

**CALL TO ORDER, ROLL CALL AND PLEDGE**

The May 19, 2015, Regular Business Meeting of the Monroe City Council was called to order by Mayor Pro Tem Kevin Hanford at 7:02 p.m.; Council Chambers, City Hall.

Councilmembers present: Cudaback, Davis, Gamble, Goering, Hanford, Kamp, and Rasmussen.

Staff members present: Brazel, Farrell, Feilberg, Nelson, Osaki, Smoot, Warthan, and Willis; City Attorney Lell.

The Pledge of Allegiance was led by Councilmember Kamp.

**ANNOUNCEMENTS/PRESENTATIONS**

1. Proclamation: Skykomish Valley Indian Education Eleventh Annual Traditional Pow Wow

Mayor Pro Tem Hanford read the proclamation into the record; and presented the item to Ms. Mars Miller, and student representatives Alexis and Morgan, from Skykomish Valley Indian Education.

**COMMENTS FROM CITIZENS**

The following person spoke in regards to speed limits: Mr. Rod Nissen.

The following persons spoke in regards to the loss of business during construction and permit fee waivers: Ms. Cat Wolfe and Mr. Jim Sofie.

General discussion ensued regarding permit fee waivers in the downtown area; at the request of Councilmembers Cudaback, Gamble, Goering, and Hanford, staff will bring back an ordinance for Council's consideration regarding a temporary fee waiver in this regard.

**CONSENT AGENDA**

1. Approval of the Minutes; May 12, 2015, Regular Business Meeting
2. Approval of AP Checks and ACH Payments

Councilmember Cudaback moved to approve the Consent Agenda; the motion was seconded by Councilmember Gamble. On vote,  
Motion carried (7-0).

**UNFINISHED BUSINESS**

1. AB15-091: Discussion: Draft RFP for State Legislative Lobbying Service

Mr. Gene Brazel, City Administrator, provided background information on AB15-091, and the draft Request for Proposals (RFP) for State Legislative Lobbyist Services.

Councilmember Davis provided an update on behalf of the Legislative Affairs Committee in support of the proposed draft.

General discussion ensued regarding the scope of work, fees/payments, weighting system, non-performance/termination language, objective performance measurements, and budgeting. Staff will work with the City Attorney to finalize the RFP and contract for services, and bring back for the Council's review prior to issuance of the RFP.

2. AB15-092: Discussion: 2015 Comprehensive Plan Update

Mr. David Osaki, Community Development Director, provided an update on the 2015 Comprehensive Plan Update process and timeline. General discussion ensued regarding the timeline for adoption; possible dates for public hearing and adoption; preparation of an executive summary for distribution with the final plan; review of the economic development appendix; and resolution addressing additional time needed for completion and adoption. The latter two items will be scheduled for upcoming City Council meetings.

**NEW BUSINESS**

1. AB15-093: Authorize Mayor Pro Tem to Sign 2015 Snohomish County Fair Traffic Control Agreement

Ms. Debbie Willis, Police Department – Administrative Director, provided background information on the 2015 Snohomish County Fair Traffic Control Agreement; a yearly contract, with no major changes from previous years.

Councilmember Gamble moved to authorize the Mayor Pro Tem to sign the general services agreement with Snohomish County for traffic control services during the 2015 Evergreen State Fair; the motion was seconded by Councilmember Kamp. On vote,

Motion carried (7-0).

**FINAL ACTION**

1. AB15-094: Resolution No. 010/2015, Approval of Holzerland PRD/Plat

City Attorney Zach Lell reviewed the Appearance of Fairness Statute and asked the Council a number of questions regarding potential conflicts of interest. Councilmember Hanford noted a text message received in this regard. No further conflicts were noted; and no citizen objections were noted.

Mr. Osaki provided background information on AB15-094, the Hearing Examiner's recommendation and approval conditions, and the proposed resolution approving the Holzerland Planned Residential Development and Preliminary Plat.

Councilmember Goering moved to approve Resolution No. 010/2015, adopting the Hearing Examiner's findings of fact, conclusions of law, recommendations, and conditions of approval for the Holzerland Preliminary Plat/Preliminary Planned Residential Development (PRD) (14-SDPL-0002 & 14-PLPR-0002); the motion was seconded by Councilmember Cudaback.

General discussion ensued regarding parks and trails maintenance, assigned schools, safe walking route statutes, citizen comments received on the project, and traffic concerns (none received).

On vote,

Motion carried (7-0).

### **COUNCILMEMBER REPORTS**

Administrator Brazel provided a brief update on the H3O contract and East Monroe project in response to inquiry by Councilmember Goering.

Councilmember Goering commented on Neighborhood Watch programs.

Councilmember Gamble commented on the City's Spring Clean-Up Event held the previous weekend, the Middle School Solo Ensemble Competition; Girls Softball District Playoffs being held at Sky River Park; and parks maintenance.

Councilmember Kamp commented on the Spring Clean-Up Event.

Councilmember Cudaback commented on Memorial Day events at the YMCA.

Councilmember Hanford commented on the Spring Clean-Up Event.

### **STAFF/DEPARTMENT REPORTS**

Mr. Mike Farrell, Parks and Recreation Director, reported on upcoming softball and baseball events in the City, and repairs to Rotary Field.

Ms. Dianne Nelson, Finance Director, reported on the Spring Clean-Up Event and rebates to be received by the City.

Mr. Osaki reported on a Sky View Ridge pre-app meeting; and provided an update on the East Monroe project.

Ms. Willis reported on the DUI Reenactment event held at the High School the previous week, a homicide investigation at the prison, and body found at Al Borlin Park.

Mr. Brad Feilberg, Public Works Director, provided an update on construction in downtown Monroe, and the advertisement for bids for the W Main Street project.

**MAYOR/ADMINISTRATIVE REPORTS**

Administrator Brazel thanked the contractor for all of their work in downtown.

1. Draft Agenda for June 2, 2015, Regular Business Meeting

Mr. Brazel reviewed the draft agenda for the June 2, 2015, Regular Business Meeting; the extended agenda; and amendments thereto.

**EXECUTIVE SESSION**

1. Pricing of Property [RCW 42.30.110(1)(c)] (15 minutes)

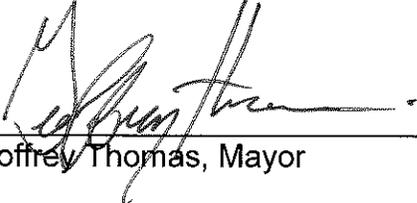
Mayor Pro Tem Hanford stated there was need for an executive session. City Attorney Lell stated that at the Council would recess into Executive Session to discuss the Pricing of Property [RCW 42.30.110(1)(c)] for approximately 10 minutes; and read the appropriate citation into the record.

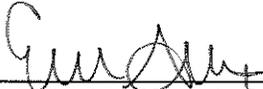
*The meeting recessed into executive session at 8:31 p.m. and reconvened at 8:42 p.m.*

**ADJOURNMENT**

There being no further business, the motion was made by Councilmember Gamble and seconded by Councilmember Goering to adjourn the meeting. On vote,  
Motion carried (7-0).

**MEETING ADJOURNED: 8:43 p.m.**

  
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Geoffrey Thomas, Mayor

  
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Elizabeth M. Smoot, CMC, City Clerk

*Minutes approved at the Regular Business Meeting of June 2, 2015.*