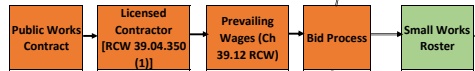


Public Works Contract Requirements

Symbol Key
 RC = Recommended
 RQ = Required
 M = Minimal
 AR = As Required
 FB = Full Blown
 NR = Not Required
 O = Optional
 NA = Not Applicable
 A = Allowed
 P = Possibly
 CO = Contractor's Option
 10% retainage to wave bonding
 *Full Fee Combined Form Available
 **Agency must adopt policy waiving bonds and retainage for these small contracts.
 SWR = Small Works Roster



Estimated Cost	Number of Bids	Informal Notification	Advertisement & Public Bid Opening	Bid Bond	General Supplemental Criteria	Project Specific Supplemental Criteria	Retainage/Retainage Bond	Performance/Payment Bond	Taxes (See Matrix)	Intents and Affidavits	Notice of Completion
<div style="border: 1px solid black; padding: 2px; display: inline-block;"> \$150K Bond and Retainage Threshold (RCW 39.08.010) </div>							10% at Contractor Option	Waive at Contractor Option		There are no filing fees for contracts less than \$750	
Less than \$2500	1	A	NR	NR	NR	NR	NR**	NR**		No-Fee Combined Form	NA
\$2500 to \$10K	2-3 RC	A	NR	NR	NR	NR	NR**	NR*		RQ*	NA
\$10K to \$35K	2-3 RC	A	NR	O	P	O	CO			RQ*	NA
Less Than Agency Bid Limit(s)	AR by Agency Policy	AR by Agency Policy	AR by Agency Policy	RQ	P	O	CO			RQ	If Over \$35K
Limited SWR Process Less Than \$35K	Minimum of 3 RQ	RQ to SWR		O	O	O	CO	CO		RQ	If Over \$35K
SWR Process Less Than \$150K	All on Roster Category or 5	RQ to SWR		O	RC	O	CO	RQ		RQ	If Over \$35K
SWR Process \$150K to \$300K	If 5, Then Notify All on Roster Category	RQ to SWR		O	RC	O	RQ	RQ		RQ	RQ
Under \$300K	Open to All		RQ	RQ	RC	O	RQ	RQ		RQ	If Over \$35K
Over \$300K	Open to All		RQ	RQ	RC	O	RQ	RQ		RQ	RQ