

Request for Additional Park Concessions

The City of Monroe has a contracted concessionaire at Lake Tye Park and Sky River Park. This contracted concessionaire is the only operator allowed to operate in the city concession buildings at these two locations.

Please complete sections 1 & 2, sign and return to City of Monroe **no later than four (4) weeks** prior to the start of your event to process your request.

Section 1: Organization Information

Contact Name: _____ Date: _____

Organization Name: _____ Phone: _____ Fax: _____

Organization Address: _____

Location: _____ Sky River Park _____ Lake Tye Park _____ Other: _____

Proposed Dates: _____ Name of Event _____

Section 2: Products Requesting

_____ Concessionaire to add to existing menu

_____ Organization to sell ~ indicate prices _____

(Will not duplicate or compete with current concessionaire menu)

_____ Organization to give away to participants

Request to have the following products at indicated prices: _____

Reason: (fundraising for non-profit, school program etc...) _____

Applicant Signature

Date

Section 3: City Staff Approval of Additional Products

_____ Request denied.

_____ Request Approved.

_____ Request approved, with conditions listed below.

_____ Agreement reached, Contract Concessionaire will add to Menu.

Conditions/Comments: _____

Mike Farrell, Parks & Recreation Director

Date