

CALL TO ORDER, ROLL CALL AND PLEDGE

The April 7, 2015, Regular Business Meeting of the Monroe City Council was called to order by Mayor Geoffrey Thomas at 7:00 p.m.; Council Chambers, City Hall.

Councilmembers present: Davis, Gamble, Goering, Kamp, and Rasmussen.

Staff members present: Brazel, Farrell, Feilberg, Ginnard, Nelson, Osaki, Place, Quenzer, Smoot, and Warthan.

The Pledge of Allegiance was led by Councilmember Gamble.

ANNOUNCEMENTS/PRESENTATIONS

1. Presentation: Snohomish County Fairgrounds Master Plan (H. Gausman)

Mr. Hal Gausman, Snohomish County Parks and Recreation, presented information on the Fairgrounds Master Plan; including: mission statement; background/statistics; revenue sources; Evergreen State Fair; additional programs; priorities; market demand; fairgrounds layout; Monroe gateway, US2 and right-of-way issues; US2 pedestrian path and sound wall; US2 entry improvements/sound wall; east parking lot improvements; new multi-use building; recreation; emergency support; and strategic vision.

The Mayor and Councilmembers thanked Mr. Gausman for his presentation; and Mayor Thomas stated the City Council P4 Committee would be reviewing the draft master plan, and preparing a response letter on behalf of the City Council.

COMMENTS FROM CITIZENS

The following persons spoke in regards to state legislative lobbying services: Mr. Lowell Anderson; Mr. Fred Walser; and Mr. Bill Davisson.

The following person spoke regarding downtown parking: Mr. Steve Jensen.

The following person spoke regarding 'Take the Next Step:' Ms. Sarah Lunstrum.

CONSENT AGENDA

1. Approval of the Minutes; March 31, 2015, Special Business Meeting
2. Approval of AP Checks and ACH Payments (*AP Check nos. 85794 through 85831 and ACH Payments in a total amount of \$673,665.94*)
3. Approval of Payroll Warrant and ACH Payments (*Payroll Warrant check nos. 34048 through 34093, and ACH Payments in a total amount of \$990,691.18*)
4. AB15-064: Authorize the Mayor to Sign Interlocal Agreement for North Sound Metro Special Weapons and Tactics (SWAT) Crisis Negotiations Team (CNT)

Councilmember Rasmussen moved to approve the Consent Agenda; the motion was seconded by Councilmember Davis. On vote,
Motion carried (5-0).

UNFINISHED BUSINESS

1. AB15-065: Non-Represented Employee Policies and Salaries

Mr. Ben Warthan, Human Resources Director, provided background information on AB15-065, and proposed changes to Non-Represented Employees policies and salaries. Mr. Warthan also noted a slight amendment to the Performance-Based Pay Policy from what was presented in the packet. Councilmember Goering provided a report on behalf of the City Council Finance and Human Resources Committee regarding these topics.

General discussion ensued regarding the proposed changes to current pay policy, the exempt leave policy, and salary range increases for a number of positions below market value.

Councilmember Goering moved to amend the Performance-Based Pay Policy as proposed in the policy provided at the time of the meeting by Mr. Warthan; the motion was seconded by Councilmember Gamble. On vote,

Motion carried (5-0).

Councilmember Gamble moved to adopt the proposed Exempt Leave Policy; the motion was seconded by Councilmember Davis. On vote,

Motion carried (5-0).

Councilmember Goering moved to increase the salaries of the following positions: City Administrator, Chief of Police, Deputy Police Chief, Public Works Director, Finance Director, and Parks and Recreation Director, by five percent; in the total amount of \$30,908.69¹; the motion was seconded by Councilmember Gamble. On vote,

Motion carried (5-0).

2. AB15-066: Ordinance No. 005/2015, Amending MMC 13.08.270, Sewer Connection Charges; and Ordinance No. 006/2015, Amending MMC 13.04.025, Water System Capital Improvement Charge; First Reading

Mr. Brad Feilberg, Public Works Director, provided background information on AB15-066 and the proposed ordinances amending sewer connection charges and water system Capital Improvements charges.

Councilmember Gamble moved to accept as first reading Ordinance No. 005/2015, amending section 13.08.270 of the Monroe Municipal Code, Sewer Connection Charges, in order to clarify when treatment facility reserve capacity charges shall be assessed, providing for severability; and establishing an effective date; the motion was seconded by Councilmember Rasmussen. On vote,

Motion carried (5-0).

¹ CLERK'S NOTE: The main motion was clarified and amended through discussion with no objections noted.

Councilmember Gamble moved to accept as first reading Ordinance No. 006/2015, amending section 13.04.025 of the Monroe Municipal Code, Water System Capital Improvement Charge, in order to clarify when capital improvement charges shall be assessed, providing for severability; and establishing an effective date; the motion was seconded by Councilmember Rasmussen. On vote,

Motion carried (5-0).

3. AB15-067: Discussion: 2015 Comprehensive Plan Update – Draft Text Review

Mr. Feilberg presented Council with an updated version of the draft 2015 Comprehensive Plan Update text; and review next steps in the update process.

General discussion ensued regarding the Planning Commission's review of the draft text, concept maps, and next steps in the update process. Mayor Thomas stated the draft Utility Plan/rates included in the update would be discussed at the next Council Meeting.

FINAL ACTION

1. AB15-068: Resolution No. 007/2015, Approving Bear Mountain Estates Preliminary Plat and Preliminary PRD 14-PLPR-0001

Mayor Thomas noted a conflict of interest, and exited the Council Chambers for discussion, deliberation, and the vote on AB15-068.

Councilmember Kamp moved to select Councilmember Davis as Mayor Pro Tem for the April 7, 2015, Council Meeting; the motion was seconded by Councilmember Goering. On vote,

Motion carried (5-0).

City Attorney Zach Lell reviewed the Appearance of Fairness Statute and asked the Council a number of questions regarding potential conflicts of interest. Councilmembers Goering and Kamp noted an email received in this regard, and both stated the email was disposed of without review. No further conflicts were noted; and no citizen objections were noted.

Ms. Melissa Place, Senior Planner, provided background information on AB15-067, and the proposed resolution approving the Bear Mountain Estates preliminary plat and preliminary planned residential development. Ms. Place noted a recommended amendment to the resolution included in the packet

Councilmember Goering moved to approve Resolution No. 007/2015, Adopting the Hearing Examiner's findings of fact, conclusions of law, recommendations, and conditions of approval for Preliminary Plat/Preliminary Planned Residential Development (PRD) (14-PLPR-0001) – Bear Mountain Estates, with an amendment to page 5, condition 36, to strike "stipulated by the City and Applicant at the hearing" and insert

“modified by the Hearing Examiner;” the motion was seconded by Councilmember Kamp. On vote,

Motion carried (5-0).

COUNCILMEMBER REPORTS

1. Finance and Human Resource Committee Report

Councilmember Goering reviewed the items on the Finance and Human Resources Committee agenda; and stated the Committee reviewed proposed linguistic changes to the Contingency Fund Reserve Policy, which will be coming forward for the full Council’s consideration at a future meeting.

Councilmember Goering also commented on his past employment with the City of SeaTac, where he worked with Mr. David Osaki.

Councilmember Kamp commented on his attendance at the Evergreen Speedway the previous weekend; and the upcoming School Bond Election.

Councilmember Rasmussen commented on his attendance at the Monroe Egg Hunt and Evergreen Speedway the previous weekend; and on Ms. Lunstrum’s presentation, and requested a full presentation from ‘Take the Next Step.’

STAFF/DEPARTMENT REPORTS

Mr. Warthan reported on the hiring process for the Deputy City Clerk and Accountant positions; he is hoping to begin recruitment soon, as both are niche positions, and may be difficult to fill.

Mr. David Osaki, Community Development Director, reported on the following items: a Planning Commission meeting attended the previous evening; upcoming public hearing on the Holzerland Preliminary Plat; and the East Monroe project.

Mr. Mike Farrell, Parks and Recreation Director, reported on the following topics: Monroe Egg Hunt held the previous weekend; response to citizen concerns at Al Borlin Park; and Ms. Marcy Barrows recent certification in playground safety.

1. Public Works: W Main St/S Madison St Roundabout Update

Mr. Feilberg presented information on the Main Street Gateway project, and layout options for the intersection at West Main Street and South Madison Street. General discussion ensued regarding the conceptual plans, and upcoming open house presentation on this topic.

MAYOR/ADMINISTRATIVE REPORTS

Mayor Thomas reported on the following topics: upcoming Downtown Monroe ‘walk-about’ to promote the Gateway project open house and an open house on the Main

Street Plaza project; the "Choose Monroe" mobile app; a tour of the city with Mr. Osaki; the Monroe Egg Hunt; and outreach related to the Main Street Plaza project.

1. Draft Agenda for April 14, 2015, Regular Business Meeting

Mr. Brazel reviewed the draft agenda for the April 14, 2015, Regular Business Meeting; the extended agenda; and amendments thereto.

EXECUTIVE SESSION

1. Pricing of Property [RCW 42.30.110(1)(c)] (15 minutes)

Mr. Brazel stated there was no longer a need to hold the executive session.

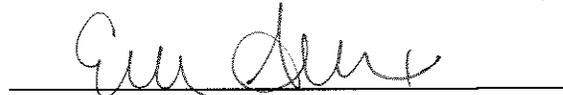
ADJOURNMENT

There being no further business, the motion was made by Councilmember Goering and seconded by Councilmember Gamble to adjourn the meeting. On vote,
Motion carried (5-0).

MEETING ADJOURNED: 8:57 p.m.



Geoffrey Thomas, Mayor



Elizabeth M. Smoot, CMC, City Clerk

Minutes approved at the Regular Business Meeting of April 14, 2015.

