



**Planning & Permitting Division
Permit Assistance Center**

806 West Main Street, Monroe, WA 98272
Phone (360) 794-7400 Fax (360) 794-4007
www.monroewa.gov

FOR OFFICE USE ONLY
PERMIT #(s) _____
SP2016-01

COMBINED PERMIT APPLICATION

PERMIT SUBMITTAL HOURS

MONDAY – FRIDAY / 8:00 - 12:00 & 1:00 – 5:00

Building	Operations	Fire	Land Use
<input type="checkbox"/> Commercial T/I	<input type="checkbox"/> Engineering Review	<input type="checkbox"/> Fire Alarm	<input type="checkbox"/> Accessory Dwelling Unit
<input type="checkbox"/> Demolition	<input type="checkbox"/> Fencing	<input type="checkbox"/> Fire Sprinkler	<input type="checkbox"/> Boundary Line Adjustment /Lot Consolidation
<input type="checkbox"/> Garage/Carport	<input type="checkbox"/> Grading	<input type="checkbox"/> High Piled Storage	<input type="checkbox"/> Conditional/Special Use
<input type="checkbox"/> Mechanical	<input type="checkbox"/> Retaining wall	<input type="checkbox"/> Hood Suppression	<input type="checkbox"/> Land Clearing/Forest Practices
<input type="checkbox"/> New Construction (Commercial/Residential)	<input type="checkbox"/> Rockery	<input type="checkbox"/> Operational	<input type="checkbox"/> Planned Residential Development
<input type="checkbox"/> Plumbing	<input type="checkbox"/> Right-of-Way Disturbance	<input type="checkbox"/> Spray Booth	<input type="checkbox"/> Shoreline Permit
<input type="checkbox"/> Racking	<input type="checkbox"/> Special Flood Hazard Area	<input type="checkbox"/> Tents & Canopies	<input checked="" type="checkbox"/> Short Plat
<input type="checkbox"/> Residential Remodel	<input type="checkbox"/> Utility Service	<input type="checkbox"/> Other _____	<input type="checkbox"/> Subdivision/Plat
<input type="checkbox"/> Sign	<input type="checkbox"/> Other _____		<input type="checkbox"/> Variance
<input type="checkbox"/> Other _____			<input type="checkbox"/> Other _____

NOTE: All required Electrical Permits will be issued by the Dept. of Labor & Industries.

THIS APPLICATION WILL NOT BE ACCEPTED WITHOUT COMPLETED SUBMITTAL REQUIREMENTS

Site Address or Property Location: Vacant Property Locate at approximately 1XX Dickson Street

Size of site (acre/square feet): 0.41 Ac/ 18,000 sf

Assessor's Tax Parcel Number (14 digits): 00 5403 000 003 08

Applicant: MG Monroe Properties, LLC Attn: Cliff or Jeff Moon Phone # (206) 9543

*Signature: _____ Printed Name: Cliff Moon

Mailing Address: 19624 76th Ave W, Suite B Fax # (425) 670-6707

City Lynnwood State WA Zip 98036 E-mail cliff@moonconstruction.org

Property Owner: Same as Applicant Phone # (_____) _____

**Signature: _____ Printed Name: _____

Mailing Address: _____ Fax # (_____) _____

City _____ State _____ Zip _____ E-mail _____

Attach a separate sheet for additional property owner/additional addresses. **Applicant – by your signature above, you hereby certify that the information submitted is true and correct and that you are authorized by the property owner(s) to act on their behalf.**

City of Monroe
Land Use Permit Application- Page 2



Give a detailed description of proposal/work below. If applicable to your specific application, give current and proposed lot sizes, number of lots, description of driveway, what code requirements you may be requesting relief from, description of proposed business including hours of operation, number of employees, existing and proposed parking spaces):

Forest Tax Reporting Account Number (if harvesting timber call the Department of Revenue at (800) 548-8829 for tax reporting information or to receive a tax number):

The project proposes to short plat a single lot zoned UR6000 into three new single family lots.; all three lots
approximately 6,000 square feet in area. Existing conditions on the property currently include vegetation and
mature trees, no structures exist on the property. Access to each of the new lots will be off of Dickson Street
via an existing driveway on the property to the south. An existing easement agreement is in place under
recording number 200604120808. The paved road will be upgraded and expanded if needed to meet access
and fire requirements. New utility installation includes new water line and meter to each house and side
sewer stubs will be provided. Stormwater runoff from driveways and rooftops will be collected and infiltrated
within infiltration trenches being proposed on each lot.

FOR OFFICE USE ONLY

Land Use:

Planning Application Fee: _____

Publication Fee: _____

Fire Plan Check Fee _____

Mailing Fee: _____

SEPA Fee: _____

Technology Fee: _____

TOTAL FEES: _____