PARKS & RECREATION DEPARTMENT
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RENTAL APPLICATION FOR ATHLETIC FIELDS

Applicant/Organization:		**Age Group:**	**Today's Date:**
Contact Name:	**Title:**		**% of Players Living in Monroe School District:** ______________
Phone:			
Email Address:			
Billing Name/Address:			
Name of Contact Person on site & Phone#:			**# of people expected to attend activity or event:**

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ADMINISTRATION FEES:

	RESIDENTS -	IN CITY	OUT
All groups scheduling under	75 games/practices	$66.00	$ 77.00
All groups scheduling	76-200 games/practices	$132.00	$143.00
All groups scheduling over	200 games practices	$193.00	$204.00

LEAGUE USER FEES: Applied to Sky River, Lake Tye & Monroe Rotary Fields (Soccer, Softball, Baseball, and Football). User fees effective as of April 1, 2019. ***All fees subject to City of Monroe current local sales tax of 9.4%.***

PRACTICE	~RESIDENTS~ IN CITY	OUT	GAMES	~ RESIDENTS~ IN CITY	OUT
Adult: per hr	$12.00/$20.00	$18.00/$25.00	Adult: per game	$31.00/$39.00	$36.00/$44.00
Youth: per hr	$ 8.00/$15.00	$ 13.00/$21.00	Youth: per game	$17.00/$24.00	$22.00/$30.00

*NOTE **** Monroe Rotary Turf Field and Lake Tye Turf Field fees are in red*

LIGHTING FEES: $20 per hour

TOURNAMENT FEES: A flat rate will be charged, which includes user and maintenance fees. DEPOSIT WILL BE REQUIRED

DEPOSITS:	A non-refundable fee is required per event. $132.00 for In –City Residents, or $143 for Outside Residents.
FEES:	Remaining fees are due within five (5) working days following the tournament. Fees same as league fees, see above.
SCHEDULES:	Must be received two (2) weeks prior to tournament. Games will not be scheduled before 9:00 AM.

MISCELLANEOUS FIELD/COURT USE:

Adult - $12per hr- In City Resident — $18per hr - Outside City Resident
Youth -$8per hr- In City Resident — $13per hr - Outside City Resident

Signed: ____ **Date**: ___________________

FACILITY USE					
		_____ Games	____ Practices		
Sky River Park ____	____ Soccer	____ Baseball	____ Softball	____ Football	____ Other _________
Lake Tye Turf ____	____ Soccer	____ Baseball	____ Softball	____ Football	____ Other _________
Lake Tye Grass	____ Baseball	____Softball			____ Other _________
Monroe Rotary ____	____ Baseball	____ Softball			____ Other _________
Gazebo Rental ____	____ Sky River	____ Lake Tye			(Specify-other above)

FIELD SET-UP (please indicate below)				
Soccer	___ Full Size:300'x180'	___ Mod: 270'x135'	___ Pee-Wee: 130'x100'	___ Other___________
Baseball	___ 90' Baseline	___ 80' Baseline	___ 60' Baseline	___ Other ___________
Softball	___ Fast pitch	___ Slow pitch		___ Other ___________
Baseball/Softball	___ 50' Rubber	___ 46' Rubber	___ 40' Rubber	___ Other ___________
Football	___ Regular	___ Pee-Wee	Size dimensions______	___ Other ___________
LaCrosse				

GROUP TYPE	
____ Returning Group	____ New Group
____ Youth Organization	____ Adult Organization

Field	Day of Week	Start Time	Ending Time	No. Of Games	Hrs. Of Practice	Start Date	Ending Date	Comments
Example: Sky River Fields 1 - 4	Mon.- Fri.	5:00PM	8:00PM		3. O HRS.	APRIL 12	JUNE 12	
Lake Tye Field 1 or 2	Monday's	5:30PM	7:30PM	1		APRIL 12	JUNE 12	

CONCESSIONS: **Request for concession sales must be approved by the Parks & Recreation Director if there is not a current concession contract.**

OTHER REGULATIONS:

1. **Drinking of alcoholic beverages in City buildings or on City park grounds is prohibited.**
2. **All groups must leave the facility in a condition satisfactory to the City of Monroe. If not, violator must accept the Director's estimated damage appraisal.**
3. **The User shall comply with all applicable anti-discrimination and affirmative action ordinances, laws and statutes.**
4. **The City of Monroe reserves the right to revoke any permits where it deems such action advisable for the best interest of the Department.**

RAINOUTS: The City of Monroe will determine the field conditions by 3:30 PM on weekdays and umpires will make the call on the weekends. The Rainout Information Line (360) 863-4508 should be called for field conditions. If the message has not been changed, you should assume the fields are playable.

CANCELLATIONS: Cancellations must be made at least 30 days prior to event. The cost will be refunded minus a $20.00 administrative cost. No refund will be given if cancellation is less than 30 days.

RETURNED CHECKS: A $30.00 fee is charged for all returned checks.

RENTAL APPLICATION FOR ATHLETIC FIELDS cont…..

AGREEMENT, RELEASE AND INDEMNIFICATION

The person or organization entering into a use agreement with the City of Monroe (herein referred to as the "City") for the use of City of Monroe's facilities or equipment described above (collectively "the Facilities") certifies that the information given in this application is current and correct. The undersigned further states that he/she has the authority to make this application for the Applicant and agrees that the Applicant will observe all rules and regulations. The Applicant further agrees to reimburse the City for any damages arising from the Applicant's use of said Facilities. Any accident involving injury to participants or damages to the Facilities occurring during the use of the Facilities will be reported to the City immediately.

FURTHERMORE, the applicant agrees as follows:

I am aware of and expressly assume all of the various risks of serious injury and/or death associated with or arising out of the use of the Facilities.

Initial____

In consideration for granting this request, and being fully aware of all of the risks, I hereby RELEASE the City of Monroe and its officials, employees, volunteers and agents ("the Released Parties"), and agree to waive any right of recovery that I AND/OR THE ORGANIZATION, AS APPLICABLE, may have, including the right to bring a legal claim, cause of action, or lawsuit for any bodily injury, death or other harmful consequences in any way arising out of use of the Facilities. I understand that this release extends to all claims of any kind and every nature, known, unknown, suspected or unsuspected, in any way arising out of or related to use of the Facilities.

Initial____

I agree to defend, indemnify and hold harmless the Released Parties from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss or damage to property, which arises out of the use of the Facilities or from any activity, work or thing done, permitted, or suffered by Applicant in or about the Facilities, except only such injury or damage as shall have been occasioned by the sole negligence of the Released Parties.

Initial____

INSURANCE

The Applicant is required to procure and maintain for the duration of the use or rental period insurance against claims for injuries to persons or damage to property which may arise from or occur in connection with the use of the Facilities and the activities of the Applicant and his or her guests, representatives, volunteers and employees.

Accordingly, the Applicant is shall provide proof of general liability insurance, with minimum limits of $1,000,000 per occurrence and $2,000,000 aggregate, and name City of Monroe as an additional insured by using ISO Additional Insured-Managers or Lessors of Premises endorsement CG 20 11 or an endorsement providing at least as broad coverage on said policy. The insurance policy shall contain, or be endorsed to reflect that the Applicant's insurance coverage shall be primary insurance as respect the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the applicant's insurance and shall not contribute with it. (Low-cost Special Events Liability Insurance may be available through the City's carrier.) For athletic events, the General Liability insurance shall include coverage for participant liability with limits of not less than $1,000,000 per occurrence. The User shall provide a certificate of insurance evidencing the required insurance, including the additional insured endorsement, before using the Premises.

I have read the rules and regulations and agree to the conditions and charges as established on my own behalf and on behalf of the Organization as applicable:

Printed Name: _____

League: _____

Signed: _____ **Date:** _____