

**CITY OF MONROE
PLANNING COMMISSION MINUTES
March 30, 2015**

APPROVED

The meeting of the Monroe Planning Commission was scheduled for **March 30, 2015 at 7:00 p.m.**, in the City Hall Council Chambers at 806 West Main Street, Monroe, WA 98272.

CALL TO ORDER

Commissioner Kristiansen called the meeting to order at **7:03 p.m.**

ROLL CALL

Secretary LaVelle called the roll. The following were:

Present: Commissioner Jensen, Commissioner Tuttle, Commissioner Kristiansen, Commissioner Stanger, Commissioner Duerksen and Commissioner Sherwood.

Excused: Commissioner Rodland

Staff Present: Public Works Director Brad Feilberg and Planning Commission Secretary Christina LaVelle

COMMENTS FROM CITIZENS

None

APPROVAL OF MINUTES

None

WORKSHOP

A. 2015 Comprehensive Plan Update

- Presentation and discussion by consultant Studio Cascade of the Draft 2015 Comprehensive Plan Update.

Director Feilberg introduced the consultant from Studio Cascade

William Grimes: Consultant from Studio Cascade

Summarized the Draft 2015 Comprehensive Plan

Mr. Grimes focused on Goals 2- 9. He explained the plan structure, element mandates and requirements, changing priorities, and how the goals and policies comprehensively cover each element.

The Commission discussion is summarized below:

- The Commission discussed how the policies and elements relate to one another. They expressed confusion over the overall goal and policy framework. **Mr. Grimes** explained the reasoning behind how the element, goals, and policies build the framework for the Draft 2015 Comprehensive Plan.
- **The Commission** discussed revisions to the Draft 2015 Comprehensive Plan to show direct connections between the goals and policies to provide clarity and to eliminate confusion for the reader. They suggested that the plan to be goal driven.

- **Park Board Members, Karen Coppernoll, Tami Beaumont, and Lara Ramey and the Commission** suggested policies that they believed were missing from the plan.
- **Park Board Members** discussed the Parks Section of the plan and what they felt were missing pieces and inconsistencies throughout the section. They also expressed a need for the plan to be translated into Spanish due to a large Spanish speaking population in Monroe.

Commissioner Duerksen moved to continue the Planning Commission Meeting past **9:00 p.m.** **Commission Sherwood** seconded. The motion carried **6/0**.

- **Mr. Grimes** discussed prioritizing action items and presented an evaluation matrix for the Parks Board Members and the Planning Commission to complete. The results of the evaluation will be used to make recommendations on prioritizing action items. The Planning Commission will work through the evaluation at the April 6, 2015 Planning Commission Meeting.

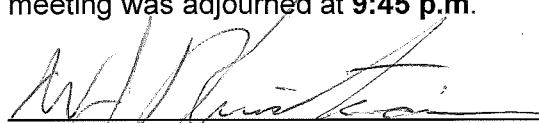
Director Feilberg discussed a tentative timeline for the Draft 2015-2035 Comprehensive Plan


- April 20, 2015; Public Hearing for the Draft Comprehensive Plan
- June 1, 2015: Planning Commission to forward recommendation
- June 9, 2015: City Council receives recommendation
- June 30, 2015: Draft Plan adoption

DISCUSSION BY COMMISSION AND STAFF

ADJOURNMENT

Commissioner Sherwood made a motion to adjourn the **March 30, 2015** Planning Commission meeting. Motion seconded by **Commissioner Jensen**. Motion carried **6/0** and the meeting was adjourned at **9:45 p.m.**



Bill Kristiansen
Chairman

Christina LaVelle
Planning Commission Secretary