, 2020

# September 3, 2020 CHSAB Meeting - Objectives

Rachel Adams

- Get to know one another – Personality Profiles & Icebreaker
- Review Community Human Service Advisory Board Purpose and Responsibilities
- Review Homeless Policy Advisory Committee (HPAC) Recommendations
- Review Work Plan Progress

# Old Business

1. Personality Profile/Ice Breaker

# Old Business Item #1

## Getting to know one another

### (2-3mins per person)

\*We will do this, or something similar, at every meeting for a while to give us a chance to get to know each other.

Personality Profile – Share your MBTI four letter result and three statements you agree with about your Personality Profile.

OR

Where is a favorite place you've been, and where would like to go to next?

Board Members				
Sarah Lunstrum	Aisha Sial	James Harrigan	Roger Evans	Amy Plumb
Tony Balk	Lynsey Gagnon	Jose Luis Nino de Guzman	Todd Strickler	Jim Bloss
Amber Mehta	Bridgette Tuttle	Bryan Lipsy	Brian Stoddard	
Staff and Consultants				
	Rachel Adams	Tyler Christian	Deborah Knight	

# According to Meyers Briggs Rachel is an ENFJ – The Protagonist

Protagonists are natural-born leaders, full of passion and charisma.

With a natural confidence that begets influence, Protagonists take a great deal of pride and joy in guiding others to work together to improve themselves and their community.

Protagonists radiate authenticity, concern and altruism, unafraid to stand up and speak when they feel something needs to be said.

Protagonists are genuine, caring people who talk the talk and walk the walk, and nothing makes them happier than leading the charge, uniting and motivating their team with infectious enthusiasm.



**“The Struggle Ought Not to Deter Us From the Support of a Cause We Believe to Be Just.”**

# New Business

1. Discuss Final HPAC Recommendations
2. Review Work Plan Progress

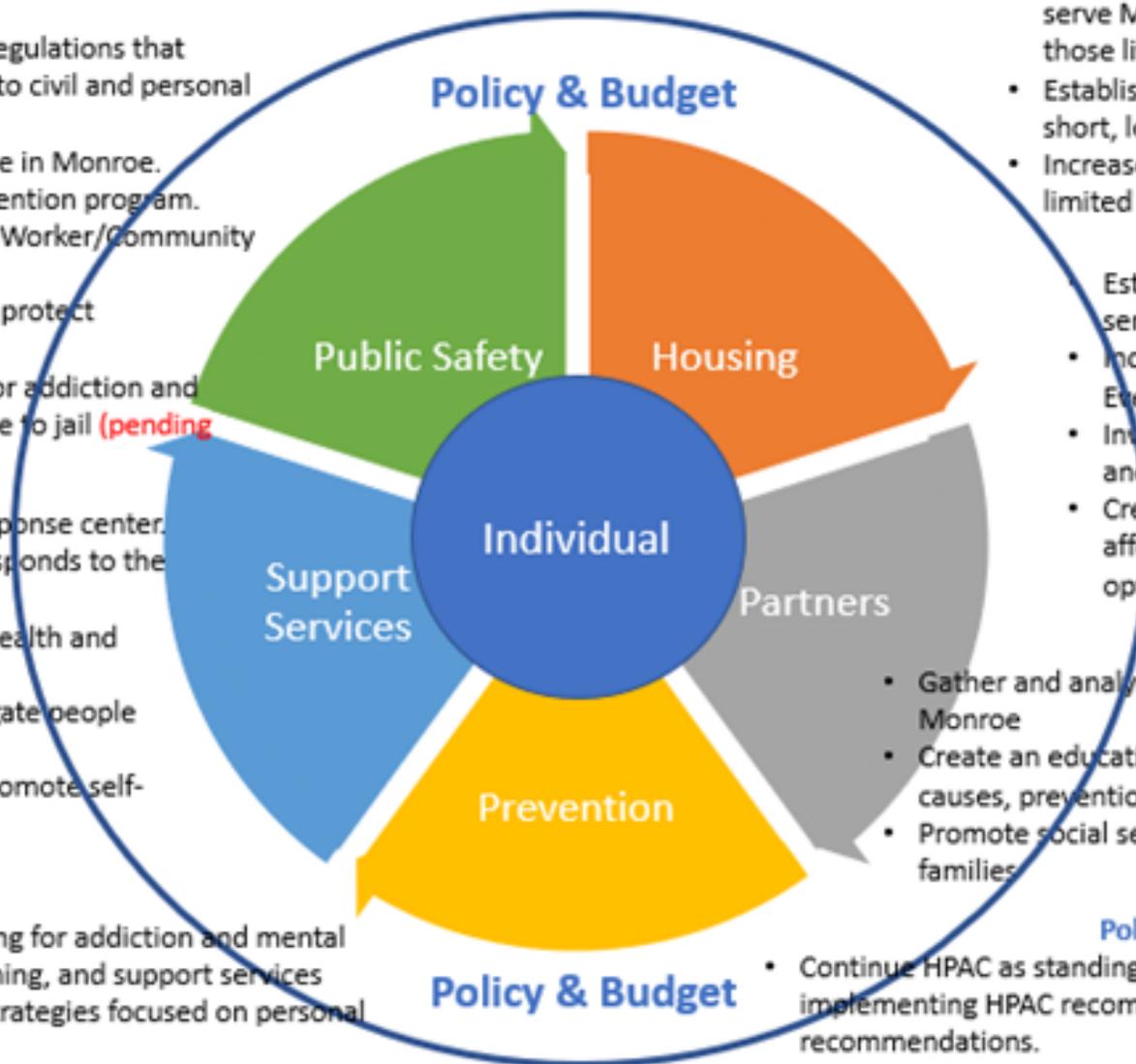
# New Business Item #1

## What Was the Homelessness Policy Advisory Committee?

- Ad hoc committee appointed by Mayor and confirmed by City Council
- Focused on developing recommendations to address homelessness in Monroe
- Broad membership – service providers, mental health, substance abuse prevention specialists, formally homeless,
- Over 12 months considered community needs and services within Snohomish County
- Identified range of possible programs and initiatives
- Evaluated and prioritized proposals
- Presented draft recommendations to community for input and feedback
- Considered public comment
- Submitted recommendations to Mayor and City Council

# HPAC Recommendations

- Public Safety**
  - Implement law enforcement strategies and regulations that increase personal accountability and adhere to civil and personal rights.
  - Gather and analyze accurate data about crime in Monroe.
  - Initiate a residential and business crime prevention program.
  - Continue to budget for the Embedded Social Worker/Community Outreach **(Done!)**
  - Use technology to increase public safety and protect infrastructure.
  - Implement Community Court so treatment for addiction and mental health can be offered as an alternative to jail **(pending feasibility study)**
- Support Services**
  - Create a coordinated homeless response center.
  - Create a system of services that responds to the homeless crisis 24/7
  - Establish more accessible mental health and addiction services in Monroe
  - Obtain supportive services to navigate people through resources
  - Support agencies that serve and promote self-reliance among people in need
- Policy/Budget**
  - Lobby legislators at all levels to increase funding for addiction and mental health treatment, affordable housing, job training, and support services
  - Identify and lobby for new law enforcement strategies focused on personal accountability
  - Engage developers in building affordable and subsidized housing
  - Implement HB 1406 Explore all revenue options for housing, mental health, and chemical dependency.



- Housing**
  - Establish Temporary-Housing in a permanent facility to serve Monroe residents with adjacent secured parking for those living in vehicles and RVs for overnight stay.
  - Establish a Sky Valley Housing Consortium to establish short, long-term, and alternative housing.
  - Increase alternative housing that includes but is not limited to men, youth, LGBTQ, and families and pets.
- Partners**
  - Establish Service Provider Networks to provide services and housing 24/7 in Sky Valley
  - Increase public transportation between Monroe & Eberett
  - Involve other public entities in a network to prevent and end homelessness in Sky Valley
  - Create an education campaign that supports affordable housing, job training, and treatment options
- Prevention**
  - Gather and analyze accurate data about homelessness in Monroe
  - Create an education campaign about homelessness: causes, prevention strategies, and alternatives
  - Promote social services networks focused on youth and families
- Policy/Budget (continued)**
  - Continue HPAC as standing committee Monitor progress towards implementing HPAC recommendations. Review Technical Committee recommendations.
  - Adopt and fund a Six-Year Plan to fulfill HPAC's recommendations **(this is the roadmap)**

# Housing

- **Establish Temporary-Housing** in a permanent facility to serve Monroe residents with adjacent secured parking for those living in vehicles and RVs for overnight stay
- **Establish a Sky Valley Housing Consortium** to establish short, long-term, and alternative housing
- **Increase alternative housing that includes but is not limited to men, youth, LGBTQ, and families and pets**

# Partners

- **Establish Service Provider Networks** to provide services and housing 24/7 in Sky Valley
- **Increase public transportation** between Monroe & Everett
- **Involve other public entities** in a network to prevent and end homelessness in Sky Valley
- **Create an education campaign** that supports affordable housing, job training, and treatment options

# Prevention

- **Gather and analyze accurate data** about homelessness in Monroe
- **Create an education campaign** about homelessness: causes, prevention strategies, and alternatives
- **Promote social services networks** focused on youth and families

# Support Services

- **Create a coordinated homeless response center.**
- **Create a system of services** that responds to the homeless crisis 24/7
- **Establish more accessible mental health** and addiction services in Monroe
- **Obtain supportive services to navigate people through resources**
- **Support agencies that serve and promote self-reliance** among people in need

# Public Safety

- **Implement law enforcement strategies** and regulations that increase personal accountability and adhere to civil and personal rights
- **Gather and analyze accurate data** about crime in Monroe
- **Initiate a residential and business** crime prevention program
- **Continue to budget** for the Embedded Social Worker/Community Outreach
- **Use technology to increase public safety and protect infrastructure.**
- **Implement Community Court** so treatment for addiction and mental health can be offered as an alternative to jail

# Policy and Budget

- **Lobby legislators** at all levels to increase funding for addiction and mental health treatment, affordable housing, job training, and support services
- **Identify and lobby for new law enforcement** strategies focused on personal accountability
- **Engage developers** in building affordable and subsidized housing
- **Implement HB 1406** Explore all revenue options for housing, mental health, and chemical dependency
- **Continue HPAC as standing committee** Monitor progress towards implementing HPAC recommendations. Review Technical Committee recommendations.
- **Adopt and fund a Six-Year Plan** to fulfill HPAC's recommendations

# New Business #2

## HPAC Work Plan Progress

Task	Goal	Status
Define 2021 Work Plan, Priorities, and Implementation Model	Adopt and fund a Six-Year Plan to fulfill HPAC's recommendations	CHSAB recommend 2021 budget priorities. Prioritize 6-year investments
Form a technical advisory committee (TAC)	Establish Service Provider Networks to provide services and housing 24/7 in Sky Valley	TAC formed representing community non-profits. Proposed One-Stop-Shop and Needs Assessment
Create an educational campaign	Create an education campaign about homelessness: causes, prevention strategies, and alternatives	Created city webpage Launched #WeAreMonroeWA
Coordinated Services – One Stop Shop	Create a coordinated homeless response center	Working with Take the Next Step and Saint Vincent DePaul to open One-Stop Shop
Continue Embedded Social Worker Program	Continue to budget for embedded social worker/community outreach team	2021 Budget priority Includes continued funding for court social worker
Collect data on court cases. Determine with Monroe Municipal Court the costs/benefits of community court model	Gather and analyze data about crime in Monroe	Completed Court Assessment Evaluating diversion court model with court, prosecutor, and defense attorneys
Work with Technical Advisory Committee and Snohomish County to identify resources to provide housing and mental health navigators in the Sky Valley	Obtain supportive services to navigate people through resources	Proposed "Needs Assessment" 2021 Budget priorities
Emergency Shelter and Transitional Housing with Services (Crisis housing, Rapid Rehousing and Permanent Supportive Housing)	Establish Temporary-Housing in a permanent facility to serve Monroe residents with adjacent secured parking for those living in vehicles and RVs for overnight stay	Evaluating Congregations for the Homeless Model Meeting with Housing Hope Executive Director

# Discussion and Next Meeting Agenda

Board Members, Staff and Consultants

## **Board Discussion**

- General comments about agenda or other topics of interest to board members
- Open Public Meetings Act and Public Records Act Requirements
  - Training regarding Open Public Meetings Act and Public Records Act

# Next Meeting – September 17, 2020 6pm-7:30pm

- Open Public Meetings Act and Public Records Act
- Proposed Temporary Encampment Regulations – Shana Restall, Senior Planner
- Budget 101 and 2021 Budget Assumptions – Becky Hasart, Finance Director
- 2021 Budget Proposals – Deborah Knight, City Administrator

## Hand Outs & Homework (sent with 9/17 agenda)

- Open Public Meetings Act and Public Records Act
- City Budget 101
- 6-year Budget Assumptions
- 2021 Budget Proposal

Does anyone have anything to add to an upcoming agenda?

**Adjournment**



**# WeAreMonroe**



## Community Human Services Advisory Board Draft Work Plan and Meeting Schedule

Blue = Presentation; Green = Work/Discussion; Purple = Homework

Meeting Date	Location	Agenda Topic
August 11, 2020	NA	CHSAB Appointments
August 20, 2020	Zoom	<p>Introduction/Icebreaker (Assignment),            Review TAC MVV            What are the policy questions that need to be resolved?            Meeting ground rules: Once or twice a month meetings?            Discuss a plan for Overdose Awareness Day 2020?            Myers Briggs 16 Personalities            Overview of HPAC work, Implementation Progress/Work Reports, RFP, Review TAC MVV, Groups and how they work together.</p>
August 31, 2020		<b>OVERDOSE AWARENESS DAY &amp; RECOVERY MONTH</b>
September 3, 2020	Zoom	<p>Myers Briggs 16 Personalities Follow up            Feedback/questions regarding HPAC recommendations &amp; work reports            Work Plan/Road Map            Discuss How to Celebrate Hispanic Heritage Month</p>
September 15- October 15 2020		<b>CELEBRATE HISPANIC HERATIGE</b>
September 17, 2020	Zoom	<p>Communications Plan – Willow            Core group of Ambassadors            Collect More Stories            Overview of Temporary Encampment Regulations            Read Housing Action Plan</p>
October 1, 2020	Zoom	<p>2021 Mayor recommended City Budget – Becky Hasart            Housing Plan - Anita            Scope of Work Expectations for One Stop            Scope of Work for Shelter            Read Snohomish County Health Assessment</p>
October 15, 2020	Zoom	<p>Health District, Importance of Lived Experience – Nicole Thomson            Discuss and Plan Homeless Remembrance Day Event</p>



## Community Human Services Advisory Board Draft Work Plan and Meeting Schedule

		Read Homelessness White Paper
November 5, 2020	Zoom	Data Driven Programs – Joe Neigel TIC – Amy Plum Data & Survey, Needs Assessment, How do we know what our customers needs are?
November 19, 2020	Zoom	Embedded Social Worker Program – Sgt. Springer, Sgt, Ryan, Elisa Delgado Block Watch Program – Gabby SODA, Boise Case – Chief
December 3, 2020	Zoom	Temporary Encampment - Ben CFH Model Shelter – Sarah & Ryan MRC
December 17, 2020	Zoom	Establish 2021 Legislative Agenda – Carolyn Eslick What can we do to appeal for lack of Ricki's Law/adequate mental health beds/funding for local communities. Criminal Justice piece – funding for treatment and assessments
December 21, 2020	Community Event	<b>NATIONAL HOMELESS PERSONS' REMEMBRANCE DAY</b>
January 21, 2021		Agenda Setting & Work Plan Offer Subject Matter Experts a chance to share with the group Board Chair/Co Chair
February 4, 2021		Systems & Change – Jim Bloss
TBD	Olympia	<b>HOUSING AND HOMELESSNESS ADVOCACY DAY</b>
February 18, 2021		James Harrigan – Mercy Watch
March 4, 2021		Whole Person – Amy Plum
March 18, 2021		Community Organizing – Tony Balk
April 1, 2021		
April 22, 2021		
May 6, 2021		



**Community Human Services Advisory Board  
Draft Work Plan and Meeting Schedule**

May 20, 2021		
June 3, 2021		
June 17, 2021		
June 19, 2021	Community Event	JUNETENTH
July 1, 2021	Community Event	CHSAB BBQ AT CITY HALL
July 15, 2021		
August 5, 2021		

DRAFT